



The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING

February 13, 2024, 3:00 p.m.
Cranbrook Board Office

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

1.2 Greeting

Acknowledgement that we are gathered on the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents share a reflection of gratitude.

1.5 Consideration and Approval of Agenda

1.6 Approval of the Minutes

5

Approval of the minutes from January 16, 2024

1.7 Receipt of Records of Closed Meetings

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1.8 Business Arising from Previous Minutes

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy Education Committee

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Co-chair Trustee Clarke

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	Co-chair Trustee Heckendorf	
	RECOMMENDATION A	
	THAT Policy 21 and the associated administrative procedures be approved and posted to the District website.	
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	Co-chair Trustee Bischler	
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	Reporting on (finances/budget, capital projects, facilities, operations/maintenance/transportation)	
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5.1 Updates

5.1.1 Child Care (Before and After School Care)

5.1.2 Compassionate Systems Leadership - Clerical Professional Development

5.2 Feedback on 2023 Enhancing Student Learning Report

43

5.3 Recommendations

6. CHAIRPERSON'S REPORT

6.1 Updates

6.2 Recommendations

7. NEW BUSINESS

7.1 Amended Budget Bylaw

51

THAT permission be granted for all the three readings of the Amended Annual Budget Bylaw to be passed at the February 13, 2024, public meeting of the Board of Education of School District No. 5 (Southeast Kootenay).

THAT the Board adopt the amended budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, RSBC, 1996, c.412 as amended from time to time (called the "Act").

THAT the Board adopt the amended budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, RSBC, 1996, c.412 as amended from time to time (called the "Act").

THAT the Board adopt the amended budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, RSBC, 1996, c.412 as amended from time to time (called the "Act").

7.2 Business Arising from Delegations

8. ITEMS FOR INFORMATION/CORRESPONDENCE

8.1 February 16 Yellow Friday (Schools not in Session)

8.2 February 16 Board Budget Working Session

8.3 February 16 1701 Data Collection Due

8.4 February 19 - Family Day Statutory Holiday

8.5 February 26 Committee Meetings (Cranbrook)

8.6 March 18-29 Spring Break (Schools not in Session)

9. QUESTION PERIOD

10. CLOSING ROUND

11. ADJOURNMENT

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

January 16, 2024, 3:00 p.m.

Cranbrook Board Office

Present: Chairperson Doug McPhee
Trustee Bev Bellina (remotely)
Trustee Irene Bischler
Trustee Alysha Clarke (remotely)
Trustee Nicole Heckendorf
Trustee Chris Johns (remotely)
Trustee Sarah Madsen
Trustee Wendy Turner (remotely)

Regrets: Trustee Trina Ayling

Staff Present: Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
District Principal Student Services Darcy Verbeurgt
District Principal Early Learning and Child Care Laura-Lee Phillips
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chair McPhee called the January 16, 2024, regular public meeting of the Board of Education to order at 3:15 p.m.

1.2 Greeting

Chairperson McPhee acknowledged that we have gathered here in the Homelands of the Ktunaxa People.

1.3 Chairperson's Opening Remarks and Recognitions

Chairperson McPhee extended condolences to the families of Rob Hogg and Sherry Goddard. He also recognized the work of the District Operations Department for continuing to keep schools and students safe during the extreme weather conditions.

1.4 Opening Round

Members of the Board, District Management, District Staff and local Union Presidents shared a reflection of gratitude.

1.5 Consideration and Approval of Agenda

MOTION R-24-001

Moved/Seconded by Heckendorf/Bischler:

THAT the agenda for the regular public meeting of the Board of Education of January 16, 2024, be approved as circulated.

CARRIED UNANIMOUSLY

1.6 Approval of the Minutes

MOTION R-24-002

Moved/Seconded by Bischler/Heckendorf:

THAT the minutes of the regular public meeting of the Board of Education of December 12, 2023, be approved as circulated.

CARRIED UNANIMOUSLY

1.7 Receipt of Records of Closed Meetings

MOTION R-24-003

Moved/Seconded by Johns/Bellina:

THAT the closed records of the in-camera meeting of the Board of Education of December 12, 2023, be accepted.

CARRIED UNANIMOUSLY

1.8 Business Arising from Previous Minutes

Nil

2. RECEIVING OF DELEGATIONS/PRESENTATIONS

Nil

3. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

3.1 Advocacy/Education Committee

No meeting in December

3.2 Policy Committee

No meeting in December

3.3 Student Services Committee

No meeting in December

3.4 Finance Operations Personnel Committee

No meeting in December

3.5 BCSTA /Provincial Council

Kootenay Boundary Branch Motion Building on Saturday, January 20, 2024.

3.6 Communications Media Committee

No report

3.7 Mount Baker Secondary School Replacement Committee

Trustee Johns reported that BCSTA President Carolyn Broady has accepted our invitation to visit the District and will be touring Mount Baker Secondary on April 29, 2024.

MOTION R-24-004

Moved/Seconded by Johns/Turner:

THAT the Mount Baker Secondary School Replacement Committee report be accepted.

CARRIED UNANIMOUSLY

3.8 Key City Theatre

No report

3.9 Legacy of Learning

Trustee Johns reviewed the Legacy of Learning report included in the agenda package.

MOTION R-24-005

Moved/Seconded by Johns/Bellina:

THAT the Legacy of Learning report be accepted.

CARRIED UNANIMOUSLY

3.10 French Immersion Update

No report

3.11 Traffic Safety Committee

Trustee Johns reported that the Vision Zero grant was submitted on January 15, 2024. He thanked the Traffic Safety Committee for their work and acknowledged the grant proposal writer, Elizabeth Wright, for submitting the grant on behalf of the District.

He also acknowledged the support of District Parent Advisory Council (DPAC), school Parent Advisory Councils (PACs), the RCMP and the City of Cranbrook.

MOTION R-24-006

Moved/Seconded by Johns/Bischler:

THAT the Traffic Safety Committee report be accepted.

CARRIED UNANIMOUSLY

3.12 Trustee Reports/Bouquets

Trustee Bischler acknowledged clerical staff at Laurie Middle School. She also acknowledged members of the Cranbrook Bucks that have been reading to students, in French, at TM Roberts Elementary School.

Trustee Turner gratefully acknowledged health care workers at the East Kootenay Regional Hospital and across the province.

4. SECRETARY TREASURER'S REPORT TO THE BOARD

4.1 Updates

4.1.1 Cranbrook School Boundaries and Catchment Areas

Secretary Treasurer Taylor will host the third community and public input session on Cranbrook School Boundaries and Catchment areas on January 16, 2024, at the Cranbrook Board Office.

4.1.2 Feeding Futures Advisory Group

Secretary Treasurer Taylor provided an update on the Feeding Futures Advisory Group. The next meeting of the Feeding Futures Advisory Group will be held on February 15, 2024.

He also provided information on a recent meeting with Interior Health regarding ideas on the development of a large quantity food preparation program, including labour, space, and equipment requirements.

4.1.3 Budget Timelines

Secretary Treasurer Taylor reviewed the 2024/2025 budget timelines included in the agenda package.

4.2 Recommendations

MOTION R-24-007

Moved/Seconded by Heckendorf/Bischler:

THAT the Secretary Treasurer's report be accepted as presented.

CARRIED UNANIMOUSLY

5. SUPERINTENDENT'S REPORT TO THE BOARD

The Framework for Enhancing Student Learning report can be found on the School District's website at www.sd5.bc.ca.

Public consultation for the proposed 2024/2025 calendar has been completed. The calendar will be finalized and presented at the February 26, 2024, Finance Operations Personnel Committee in-camera meeting.

5.1 Updates

5.1.1 Accessibility Committee Update

No update at this time. District Principal Verbeurgt will continue to work with the Accessibility Committee.

5.1.2 Strategic Plan

Superintendent Johnson reviewed the Strategic Planning template included with the agenda package.

5.1.3 Child Care

Superintendent Johnson provided a brief update on Child Care.

5.2 Recommendations

MOTION R-24-008

Moved/Seconded by Turner/Heckendorf:

THAT the Superintendent's Report be accepted as presented.

CARRIED UNANIMOUSLY

6. CHAIRPERSON'S REPORT

6.1 Updates

Chairperson McPhee acknowledged the challenges of recent weather across the District. He also urged trustees to prepare for upcoming budget sessions.

6.2 Recommendations

7. NEW BUSINESS

7.1 Business Arising from Delegations

Nil

7.2 The Childhood Experiences Questionnaire

District Principal Phillips reviewed the results of the Childhood Experiences Questionnaire (CHEQ). Electronic copies of results will be provided to trustees and posted on the District website.

8. ITEMS FOR INFORMATION/CORRESPONDENCE

Nil

9. QUESTION PERIOD

Nil

10. CLOSING ROUND

Trustees, District Management and local Union Presidents were offered an opportunity to share a final comment on the meeting.

11. ADJOURNMENT

MOTION R-24-009

Moved/Seconded by Heckendorf/Bischler:

THAT the January 16, 2024, regular public meeting of the Board of Education adjourn at 3:59 p.m.

What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?

DRAFT



1.7. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meetings:

January 16, 2024

- Secretary Treasurer's Report
 - Personnel
 - Land
 - Legal
 - Matters if in the opinion of the Board the public interest requires consideration in camera

January 22, 2024

- Secretary Treasurer's Report
 - Personnel
 - Land
 - Legal
 - Matters if in the opinion of the Board the public interest requires consideration in camera

January 22, 2024 (Special)

- Secretary Treasurer's Report
 - Boundaries and Catchments

Nick Taylor
Secretary Treasurer



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes - Advocacy/Education Committee**

Date: January 22, 2024, 2:30 p.m.

Location: Cranbrook Board Office

Committee Members in Attendance: Co-Chair Trustee Alysha Clarke
Co-Chair Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Sarah Madsen (remotely)

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Irene Bischler
Trustee Nicole Heckendorf (remotely)
Trustee Wendy Turner (remotely)
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Student Learning and Innovation Diane Casault
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Instruction Human Resources Brent Reimer
District Principal Student Services Darcy Verbeurgt
District Principal Early Learning and Child Care Laura-Lee Phillips (in at 2:42)
Executive Assistant to Secretary Treasurer and Superintendent (recorder)
Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Clarke called the Advocacy Education Committee meeting of January 22, 2024, to order at 2:35 p.m.

1.2 Approval of Agenda

Moved/Seconded by Ayling/Bellina:

THAT the agenda of the Advocacy Education Committee meeting of January 22, 2024, be approved as circulated.

1.3 Approval of Minutes

Moved/Seconded by Ayling/Bellina:

THAT the minutes of the Advocacy Education Committee meeting of November 27, 2023, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

2.1 Private School Funding

Secretary Treasurer Taylor reviewed the capture rates by school and by community included in the agenda package. Unaccounted for students are students that are not registered within the District.

3. PRESENTATIONS

3.1 Presentation by Teachers of Transformative Learning

Teachers of Transformative Learning, Ryan McKenzie and Kim Froehler, provided an update on Transformative Learning and Digital Literacy across the District. A copy of the presentation was included with the agenda package.

4. REPORTS

4.1 DSAC Report

The next meeting for DSAC is February 21, 2024.

4.2 DPAC Report

Trustee Turner provided a report from the DPAC meeting on January 17, 2024. She reported on the ongoing events at schools across the District.

Superintendent Johnson reported on the discussion regarding the District Administrative Procedure (AP 145) on Cell Phones and Digital Devices. She also reported on other ongoing discussions at the DPAC meeting regarding temperatures, transportation and student activities.

4.3 Framework for Enhancing Student Learning (FESL) (Items determined by Superintendent)

Superintendent Johnson is still awaiting final Ministry assessment of the Framework for Enhancing Student Learning.

4.4 Child Care

District Principal Phillips will be meeting with the provincial District Early Learning and Child Care Lead Community of Practice team this week. The topic of the meeting will be Child Care Operating Funding (CCOF) and Child Care Fee Reduction Initiative (CCFRI) Renewal. Updates will be provided to Superintendent Johnson from this meeting.

Trustee Turner requested a letter be sent regarding child care challenges in the District. Trustee Ayling suggested that the Advocacy Committee wait before completing a letter regarding Child Care.

This item was referred to Finance Operations Personnel in-camera meeting at the in-camera meeting of the Board of Education on January 16, 2024.

5. NEW BUSINESS

5.1 Funding Shortfall for School Bus Purchases

Secretary Treasurer Taylor requested that this advocacy letter be placed on hold until final funding on school bus purchases has been received.

5.2 Sparwood Secondary School Field Trip Approval Request

Trustee Ayling requested more information on the trip. Superintendent Johnson will follow up with Sparwood Secondary School.

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

7.1 Ensuring Inclusivity for all BC Students

Received and filed

7.2 Letter of Congratulations to New President of BCSTA

Received and filed

7.3 Letter to Past President of BCSTA

Received and filed

7.4 Pay Equity Supplement Advocacy

Received and filed

7.5 Memorandum of Understanding Extension to November 30, 2025

Received and filed

7.6 2026 Costa Rica Trip – Fernie Secondary – Information Only

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Bellina/Ayling:

THAT the January 22, 2024, Advocacy Education Committee meeting adjourn at 3:30 p.m.

Have we continued to enhance high standards, noble expectations, elevated commitments and quality performances to support student achievement?

DRAFT



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

January 22, 2024, 1:00 p.m.

Cranbrook Board Office

Committee Members in Attendance: Co-Chair Trustee Nicole Heckendorf (remotely)
Trustee Sarah Madsen (remotely)
Trustee Alysha Clarke

Regrets: Co-Chair Trustee Wendy Turner

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Bev Bellina (remotely)
Trustee Trina Ayling
Trustee Irene Bischler
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Instruction Human Resources Brent Reimer
Director of Student Learning and Indigenous Education Jason Tichauer
Director of Student Learning and Innovation Diane Casault
District Principal Student Services Darcy Verbeurgt
Operations Manager Joe Tank
Executive Assistant to Secretary Treasurer and Superintendent (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Heckendorf called the Policy Committee meeting of January 22, 2024, to order at 12:29 p.m.

1.2 Approval of the Agenda

Additions:

Moved/Seconded by Clarke/Madsen:

THAT the agenda of the Policy Committee meeting of January 22, 2024, be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Clarke/Madsen:

THAT the minutes of the Policy Committee meeting of November 27, 2023, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

Nil

3. PRESENTATIONS

Nil

4. REPORTS

Nil

5. NEW BUSINESS

5.1 Policy 21 and Associated Administrative Procedures

Secretary Treasurer Taylor reviewed the recent Ministry of Education mandate for Policy 21 and the associated Administrative Procedures.

RECOMMENDATION A

Moved/Seconded by Clarke/Madsen:

THAT Policy 21 and the associated administrative procedures be approved and posted to the District website.

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Administrative Procedure 461

6.2 Administrative Procedure 172

6.3 Administrative Procedure 409

6.4 Administrative Procedure 146

7. CORRESPONDENCE

Nil

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Clarke/Madsen:

THAT the Policy Committee meeting of January 22, 2024, adjourn at 12:36 p.m.

Have we channelled our data driven policies in directions that are positive, productive and equitable through our employees to our students?

DRAFT



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - STUDENT SERVICES MEETING**

January 22, 2024, 1:30 p.m.

Cranbrook Board Office

Committee Members in Attendance: Co-Chair Trustee Bev Bellina (remotely)
Co-Chair Trustee Trina Ayling
Trustee Irene Bischler

Regrets: Trustee Chris Johns

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Alysha Clarke
Trustee Nicole Heckendorf (remotely)
Trustee Sarah Madsen (remotely)
Trustee Wendy Turner (remotely, in at 2:27 p.m.)
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Student Learning and Innovation Diane Casault
Director of Instruction and Human Resources Brent Reimer
District Principal of Student Services Darcy Verbeurgt
Operations Manager Joe Tank (out at 2:00 p.m.)
Executive Assistant to Secretary Treasurer and Superintendent (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Bellina called the Student Services Committee meeting of January 22, 2024, to order at 12:37 p.m.

1.2 Approval of the Agenda

Moved/Seconded by Bischler/Ayling:

THAT the agenda for the Student Services Committee meeting of January 24, 2024, be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Ayling/Bischler:

THAT the minutes of the Student Services Committee meeting of November 27, 2023, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 In-District Response Training Program for Non-Violent Crisis Intervention

District Principal Verbeurgt provided a document outlining the Low Arousal approach to behavioural management distributed during the meeting. This program focuses on behaviour management strategies that focus on the reduction of stress, fear and frustration and seeks to prevent aggression and crisis situations.

District Principal Verbeurgt will provide more concise information to the Student Services Committee at a future date.

A budget of approximately \$100,000 will be required for the proposed program.

Discussion included:

- Other districts in British Columbia using this program
- Training opportunities and “Train the Trainer” opportunities
- Training adjusted to fit the District needs
- Costs of developing a district-specific program versus purchasing a prepared program
- Training plans and opportunities moving forward
- Budgetary concerns
- Scheduling of training
- Recertification requirements
- How to ensure that this is the ‘right’ program for students and staff in the District
- Current programming used in the District
- Best practices and ongoing training

District Principal Verbeurgt will pilot the program with a small group of CUPE 4165 and CFTA teaching staff and will connect with a district that is currently using the program (Surrey).

3. PRESENTATIONS

3.1 Social Emotional Learning Presentation

Social Emotional Learning teacher, Kim Richards, presented a PowerPoint entitled Social Emotional Learning in SD5 – Building Capacity in Our System. Handouts of the presentation were also included in the agenda package.

4. REPORTS

Nil

5. NEW BUSINESS

Nil

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

Nil

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Bischler/Ayling:

THAT the January 22, 2024, Student Services Committee meeting adjourn at 2:28 p.m.

Have we effectively addressed the needs of our most vulnerable students and their families?



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

January 22, 2024, 12:00 p.m.

Cranbrook Board Office

Committee Members in Attendance: Co-Chair Trustee Irene Bischler
Trustee Nicole Heckendorf (remotely)
Trustee Wendy Turner (remotely)

Regrets: Co-Chair Trustee Chris Johns

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Alysha Clarke
Trustee Sarah Madsen (remotely)
Secretary Treasurer Nick Taylor
Superintendent Viveka Johnson
Director of Instruction and Human Resources Brent Reimer
Director of Student Learning and Innovation Diane Casault
Director of Student Learning and Indigenous Education Jason Tichauer
Operations Manager Joe Tank
District Principal of Student Services Darcy Verbeurgt
Executive Assistant to Secretary Treasurer and Superintendent (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Bischler called the public Finance Operations Personnel Committee meeting of January 22, 2024, to order at 12:15 p.m.

1.2 Acknowledgement of Ktunaxa Territory

Co-Chair Trustee Bischler acknowledged that we have gathered on the Homelands of the Ktunaxa People.

1.3 Approval of the Agenda

Moved/Seconded by Turner/Heckendorf:

THAT the agenda of the public Finance Operations Personnel Committee meeting of January 22, 2024, be approved as circulated.

1.4 Approval of the Minutes

Moved/Seconded by Heckendorf/Turner:

THAT the minutes of the public Finance Operations Personnel Committee meeting of November 27, 2023, be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Trades Funding Follow Up

No update at this time.

2.2 Site Acquisition Charges Working Group

No update at this time.

2.3 Strategic Planning Facilities Requests

Operations Manager Tank provided an update to the items discussed by students at the Strategic Planning session in Fernie.

3. PRESENTATIONS

Nil

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Steeples Washroom Renovation

Operations Manager Tank provided an update on the Steeples washroom renovation. It is expected that the washroom will be functioning by the end of January.

4.2 Superintendent

4.2.1 Child Care Update

Superintendent Johnson reviewed the report from District Principal Phillips attached to the agenda package. She also informed the Committee that a Letter of Understanding has been received from CUPE 4165.

5. NEW BUSINESS

5.1 Frank J Mitchell Elementary Parking

Operations Manager Tank provided a brief update after discussions with the administrator at Frank J Mitchell Elementary. These concerns will be addressed during the summer.

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

7.1 District Occupational Health and Safety Committee Minutes

Nil

7.2 Finance and Capital Analysis Report

Nil

7.3 Trustee Professional Development

Nil

7.4 Staff Travel Summary

Nil

8. QUESTION PERIOD

Nil

9. ADJOURNMENT

Moved/Seconded by Turner/Heckendorf:

THAT the January 22, 2024, public Finance Operations Personnel Committee meeting adjourn at 12:28 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?

DRAFT

Trustee Media Report

- January 24, 2024 --District Management sent media release re: Boundary Changes

Key City Theatre Society (KCTS) Report

- City has confirmed support for Ed Fest –one year funding; no dollar amount has been confirmed
- Updating the concession counter

SD #5 Report for February 2024 from Legacy of Learning

- Worked with contractor to develop “Building Family” concept and application primarily for SD #5 students (6 hours)
- Scanned 660+ documents from the Paul Kershaw collection, covering high school drama from 1965 through the 1990s (62 hours)
- SD #5 budget presentation (3 hours)
- SD #5 photos into Kootenay Grounds digital loop for, with credit to SD #5 (3 hours)
- Assembled and installed new digital loop at Board Office and Kootenay Learning Campus (12 hours)
- Ongoing work to identify and secure matching funds for SD #5 projects with ReDi funding, B.C. Gaming grants, Community Foundation of the Rockies, B.C. Retired Teachers Association, Columbia Basin Trust and private funders

Total: \$2,150 (86 hours staff time)

Trustee Report from Bev Bellina

Here is my report.

January 11th - SEY2KT meeting

- CUPE meeting

January 15th - FJMES PAC meeting (could not connect - technical difficulties)

January 16th - Board of Education meeting

January 20th - KBB Motion Building session

January 21st - Sparwood Early Years Committee

January 22nd - Board of Education Committee Day

January 23rd - CWL cooking hot lunches for FJMES



January 23, 2024

VIA EMAIL
Ref: 295821

To: Viveka Johnson, Superintendent
Nick Taylor, Secretary-Treasurer
School District No. 5 (Southeast Kootenay)

RE: 2023/24 Classroom Enhancement Fund – Final Allocations

Dear Viveka and Nick:

Your 2023/24 Classroom Enhancement Fund (CEF) fall submissions have been reviewed and you have been approved funding for up to 71.0 FTEs, with costs to not exceed \$9,533,498. You have also been approved for \$162,905 in overhead funding and \$123,532 to fund reported remedies, for a total CEF allocation of \$9,819,935. Please note that you are not permitted to overspend your CEF allocation or transfer funds between staffing, overhead and remedies without prior written authorization from the Ministry.

Labour settlement costs associated with the 2022 – 2025 BCTF collective agreement, including the Cost of Living Adjustment (COLA) and benefit enhancements for CEF FTEs hired prior to the 2023/24 school year, and the general wage increase and COLA for remedies, are being funded via the unrestricted Labour Settlement grant. For information on the reporting of these expenditures, please refer to Section E (CEF) of the 2023/24 Amended Annual Budget Instructions.

2023/24 CEF grant adjustments will be disbursed to school districts on the following basis:

January 2024	40 percent
February and March 2024	15 percent each month
April, May and June 2024	10 percent each month

You will be required to report back to the Ministry on your CEF spending in July 2024 on the following information (noting that any underspend in CEF from 2023/24 will be applied as a reduction to your 2024/25 CEF grant amount):

- Actual hiring of teacher FTEs compared to your funded hiring;
- Actual compensation costs for the teacher FTEs that are hired;
- Actual overhead costs; and
- Actual remedy utilization and costs.

.../2

If you have any questions about your allocation or would like further information, please contact either myself at Caroline.Ponsford@gov.bc.ca, Tim Jah at Tim.Jah@gov.bc.ca, or Ian Aaron at Ian.Aaron@gov.bc.ca.

Sincerely,



Caroline Ponsford
A/Executive Director

cc: Doug McPhee, Board Chair
School District No. 5 (Southeast Kootenay)

LEARNING TOGETHER

NO.4

JANUARY 2024
ISSUE NO. 4





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A picture says a thousand words...

LEARNING TOGETHER IN SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)



We have had an exciting start to the 2024 calendar year with extreme cold weather, Cranbrook boundaries and catchments adjustments, and the 2024-2025 calendar consultation and discussions. With the second semester starting, secondary schools are gearing up to ensure that staffing is in place for semester two.

I would like to take a moment to thank the Operations Department for the quick response and incredible support throughout the cold snap in January. Specifically, the Operations Department was able to isolate the flooding and bring in a response team in to assess the damage at

Fernie Secondary. I would also like to acknowledge the Kootenay Learning Campus for helping to support displaced staff, Fernie Secondary staff for pivoting and managing as the disruption continues, and for the IT Department for quickly redistributing and setting up computers at Fernie Secondary. The old saying rings true this month around “taking a village,” and we are so fortunate that staff were willing to relocate to create space for itinerants when a number of classrooms and offices were impacted.

The District hosted three community engagement nights to discuss the proposed adjustments to boundaries and catchments in Cranbrook. After listening to feedback from the community, the revisions will allow cohorts of students from various schools to move through the system together and maintain equity in educational options available to students. The process began back in the summer of 2023 and was a proactive approach to address the current and long-term enrolment pressures within Cranbrook.

The 2024-2025 calendar is now closed for public consultation. The calendar will go to the Board of Education for final approval in February. Once approved, the finalized calendar will be posted and sent out to families and staff.

January is recruitment month! The District presented to the current East Kootenay Teacher Education Program and the West Kootenay Teacher Education Program fourth year candidates. This was an excellent opportunity to highlight the benefits of working for the District. We provided support and answered questions about how to apply for open positions and also provided contact information. The Human Resource Department has attended three major job fairs to recruit both teaching and support staff. The District also relies on the communities to spread the word about employment opportunities. If you know of someone who is interested in working for the District, please reach out to: hr@sd5.bc.ca.

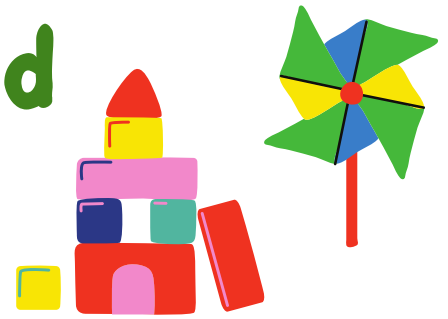
One of the major goals of the Framework for Enhancing Student Learning is targeting literacy in the primary grades. We are approaching a new cycle of assessment. Primary teachers will be engaging in assessment of learning so that we can identify struggling readers early and provide targeted supports. Thank you to District Literacy Teacher, Erin Jones, for supporting the teachers in this important work.

Viveka Johnson, Superintendent



Early Learning and Child Care

District Principal of Early Learning and Child Care,
Laura-Lee Phillips



The Childhood Experiences Questionnaire (CHEQ) is completed by parents or caregivers at the start of their child's kindergarten school year. It is an innovative way to gather and report on children's experiences in their early environments prior to starting school. The CHEQ focuses on experiences in specific areas of development that are strongly linked to your child's health and well-being, education, and social outcomes.

Information collected using the CHEQ is both comprehensive and actionable and can be used to ensure that children have the opportunities and experiences they need to learn and grow. The data collected is used to help teachers, school personnel and community partners provide and improve targeted supports for children and their families. [Parent/Caregiver Info - Human Early Learning Partnership \(ubc.ca\)](https://parent/caregiver-info-human-early-learning-partnership.ubc.ca).

Twenty-one school districts in British Columbia participated in the CHEQ. The average participation rate for British Columbia school districts was 53%. We had an 88% completion rate in the District!

Some of our local data is provided below:

- 93% of our kindergarten students overall health in the last 12 months is very good - excellent.
- 40% of kindergarten students or the family used or received programs or supports.
- 86% of our kindergarten students ate breakfast every day in the last six months
- 82% of our kindergarten students sleep 10 hours or more at night.
- 70% of kindergarten students, in the last six months, played outdoors 6 to 7 days a week.
- 65% of our kindergarten students used an electronic device for more than one hour per day in the last six months.

To see more of our district CHEQ results please visit: [Childhood Experiences Questionnaire - CHEQ - Southeast Kootenay \(sd5.bc.ca\)](https://childhood-experiences-questionnaire-cheq-southeast-kootenay.sd5.bc.ca). For SD5 Early Years information, please visit: [Early Years Learning Resources - Southeast Kootenay \(sd5.bc.ca\)](https://early-years-learning-resources-southeast-kootenay.sd5.bc.ca).

For more information and examples of CHEQ and other Child Development Monitoring System data in action visit: www.earlylearning.ubc.ca/impact/data-in-action.

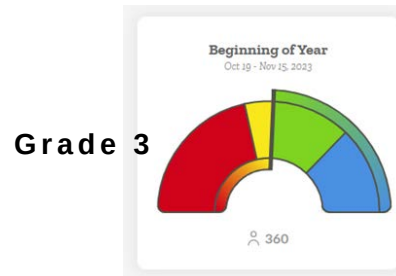
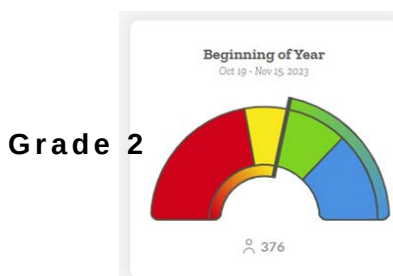


News from District Teachers

District Literacy Teacher, Erin Jones

This fall has been a busy one for literacy. As a district, we are shifting our assessment practices to identify needs more accurately for our emerging readers. This October all grade two and three teachers were trained in the administration, scoring and interpretation of Acadience Reading K-6, a universal screener. This universal screener differs from other assessments in that it is a brief, standard, reliable assessment of early essential reading skills. It is an efficient and economical way to assess early literacy skills three times a year to answer the question: who needs support?

The screener was administered to all grade two and three students in the fall (736 students total). We are in the midst of the middle of year screening period to assess if changes in instruction, added intervention and targeted supports have been effective and, to determine which students still need support. Based on our fall screening data we found that 43% of our grade two students are at, or above the benchmark (green & blue) and 49% of our grade three students are at or above the benchmark (green & blue).



After the initial training session, teachers had the opportunity to book the district literacy support teacher for a data meeting. These meetings allow teachers to really dig into what their reading data was telling them, identify needs within their class and plan next steps. Teachers from Kootenay Orchards, TM Roberts, and Amy Woodland have had data meetings with more meetings scheduled for Gordon Terrace, Rocky Mountain and Frank J Mitchell. The feedback from these sessions has been extremely positive.

Here is what some teachers had to say: “All of the teachers said you provided them with valuable information moving forward”; “Thank you so so much for coming and helping me understand how to help my students. I left feeling inspired that I can really target where they are at so that our time together is really valuable.”; “I finally feel like I know how to help my students”.

Once students are screened and identified as needing support some teachers then used a diagnostic skills assessment to dig even deeper and identify gaps in specific skills areas. Over 100 teachers have been trained and have made changes to their whole class, Tier One reading instruction, adding the use of UFLI: An Explicit and Systematic Phonics program to change reading results for their learners. Many grade two and three teachers are taking the next steps and using the assessment data from Acadience to target skill gaps for struggling students and using UFLI to close those gaps and increase overall reading proficiency. As we receive the middle-of-year screening results we are seeing the effectiveness of these changes. One class had over 57% of the students make above typical progress. That’s reason to celebrate! The district has also organized a renowned reading researcher to present a professional development session to address fluency needs in our classrooms. Dr. Chase Young will be in Fernie for the February 2 Professional Development Day.

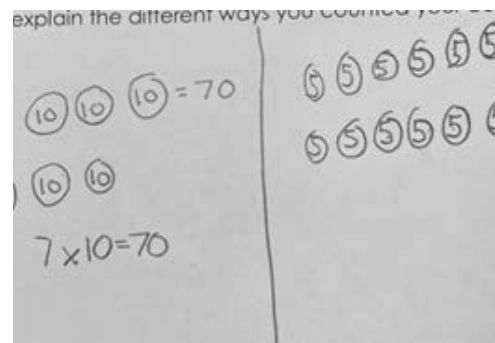
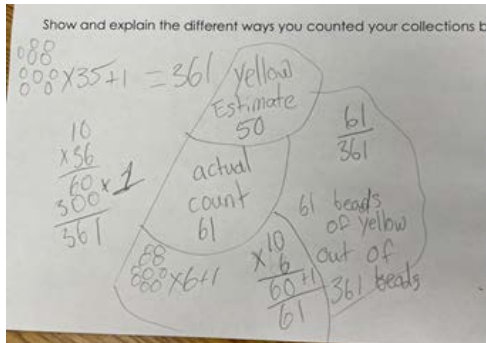
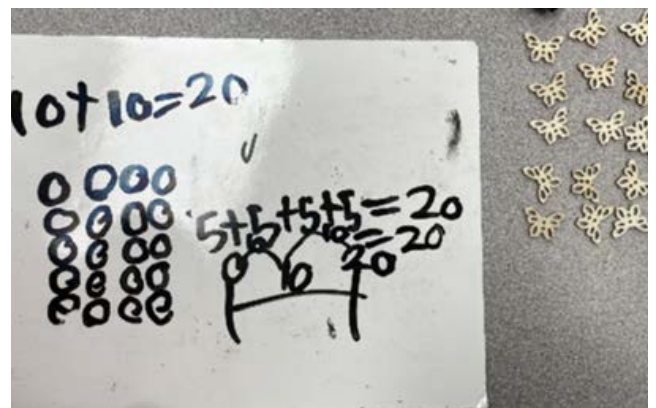


News from District Teachers

District Numeracy Teacher, Kathy Conlin

Counting Collections K-7

Counting collections is an inclusive instructional routine that builds number sense and fluency through a real-life context. The routine also invites students to reason, represent thinking flexibly, justify processes, and make connections between operations. An instructional routine is designed to be done repeatedly with a consistent method so students can focus on thinking. Kathy Conlin and Maxine Malmberg partnered to create multiple kits for K-7 teachers to borrow from the DRC. Each kit contains counting collections, organizational tools, a scripted lesson plan, and student recording templates. For further information, watch the implementation video available under the instructional routines tab on the numeracy homepage or attend Kathy's RSA Day session on instructional routines.

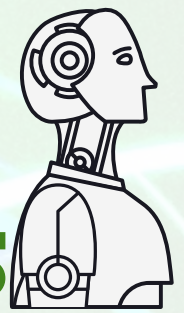


Updated Numeracy Portal Page

The numeracy portal page has been recently updated! Check out the renewed collection of tasks, resources, assessments, and draft scope and sequence documents. The page will be continuously updated, so check back often for new ideas and information! If your school is interested in workshops on any of the resources on the portal, please reach out to kathy.conlin@sd5.bc.ca

 Tasks	 Routines	 Basic Facts	 Assessment	 Resources	 Games	 Culturally	 Scope and Sequence
 Book Club	 Websites						





DISTRICT DESIGN LABS

Teachers of Transformative Learning **Ryan McKenzie and Kim Froehler**

Do You Know How to Code a Square?

Madame Catherine's class from TM Roberts recently explored geometry through robotics and coding while visiting the Design Lab. Students crafted simple robots that facilitated complex thinking through coding and design. The challenge was to construct a functional pen holder and program the robots to draw an array of geometric shapes, each requiring precision in angles and distances. Harnessing core competencies, these grade 6 innovators tackled complex problems collaboratively, fostering a dynamic learning environment that blended technology, creativity, and critical thinking in a quick morning Design Lab visit.

Cold Quest, Hot Discoveries: Mount Baker Gym's Geocaching Adventure

Students from multiple Mount Baker Gym classes embraced the winter chill for two days of Geocaching exploration. On the first day, students navigated locations near the school, hunting down multiple geocaches with the help of hints, coordinates and GPS devices. Undeterred by the cold, they embarked on a second-day quest that took them on a historical journey through downtown Cranbrook. The multi-part treasure hunt had them gathering hints at local historical sites, culminating in a code that unveiled a hidden book within the public library. This immersive Geocaching experience encouraged problem-solving and teamwork while getting outside.



Level Up

Students from Gordon Terrace Elementary used the Pixicade platform to craft their very own arcade games. Armed with paper, markers and imagination, students designed their games, and the Pixicade app magically transformed their visions into fully playable digital experiences. However, there was an intriguing twist – a secret mission awaited them. Mirroring the excitement of a traditional arcade were tickets and a prize chest. Unlike conventional gaming, the key to unlocking the prize chest wasn't in playing, but in providing insightful feedback on each other's games. Every meaningful comment earned them tickets, serving as the currency to open the coveted prize chest. The activity fostered digital literacy and a collaborative and constructive and accountable environment.





AROUND THE DISTRICT

Meet the Finance and Payroll Departments



Vintee Kaushal - Manager Finance

Vintee was born and raised in India. She moved to Canada in 1991 to join her husband in Sparwood, BC. In 1994 she moved to Cranbrook with her family and has called this town their home since then. Vintee completed her CGA designation in 2006 while working at BDO Canada LLP as an audit manager. In 2019 she joined the School District as an accountant and in 2023 accepted the position for Manager of Finance. Apart from working at the District, she enjoys cooking, travelling, reading and go for leisure walks in the forest on the weekends.



Meghan Gaudet - Accounting/Payroll Clerk

Meghan was born and raised in Cranbrook. She joined the district in 2022 as a school secretary and transitioned to the Board Office in March 2023. Meghan went to school for office administration, specialty bookkeeping, and has just finished her first accounting course at the College of the Rockies. In her free time, you can find her outdoors with her fiancé. Whether its walks with their dog, fishing, dirt biking, snowboarding, or exploring the mountains, they enjoy all that the Southeast Kootenay region has to offer.



Melissa De Bruyne - Accounting/Payroll Clerk

Melissa was raised in Ontario but now calls Kimberley home. She developed a love of the mountains at an early age from family ski trips to Banff and decided to move out west after high school. She moved to Alberta and coached downhill skiing for several years before completing her Sports & Recreation Diploma at Mount Royal College. She went on to complete her Bachelor of Commerce at Athabasca University. She has been in this role at the District since 2015. In her spare time, she loves doing activities outside with her husband and two children.



Patti Pocha - Manager Payroll

Patti was born and raised in Cranbrook. She has worked for the District since September 2013, starting as an Accounting/Payroll Clerk. She enjoys numbers, technology, and learning new things so has found her years with the District very interesting. Her hobbies include spending time outdoors kayaking, ATVing, and camping; and time indoors watching rock concerts, movies, doing puzzles or crafts, and playing board/card games. Patti also loves spending time with family, friends, and her 3 cats.



Jennifer Vickery - Payroll & Benefits Coordinator (Teacher, TTOC, Exempt)

Jennifer joined the District in 2022 as a CUPE Payroll & Benefits Coordinator and in September of 2022 moved to the Teacher/Exempt Payroll position. Her education consists of Business Administration and Payroll Compliance Professional certificates. In her free time Jen enjoys spending time with her husband and daughter. She loves to explore the outdoors with her family and their dog.





AROUND THE DISTRICT

Meet the Finance and Payroll Departments



Lauralea Tracey - Payroll & Benefits Coordinator

Lauralea was born and raised in the Elk Valley, currently enjoying the country life in Jaffray with her family. She loves spending time with her family, riding horses, taking her daughter to Alberta High School Rodeos and summers on the lake. Lauralea helped her parents and brother run the family business for 28 years. You could find her in the office doing the bookkeeping or in the pit running heavy equipment. When her parents decided to retire, the business was sold, and Lauralea continued her bookkeeping in Cranbrook for a local business. She joined the District, Payroll and Benefits Department in October 2022.



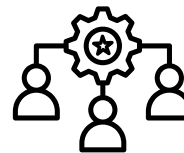
Wayne Rentz - Payroll & Benefits Coordinator

Wayne is originally from Winnipeg, Manitoba. He and his family moved to Cranbrook in 2023. This is when he joined the District office as a payroll & benefits coordinator. Wayne likes history, games and sports. He is an avid Pittsburgh Penguins fan.



Other News from Around the District

Career Fair - Teacher Recruitment



The Human Resources Department (the Department) is excited to have attended two teacher recruitment career fairs in January. The first took place at the University of British Columbia (UBC) in Vancouver, and the second at the University of Alberta (U of A) in Edmonton. Attending these career fairs came with a multitude of benefits.



The UBC career fair, provided the opportunity to meet with graduates from a wide range of specialties. The Department was actively seeking candidates for Band, Shop and French Immersion and was successful in connecting with 67 teachers in total, of which 2 were shop teachers 1 band teacher and 2 French Immersion teachers.

The U of A career fair in Edmonton was also equally rewarding. This event was designed to bridge the gap between students and employers, providing a unique networking experience. In total, the Department connected with 76 teachers of which 3 were shop teachers, 2 were band teachers and 12 were French Immersion teachers.

The Department put its best foot forward in highlighting some benefits of the District including the unique calendar, the focus and commitment to reconciliation, the high caliber of teaching and support and the superior class size and composition language in comparison to Alberta.

Please look out for job postings for hard to fill positions for next school year coming out very soon!



A picture says a thousand words...





February 5, 2024

Ref: 296194

Viveka Johnson
Superintendent
School District No. 5, Southeast Kootenay
Email: viveka.johnson@sd5.bc.ca

Dear Viveka:

On behalf of the Ministry of Education and Child Care (the Ministry), I would like to thank you and your team for your work on district 5's 2023 Enhancing Student Learning Report submission.

The work we are undertaking is foundational to our shared purpose and collective responsibility of developing educated citizens, supporting student success, and addressing persistent inequities in opportunities and outcomes for Indigenous students, children and youth in care, and students with disabilities and diverse abilities.

Following engagement with education partners in 2022/23, the Ministry adapted the annual review process and approach. The review team, comprised of ministry and sector representatives, has now completed the review of all 60 School District Enhancing Student Learning Reports (the Reports). To honour the work of districts, the review team used a collaborative consensus process that integrated the varied perspectives of all team members. As part of this process, they developed criteria to provide consistent feedback on district processes as they are reflected in the Reports. The team identified a strength and a consideration for each district in five focus areas:

1. approach to continuous improvement
2. data and evidence (quantitative and qualitative data)
3. ongoing engagement (qualitative data)
4. alignment and adaptations
5. improving equity for learning outcomes, with a focus on the three priority populations - indigenous students, children and youth in care, and students with disabilities or diverse abilities

.../2

It is important to note that the review team approached this process with the awareness that one report may not necessarily provide a full and accurate picture of a given district. Strengths and considerations reflect the contents of the Report and are not firm conclusions about district performance.

The intent of this feedback is to support continuous improvement and to build upon what is already recognized as a deep commitment to improving student outcomes in your school district. In this light, the Ministry is pleased to share with you the attached feedback report.

This year's review process has provided foundational information needed to inform ongoing capacity building for our sector. As we all work together for continuous improvement, the Ministry recognizes that districts are continuously identifying areas for growth and refining Reports to best reflect district processes, successes, and opportunities. The annual review process is also being refined to best support system improvement; further engagement on this will occur at the All Superintendents and Partner Liaison Meetings in February. Through this work, we continue to collectively build capacity within the education system and foster robust strategic and continuous improvement planning practices to support student outcomes.

You will also soon be hearing from me with more details about the "Aboriginal How Are We Doing?" Report (AHAWD), highlighting provincial trends for Indigenous student outcomes in the 2022/23 school year as well as specific areas of opportunity and challenge in your district. I would encourage you to continue to use the AHAWD data as well as your own local data and evidence as you undertake continuous improvement in the year ahead to improve outcomes for Indigenous students.

Thank you for your ongoing leadership and collaboration in supporting transformative change and improving outcomes for all students, and I look forward to continuing to work with you.

Sincerely,



Christina Zacharuk
Deputy Minister

Attachments: *SD 5 2023 Annual Review Feedback Report*

cc: Doug McPhee, doug.mcphee@sd5.bc.ca

Southeast Kootenay - SD 5

September 2023 Annual Review

Enhancing Student Learning Report Feedback

A continuous improvement approach allows districts to review, analyze, and interpret data and evidence to identify and implement operational adjustments, adaptations, and next steps in an ongoing process. These continuous improvement cycles ensure a focus on raising educational outcomes for all students in the sector.

The Enhancing Student Learning Report (ESLR) is an annual touchpoint for districts to review, reflect, and plan within the continuous improvement cycle and between the creation of multi-year strategic plans. This allows districts to adapt strategies to focus on areas for growth on an ongoing basis.

As part of the Framework for Enhancing Student Learning's (the Framework) Annual Review, a team comprised of ministry and sector representatives read every district's ESLR with particular attention to 5 focus areas:

1. approach to continuous improvement
2. data and evidence (qualitative data)
3. ongoing engagement (qualitative evidence)
4. alignment and adaptations
5. improving equity of learning outcomes

The review team then built consensus on strengths and considerations for each district in these focus areas. For additional context during the process, the team also referred to a number of other district documents, including but not limited to the district strategic plan, the How are We Doing Report, previous feedback reports, and samples of available school plans and operational plans.

This document is intended to support SD 5's continuous improvement efforts by providing constructive feedback on the 2023 Enhancing Student Learning Report. SD 5's feedback is outlined below.

Strengths and Considerations by Focus Area

Focus Area 1 – District’s Approach to Continuous Improvement

To demonstrate proficiency in this focus area, districts are expected to include the following in the report:

- Evidence of a continuous improvement approach in the district, including:
 - Evidence of reflective processes (graphics, continuous improvement cycles, descriptions, etc.).
 - Evidence of using quantitative and qualitative evidence to:
 - Illuminate trends (data analysis), and
 - Draw conclusions based on local context (interpretation).
 - An explanation of how the conclusions from the data analysis and interpretation influenced the development of existing strategies and/or the selection of new strategies.
 - Evidence of a process to monitor the effectiveness of implemented strategies (i.e., how does the district know that these strategies are positively impacting student growth and achievement?).
- Evidence of how the continuous improvement approach connects to school-level work.

The district’s report shows evidence that the district employs selected components of continuous improvement processes, while working to build upon their application.
Strength:
The report shows evidence that the district operates in the early stages of a continuous improvement cycle including applying feedback.
Consideration:
Future reports would benefit from more explicit connections to the adaptations and/or modifications to strategies.

Focus Area 2 – Data and Evidence (Qualitative and Quantitative Data)

To demonstrate proficiency in this focus area, districts are expected to include the following in the report:

- Visual representations of the district’s student learning data and evidence, masked where necessary, and accompanied by a brief analysis/interpretation for each of the following pillars:
 - Intellectual Development
 - Human and Social Development
 - Career Development
- Visual representations of all the data required by the Enhancing Student Learning Reporting Order, disaggregated to show results for Indigenous students on and off

reserve, children and youth in care, and students with disabilities or diverse abilities. Where results cannot be presented due to small populations, districts should acknowledge that the data has been analyzed.

- Other important local and contextual sources of information (i.e., Equity Action Plans, Local Education Agreements, Enhancement Agreements, How Are We Doing Reports).
- Both qualitative and quantitative sources of data, triangulated where applicable.
- Demonstrates a strong connection between data and district priorities, including:
 - Any existing or emerging areas for growth (“so what?”) based on the outcome of the analysis/interpretation of data and evidence.
 - Evidence of reflective analysis and interpretation of this data which point to addressing identified gaps and trends.
 - Identifying which of these areas for growth are addressed in the current strategic plan and which are not.

The district’s report shows evidence that the district engages in several components of comprehensive data and evidence review processes.
Strength:
The report utilizes a broad range of data sources and identifies the achievement gaps that exist.
Consideration:
Future reports would benefit from consistency in the presentation of data sets.

Focus Area 3 – Ongoing Engagement (Qualitative Evidence)

To demonstrate proficiency in this focus area, districts are expected to include the following in the report:

- A brief description of the district’s process for inclusive and ongoing engagement specific to continuous improvement (i.e., addressing student learning outcomes). For example:
 - **What** issues were raised as part of the engagement process?
 - **Who** did the district engage?
 - **How** did the district approach on-going, meaningful engagement for continuous improvement (i.e., how were engagement processes created and what do these processes involve?)
 - Specifics on the engagement process with:
 - Local First Nation(s) on whose territory the district operates schools;
 - District Education Council; and
 - Indigenous parents and students.
- The extent to which ongoing engagement contributed to adjustments or adaptations based on the gathered feedback.

- How the feedback received through collaboration with local First Nation(s) helped to shape the district's next steps.
- How feedback received through additional engagement processes with Indigenous communities, including Métis and Inuit, helped shape the district's next steps.
- How feedback received through additional engagement processes with the community helped shape the district's next steps.

The district's report shows evidence that the district has components of broad and meaningful engagement processes in place.
Strength:
The report provides a clear description of engagement activities.
Consideration:
Future reports would benefit from providing additional evidence to demonstrate how community feedback informed the updated strategies.

Focus Area 4 – Alignment and Adaptations

To demonstrate proficiency in this focus area, districts are expected to include the following in the report:

- A description of how individual school plans are aligned with the educational objectives from the district strategic plan. (Vertical alignment.)
- A brief description of how the district leveraged and/or re-allocated existing resources to support successful implementation of new, adapted, or continued strategies.
- A description of how district operational plans (financial, human resources, information technology, engagement, communications, and long-range facilities) are aligned to support the implementation of new, adapted, or continued strategies. (Horizontal alignment.)

The district's report shows evidence that the district has several components of vertical and horizontal alignment and adaptation processes in place.
Strength:
The report shows efforts to align school and operational plans with the district strategic plan.
Consideration:
Future reports would benefit from showing specific, targeted resources to support the adapted strategies.

Focus Area 5 – Improving Equity of Learning Outcomes

To demonstrate proficiency in this focus area, districts are expected to include the following in the report:

- An explanation of the district's response to the trends, identified inequities, and effectiveness of currently implemented strategies.
- A clearly articulated focus outlined through evidence-informed strategies that are in place to address identified gaps pertaining to **each** of the three priority populations (Indigenous students, children and youth in care, and students with disabilities or diverse abilities).
 - Includes an explanation of the district's process for tracking and supporting small populations of students in these priority populations whose results are masked.

Focus Area 5.1 – Focus on Indigenous Students

The district's report shows some evidence that the district focusses on Indigenous students and is working to further improve equity of learning outcomes.
Strength:
The report shows a focus on Indigenous learners with the identification of gaps and universal strategies.
Consideration:
Future reports would benefit from greater clarity on the specific targeted strategies for Indigenous students.

Focus Area 5.2 – Focus on Children and Youth in Care

The district's report shows limited evidence that the district focusses on children and youth in care.
Consideration:
Future reports would benefit from showing the district's process for tracking and supporting students with masked results.

Focus Area 5.3 – Focus on Students with Disabilities or Diverse Abilities

The district's report shows limited evidence that the district focusses on students with disabilities or diverse abilities.
Consideration:
Future reports would benefit from greater clarity on the specific targeted strategies for students with disabilities or diverse abilities.

Amended Annual Budget

School District No. 05 (Southeast Kootenay)

June 30, 2024

School District No. 05 (Southeast Kootenay)

June 30, 2024

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 05 (SOUTHEAST KOOTENAY) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

- 1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
- 2. This bylaw may be cited as School District No. 05 (Southeast Kootenay) Amended Annual Budget Bylaw for fiscal year 2023/2024.
- 3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$100,197,520 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
- 4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE _____ DAY OF _____, 2024;

READ A SECOND TIME THE _____ DAY OF _____, 2024;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2024;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 05 (Southeast Kootenay) Amended Annual Budget Bylaw 2023/2024, adopted by the Board the _____ DAY OF _____, 2024.

Secretary Treasurer

School District No. 05 (Southeast Kootenay)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2024

	2024 Amended Annual Budget	2023 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	6,007,063	5,881,000
Adult	2,125	0.125
Total Ministry Operating Grant Funded FTE's	6,009,188	5,881,125
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	93,191,284	80,217,213
Other	283,548	192,006
Other Revenue	1,442,482	1,546,920
Rentals and Leases	200,000	200,000
Investment Income	105,000	110,000
Amortization of Deferred Capital Revenue	3,299,934	3,174,194
Total Revenue	98,522,248	85,440,333
Expenses		
Instruction	81,161,174	68,933,834
District Administration	3,099,181	2,609,547
Operations and Maintenance	12,220,525	11,728,646
Transportation and Housing	2,518,894	2,625,295
Debt Services	11,900	
Total Expense	99,011,674	85,897,322
Net Revenue (Expense)	(489,426)	(456,989)
Budgeted Allocation (Retirement) of Surplus (Deficit)	980,668	1,283,512
Budgeted Surplus (Deficit), for the year	491,242	826,523
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	491,242	826,523
Budgeted Surplus (Deficit), for the year	491,242	826,523

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Revenue and Expense
 Year Ended June 30, 2024

	2024 Amended Annual Budget	2023 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	81,275,943	75,310,522
Operating - Tangible Capital Assets Purchased	43,291	451,892
Special Purpose Funds - Total Expense	13,641,293	6,747,334
Special Purpose Funds - Tangible Capital Assets Purchased	442,555	434,903
Capital Fund - Total Expense	4,094,438	3,839,466
Capital Fund - Tangible Capital Assets Purchased from Local Capital	700,000	600,000
Total Budget Bylaw Amount	<u>100,197,520</u>	<u>87,384,117</u>

Approved by the Board

Signature	DRAFT	Date
Signature of Superintendent	DRAFT	Date
Signature of Secretary/Treasurer	DRAFT	Date

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2024

	2024 Amended Annual Budget	2023 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(489,426)</u>	<u>(456,989)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(485,846)	(886,795)
From Local Capital	(700,000)	(600,000)
From Deferred Capital Revenue	(4,102,468)	(8,130,527)
Total Acquisition of Tangible Capital Assets	<u>(5,288,314)</u>	<u>(9,617,322)</u>
Amortization of Tangible Capital Assets	4,082,538	3,839,466
Total Effect of change in Tangible Capital Assets	<u>(1,205,776)</u>	<u>(5,777,856)</u>
Acquisitions of Prepaid Expenses	(200,000)	(190,000)
Use of Prepaid Expenses	200,000	190,000
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u><u>(1,695,202)</u></u>	<u><u>(6,234,845)</u></u>

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2024

	Operating Fund	Special Purpose Fund	Capital Fund	2024 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	2,437,968		20,056,962	22,494,930
Changes for the year				
Net Revenue (Expense) for the year	(157,477)	442,555	(774,504)	(489,426)
Interfund Transfers				
Tangible Capital Assets Purchased	(43,291)	(442,555)	485,846	-
Local Capital	(700,000)		700,000	-
Other	(79,900)		79,900	-
Net Changes for the year	(980,668)	-	491,242	(489,426)
Budgeted Accumulated Surplus (Deficit), end of year	1,457,300	-	20,548,204	22,005,504

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Operating Revenue and Expense
 Year Ended June 30, 2024

	2024 Amended Annual Budget	2023 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	79,948,910	73,861,733
Other	171,074	68,000
Other Revenue	718,482	869,169
Rentals and Leases	200,000	200,000
Investment Income	80,000	80,000
Total Revenue	81,118,466	75,078,902
Expenses		
Instruction	67,595,283	62,379,435
District Administration	3,096,181	2,609,547
Operations and Maintenance	8,113,557	7,740,768
Transportation and Housing	2,470,922	2,580,772
Total Expense	81,275,943	75,310,522
Net Revenue (Expense)	(157,477)	(231,620)
Budgeted Prior Year Surplus Appropriation	980,668	1,283,512
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(43,291)	(451,892)
Local Capital	(700,000)	(600,000)
Other	(79,900)	
Total Net Transfers	(823,191)	(1,051,892)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2024

	2024 Amended Annual Budget	2023 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	78,033,302	70,795,965
ISC/LEA Recovery	(340,061)	(341,145)
Other Ministry of Education and Child Care Grants		
Pay Equity	457,171	457,171
Funding for Graduated Adults	6,916	6,916
Student Transportation Fund	361,459	361,459
Support Staff Benefits Grant	106,661	104,785
FSA Scorer Grant	8,187	8,187
Early Learning Framework (ELF) Implementation		852
Labour Settlement Funding	1,308,275	2,461,114
Anti Racism Grant		6,429
Equity Scan Grant	7,000	
Total Provincial Grants - Ministry of Education and Child Care	79,948,910	73,861,733
Provincial Grants - Other	171,074	68,000
Other Revenues		
Other School District/Education Authorities	341,421	381,024
Funding from First Nations	340,061	341,145
Miscellaneous		
Miscellaneous	10,000	10,000
Health Promoting Schools	27,000	27,000
Estate Donation		110,000
Total Other Revenue	718,482	869,169
Rentals and Leases	200,000	200,000
Investment Income	80,000	80,000
Total Operating Revenue	81,118,466	75,078,902

School District No. 05 (Southeast Kootenay)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2024

	2024 Amended Annual Budget	2023 Amended Annual Budget
	\$	\$
Salaries		
Teachers	32,408,318	29,783,109
Principals and Vice Principals	5,485,978	4,933,947
Educational Assistants	7,556,659	6,960,434
Support Staff	6,939,056	6,407,072
Other Professionals	2,851,328	2,296,021
Substitutes	2,610,534	2,272,707
Total Salaries	57,851,873	52,653,290
Employee Benefits	14,716,403	13,143,359
Total Salaries and Benefits	72,568,276	65,796,649
Services and Supplies		
Services	2,422,127	2,594,262
Student Transportation	153,424	151,136
Professional Development and Travel	1,005,447	1,024,480
Rentals and Leases	143,660	30,000
Dues and Fees	75,700	74,400
Insurance	208,800	171,300
Supplies	3,438,509	4,153,295
Utilities	1,260,000	1,315,000
Total Services and Supplies	8,707,667	9,513,873
Total Operating Expense	81,275,943	75,310,522

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	27,318,851	1,486,352		540,642	60,990	1,470,969	30,877,804
1.03 Career Programs							-
1.07 Library Services	656,643			135,162		31,925	823,730
1.08 Counselling	858,142					45,895	904,037
1.10 Special Education	3,384,977	161,167	6,732,425	22,264	730,969	758,639	11,790,441
1.30 English Language Learning	63,000						63,000
1.31 Indigenous Education	126,705	118,200	824,234		144,079	10,446	1,223,664
1.41 School Administration		3,565,846		1,135,341		130,067	4,831,254
Total Function 1	32,408,318	5,331,565	7,556,659	1,833,409	936,038	2,447,941	50,513,930
4 District Administration							
4.11 Educational Administration		154,413			196,462	35,000	385,875
4.40 School District Governance					147,940		147,940
4.41 Business Administration				345,317	1,155,404	6,791	1,507,512
Total Function 4	-	154,413	-	345,317	1,499,806	41,791	2,041,327
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				51,944	288,139	770	340,853
5.50 Maintenance Operations				3,407,376		87,036	3,494,412
5.52 Maintenance of Grounds				110,496		1,700	112,196
5.56 Utilities							-
Total Function 5	-	-	-	3,569,816	288,139	89,506	3,947,461
7 Transportation and Housing							
7.41 Transportation and Housing Administration					127,345		127,345
7.70 Student Transportation				1,190,514		31,296	1,221,810
Total Function 7	-	-	-	1,190,514	127,345	31,296	1,349,155
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	32,408,318	5,485,978	7,556,659	6,939,056	2,851,328	2,610,534	57,851,873

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Amended Annual Budget	2023 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	30,877,804	7,500,417	38,378,221	3,020,491	41,398,712	36,645,069
1.03 Career Programs	-		-	88,014	88,014	80,042
1.07 Library Services	823,730	211,417	1,035,147	145,930	1,181,077	1,337,211
1.08 Counselling	904,037	219,970	1,124,007	3,700	1,127,707	1,539,231
1.10 Special Education	11,790,441	3,193,183	14,983,624	589,922	15,573,546	15,328,452
1.30 English Language Learning	63,000	15,900	78,900	7,300	86,200	192,281
1.31 Indigenous Education	1,223,664	345,841	1,569,505	387,012	1,956,517	1,762,493
1.41 School Administration	4,831,254	1,206,567	6,037,821	145,689	6,183,510	5,494,656
Total Function 1	50,513,930	12,693,295	63,207,225	4,388,058	67,595,283	62,379,435
4 District Administration						
4.11 Educational Administration	385,875	68,115	453,990	142,068	596,058	622,800
4.40 School District Governance	147,940	6,538	154,478	126,200	280,678	293,044
4.41 Business Administration	1,507,512	367,147	1,874,659	344,786	2,219,445	1,693,703
Total Function 4	2,041,327	441,800	2,483,127	613,054	3,096,181	2,609,547
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	340,853	79,993	420,846	173,065	593,911	550,700
5.50 Maintenance Operations	3,494,412	1,030,470	4,524,882	1,312,700	5,837,582	5,412,643
5.52 Maintenance of Grounds	112,196	33,868	146,064	276,000	422,064	462,425
5.56 Utilities	-		-	1,260,000	1,260,000	1,315,000
Total Function 5	3,947,461	1,144,331	5,091,792	3,021,765	8,113,557	7,740,768
7 Transportation and Housing						
7.41 Transportation and Housing Administration	127,345	28,126	155,471	7,930	163,401	154,343
7.70 Student Transportation	1,221,810	408,851	1,630,661	676,860	2,307,521	2,426,429
Total Function 7	1,349,155	436,977	1,786,132	684,790	2,470,922	2,580,772
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	57,851,873	14,716,403	72,568,276	8,707,667	81,275,943	75,310,522

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2024

	2024 Amended Annual Budget	2023 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	13,242,374	6,355,480
Other	112,474	124,006
Other Revenue	724,000	677,751
Investment Income	5,000	25,000
Total Revenue	14,083,848	7,182,237
Expenses		
Instruction	13,565,891	6,554,399
District Administration	3,000	
Operations and Maintenance	24,430	148,412
Transportation and Housing	47,972	44,523
Total Expense	13,641,293	6,747,334
Net Revenue (Expense)	442,555	434,903
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(442,555)	(434,903)
Total Net Transfers	(442,555)	(434,903)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead
	\$	\$	\$	\$	\$		\$	\$	\$
Deferred Revenue, beginning of year	179,934		790,314	386,339	16,345	13,542	117,709	11,900	
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	287,051	293,563			128,000	26,950	588,243	412,537	162,905
Provincial Grants - Other									
Other			15,000	650,000					
Investment Income			5,000						
	287,051	293,563	20,000	650,000	128,000	26,950	588,243	412,537	162,905
Less: Allocated to Revenue	466,985	293,563	20,000	650,000	144,345	40,492	705,952	424,437	162,905
Deferred Revenue, end of year	-	-	790,314	386,339	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	466,985	293,563			144,345	40,492	705,952	424,437	162,905
Provincial Grants - Other									
Other Revenue			15,000	650,000					
Investment Income			5,000						
	466,985	293,563	20,000	650,000	144,345	40,492	705,952	424,437	162,905
Expenses									
Salaries									
Teachers							210,255	121,206	
Educational Assistants		228,979					82,060		
Support Staff								155,645	38,700
Other Professionals									
Substitutes							65,000		1,400
	-	228,979	-	-	-	-	357,315	276,851	40,100
Employee Benefits		64,584					65,380	83,321	11,395
Services and Supplies	24,430		20,000	650,000	144,345	40,492	283,257	64,265	111,410
	24,430	293,563	20,000	650,000	144,345	40,492	705,952	424,437	162,905
Net Revenue (Expense) before Interfund Transfers	442,555	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(442,555)								
	(442,555)	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Classroom Enhancement Fund - Staffing	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Student & Family Affordability	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning	Feeding Futures Fund
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year			20,523	2,398	2,137	176,919	12,727	38,447	
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	9,533,498	123,532	27,449	52,000	11,250		19,000	175,000	808,815
Provincial Grants - Other									
Other									
Investment Income									
	9,533,498	123,532	27,449	52,000	11,250	-	19,000	175,000	808,815
Less: Allocated to Revenue	9,533,498	123,532	47,972	54,398	13,387	176,919	31,727	213,447	808,815
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	9,533,498	123,532	47,972	54,398	13,387	176,919	31,727	213,447	808,815
Provincial Grants - Other									
Other Revenue									
Investment Income									
	9,533,498	123,532	47,972	54,398	13,387	176,919	31,727	213,447	808,815
Expenses									
Salaries									
Teachers	7,381,406								
Educational Assistants									
Support Staff									355,000
Other Professionals								150,000	
Substitutes		98,826		25,600	8,370		16,580		
	7,381,406	98,826	-	25,600	8,370	-	16,580	150,000	355,000
Employee Benefits	2,152,092	24,706		9,600	2,092		4,147	25,000	81,145
Services and Supplies			47,972	19,198	2,925	176,919	11,000	38,447	372,670
	9,533,498	123,532	47,972	54,398	13,387	176,919	31,727	213,447	808,815
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2024

	MCF Programs	Estate of Clarence SES	Clear Sky Radio	TOTAL
	\$	\$	\$	\$
Deferred Revenue, beginning of year	2,310	55,000		1,826,544
Add: Restricted Grants				
Provincial Grants - Ministry of Education and Child Care				12,649,793
Provincial Grants - Other	110,164			110,164
Other			4,000	669,000
Investment Income				5,000
	110,164	-	4,000	13,433,957
Less: Allocated to Revenue	112,474	55,000	4,000	14,083,848
Deferred Revenue, end of year	-	-	-	1,176,653
Revenues				
Provincial Grants - Ministry of Education and Child Care				13,242,374
Provincial Grants - Other	112,474			112,474
Other Revenue		55,000	4,000	724,000
Investment Income				5,000
	112,474	55,000	4,000	14,083,848
Expenses				
Salaries				
Teachers				7,712,867
Educational Assistants				311,039
Support Staff				549,345
Other Professionals	85,000			235,000
Substitutes				215,776
	85,000	-	-	9,024,027
Employee Benefits	20,000			2,543,462
Services and Supplies	7,474	55,000	4,000	2,073,804
	112,474	55,000	4,000	13,641,293
Net Revenue (Expense) before Interfund Transfers	-	-	-	442,555
Interfund Transfers				
Tangible Capital Assets Purchased				(442,555)
	-	-	-	(442,555)
Net Revenue (Expense)	-	-	-	-

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Capital Revenue and Expense
 Year Ended June 30, 2024

	2024 Amended Annual Budget			2023 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		20,000	20,000	5,000
Amortization of Deferred Capital Revenue	3,299,934		3,299,934	3,174,194
Total Revenue	3,299,934	20,000	3,319,934	3,179,194
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	4,082,538		4,082,538	3,839,466
Debt Services				
Capital Lease Interest		11,900	11,900	
Total Expense	4,082,538	11,900	4,094,438	3,839,466
Net Revenue (Expense)	(782,604)	8,100	(774,504)	(660,272)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	485,846		485,846	886,795
Local Capital		700,000	700,000	600,000
Capital Lease Payment		79,900	79,900	
Total Net Transfers	485,846	779,900	1,265,746	1,486,795
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	700,000	(700,000)	-	
Principal Payment				
Capital Lease	68,000	(68,000)	-	
Total Other Adjustments to Fund Balances	768,000	(768,000)	-	
Budgeted Surplus (Deficit), for the year	471,242	20,000	491,242	826,523