



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING
November 12, 2013, 5:00 p.m.
Board Office**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Besanger
Trustee Brown
Trustee Damstrom
Trustee Johns
Trustee Whalen
L. Hauptman, Superintendent of Schools
R. Norum, Secretary Treasurer
B. Reimer, Director of Instruction/Human Resources
D. McPhee, Director of Instruction/Aboriginal Education/Safety Officer
J. Skerik, Executive Assistant (Recorder)

Regrets: Trustee Helgesen
D. Casault, Director of Instruction/Student Learning
D. Verbeurgt, District Principal/Student Services

1. COMMENCEMENT OF MEETING

1.1. Call to Order

Chairperson Lento called the November 12, 2013 regular public meeting of the Board of Education to order at 5:02 p.m.

1.2. Consideration and Approval of Agenda

Additions: Item 4.2 Trustee ProD
Item 4.3 BCPSEA AGM in January
Item 6.1 Upcoming Conference – Share your Story
Item 6.2 BCSTA Budget Statement

MOTION R – 13 - 147

M/S that the agenda for the regular public meeting of the Board of Education of November 12, 2013 be approved as amended. **CARRIED**

1.3. Approval of the Minutes

MOTION R – 13 - 148

M/S that the minutes of the regular public meeting of the Board of Education of October 8, 2013 be approved as circulated. **CARRIED**

1.4. Receipt of Records of Closed Meetings

MOTION R – 13 - 149

M/S to accept the closed records of the in-camera meeting of the Board of Education of October 8, 2013.

CARRIED

1.5. Business Arising from Previous Minutes

A meeting to discuss the educational partnership agreement has not been scheduled.

Letter of October 31, 2013 to Teresa Reznasoff – will not be distributed provincially until Ms. Reznasoff responds. If it has already been distributed provincially Mrs. Hauptman will advise trustees.

1.6. Receiving of Delegations/Presentations

1.6.1. Laurie Middle School - Technology Update - David Standing, Jill Carley, Joe Tank, Joanne Lees

Mr. Standing, Ms. Carley and Mr. Tank provided a verbal report on the technology update at Laurie Middle School.

Discussion included:

- Thoughtstream for feedback
- Phenomenal support from Joe Tank and Joanne Lees
- Teacher tech support
- IBM support
- Recognition of work done by both Jill and Joanne
- Installation of comparable software prior to update
- Computer utilization / BYOD
- Online booking calendar
- Teacher tech support
- Remote support
- Opportunity for student involvement/leadership

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1. Advocacy/Education Committee

Co-chair Trustee Whalen reviewed the minutes of the October 28, 2013 meeting of the Advocacy/Education Committee.

MOTION R – 13 - 150

M/S that the Board approve and send the draft letter to the BCSTA regarding sharing common concerns in letters with the Minister of Education.

CARRIED

MOTION R – 13 - 151

M/S that the draft responses to DPAC's FAQ, prepared by Trustee Ayling, be forwarded to the Board for approval.

CARRIED

MOTION R – 13 - 152

M/S that the Superintendent have a conversation with Principals to ensure the Healthy Schools Guidelines are followed and if the schools have younger students in their schools they need to abide by the middle school guidelines.

CARRIED

MOTION R – 13 – 153

M/S that the Board give tentative approval for the trip to Belize by Jaffray students, Spring, 2014.

CARRIED

MOTION R – 13 – 154

M/S that the Board give tentative approval for the trip to London, Paris, Florence, Rome for Parkland, Laurie and Mt. Baker Students, Spring, 2014.

CARRIED

MOTION R – 13 – 155

M/S that the Board write a letter of support for School District No. 33's letter regarding holding a by-election in the event of a trustee resignation.

CARRIED

MOTION R – 13 – 156

M/S that the Board accept the report of the Advocacy/Education Committee.

CARRIED

Superintendent Hauptman advised that she had had a conversation with principals last Thursday and clarified that she would send the letter of support to SD33.

2.2. Policy Committee

Co-chair Trustee Brown reviewed the minutes of the October 28, 2013 meeting of the Policy Committee.

MOTION R – 13 - 157

M/S that Policy 2.10 District Health and Safety Program be sent to the Board of Education for deletion.

CARRIED

MOTION R – 13 - 158

M/S that Policy 3.16 Correspondence Courses be sent to the Board of Education for deletion.

CARRIED

MOTION R – 13 - 159

M/S that the Board accept the report of the Policy Committee.

CARRIED

2.3. Finance/Operations/Personnel Committee

Co-chair Trustee Johns reviewed the minutes of the October 28, 2013 meeting of the Finance/Operations/Personnel Committee.

MOTION R – 13 - 160

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED

2.4. Student Services Committee

Co-chair Trustee Besanger reviewed the minutes of the October 28, 2013 meeting of the Student Services Committee.

MOTION R – 13 - 161

M/S that the Board accept the report of the Student Services Committee.

CARRIED

2.5. Communications/Media Committee

Trustee Ayling noted an additional press release had been published regarding the appointment of David Martin as temporary principal of Steeples and Jill Carley as acting vice principal of Laurie.

MOTION R – 13 - 162

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.6. Mt. Baker Secondary School Building Replacement Committee

Trustee Johns - next meeting with MLA, City of Cranbrook, Key City Theatre chair and manager will be held on November 29th.

MOTION R – 13 - 163

M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.

CARRIED

2.7. Legacy of Learning

Trustee Johns provided a verbal report including:

- Meeting with Chernoff Architects to review Fernie interactive display
- Opportunity for all communities to have access to visual Legacy of Learning sites
- Article in 'The Magazine for Retired Educators'

MOTION R – 13 – 164

M/S to accept the Legacy of Learning report.

CARRIED

2.8. Trustee Reports

Trustees reported on their activities for the month.

Reports from Trustee Brown and Trustee Johns will be added to the agenda as late items.

Trustees noted the touching Remembrance Day ceremonies that they attended throughout the District.

3. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's report of November 12, 2013 included:

- Enrolment Report
- Superintendent's Activities
 - Class Size Data for 2013
 - St. Mary's Band Council Meet 'n' Greet Dinner

- CJF Train the Trainer - Restorative Justice
- Salad Bar Program at PMS
- School Visits and Personal Growth Plans
- Kootenay Boundary BCSSA Branch Meeting
- BCPSEA Symposium
- Finance/Operations Updates
- Update from Director of Instruction/Student Learning
 - Learning Rounds
 - Daily Five
- Update from Director of Instruction/Safety/Aboriginal Education
 - Outlook
 - ERASE training
 - CityReporter
- Update from District Principal/Student Services
- Update from Director of Instruction/Human Resources
- Important Dates for Trustees

Discussion included:

- Format of enrolment report
- Class size – configuration and averages
- Course credits for students taking courses at the College of the Rockies
- TSMA Lite savings, need to upgrade old phone systems
- Daily Five – five strategies reviewed on a daily basis to help increase literacy of all students
- Outlook – email will be switched over on Friday
- CityReporter – software for safety inspection reports
- Automated dispatch – training for PVP and exempt staff November 19. Staff will be trained and then replacement staff will be trained.
- Trustee review of newest draft of K-10 Curriculum and Graduation Requirements – feedback, cost implications for implementation
- Bandwidth/technology updates – use of SmartBoards, cost to increase bandwidth, need to provide education around terms of how to use technology

MOTION R – 13 - 165

M/S that the November 12, 2013 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. NEW BUSINESS

4.1. Business Arising from Delegations
Policy for BYOD.

4.2. Trustee ProD
Trustee ProD funds will be discussed further at the Finance/Operations/Personnel Committee meeting on November 25th.

MOTION R – 13 - 166

M/S that the costs for Trustee Ayling to attend the BCSTA Trustee Academy 2013 in Vancouver December 5-7, 2013 be deducted from Trustee Helgesen's

professional development/travel account and the costs for Trustee Whalen to attend the BCSTA Trustee Academy 2013 in Vancouver December 5-7, 2013 be deducted from Trustee Damstrom's professional development/travel account.

CARRIED

4.3. BCPSEA Meeting in January

MOTION R – 13 - 167

M/S to approve Trustee Bellina's attendance at the BCPSEA AGM in Vancouver January 24, 2014.

CARRIED

5. TRUSTEE BOUQUETS

Trustee Brown – to Gail Rousseau and Lynn Hauptman for sending out a list of Remembrance Day Ceremonies

Trustee Whalen – to Trustee Johns for his work on Legacy of Learning

Trustee Bellina – to FJ Mitchell staff /PAC for a morning toast program; to staff for provided information anytime she asks for anything

Trustee Johns – to Board Office staff for their support

Trustee Ayling – to students in the GAUGE program for a lovely lunch

Superintendent Hauptman will share trustee appreciation for the outstanding Remembrance Day services with all schools.

6. ITEMS FOR INFORMATION/CORRESPONDENCE

6.1 Upcoming Conference – Share Your Story! Create a Workshop.

Mrs. Hauptman will share the conference information with Paul Carriere at SD6.

6.2 BCSTA Budget Statement

Trustee Bellina requested feedback from trustees and staff regarding the BCPSEA budget document.

7. QUESTION PERIOD

Nil

8. ADJOURNMENT

MOTION R – 13 - 168

M/S that the November 12, 2013 regular public meeting of the Board of Education adjourn at 6:54 p.m.

Frank Lento, Chairperson

Rob Norum, Secretary Treasurer