

**The Board of Education of**

**School District No.5 (Southeast Kootenay)**

**MINUTES - ADVOCACY/EDUCATION COMMITTEE MEETING**

**May 29, 2017 9:00 a.m.**

**Board Office**

Committee Members Trustee Whalen (Chair)

In Attendance: Trustee Ayling

Trustee Bellina

Trustee Blumhagen

Regrets:

Board/District Staff in Trustee McPhee

Attendance: Trustee Johns

Trustee Brown

Trustee Lento (late)

Lynn Hauptman, Superintendent

Jason Tichauer, Director, Student Learning

Diane Casault, Director, Student Learning

Darcy Verbeurgt, District Principal

Jennifer Roberts, District Principal

Gail Rousseau, Executive Assistant (Recorder)

1. **COMMENCEMENT OF MEETING**
   1. **Call to Order**

The Advocacy/Education Committee meeting of May 29, 2017 was called to order by Trustee Whalen at 9:05 a.m. This meeting is being held on the lands of the Ktunaxa People.

* 1. **Approval of Agenda**

**ADV-16-19**

The Agenda of the Advocacy/Education Committee meeting of May 29, 2017 is approved as circulated.

4.4 Tidbit

**1.3 Approval of Minutes**

**ADV-16-20**

The Minutes of the Advocacy/Education Committee meeting of April 24, 2017 are approved as circulated.

1. **PRESENTATIONS**
   1. **Cook It. Try It. Like It.**

Mary Elliott shared highlights of the “Cook It. Try It. Like It” program:

* 5-week program for 12 grade 7s and 8s to promote healthy eating habits
* $2000 grant provided by the Community Food Action Initiative

of Interior Health

* one lesson per week i.e., Food Safe, Canada’s Food Guide, where in the world does fruit come from, sugar sense and a grocery store tour including a scavenger hunt
* students reviewed the lessons and gave their feedback
* Each student received a book of recipes
* Parents also evaluated the program
* Great feedback was received by parents, students and the Principal

Comments/Suggestions:

* Thank you to Mary Elliott and all the work she does with students at Laurie Middle School
  1. ***Counsellor’s Handbook***

Darrell Taylor provided an overview of the new Counsellor’s Handbook:

* Handbook has been in the works for about 4-5 years and a group of counsellors spent a year/year and a half tweaking the document
* Sharlene Charest and Darrell Taylor, with help from Dr. Dawn McBride – U of Lethbridge, finalized the document
* evolutionary document/work in progress
* forms (Appendices) will be housed in the portal on the district website
* designed to help influence Counsellor’s practice; used for succession purposes
* talked about qualifications; looked across country to see what other jurisdictions were doing with regard to job descriptions; not a lot out there; proud we were on leading edge of this
* first responsibility to act in students’ best interest; guiding principles for our students
* connect kids to best resources in community
* handbook outlines protocols for student files and provides a checklist for things to be discussed with parents
* ratio of counsellor to students at MBSS - 1:450; lots of resources on portal - will be constantly updated
* APPS for students were discussed and the possibility of a review committee to keep things current
* Kelty Mental Health – lots of resources on their site as well as in the portal
* discussion of online notes being property of School District
* poster will be laminated and put in every counsellors’ office and it should be on our website for parents
* handbook will be reformatted and used as a valuable in-house resource

1. **ITEMS FORWARDED FROM PREVIOUS MEETING - nil**
2. **CORRESPONDENCE AND/OR NEW ITEMS**
   1. **DSAC Report**

A face-to-face meeting will not be held in June because of the amount of field trips already scheduled. The students will be asked to answer a brief survey regarding the Terms of Reference for DSAC moving forward. The survey will be sent to each school and one survey from each school will be sent back to the Board office. A report will follow.

* 1. **DPAC Report**

Highlights:

* + - SD5 Board/District Management will update DPAC on the SCC ruling in October/November
    - BCCPAC AGM held May 4-7 – new president Jen Mezei from Burnaby; additional by-elections will be held by email
    - BCCPAC outstanding parent award was given to Deb Therrien; Thank you to Deb Therrien on behalf of the Board for the hours and hours of work she does with DPAC
    - DPAC has their own parent award and the name will be shared in September; both names and awards will be posted on website
    - Reminder to DPAC and PACs and school principals that all raffle ticket licensing rules must be followed and reports sent in on time. All records and reports must be kept for at least 7 years and it is recommended that all PAC minutes be retained for 10 years
  1. **Communicating Student Learning Ministry Documents**

Diane Casault shared updates from the Communicating Student Learning Committee:

* this is our summative report outlining what we are going to do next year
* next step is to get feedback from parents in a more formalized report; need to plan sharing events for parents
* committee structure was outlined – 7 meetings at least this year;
* this process has allowed us to start next year with more structure and guidance
* plan to have student self-assessment piece finalized this week
* need to come up with terminology so parents are familiar (4 words)
* need to become consistent and use the same 4 words; honor committee views amazing amount of work committee has done and lots still to do
* encouraging to see district providing resources
* looking forward to hearing feedback on assessment

**4.4 Tidbit**

***Recommendation A – M/S that the Board consider changing the time of the Advocacy/Education Committee meeting to 9:30 a.m. starting in September.***

1. **BCSTA Letters**
   1. **Child and Youth Mental Health**

**5.1.1 SD42**

Receive and file.

***Recommendation B – that the Board write a letter to Premier Christy Clark, the Minister of Finance and Minister of Education re: the Federal transfer of $655 million over 10 years and request that additional monies be invested in schools to assist students struggling with mental health.***

***Recommendation C – that the Board send a thank you letter to SD42 thanking their Board for writing to Honorable Minister Philpott re: youth mental health funding for provinces and outline our Board’s planned next steps to continue advocacy of this issue.***

* 1. **Memorandum of Agreement**

**5.2.1**. **SD23**

Receive and file.

***Recommendation D – that the Board write a letter to the Minister of Education supporting SD23’s letter re: BCPSEA Board.***

1. **ADJOURNMENT**

The Advocacy/Education Committee meeting of May 29, 2017 was adjourned at 10:25 a.m.