



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)

**February 22, 2021, 12:30 p.m.
Meeting via Zoom**

Committee Members in Attendance: Co-Chair Trustee Kitt
Co-Chair Trustee Johns
Trustee Bellina
Trustee Damstrom

Board/District Staff in Attendance: Trustee Ayling
Chairperson Lento
Trustee McPhee
Trustee Turner
Trustee Whalen
Superintendent, S. Yardley
Secretary Treasurer, A. Rice
Director of Instruction/Human Resources, B. Reimer
Director of Instruction/Student Learning, D. Casault
Director of Student Learning/Aboriginal Education, J. Tichauer
District Principal/Student Services, D. Verbeurgt
District Principal/Technology, J. Roberts
Executive Assistant, (recorder) S. Gronlund

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of February 22, 2021 was called to order at 11:57 a.m. by Co-chair Trustee Kitt.

1.2 Approval of the Agenda

Additions: 2.3 Kootenay Christian Academy

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of February 22, 2021 be approved as amended.

1.3 Approval of the Minutes - January 25, 2021

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of February 22, 2021 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Budget 2020-21

Secretary Treasurer Rice has sent the Board approved 2020-21 Amended Budget to the Ministry of Education.

2.2 Elk Valley/South Country Bussing Update

No update since the Board meeting on February 17, 2021.

2.3 Kootenay Christian Academy

Secretary Treasurer Rice and Director Tichauer will provide a report for the March Board meeting.

3. DELEGATIONS/PRESENTATIONS (10 min max)

3.1 2021-22 Budget Input: Jaffray School Home Economics (Leah Sandkuhl)

Leah introduced herself as the home economics teacher at Jaffray School and introduced 4 of her current and future students.

Leah began her presentation by sharing the current state of her existing ovens in her classroom. She expressed the need of replacing these ovens with convection and the benefits. The convection ovens have an approximate 25% quicker baking time than conventional ovens and would make cooking and clean up in a 73-minute class a possibility.

Leah responded to questions from the Board and Co-chair Kitt thanked her for her presentation.

3.2 2021-22 Budget Input: Jaffray School Woodshop (Paul Fennema)

Paul introduced himself as the woodshop teacher at Jaffray School and proceeded to share a presentation with the Board on the need of connecting design aspect with technical. A CNC Router Machine would make this a possibility. He went on to explain the benefits the students would experience. He shared the fundraising the school has done to this point and shared the amount still required to purchase this router.

Paul responded to questions from the Board. Chair Lento thanked Paul for his presentation.

4. REPORTS

4.1 Stage 2 Restart Protocol Update - Secretary Treasurer

Secretary Treasurer Rice reported that the schools worked on updating their protocols as per the Ministries latest updates (includes input from BC CDC and Office of the PHO). The workplace checklists that are required will take place this week and submitted to the safety working committee.

Operations Manager Joe Tank spoke with a mechanical engineer and was informed the air flow in a building is more important than a Merv 13 filter would be. He reported on the following steps taken for better air flow in the buildings

- Increased outside air flow from a minimum of 10% to a minimum of 20%.
- Filters are being changed six times per year (previously 3 times).
- The district is allowing all windows to be opened if need be.

This is in conjunction with other preventative measures taken such as super cleaning schools approximately every two weeks.

Secretary Treasurer Rice reported that the small portion of funding that the Ministry of Education had held back from the initial Covid-19 funding was provided to districts with

confirmed COVID cases. Our district did not qualify for this funding hold back, which is a positive sign our safety protocols are working, and staff are doing their part.

Discussion ensued regarding the positive nature of this message and thanked the District Health and Safety Committee for their diligent efforts during the pandemic.

4.2 Stage 2 Restart Protocol Update – Superintendent

Superintendent Yardley is ensuring that the health and safety protocol updates are posted on the SD5 webpage and school webpages.

5. NEW BUSINESS

5.1 Budget Update

Secretary Treasurer Rice reported one more session for presenting input to the 2021-22 Budget is at the March 9th Board meeting. He would require any written submissions before spring break.

He will be meeting with district management, principals and vice-principals next week. They will look at the Baragar enrolment forecasts, the February enrolment count and enrolment on the MyEducationBC student database to determine the schools needs. The next budget session with the Board is April 21st.

Trustee Johns discussed the possible need to advertise the benefits public schools can offer to students. He sees advertising billboards for private schools.

Trustee Turner indicated we have good reason to celebrate our public schools that we have been acknowledged by the Ministry of Education for our safety in schools in relation to COVID.

Trustee Turner asked if the enrolment report could include a column to show the previous year also.

Superintendent Yardley replied that public education speaks for itself. Public schools have more to offer students than the private schools. Our district shares positive media to the public from our Facebook page, webpage and Pathfinders report. The more we can share our events with the public the better.

Director Casault indicated the early learning conversations taking place are very helpful in building positive relationships with parents along with the work District Principal Verbeurgt is doing with the transitioning of students. Chair Lento mentioned that programs like Strong Start and Day Care before and after school will be another great initiative to bring in students.

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Jaffray - Ministry of Transportation (safe crossing on Hwy3)

6.2 Jaffray- Ministry of Transportation (lower speed limit on Hwy 3)

6.3 Staff Travel Summary Report Review

6.4 Fernie - Ministry of Transportation (safe crossing on Hwy 3and 13th St)

6.5 Innes Avenue Development

6.6 School Site Acquisition

7. ITEMS FOR INFORMATION

7.1 District Occupational Health and Safety Committee Minutes

Nil.

7.2 Finance Report

8. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of February 22, 2021 adjourned at 1:09 p.m.