



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)

**November 22, 2021, 12:30 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Chris Johns
Co-Chair Trustee Kathryn Kitt (remotely)
Trustee Bev Bellina (remotely)
Trustee Krista Damstrom

Board/District Staff in Attendance: Trustee Trina Ayling
Chairperson Frank Lento
Trustee Doug McPhee
Trustee Turner
Trustee Patricia Whalen (remotely)
Superintendent Silke Yardley
Secretary Treasurer Nick Taylor
Director of Instruction and Human Resources Brent Reimer
Director of Student Learning and Innovation Diane Casault
Director of Student Learning and Aboriginal Education Jason Tichauer
District Principal of Transformative Learning Jennifer Roberts
District Principal of Student Services Darcy Verbeurgt
Executive Assistant, (recorder) Sandy Gronlund

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of November 22, 2021 was called to order at 11:57 p.m. by Co-Chair Trustee Johns.

1.2 Approval of the Agenda

Moved/Seconded by Damstrom/Bellina:

THAT the agenda of the public Finance/Operations/Personnel Committee meeting of November 22, 2021 be approved as circulated.

1.3 Approval of the Minutes

Approval of the minutes from October 25, 2021.

Moved/Seconded by Bellina/Damstrom:

THAT the minutes of the public Finance/Operations/Personnel Committee meeting of October 25, 2021 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Meeting with Mark Fercho, CAO of the City of Cranbrook

Secretary Treasurer Taylor and Superintendent Yardley met with the CAO of the City of Cranbrook, Mark Fercho to discuss communication between the city and the school district on future developments. Mr. Fercho and Secretary Treasurer Taylor will meet monthly to keep in touch on any updates.

3. PRESENTATIONS

Nil.

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Health and Safety

- no new updates regarding COVID-19
- update in how exposure notices are routed before they are posted to the Interior Health webpage
- waiting for information regarding the roll out for age 5-11 students for vaccinations

4.1.2 2021-22 Budget Update

- budget for this year is trending in line with past years
- custodial time higher due to COVID-19 protocols

4.1.2.1 Legacy of Learning - Storage of Artifacts

RECOMMENDATION A

Moved /Seconded by Damstrom/Bellina:

THAT the grant amount for Legacy of Learning increase to cover the yearly rental for the room at the Union Labour building at 105 9th Ave S to safely store school district artifacts.

Clarification is required of what is classified as an artifact.

4.2 Superintendent

Executive Assistant Gail Rousseau is retiring December 31, 2021. An internal/external posting will be going out in the next couple of days for an executive assistant to the Superintendent and Director of Student Learning and Aboriginal Education.

5. NEW BUSINESS

Nil.

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Staff Travel Summary Report Review

7. CORRESPONDENCE

7.1 District Occupational Health and Safety Committee Minutes

7.2 Finance Report

7.3 Trustee Professional Development

7.4 Staff Travel Summary

8. ADJOURNMENT

Moved/Seconded by Damstrom/Bellina:

THAT the public Finance/Operations/Personnel Committee meeting of November 22, 2021 adjourned at 12:16 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?