



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**September 26, 2022, 1:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance:	Co-Chair Trustee Chris Johns Co-Chair Trustee Kathryn Kitt (remotely) Trustee Bev Bellina (remotely) Trustee Krista Damstrom
Board/District Staff in Attendance:	Chairperson Frank Lento Trustee Trina Ayling Trustee Doug McPhee Trustee Patricia Whalen Secretary Treasurer Nick Taylor Superintendent Viveka Johnson Director of Instruction and Human Resources Brent Reimer Director of Student Learning and Innovation Diane Casault Director of Student Learning and Aboriginal Education Jason Tichauer District Principal of Student Services Darcy Verbeurgt Executive Assistant (Recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of September 26, 2022 was called to order at 11:44 a.m. by Co-Chair Trustee Johns.

1.2 Approval of the Agenda

Moved/Seconded by Bellina/Damstrom:

THAT the agenda of the public Finance/Operations/Personnel Committee meeting of August 29, 2022 be approved as circulated.

1.3 Approval of the Minutes

Approval of the minutes from August 29, 2022.

Moved/Seconded by Damstrom/Bellina:

THAT the minutes of the public Finance/Operations/Personnel Committee meeting of August 29, 2022 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. PRESENTATIONS

Nil

4. REPORTS

4.1 Secretary Treasurer

4.1.1 Health and Safety

Brief COVID-19 update by Secretary Treasurer Taylor noting that Canadian border restrictions have been rescinded.

4.2 Superintendent

Superintendent Johnson reviewed:

- district-wide enrolment numbers and class sizes
- upcoming data collection deadline (1701) on September 29, 2022
- school staffing – retention and recruiting challenges
- educational programming and awareness for drug overdoses in the District communities

4.3 Regional District of East Kootenay Follow Up

Secretary Treasurer is still awaiting a response regarding Jaffray speed reduction.

5. NEW BUSINESS

5.1 Cranbrook Board Office Flagpoles

Two additional flagpoles are required at the Cranbrook Board Office. Secretary Treasurer Taylor confirmed that the new flagpoles have been ordered for the Ktunaxa and Metis flags.

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Staff Travel Summary Report Review

7. CORRESPONDENCE

7.1 District Occupational Health and Safety Committee Minutes

7.2 Finance Report

7.3 Trustee Professional Development

7.4 Staff Travel Summary

8. ADJOURNMENT

Moved/Seconded by Bellina/Damstrom:

THAT the public Finance/Operations/Personnel Committee meeting of September 26, 2022 adjourned at 11:58 a.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?