

School Cash Online

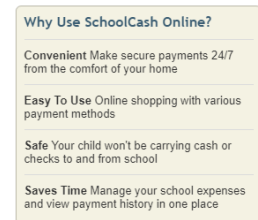


Step 1: REGISTER

- If you have not registered, please go to the School Cash Online home page <https://sd5.schoolcashionline.com/> and select the “*Get Started Today*” option. Then click on “*Register*”
- Complete each of the three Registration Steps
*For Security Reasons your password, requires 8 characters, one uppercase letter, one lowercase letter and a number.

Step 2: CONFIRMATION EMAIL

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account. The confirmation link will open the School Cash Online site prompting you to sign into your account. Use your email address and password just created with your account.



Step 3: ADD STUDENT

This step will connect your children to your account

- Enter the School Board Name
- Enter the School Name
- Enter Student First Name, Student Last Name and Student Birth Date
- Select *Continue*
- On the next page confirm that you are related to the child, check in the Agree box and select *Continue*.
- Your child has been added to your account.

Add Student

1. Type in the School Board name and select one from the list
School District No 5

2. Select School Name from the list
Laurie Middle School

3. Enter student information
Student Number
 I don't have the student number.
First Name
Last Name
Birth Date
Date format: mm/dd/yyyy

Confirm

Step 4: VIEW ITEMS OR ADD ANOTHER STUDENT

If you have more children, select “*Add Another Student*” and repeat the steps above. 8 children can be added to one parent account. If you do not wish to add additional children, select “*View Items for Students*” option. A listing of available items for purchase will be displayed.

Your child's student number is the number they log in on the school computers with.