



**The Board of Education of  
School District No.5 (Southeast Kootenay)**

**MINUTES - REGULAR PUBLIC MEETING**

**October 13, 2020, 3:00 p.m.  
Kootenay Learning Campus - Fernie**

Present: Chairperson Lento  
Trustee Ayling  
Trustee Bellina – by Zoom  
Trustee Damstrom – by Zoom  
Trustee Johns  
Trustee Kitt  
Trustee McPhee  
Trustee Turner  
Trustee Whalen – by Zoom

Staff Present Superintendent, S. Yardley – by Zoom  
Secretary Treasurer, A. Rice  
Director of Instruction/Human Resources, B. Reimer  
Director of Student Learning/Aboriginal Education, J. Tichauer  
Director of Instruction/Student Learning and Innovation, D. Casault  
District Principal/Student Services, D. Verbeurgt – by Zoom  
Executive Assistant, (recorder) Sandy Gronlund

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chairperson Lento called the October 13, 2020 regular public meeting of the Board of Education to order at 3:06 p.m. and acknowledged that we have gathered here in the Homelands of the Ktunaxa people.

Chair Lento asked the Board to take a moment to acknowledge the passing of two of our retired colleagues. Gary Nonis who worked at TM Roberts Elementary as a teacher and Dan Havens who worked as a foreman in the maintenance department at the board office.

**1.2 Consideration and Approval of Agenda**

Addition: 6.2 Business Arising from Delegations

**MOTION R-20-109**

M/S that the agenda for the regular public meeting of the Board of Education of October 13, 2020 be approved as amended.

**CARRIED**

**1.3 Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of September 15, 2020.

**MOTION R-20-110**

M/S that the minutes of the regular public meeting of the Board of Education of September 15, 2020 be approved as circulated.

**CARRIED**

**1.4 Receipt of Records of Closed Meetings**

**MOTION R-20-111**

M/S to accept the closed records of the in-camera meeting of the Board of Education of September 15, 2020.

**CARRIED**

**1.5 Business Arising from Previous Minutes**

Trustee Johns asked for an update on the following three items:

- Temperature checks at the schools
- Secretary Treasurer Rice will follow up with Interior Health and report back to the Board.
- Sound improvement for the Kootenay Learning Campus room (KLC) and the Cranbrook Board room
- A consultant is scheduled to look at the sound system at the KLC and the Cranbrook Board Room and report back with a plan to improve the system.
- Development on Inness Ave in Cranbrook
- Secretary Treasurer commented that he received a response letter from the City of Cranbrook and will share the letter at the October 26<sup>th</sup> committee meeting.

**1.6 Receiving of Delegations/Presentations**

**1.6.1 Fernie Secondary School Extra-Curricular Activities – Parents**

Chair Lento introduced Nicole Heckendorf and Tanya Malcolm, parents of students at Fernie Secondary and Isabella Dicken Elementary.

Nicole and Tanya distributed a handout and showed a short power point presentation to the Board providing their plan to have mixed-cohort practices at Fernie Secondary for volleyball by maintaining the 2 m social distancing.

They explained their interest in having the SD5 schools return to school sports and follow the BC School Sport (BCSS) guidelines.

We feel their needs...the Board shared their enthusiasm for the importance of school sports to students and thanked them for their presentation.

## 2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

### 2.1 Advocacy/Education Committee

Co-chair Trustee Whalen reviewed the minutes of the September 28, 2020 meeting of the Advocacy/Education Committee.

#### **MOTION R-20-112**

M/S that the Board, upon the formation of government, send an updated letter to the Ministry of Education regarding the Boards' concerns around administering the FSA in our District.

**CARRIED**

#### **MOTION R-20-113**

M/S that the Board accept the report of the Advocacy/Education Committee.

**CARRIED**

### 2.2 Policy Committee

Co-chair Trustee Turner reviewed the minutes of the September 28, 2020 meeting of the Policy Committee.

#### **MOTION R-20-114**

M/S that Policy 3.18 Scholarships/Awards be forwarded to the Board for approval with amendments.

**CARRIED**

Amend: change the wording high schools to secondary schools

#### **MOTION R-20-115**

M/S that the Board accept the report of the Policy Committee.

**CARRIED**

### 2.3 Student Services Committee

Co-chair Trustee McPhee reviewed the minutes of the September 28, 2020 meeting of the Student Services Committee.

#### **MOTION R-20-116**

M/S that the Board accept the report of the Student Services Committee.

**CARRIED**

### 2.4 Finance/Operations/Personnel Committee

Co-chair Trustee Kitt reviewed the minutes of the September 28, 2020 meeting of the Finance/Operations/Personnel Committee.

#### **MOTION R-20-117**

M/S that the Board refer the draft letter to BCSTA regarding school site land acquisition to the October Board meeting.

**CARRIED**

#### **MOTION R-20-118**

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

**CARRIED**

**2.5 BCSTA /Provincial Council**

Trustee Bellina reported that the following meetings will be presented via Zoom:

October 15<sup>th</sup> Board Chair Meeting  
October 24<sup>th</sup> Provincial Council Meeting  
November 27<sup>th</sup> and 28<sup>th</sup> Trustee Academy

**MOTION R-20-119**

M/S to accept the report of the BCSTA/Provincial Council.

**CARRIED**

**2.6 Communications/Media Committee**

Trustee Ayling reported on the following Board letters:

- Foundation Skills Assessment (FSA) to the Minister of Education will be sent once the new government has been formed.
- The School Site Acquisition (SSA) letter will be sent to Mike Roberts.

**MOTION R-20-120**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.7 Mount Baker Secondary School (MBSS) Replacement Committee**

Trustee Johns reported that a meeting is scheduled for October 15<sup>th</sup> with himself, Secretary Treasurer Rice and the SD5 Operations Manager to discuss the Stantec Assessment Report conducted on MBSS and report back to the Board.

**MOTION R-20-121**

M/S to accept the report of the Mount Baker Secondary School Replacement Committee.

**CARRIED**

**2.8 Key City Theatre**

Trustee McPhee reported that the Key City Theatre Building Committee will be meeting to review the improvements at the theatre.

The Key City Theatre AGM will be held on October 19<sup>th</sup> at 7:00 p.m. via Zoom.

**MOTION R-20-122**

M/S to accept the report of the Key City Theatre.

**CARRIED**

**2.9 Legacy of Learning**

Trustee Johns distributed the October 2020 Legacy of Learning report drafted by Anna Majkowski, Executive Director at the Columbia Basin Institute of Regional History. The report gives an update on the latest school yearbooks that have been uploaded for public viewing on their website. If you would like to visit their Facebook page search Columbia Basin Institute or go to the link in their website at [www.basininstitute.org](http://www.basininstitute.org).

Chair Lento reported that an anonymous donor has come forward with a donation to purchase a monitor for displaying community information at the Kootenay Learning Campus in Fernie.

**MOTION R-20-123**

M/S to accept the Legacy of Learning report.

**CARRIED**

**2.10 French Advisory Committee**

Director Casault reported that the committee is waiting to receive the French Federal funding. Once they receive this funding the committee will meet.

**2.11 Trustee Reports**

Trustees reported on their activities for the month.

**3. SECRETARY TREASURER'S REPORT TO THE BOARD**

**3.1 Stage 2 Restart protocol Update - Secretary Treasurer**

Secretary Treasurer Rice reported on the following:

- An explanation on the replacement procedures of custodial was discussed making sure each absence is covered.
- Principals will monitor on a weekly basis what, when and where cleaning is completed. Interior Health will be asking for a report of this if a Covid-19 case is reported.
- The restart protocols have been implemented for some time now and it is time to review the protocols. The District Occupational Health and Safety Committee will ask for the input of each school's Joint Occupational Health and Safety Committee.
- The first Federal funds committee meeting went well with input from district management and DPAC on where the funds can be best utilized. The next meeting will be October 15<sup>th</sup>.
- The UV wands and hand sprayers have arrived and been distributed to schools.
- The draft sports protocols document has been distributed to principals for their review.
- The Elkford bus has been running late. This could be due to the extra Covid-19 protocols that bus drivers must complete before and after a bus run. Secretary Treasurer Rice will examine some ideas with Operations Manager Tank to rectify this.

**3.2 Finance Report**

Item for information attached to the agenda.

**3.3 2020/21 Amended Annual Five-Year Capital Plan**

We received \$65,000 for the installation of an electric charging station for the electric bus.

**MOTION R-20-124**

That the Board approve first reading of the amended Annual Five-Year Capital Plan Submission for Capital Plan bylaw No. 2020/21-CPSD05-02, to accommodate the additional CNCP funds being provided as supplementary funding associated with electric bus.

**CARRIED**

**MOTION R-20-125**

That the Board approve second reading of the amended Annual Five-Year Capital Plan Submission for Capital Plan bylaw No. 2020/21-CPSD05-02.

**CARRIED**

**MOTION R-20-126**

M/S that the Board of Education read a second time, the 2020-21 Amended Capital Project Bylaw # 2020-21-CPSD05-02, the 13th day of October 2020.

**CARRIED**

There was unanimous consensus of the Board to allow a third and final reading at this meeting of Capital Bylaw No. 2020/21-CPSD05-02.

**MOTION R-20-127**

That the Board approve third reading of the amended Annual Five-Year Capital Plan Submission for Capital Plan bylaw No. 2020/21-CPSD05-02.

**CARRIED**

The electric bus pilot project will be based in Cranbrook as they have the longest runs and Bill Graham, who is overseeing the project, is based out of Cranbrook. If the charging station comes in under the \$65,000 the remainder will go against the cost to purchase the bus.

Trustee Johns asked Secretary Treasurer Rice for the dollar amount spent on Mount Baker Secondary School (MBSS) repairs and maintenance in the past 10 years as information for their October 15<sup>th</sup> meeting regarding replacement of MBSS.

**3.4 Election - Use of Schools Update**

There is no requirement by the election process to use our schools for voting in October.

**MOTION R-20-128**

M/S that the October 13, 2020 Secretary Treasurer's report be accepted as presented.

**CARRIED**

**4. SUPERINTENDENT'S REPORT TO THE BOARD**

The Pathway's report can be found on the School District's website at [www.sd5.bc.ca](http://www.sd5.bc.ca). Superintendent Yardley will begin emailing the Pathway's report to parents and staff each month along with posting to the website.

Superintendent Yardley reported on the hard work the schools have been doing. They are sending in examples of the amazing projects and activities they are working on. Each of the District Managers presented an update on their departments to the Board.

**MOTION R-20-129**

M/S that the October 13, 2020 Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

**5. CHAIRPERSON'S REPORT**

**5.1 Board Letter to BCSTA – School Site Land Acquisition**

**MOTION R-20-129**

M/S That the Board the drafted letter to the BCSTA re: school site land acquisition.

**CARRIED**

**6. NEW BUSINESS**

**6.1 Draft a Thank You Letter for September 18<sup>th</sup> Pro-D day**

Chair Lento suggest that on behalf of the Board, a thank you letter be sent to the SD5 employees, with a copy in their personnel files, who were involved in the District Health & Safety School Start-up presentation to all SD5 staff on September 8<sup>th</sup> and 9<sup>th</sup> and those who were involved with the District Indigenous Professional Development day on September 18<sup>th</sup>, 2020.

**MOTION R-20-130**

That the Board send a thank you letter to the employees who worked to make the District Health & Safety Start-up presentation at the start-up of the 2020/21 school year and the District (Aboriginal) Professional Day such a success.

**CARRIED**

**6.2 Business Arising from Delegations**

The Board discussed the proposed return to extra-curricular activities in the schools.

The discussion included:

- The need for adjustments to be considered for the return of school sports.
- Look at a plan for all schools in our district.
- The Board must look at all programs in the schools for e.g. concert band, drama productions, Christmas concerts...
- Director Tichauer reported that in stage 2 physical distancing of 2 m must be maintained in extra-curricular, which is not just sports.

Director Tichauer indicated that with the help of Secretary Treasurer Rice they could take the lead on reviewing plans submitted by SD5 groups. The plans must adhere to the SD5's strict Health & Safety protocols and have been approved by their school administration first.

**MOTION R-20-130**

That the Secretary-Treasurer and Director of Student Learning continue to follow the provincially-mandated Extracurricular Activity and Health & Safety Protocols for all school-based extracurricular sports and activities and that they work with stakeholders to discuss possible ways to adapt school-based extracurricular sports and activities to adhere to those protocols.

**CARRIED**

**7. TRUSTEE BOUQUETS**

Trustee McPhee is hopeful that Chair Lento and Secretary Treasurer Rice will receive the 3<sup>rd</sup> and final reading of the rezoning bylaw for the property in Fernie at the council meeting tonight.

Trustee Turner for Gary Nonis who used a portion of his science time to teach the core hunter program and allowed them to write their exam for their certificate. We will remember him fondly.

Trustee Bellina for district management and district staff for their extra work and for Chair Lento for representing the Board.

**8. ITEMS FOR INFORMATION/CORRESPONDENCE**

Nil.

**9. QUESTION PERIOD**

Nil.

**10. LATE ITEMS**

Nil.

**11. ADJOURNMENT**

**MOTION R-20-131**

M/S that the October 13, 2020 regular public meeting of the Board of Education adjourn at 5:33 p.m.

**CARRIED**

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Frank Lento, Chairperson

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Alan Rice, Secretary Treasurer