

# THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

## POLICY

## TERMS OF REFERENCE FINANCE/OPERATIONS/PERSONNEL COMMITTEE

### SECTION 1.5

1. The Committee shall consist of four (4) Trustees, who will be appointed by the Chairperson of the Board.
2. In addition, the Committee shall include the following non-voting advisory members:
  - 2.1 The Superintendent of Schools and/or designate
  - 2.2 District staff as assigned by the Superintendent of Schools
3. The Committee shall be a vehicle for discussion of financial/operational/personnel matters and shall make recommendations to the Board on such matters referred to them.
4. Financial/operational matters shall be those relating to:
  - 4.1 Operation budgets
  - 4.2 Capital budgets
  - 4.3 Debt services
  - 4.4 Maintenance
  - 4.5 Transportation
  - 4.6 Facilities/property
  - 4.7 Safety
  - 4.8 Recreation commission liaison
  - 4.9 Auxiliary services
  - 4.10 Any other such items as are deemed financial/operational by the Committee.
5. Personnel matters shall be those related to:
  - 5.1 Employees
  - 5.2 Negotiations
  - 5.3 Working Conditions
  - 5.4 Collective Agreements and Employee Contracts
  - 5.5 Any other such items as deemed personnel related by the committee
6. The Committee meetings have a public and an in-camera portion with public items brought forward, with minutes, to Board public meetings.