



**The Board of Education of School District No.5 (Southeast Kootenay)
MINUTES - Education/Policy Committee Meeting
January 28, 2013**

10:30 am

Committee Members in Attendance:

Co-Chair Trustee Ayling
Trustee Besanger (by phone)
Trustee Brown (by phone)
Bendina Miller, Superintendent of Schools
Diane Casault, Director of Instruction: Student Learning
Janice Paetz, Executive Assistant (Recorder)

Regrets:

Co-Chair Trustee Damstrom

Board/District Staff in Attendance:

Trustee Bellina (by phone)
Trustee Johns
Trustee Lento
Trustee Whalen

1. CALL TO ORDER

The meeting was called to order at 10:45 a.m.

2. ADDITIONS TO OR DELETIONS FROM THE AGENDA

- Criminal Records Checks (7.4)
- Alcohol and PAC Fund Raising (7.5)
- BCSTA Policy on Personal Use of Social Media (7.6)

3. APPROVAL OF MINUTES FROM NOVEMBER 26, 2012

- 3.1.** M/S that the minutes of the Education/Policy Committee meeting of November 26, 2012 be approved as circulated.

4. PRESENTATIONS

Nil

5. POLICIES PASSED BY THE BOARD SINCE LAST MEETING

Nil

6. ITEMS FORWARDED FROM PREVIOUS MEETING

6.1. Draft Policy - School Board Operations

- Trustee Johns reviewed changes made to the Draft Policy.
- Trustees were asked to review Policy 1.2 Procedural Bylaw to ensure nothing has been missed in this Draft Policy on School Board Operations.
- The Draft Policy, with noted changes to Page 9, will be sent out to partner groups for feedback.

6.2. Draft Policy - Union Distribution of Information

- The District's Draft Policy is a combination of a draft policy from January 2011 and the current Interim Agreement between the BCTF and BCPSEA.
- This Agreement will be reviewed again between April 30th and May 3rd. It is possible that changes could be made to the Agreement.
- Discussion ensued about whether it is necessary to have a District Policy if the Agreement would supersede it.
- CFTA stated they are respectful of the interim memorandum agreement and is willing to work with the District to ensure all teachers are aware of the Agreement.
- The Committee agreed that there is no need for a policy at this time.

7. CORRESPONDENCE AND/OR NEW ITEMS

7.1. Committee Terms of Reference Review

- Discussion ensued regarding the history of Education items (beginning in April 2009) being referred to the Advocacy Committee to help move Policy along more efficiently.
- The Committee agreed this should be a permanent move and the Terms of Reference for both Committees should be adjusted accordingly.

RECOMMENDATION A

That Policy 1.4 Terms of Reference - Education/Policy Committee be renamed 'Terms of Reference - Policy Committee' and that Policy 1.6 Terms of Reference - Advocacy Committee' be renamed Terms of Reference Advocacy/Education Committee' and the wording in each policy be modified to reflect these procedural changes.

7.2. Section 3 - Policy Review

- Mrs. Casault advised that all policies in Section 3 are being reviewed.
- Please notify Mrs. Casault if there are any particular policies that you feel should be dealt with right away.

7.3. BAA Course -Trades Work 12

- Mr. McPhee provided background to the course.
- District is working in collaboration with the College of the Rockies.
- This is an opportunity to provide students entering the workforce after graduation with some pre-employment skills and knowledge before they graduate.
- Policy 3.19 Locally Developed Courses will need to be updated as the Ministry requirements have changed.

RECOMMENDATION B

"That the BAA Course - Trades Work 12 be sent to the Board of Education for approval."

7.4. Criminal Records Check

- Trustee Whalen advised there seems to be confusion as to when a Criminal Records Check should be done at the school level.
- Mr. McPhee advised that a Criminal Records Check is required when someone outside the school district that does already have a Criminal Records Check, works with students in an unsupervised capacity. These District expectations should be communicated again to schools.
- Mrs. Casault is currently looking at developing a Criminal Records Check Policy.
- Clearer parameters on the longevity of the Record Checks also need to be addressed.
- A Draft Policy will be brought back to a future meeting.

7.5. Alcohol and PAC Fund Raising

- Lengthy discussion ensued.
- It was agreed that no School District function can involve the use of alcohol in any way.
- Policy 2.13 Consumption of Alcohol Beverages on School District Property will be amended to include this information.

7.6. BCSTA Policy on Personal Use of Social Media

- Trustee Ayling referenced a newly released policy for Trustees from BCSTSA on the personal use of social media. Should the Board ever

decide to create a policy on the personal use of social media, it needs to be in accordance with the Charter of Rights and Freedoms Act.

- Discussion ensued regarding what is appropriate/inappropriate (i.e. Should teachers have students on their social sites?)
- District staff will review and bring back to a future meeting.

8. INFORMATION ITEMS

Nil

9. LATE ITEMS

Nil

10. ADJOURNMENT

The meeting adjourned at 12:03 p.m.