

## **SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)**

### **JOB DESCRIPTION**

**JOB TITLE:**           **ABORIGINAL EDUCATION SUPPORT WORKER**

**JOB SUMMARY:**   An employee hired to provide direct and indirect support to teachers, administrators, parents, students and the community. This employee works in cooperation with the School Based Team, Director of Instruction - Student Services, the aboriginal community and other agencies. The Aboriginal Support Worker works with children of native ancestry and is responsible to an assigned supervisor.

#### **QUALIFICATIONS REQUIRED:**

1.     Grade 12 or equivalent
2.     Valid British Columbia Driver's License
3.     A diploma/degree from a recognized course of study at an accredited institute in counseling, adolescent psychology, child and youth work relevant to understanding and working with students of native ancestry.
4.     Minimum of two years' experience working directly with children and families both in an educational setting and in an aboriginal community.
5.     Preference will be given to candidates of Aboriginal ancestry.

#### **MUST HAVE THE ABILITY TO:**

1.     Communicate effectively, orally and in writing.
2.     Understand the needs of aboriginal students, youth and families.
3.     Be self directed, flexible and work independently.
4.     Solve problems related to the position.
5.     Maintain confidentiality.
6.     Serve as a role model for students.
7.     Work with hostile and disagreeable conditions, from time to time.
8.     Perform routine clerical tasks, including the maintenance and utilization of a computer database of native resources.

#### **RESPONSIBILITIES AND DUTIES:**

1.     Provide long and short term support to aboriginal students and families, acting as a liaison between the school and the home.
2.     Consult with and refer aboriginal students and families to community support agencies.
3.     Implement, facilitate and evaluate programs that support aboriginal student success at the home, school and/or community level.
4.     Facilitate educational programs at the home, school and/or community level.

5. Facilitate culturally relevant activities/programs and offer resources on parenting skills on an individual basis or in a group setting.
6. Crisis intervention.
7. Attend school based and/or case management meetings as required.
8. Data collection to develop strategies to improve student behavioral effectiveness.
9. Perform other job related duties.