

PAC Meeting Agenda

Everyone is welcome to attend. We offer FREE babysitting for those who need it. We ask however, that you let us know if you need this service because we have to line up the appropriate number of baby-sitters. Please contact Samantha at (604) 751-6923 by the Friday before so she has time to contact the sitters.

January 13th, 2020, 6:00-7:30pm in the FJM Library

In attendance: Lyndsay Gerscht, Connie Gatzke, Crystal Bonnell, Robyn Feltin, Nicole Obre, Teresa Sametz, Lois Ehman, Jennifer Adams, Nicole Pallone, Robin Roszell

1. **Approval of Agenda** - Motion to approve Robin Roszell, seconded by Taylie Bruce
2. **Approval of Minutes** - Motion to approve Nicole Pallone, seconded Sheila Podrasky
3. **Trustee's Report** - *Learn about the policies, decisions and advocacy that may affect our Schools and our children's education.* There will be a meeting Thursday morning about busing. Jennifer Adams will be attending the meeting and will be requesting another bus, and/or changing bus scheduling to make sure kids are arriving and going home at a reasonable hour. There was also a question raised; can family members who are in elementary and high school ride the same bus?
4. **Administration Report** – *Learn about the policies, decisions and protocol of the administration for the day to day life of students at FJM.* See attached report.
5. **Teacher's Report** – *Learn about what the teachers are up to with the students.* See attached report.
6. **Treasurers Report** – See attached.
7. **Committee Reports:**
 - 7.1 **Fundraising:**
 - 7.1.a **Art Cards** – Teachers are working with their students on the artwork with a deadline of January 24th. Order sheets are expected to go out the 29th and will be due back Feb. 4th.
 - 7.1.b **Kernels Popcorn** – Order forms are out and due back January 23rd.
 - 7.1.c **Spell-a-thon** – Words will be sent home by teachers for kids to learn. Pledges are scheduled to be sent home February 3rd.
 - 7.2 **Playground Committee** – Playground design has been chosen – there will be 12 swings, a climbing structure, and a spinning hanger. Project costs roughly \$81 000 without taxes. A deposit of \$16 440 has been made. New letters are being sent out that have been updated with the project cost and current progress. Will also be looking into whether taxes are eligible to be written off.
 - 7.3 **DPAC** - *Learn about what's happening in our district, our schools, upcoming events and the work being done in our district PAC.* No meeting has been held since our last PAC meeting.
8. **Old business**
 - 8.1.a **Buddy Bench** – The bench is here, with remaining funds still to be paid.
 - 8.1.b **Mobile Reading cart** – More information to follow on cost
9. **New Business**
 - 9.1 **Custodian Time** – Robin is writing a letter requesting additional custodian daytime hours.
10. **Adjournment**

ADMINISTRATION REPORT

Monday, January 13, 2020

- Happy New Year and welcome back!
- Deposit for the playground was made to the company before the Christmas break.
- During the last week of December the students enjoyed a movie day together, a dance (thanks to Mrs. Adams and the leadership club), ugly sweater day and an assembly on the last day where the students got to see pictures from the Christmas Concert.
- The food drive and toys for tots were a huge success. Thank you to everyone for their generous donations. We collected 315 food items and 64 toys.
- Welcome back to Dayna Conway, our counsellor, who has returned from her maternity leave.
- We will be hosting two EA practicum students starting at the end of January, we are excited to have them train with us.
- Upcoming events: 17th is Western Dress-up day, hot lunch on the 23rd, come read with me training for grade 1 parents on the 24th (anyone volunteer to babysit that morning?), grade 6 Blue Lake movie night on the 30th, and no school on the 31st while the entire staff has a second training on Play is the Way.

Teachers Report

Sheila Podrasky

Happy New Year!! Welcome back☺

What's happening in the Classroom and within Frank J?

-Mrs. Nohels Gr. 6- creating travel brochures

- participating in the "if I build a house" project
 - design and build their own house

-use virtual reality gear with Mrs. Froehler

-they had to write a persuasive essay on why they thought they deserved to use the virtual reality gear

-Ms. Storey Gr.4/5- helping their buddy Kindergarten class research animals

-Mrs. Kerkhoven Gr.1- Mrs. K has applied for a "mini food grant" to implement the "Food Explorers" program with the BC Dairy Association

Upcoming events for parents to participate in:

- Skating- please volunteer to tie skates and help on the ice
- Swimming- please help out in the change rooms and get your husbands to help with the boys!!!

Trustee Bellina's January 2020 Report

A very Happy Belated New Year 2020 to each of you. By now you will be busy with back to school schedules, early mornings and longer days after being off for the much-needed Christmas break. It sometimes seems that we constantly rush in our daily lives and then enjoy a slower pace for a little while and then rush again. I hope you all had time to breathe, relax, rest and enjoy time with your families and friends.

Our Board of Education meeting was held January 14, 2020 in the Jaffray School library.

My activities since my last report are as follows:

December 10th - Board of Education meeting in Cranbrook

December 16th - FJMES PAC Meeting

January 8th. - Working Team Session

January 9th - DSAC Face-to-Face Leadership Day at the Kootenay Learning Centre

January 13th - FJMES PAC Meeting

January 14th - Board of Education Meeting in Jaffray

Motions carried at our December 2019 meeting (as I promised in my December Report)

Advocacy

That the Board provide in-kind support as well as advertising support to the BC Performing Arts Provincial Festival in Cranbrook June 2 - 6, 2020.

Contact: Chairperson Frank Lento, 250-423-7607

Policy

That Policy 3.14 Provision of Menstrual Products to Students be approved by the Board of Education.

Contact: Chairperson Frank Lento, 250-423-7607

General

That the Board consent to three readings of the 2019-20 Amended Capital Project Bylaw #2019/20-CPSD05-02.

Contact: Secretary-Treasurer Alan Rice, 250-417-2054

That the Board of Education read a first time, the 2019-20 Amended Capital Project Bylaw #2019/20-CPSD05-02, the 10th day of December, 2019.

Contact: Secretary-Treasurer Alan Rice, 250-417-2054

That the Board of Education read a second time, the 2019-20 Amended Capital Project Bylaw #2019/20-CPSD05-02, the 10th Day of December, 2019.

Contact: Secretary-Treasurer Alan Rice, 250-417-2054

That the Board of Education read a third time, the 2019-20 Amended Capital Project Bylaw #2019/20-CPSD05-02, the 10th of December, 2019.

Contact: Secretary-Treasurer Alan Rice, 250-417-2054

That the Board approve the School District Statement of Financial Information Report, Fiscal Year Ending June 30, 2019, be submitted to the Minister of Education and to make the report available to the public.

Contact: Secretary-Treasurer Alan Rice, 250-417-2054

That the Board award the tender for SD5 auditor to BDO Canada LLP for a 3 year period beginning June 2020.

Contact: Secretary-Treasurer Alan Rice, 250-417-2054

Motions carried at our January 14, 2020 meeting:

Finance Operations

That the Secretary-Treasurer, Trustees McPhee and Trustee Whalen continue to pursue the issue of installing flashing speed zone lights with the City of Cranbrook in front of Steeples Elementary School and Amy Woodland Elementary School, and further, that the notes from the September 25, 2019 meeting be forwarded to the representatives of the City of Cranbrook.

Contact: Chairperson Frank Lento, 250-423-7607

General

That the 2020 Standing Committee Representatives document be accepted as presented.

Contact: Chairperson Frank Lento, 250-423-7607

That the Board approve Trustee Ayling to schedule a meeting for the Cranbrook trustees to discuss the Proposed Official Community Plan and Zoning Amendment Bylaw for 804 Innes Avenue received from the City of Cranbrook.

Contact: Chairperson Frank Lento, 250-423-7607

As always please contact me at any time regarding our Sparwood student's success and achievement. I appreciate hearing from you, even if it is to stop and say hello.

Again, Happy New Year 2020. I hope it is a good year for us all!

Bev Bellina
Sparwood Trustee