

PAC Meeting Agenda

Everyone is welcome to attend. We offer FREE babysitting for those who need it. We ask however, that you let us know if you need this service because we have to line up the appropriate number of baby-sitters. Please contact Samantha at (604) 751-6923 by the Friday before so she has time to contact the sitters.

November 18th 2019, 6:00-7:30pm in the FJM Library

In attendance: Samantha Ganzeveld, Lyndsay Gerscht, Taylie Bruce, Connie Gatzke, Robin Roszell, Jacey Foskett, Stacey Gibb, Stephanie Freiheit, Nicole Pallone, Brooke Tullman, Sheila Podrasky, April Osbourne

1. Approval of Agenda – Motion to amend the agenda and add microwaves to new business. Motion to approve amended agenda Sheila Podrasky, seconded by Taylie Bruce

2. Approval of Minutes – Motion to approve minutes Sheila Podrasky and seconded by Brooke Tallman

3. Trustee's Report - *Learn about the policies, decisions and advocacy that may affect our Schools and our children's education.* Bev Bellina sends her regrets as she was unable to attend, see attached report.

4. Administration Report – *Learn about the policies, decisions and protocol of the administration for the day to day life of students at FJM.* See attached report.

5. Teacher's Report – *Learn about what the teachers are up to with the students.* See attached report.

Question was brought up over field trip money being divided up equally between classes/grades or collective amount. It was clarified that the amount is collective, and teachers should discuss how they would like to distribute the funds. There was also a discussion over when the \$200 classroom money needed to be spent, it was agreed to have March 1st as the due date.

6. Treasurers Report- See attached.

Recommendation was brought forward to discontinue the apple fundraiser as there was high shipping costs and a fair amount of work for not a lot of profit.

7. Correspondence Report:

7.1 Request email from Drama - Nicole Pallone requests eight, 2-way wireless headsets for drama club for communicating during productions. She has \$1000 committed from thrift store, with requests out for additional funding from the community. Motion to contribute by Lyndsay Gerscht \$500 from gaming account, seconded by Samantha Ganzeveld. All in favour.

8. Committee Reports:

8.1 Fundraising:

8.1.a Book Fair – Robin Roszell presented that everything went as expected. \$7000 profit went into scholastic account. Issues with theft continued but having order sheets allowed things to run more smoothly.

8.1.b Soco soaps – Currently sent home with students with a due date of Tuesday November 26th.

8.1.c Dielmann – Had a total of 100 sellers with gross profits of \$1808.

8.1.d Art cards – It was discussed that the poll last year did not reach minimum number of votes, even with several extensions. The vote in October will stand, as new parents had a higher interest and the company brings in a higher profit margin. The second year of Stoffers will be used to decide which company we will proceed with in the future.

8.2 Hot Lunch – Lyndsay Gerscht presented that this Thursday will be pizza day from Dee's Pizza. There was discussion over using Funky's pizza, as they offered a cost of \$1 less per pizza with provisions that the Funky logo would be added to order form. It was recommended we try Funky's and compare which company brings in the most orders. Discussion over the possibility of having a soup day provided by Crumb's Cakery.

8.3 Playground Committee – update - Letters for funding re-written and sent out. Spell-a-thon and 50/50 from Christmas concert earmarked for playground.

8.4 DPAC - Learn about what's happening in our district, our schools, upcoming events and the work being done in our district PAC. New executive is in place, BCCPAC membership fees will be covered by DPAC.

9. Old business

9.1 Buddy bench – update – It was decided to have the bench deliver as is with PAC completing the project.

9.2 Letter to the district regarding crosswalk lights – Letter has been completed and is being sent out.

9.3 Bylaws amendment second and third reading - Motion to approve amendment to bylaw creating the Fundraising Lead Coordinator by Robin Roszell, seconded by April Osbourne. Taylie Bruce volunteered, seconded by Lyndsay Gerscht.

9.4 Mic system request – Administrative took initiative, PAC funding no longer needed.

9.5 Volunteer software update – To streamline volunteer recruitment and reduce paper Robin Roszell recommended using Sign-up zone due to it being simple, easy to use and free, with no sign in required. Taylie Bruce and Robin will proceed with setting it up.

10. New business/question period:

Microwaves – Parent request to make microwaves available to students for lunch hours. Discussion followed regarding the schools in the valley utilizing microwaves, what supervision would be required, power requirements, volunteer opportunities by both student and parent alike, etc. It was noted by parent that Isabella Dicken, which is a larger school, uses microwaves. Thus opinion of parent, who made request, is FJM should be able to consider possibility of microwaves. Administrative will reach out to Fernie to see how they facilitate this and discuss at their next meeting.

Hockey nets - Parent asked if the outdoor nets were still needing replacement as per last years minutes. It was noted new nets had not been acquired and PAC will reach out to parents and the community.

Sangha APP – Parent asked if the APP was still in use as per last years minutes. Sangha APP is no longer in use. Parents are free to delete app.

Christmas Concert – Parent asked if the Admin had looked into adding another show time or holding the concert at the high school. Due to the discussion in last years minutes regarding the increase in families at FJM and the high demand of tickets without the room to accommodate the increase. Admin is currently looking at adding an additional show to ensure all parents are able to attend. Unfortunately, the high school is not an option due to the amount of time the concert needs to be setup within the gymnasium.

11. Adjournment – Next Meeting is set for December 16th 2019 at 6pm.

Trustee Bellina's November 2019 Report

Hello everyone. Well it's another cold, grey November day outside as I write this with promises for a snowfall at midnight if one can believe the i-phone weather forecast. It's usually accurate! I actually love the snow as long as I don't have to shovel it or drive in or on it. Good luck with that!

Our monthly Board of Education meeting was held on Tuesday, November 12th, at the Cranbrook Board Office.

My activities since my last report are:

November 4th - Board working session

Sparwood Library Board meeting

November 5th - Sparwood Secondary School PAC meeting

November 6th - BCPSEA (BC Public School Employer's Association) 'Zoom technology' meeting

November 7th - Remembrance Day joint FJMES and SSS ceremony at SSS

November 11th - Laying of SD5 wreath at Sparwood Cenotaph

November 12th - Board of Education meeting

November 14th - Sparwood Early Years meeting

November 15th - Board working session

- apologies sent to FJMES PAC for missing meeting tonight

November 25th - Board Committee Meetings

Motions carried at the November 12th Board meeting:

Advocacy

That the Board form a working group to work with DPAC/PAC's to increase their support and function.

Contact: Chairperson Frank Lento, 250-423-7607

That the Board examine what climate action initiatives the School District is currently undertaking and whether or not a policy needs to be put in place.

Contact: Chairperson Frank Lento, 250-423-7607

Finance/Operations/Personnel

That the Board have School District 5 Management look into the feasibility of reopening Grasmere School.

Contact: Chairperson Frank Lento, 250-423-7607

General

That the Board donate to the Salvation Army's Christmas Hamper program in the amount of \$1500 in Cranbrook and \$1050 in Fernie. This represents a donation of \$150 on behalf of each of the School District No. 5 (Southeast Kootenay) schools in lieu of a gift to the staff of each school.

Contact: Chairperson Frank Lento, 250-423-7607

Please do not hesitate to contact me with any matter regarding student achievement that I may be of assistance of to you in my role as your Trustee.

Bev Bellina

SD5 Sparwood Trustee

ADMINISTRATION REPORT

Monday, November 18, 2019

- FSAs have been marked and sent home to the parents.

- Halloween was a great success. Thank you to the Leadership Club, under the direction of Mrs. Adams and Mr. Lund, for putting together the haunted house. The kids always love going through it! The costume parade was fun, we love to see all the creative costumes the students come up with!!

- Thank you to PAC for a successful book fair. The teachers really appreciate all of the books they get to purchase with the profits.
- November 7th we joined the high school for the Remembrance Day service. The students were very well behaved and made us very proud. Thank you to the grade 1s for performing at the service.
- Picture retakes took place on November 13th.
- Information will be coming home soon in regards to Toys for Tots and the food bank drive happening the weeks before Christmas.
- The grade 5/6 students continue to enjoy Pastor Mel and Jesse coming out each Tuesday at noon for floor hockey.

Teachers Report by Sheila Podrasky

What's happening in the Classroom and within Frank J?

- Grade 2- beginning a Flat Stanley project to link our community of Sparwood to other communities around Canada
- Grade 6 students visited the municipal office
- Mrs. Nohels Gr. 6- creating business plans for an item that will be purchased at their Market Nov. 26th
- Snowboard training for primary kids

Upcoming events for parents to participate in:

- Christmas parties
- Christmas concert (volunteer to supervise or support their performance)