

## **Kootenay Educational Services Continuation of Learning and Safety Plan**

In order to maintain required social distancing the number of students with the option to attend in person must be limited and controlled. Thus, in person instructional sessions are offered 4 times a day. Each day you must sign-up (in advance) through Mickey and/or Sheena.

**AM:** 9-10 and 10:30-11:30

**PM:** 12:30-1:30 and 2-3

### **Protocols for students: (max 6 per session):**

- Do not come to KES if you are sick or if any members of your household are sick
- Strict time enforcement (ONLY come in time slot – not before or linger after)
- Students MUST Pre-book – No random drop ins
- Students MUST use sanitizer upon entry
- Drop in similar to Fridays – come, get support, leave.
- Washrooms discouraged
- No food will be offered – pre-bottled water only
- Must sit in designated desk areas
- PPEs are optional for all students/staff, but if working in close support, masks may be required for both (supplied by KES)
- Kleenex available and communication will be displayed showing proper respiratory etiquette

### **Environmental Measures**

#### **Entering and Leaving the Building:**

*Entering* the building for students will be through the 17th Ave entrance. Students will check in at the attendance table and sanitize their hands (hand sanitizer provided at the table). They will also need to respond to a quick questionnaire to ensure health. Leaving the building will be through the same set of doors (using your hip or body to exit). Handles and touch points will be sanitized throughout the day. Please ensure staggering entry and exiting much like you do at the grocery store.

#### **Sanitizing and Hand Washing**

Hand sanitizer are at the entrance(s) along with signs instructing everyone to wash their hands. There is 30 minutes between support sessions to allow for washing hands and cleaning work

spaces. Students will be asked to wipe their own workspace. In addition, all interior doors are left open to reduce touch points at otherwise high contact areas. Kleenex will be provided and

## **Physical Distancing**

**Physical distancing is maintained by:**

- Limiting the number of students to 20% capacity and requiring pre-booking of sessions to manage numbers.
- Maintaining a one way directional flow of students to avoid bottle necks and clusters
- Placing tape at the 2 metre intervals in front of the attendance table
- Teachers and support workers indicating workspaces for students at 2 meter distances or greater.
- Floor tape marking spots to stand at a safe distance in offices or at teachers' desks

## **Photocopiers/Supply Room**

By the photocopier there is disposable wipes to clean touched surfaces before and after use.

## **Bathroom and Breaks**

For students, the one hour session/day almost eliminates the need to have a break for bathroom or otherwise. The doors to each washroom will be open to avoid the need to handle door knobs/handles and sanitized throughout the day. Students should bring their own water bottles (pre-filled). For staff the 30 minutes between sessions allows plenty of time to visit facilities, wash hands and prepare for the next session.

## **Health Checks Staff/Students**

Staff and students must self-assess their health daily. Neither staff nor students should come into the school if they present with any of the following symptoms:

- A fever
- A cough
- Congestion
- Nasal Drip
- Sneezing
- Someone in their household is sick.

Signs at the entrance will remind students and staff to self-assess. Students will be asked as they come in if they have been exhibiting any of these symptoms and sent home if they answer in the affirmative (parents/guardians will be notified).