



School District No. 5
From the Office of the Superintendent

To: Trustees
From: Lynn Hauptman
Date: February 10, 2015
Re: Monthly Report to the Board

Purpose of this Report:

As the Board's Chief Executive Officer, the Superintendent of Schools is accountable for the day-to-day operations of the school district and for ensuring that the Board is aware of how the school district is doing in all areas of its operations.

Enrolment report – see attached

Superintendent's Activities

School Improvement Plans

I am currently partway through meeting with Administrators regarding the intentional work they are doing in their schools to improve student achievement and student engagement. I continue to hear how the Professional Learning Groups are such a vital component in helping to deepen the work in the schools as a whole.

We have also had very rich conversations during our PVP meetings about how to engage our students by utilizing sound grading practices and formative assessments so that students are not just completing tasks but pursuing deeper learning. Administrators that went with school teams to either the Portland Assessment Institute last summer or the Sound Grading Practices Conference in December took turns presenting either highlights from the conferences and/or the work that they are doing in their schools with the other teachers that attended to create greater awareness and strengthen practices.

Family Literacy Night

I also had the pleasure of attending the Family Literacy evening sponsored by Columbia Basin Alliance for Literacy (CBAL), the Cranbrook Townsman and School District 5 at the Manual Training Centre at the Cranbrook City Library on January 27th. Students and their parents who had submitted their creative writing pieces through their schools were invited to the evening to celebrate the importance of family and literacy. We all had the opportunity to read the various creative writing pieces and participate in a variety of literacy activities. After refreshments, draw prizes were awarded and the evening culminated with the second Community Literacy Champion award presented to the local business person, Jason Wheeldon. All in all, it was another very successful Family

Literacy evening with 129 people stuffed into the Manual Training Centre. I think we will have to find a larger venue next year! A great problem to have.

New Board Orientation

Together with our District Management Team, the Board had an opportunity to spend a day in a new Board Orientation. All in all, very positive feedback about this day as it created an opportunity to not only share necessary information about our district and the role of the Board but to discuss future strategic plans and areas of focus. We are looking forward to continuing to work together over the next four years to continue to make School District 5 the very best district it can be.

Finance/Operations Updates:

Budget sessions dominate the calendar of the Secretary Treasurer and staff with finalization of the 14/15 Amended Annual Budget and preparation for the 15/16 Budget. Enrolment projections are due to the Ministry of Education by Feb 15, 2015 and several half day meetings are completed with senior management staff to review budgets. The school sessions are planned for Mar 2,3,4 and following that will be the School District funding announcement scheduled for March 15th.

A 3 year legal cost summary was completed for the Shared Services review team, Baragar School Locator issues were corrected to ensure parents get correct information about the shared catchment zone for Kootenay Orchards and Highlands Elementary schools. Updated the district technology plan to ensure the district meets our priorities within the funding available. Set up the half day Kootenay Boundary Branch session for January 31, 2015.

Update from the Director of Instruction/Student Learning

Early Learning

Kindergarten: Our Kindergarten teachers are busy preparing for the input of EDI information. Thanks to Carol Johns for taking the lead on this project and ensuring that all K teachers are familiar with the process as well as aware of the benefits of the data available to us as a result. They have also begun (really continued) conversations around Assessment at the Kindergarten level. A review of the Kindergarten Learning Tool is being introduced to new K teachers with the hope that strong assessment practices and reporting tools can be developed in the MyEducation Student Information System.

StrongStart: A February meeting has been scheduled to discuss: Successes and Challenges, Share ideas, Review the Quality Assessment Tool and plan for the ECEBC professional development opportunity.

Ready, Set Learn: Schools and communities are in the process of planning and setting dates for the Ready, Set, Learn activities as well as the Early Learning Fairs normally held in April. As soon as dates are available they will be shared.

Professional Development Opportunities

Carole Fullerton: On February 10th Carole will be working with the cohort of 25 Primary teachers in two AWES classrooms. Classroom demos followed by debrief and sharing will prepare teachers for similar lessons in their classrooms.

Multiplicative Reasoning in Math: Feb 10: 3:30-6:30

This session will have a focus on multiplicative reasoning - the ability to think and apply multiplicative ideas to problem solving in intermediate . . . more than just mastering the facts and multiplication of bigger numbers - thinking about multiples, factors, proportional reasoning and making connections to algebra.

Adrienne Gear:

Adrienne will be continuing her work with the writing assessment cohort. On February 26th she will be utilizing various strategies in classrooms at IDES followed by sharing and debriefing. On February 27th the morning will focus on Non-fiction Writing Power where teachers will be reviewing the basic foundation of Writing Power and outlining the six different forms of non-fiction writing. Adrienne will be modeling lessons, sharing student samples and recommending some great anchor books to support lessons. The afternoon will be focused on exploring New Books-New Lessons for Reading Power. Teachers will be introduced to new anchor books and great ideas on how to integrate them into their classroom.

Technology

Plan: Review of the current status of schools has the tech team suggesting slight adjustments to the schedule as well as school rotation. We are still ahead of the original schedule with KES now complete and MBSS scheduled for the weekend of February 5th. We are moving forward with the wiring and structural needs of the schools slated for 2015-16 roll-out.

Portal support is also being investigated. A more thorough use of the existing Share Point system will be introduced once a test team has had an opportunity to try the various components.

An ipad solution in conjunction with a process for BYOD is also being examined to ensure schools are able to take advantage of the fantastic opportunities available to them as a result of the many educational programs.

MyEducation BC: Special thanks to the four teachers who have volunteered to participate in discussions around MyEd and the reporting system. The group has received and attempted to address the concerns associated with the last reporting period. A schedule has been developed to support 4-5 schools who have requested to move ahead and utilize the system for the next

set of report cards. A larger committee is being suggested to begin planning for the final roll out and training of folks within the district.

Update from Director of Instruction/Aboriginal Education

Aboriginal Education

We are excited to host a regional 'Aboriginal Perspectives in the Classroom' workshop facilitated by the Ministry of Education's Aboriginal Education department. We are one of four districts that have been selected, and this one day session will pull together various school district personnel, as well as participants from all of our Aboriginal stakeholder groups and partners.

The Enhancement Agreement Review Committee met this past month, and were able to give valuable insights into the Annual Report, as well as discussing positive things happening in schools.

The Annual Report itself has received preliminary approval from the Ministry of Education! We have responded to their requests for re-formatting, and it has been received well by the Aboriginal Education folks at the Ministry.

At the Principals/Vice Principals meeting, we will be presenting strategies for embedding the First People's Principles of Learning in our day to day business, as part of our ongoing training series for P/VPs.

Safe Schools Coordinator

On February 20th, I will be attending a Safe Schools Coordinator's provincial meeting. Included on the agenda are future Erase Training levels and Substance Use trends.

Skills Training

We have been able to have very successful preliminary meetings with Stan Chung, VP of College of the Rockies, around expanding our dual credit opportunities. We feel that there are some exciting options coming our way for SD 5 students!

Update from the District Principal/Student Services

The winter months bring about a number of meetings, deliberations and plans as we look forward to next year's constellation of students requiring support. A meeting of itinerant staff later this month will continue to inform the budget process as we build these supports. There has been, and will continue to be, reviews of programs and work towards efficiencies – specifically examining plans and programs for students with the need for intensive behavioral support, with mental health issues, and those with chronic health issues.

Practicums – there are two students of Social Work who are doing practicums in SD5 schools. Jane is working in Sparwood and Elkford. Natasha is working in Cranbrook. Both have made positive connections with the Youth Care Workers and the Aboriginal Education Support Workers and plan to offer programs to a number of students. In May we will have a student of Speech-Language Pathology working alongside Susy Passey. Schools are excited to have the energetic new people into the school to practice their chosen profession, bringing with them new ideas and current practice.

We have applied for a School Readiness Grant from Healthy Schools BC in conjunction with Public Health Nurses as we build opportunities to strengthen the relationship between Health and Education, and health promotion. The overarching umbrella of positive mental health will continue. Additionally, PHNs will be conducting the Got Health? Survey with school staff and students to identify areas of strength and those needing collaborative work.

Numerous information and planning meetings were attended this month: Alternate Education Program working teams, Infant Development Program, Allied Services with Interior Health Authority, Public Health Nurses, Child and Youth Mental Health and Substance Use, the Centre for Addictions Research – BC and the Addictions Research Centre BC.

Update from the Director of Instruction/Human Resources

Staffing for the current school year continues for secondary schools as second semester blocks have been posted and are in the process of being filled. To date there have been 210 teacher postings and 97 CUPE postings for the 2014-2015 school year.

Currently we are advertising for qualified TTOCs on Make a Future, in particular we are searching for teachers with Special Education, Industrial Education, Counselling and French Immersion qualifications to help meet the needs of students in our district. Interviewing for these casual positions is on-going.

Planning for the 2015-2016 school year has begun. District staff will be meeting with school principals/vice principals in early March to discuss staffing and student projections.

I recently attended the new trustee orientation session with trustee Helgesen and McPhee. This session was informative and helpful for trustees understanding the role of BCPSEA and the supports and services they provide to school districts.

Important Dates for Trustees:

Committee Meetings – February 23
BCSTA AGM - April 16-19

School District 5 Enrolment - February, 2015

School	Student Funded FTE Sept. 30.14	Student Funded FTE Feb 1.15	Difference
Amy Woodland Elementary	251	256	5
Elkford Elem/Secondary	175.625	169.875	(6)
Fernie Secondary	286	282.875	(3)
Frank J. Mitchell Elementary	347	350	3
Gordon Terrace Elementary	265	270	5
Highlands Elementary	259	258	(1)
Isabella Dicken Elementary	380	375	(5)
Jaffray Elem. Junior Secondary	167	169	2
Kootenay Discovery School	24.875	9.375	(16)
Kootenay Educational Services	69.75	61.75	(8)
Kootenay Orchards Elementary	238	234	(4)
Laurie Middle	298.5	295	(4)
Mount Baker Secondary	863.625	827.375	(36)
Parkland Middle	448	452	4
Pinewood Elementary	116	115	(1)
Rocky Mountain Elementary	217	220	3
Sparwood Secondary	267	260	(7)
Steeples Elementary	151	145	(6)
T.M. Roberts Elementary	353	351	(2)
Total District	5177.38	5101	-76.125