

**Southeast Kootenay
District Parent Advisory Council
General Meeting Minutes
Wednesday, February 28, 2018**

In Attendance

EXECUTIVE: Debbie - Mt. Baker Secondary (Acting Chair), Marie – Laurie Middle School (Secretary)

DPAC REPS and PARENTS: Jenn - Steeples Elementary, Tara - T.M. Roberts Elementary, Lies - Highlands Elementary, Ken – Parkland Middle School, Robin – FJ Mitchell Elementary, Sarah – Rocky Mountain Elementary

REGRETS: Ute – Fernie Secondary

PARTNER GROUPS and GUESTS: Jason Tichauer - Director of Instruction/Ab Ed, Trina Ayling – Trustee, Larry – CDTA Vice-President

REGRETS: Chris Johns - Trustee, Shelley Balfour - CDTA President

Call to Order: 6:32 pm

Acknowledgement of the traditional lands of the Ktunaxa people

Agenda: Approved as circulated

Minutes: January 31, 2018 general monthly meeting minutes - approved as circulated

Treasurer Report:

Regular Account: \$ 12,595.60
Gaming Account: \$ 2,483.08

Superintendent Report: Presented by Jason Tichauer

Highlights included;

- I. Audit- A big focus in this last month was the preparation for an Enrollment Audit from the Ministry of Education at Mount Baker Secondary School and Kootenay Educational Services. This involved 5

auditors arriving at the schools for five days to comb through files, attendance, forms, etc. to ensure schools are following ministry policies and procedures when claiming students for funding. I want to commend the staffs of both schools and the administrators (Viveka Johnson, Dave Hill and Kaley Wasylowich) and District Management staff and Executive Assistants who worked as a team to ensure all the demands were met.

- II. Graduation Years- As we enter second semester in our high school years, we thought it was a good time to review the Graduation Years timeline. The Ministry of Education website has very thorough information on the Pathway to Graduation and can be viewed here: <https://curriculum.gov.bc.ca/graduation-info>
- III. School Growth Plans Now Available- School staff have completed the work on their Growth Plans and they are now available for viewing on the individual school web-sites under the Tab: About the School. These plans are the road maps for schools to focus on student achievement. Staff are commended for the very thorough work done to ensure our students are successful. There is a focus on such things as reading and writing improvement, numeracy, social and emotional learning, self-regulation and, of course, the renewed curriculum with a focus on embedding Aboriginal Perspectives and inquiry and project or place-conscious learning.

Trustee Report: Attached and Presented by Trustee Ayling

Business from previous Minutes:

Call for nominations/installation of officers for DPAC's open executive positions;
Chair – Tara- T.M Roberts- Acclaimed
Vice-Chair – Ken- Parkland Middle School - Acclaimed
Secretary – Marie – Laurie Middle School
Treasurer – Debbie- Mount Baker Secondary- Acclaimed

Motion (02188.1): To remove Debbie Therrien, Sarah Czernicki-Mooy and Julie Botterill as BMO DPAC bank signing authority and add Marie Dawson, Tara McKee, and Ken Iven.

Motion: Steeples

Second: Highlands

CARRIED

When can we meet to change bank authority and for executive training?

- Email discussion regarding dates and times etc.to follow

Dates approved for upcoming DPAC meetings at 6:30 – 8:00 pm

March 14/2018 (late due to Board meeting)

April 11/2018

May 9/2018

June 13/2018 (year in review)

New Business:

BCCPAC 2018 Spring Conference and AGM – May 4 – 6 at the Pacific Gateway Hotel in Richmond B.C.

- Mount Baker (Acting Chair) and new DPAC Chair to attend – approved Via 2017/2018 budget

- Discussion re; sending another interest parent

Motion (02289.1): That DPAC pay to send one additional parent to the BCCPAC Spring Conference and AGM.

Motion: Parkland

Second: Steeples

CARRIED

Correspondence: Nil

Questions:

Is it best to have local PAC meeting before or after the monthly DPAC meeting?

Although there are pros and cons to each, it is ultimately up to the individual PAC to decide.

Would repairs to a school reader board, used for updating parents, be considered a school expense or could it fall under PAC funding?

If this would require the usage of gaming grant funding, always check the most recent guide lines, which can be found here:

<https://www2.gov.bc.ca/assets/gov/sports-recreation-arts-and-culture/gambling/grants/guide-cgg.pdf>

PACs are advised that if the requested expense can't be easily fit (black and white) into these guidelines (Gaming Grant 7.5- appropriate use of funding for PAC) then stay away from it. The guidelines would also

include any money raised via a gaming event e.g. raffles, 50/50 draws etc.

- Members determined that the repairs would be a school expense unless using PAC funding other than gaming grant money.

Next Meeting: Wed, Mar 14, 2018

Meeting adjourned: 7:23 pm

Marie Dawson, Secretary
2018-02-28