



The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING

March 8, 2016, 3:00 p.m.
Fernie Secondary School

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

I would like to acknowledge that we are on the traditional lands of the Ktunaxa people.

1.2 Consideration and Approval of Agenda

M/S that the agenda for the regular public meeting of the Board of Education of [date] be approved as [circulated / amended].

1.3 Approval of the Minutes

4

M/S that the minutes of the regular public meeting of the Board of Education of [date] be approved as [circulated/amended].

1.4 Receipt of Records of Closed Meetings

12

M/S to accept the closed records of the in-camera meeting of the Board of Education of [date].

1.5 Business Arising from Previous Minutes

1.6 Receiving of Delegations/Presentations

1.6.1 IDES Growth Plan

1.6.2 FSS Growth Plan

1.6.3 Budget Presentation

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

13

Recommendation A

M/S that the Board writes a letter to all Boards to forward any responses to letters received from the Ministry of Education through the BCSTA for distribution to all Boards.

Recommendation B

M/S that the Board write a letter to to Mike Roberts requesting him to forward any Ministry responses to Board letters to all Boards.

Recommendation C

M/s that the Board send a letter to government expressing our concerns regarding the provincial budget, the report of the Select Standing Committee on Finance and Government Services, the "prosperity fund" and funding.

Recommendation D

M/S that the Board send a letter to the BCSTA expressing our profound disappointment with the media release regarding the 2016 provincial budget and our concerns regarding the BCSTA "media strategic plan".

M/S that the Board accept the report of the Advocacy/Education Committee.

2.2 Policy Committee

18

M/S that the Board accept the report of the Policy Committee.

2.3 Finance/Operations/Personnel Committee

20

Recommendation A

M/S that the Board of Education approve the 2016/17 and the 2017/18 school calendar as circulated.

Recommendation B

M/S that the Board of Education release a Press Release for the 2016/17 and the 2017/18 school calendars with an explanation that the Ministry of Education and meet the required number of instructional hours.

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

2.4 BCSTA /Provincial Council

2.5 Communications/Media Committee

22

M/S to accept the report of the Communications/Media Committee.

2.6 Mt. Baker / Key City Theatre Replacement Committee

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

2.7 Legacy of Learning

M/S to accept the Legacy of Learning report.

2.8 Trustee Reports

23

3. SUPERINTENDENT'S REPORT TO THE BOARD

24

M/S that the [date] Superintendent's Report to the Board of Education be accepted as presented.

4. CHAIRPERSON'S REPORT

5. NEW BUSINESS

5.1 Business Arising from Delegations

6. TRUSTEE BOUQUETS

7. ITEMS FOR INFORMATION/CORRESPONDENCE

8. QUESTION PERIOD

9. ADJOURNMENT

M/S that the [date] regular public meeting of the Board of Education adjourn at [time].

10. LATE ITEMS



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**February 9, 2016, 3:30 p.m.
Board Office**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Brown
Trustee McPhee
Trustee Whalen
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning and Aboriginal Education, J. Tichauer
District Principal/Student Services, D. Verbeurgt
District Principal Technology and Informative Information, J. Roberts
Recorder, Corinne Burns

Regrets Trustee Blumhagen
Trustee Helgesen
Trustee Johns

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento called the February 9, 2016 regular public meeting of the Board of Education to order at 3:19 p.m.

1.2 Consideration and Approval of Agenda

MOTION R-16-13

M/S that the agenda for the regular public meeting of the Board of Education of February 9, 2016 be approved as circulated.

CARRIED

1.3 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of January 12, 2016.

MOTION R-16-14

M/S that the minutes of the regular public meeting of the Board of Education of January 12, 2016 be approved as circulated.

CARRIED

1.4 Receipt of Records of Closed Meetings

MOTION R-16-14

M/S to accept the closed records of the in-camera meeting of the Board of Education of January 12, 2016.

CARRIED

1.5 Business Arising from Previous Minutes

1.5.1 2015/16 Amended Annual Budget Bylaw

Mr. Norum reported there is a change to the Amended Annual Bylaw amount from \$65,072,323 to \$65,378,613 due to the Next Generation Network.

MOTION R-16-15

M/S read a second time the Amended Annual Budget for the 2015/16 on the 9th day of February 2016.

CARRIED

MOTION R-16

M/S read a third time, passed and adopted the 9th day of February 2016.

CARRIED

1.5.2 3 Year Calendar

MOTION R-16-17

M/S to hold over discussion of the 3 Year Calendar to the February 22, 2016.

CARRIED

1.6 Receiving of Delegations/Presentations

1.6.1 Growth Plan - Gordon Terrace, Michelle Sartorel

Superintendent Hauptman introduced Gordon Terrace Principal Michelle Sartorel and Vice Principal David Doll who presented to the Board the Gordon Terrace Elementary School Growth Plan.

Highlights included:

Self-Regulation

- ability to manage your own energy states, emotions, behaviours and attention.
- creates happy, calm and peace

Reading at grade level

- one to one reading
- buddy reading
- home reading – Hundred nights of reading

Increase math competence and confidence

- focus on basic facts – multiplication and fractions
- math games for families
- make math fun

1.6.2 Growth Plan - Kootenay Orchards, Greg Aston

Superintendent Hauptman introduced Kootenay Orchard Principal Greg Aston who presented to the Board the Kootenay Orchards Growth Plan. Highlights included:

Writing

- what students are able to do and what they need to do to be successful
- one to one student/teacher meetings

Social Responsibility

- improve student's ability to draw on skills so they can choose the appropriate way to interact socially.
- 4/5 classrooms creating skits focusing on types of bullying
- Buddy bench
- mass game activities

Chairperson Lento thanked both schools for the dedication..

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

Co-chair Trustee Ayling reviewed the minutes of the January 25, 2016 meeting of the Advocacy/Education Committee.

MOTION R-16-18

M/S that the policy 6.2 School Planning Councils be sent to the Board of Education for deletion.

CARRIED

MOTION R-16-19

M/S that the Board accept the report of the Advocacy/Education Committee.

CARRIED

2.2 Policy Committee

Co-chair Trustee Ayling reviewed the minutes of the January 25, 2016 meeting of the Policy Committee.

MOTION R-16-20

M/S that the Board accept the report of the Policy Committee.

CARRIED

2.3 Finance/Operations/Personnel Committee

Co-chair Trustee Bellina reviewed the minutes of the January 25, 2016 meeting of the Finance/Operations/Personnel Committee.

MOTION R-16-21

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED

2.4 BCSTA / Provincial Council Report

Trustee Bellina reported she will be attending Provincial Council.

2.5 Communications/Media Committee

Trustee Ayling reported there was one media release as noted in her report. She reported she is working on a letter to local municipalities expressing support from The Board of Education for any provincial funding they may request for control of ungulates (deer, elk, moose, etc.).

MOTION R-16-22

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.6 Mt. Baker / Key City Theatre Replacement Committee

No Report

2.7 Legacy of Learning

Mr. Norum reported there is a new photo display in Board Room 2.

MOTION R-16-23

M/S to accept the Legacy of Learning report.

CARRIED

2.8 Trustee Reports

Trustees reported on their activities for the month.

3. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's report of February 9, 2016 included:

Superintendent's Activities

Superintendent Hauptman reported the feedback from the January 18th curriculum day has been very positive. She reported the Executive Assistants will be hosting their annual conference at St. Eugene's in April. She is also working on:

- continued work on the new curriculum.
- Enhancing Student Learning
- Syrian Refugee Preparation

Finance/Operations Updates

Mr. Norum reported he has been busy with the Budgets. He is also working on:

- School Calendar
- Exempt Compensation

Update from Director of Instruction/Student Learning

Mr. Verbeurgt reported it is a busy time of the year preparing for the 2016/17 school year. He is also working on:

- Science Fair, March 4th

Update from Director of Instruction/Safety/Aboriginal Education

Mr. Tichauer reported he will be doing a presentation of the Enhancement Agreement on committee day. He is also working on:

- Skills Canada

- Provincial Scholarships

Update from District Principal/Student Services
Ms. Casault's report is attached

Update from District Principal Technology and Informative Information
Ms. Roberts reported today is Safer Internet Day. She reported Gordon Terrace School roll out was today and it went very well.

Update from Director of Instruction/Human Resources
Mr. Reimer reported the planning for 2016/17 has begun. He reported he will be involved in a new teacher mentoring program. He is also working on:

- Health and Safety

Important Dates for Trustees

BCSTA AGM – April 14-17

BCPSEA Regional Meeting May 18th

Graduations

SSS - June 4

ESS - June 23

FSS - June 24

MBSS - June 24

- Enrolment Report

MOTION R-16-24

M/S that the February 9, 2016 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. CHAIRPERSON'S REPORT

Nil

5. NEW BUSINESS

5.1 Business Arising from Delegations

Nil

6. TRUSTEE BOUQUETS

Trustees thanked Kootenay Orchard Elementary for the school tour. They thanked District Management and exempt staff for all the work that is done on a daily basis.

7. ITEMS FOR INFORMATION/CORRESPONDENCE

7.1 Executive Assistants' Conference

7.2 BCSTA's Motions

MOTION R-16-25

M/S that the Board of Education send a Substantive Motion to the BCSTA's AGM reading "that the BCSTA request that government honour professional communication

and transparency by providing a timely and informative response to all School Board letters and requests”.

CARRIED

8. QUESTION PERIOD

9. ADJOURNMENT

MOTION R-16-26

M/S that the February 9, 2016 regular public meeting of the Board of Education adjourn at 4:35 p.m.

CARRIED

10. LATE ITEMS

Frank Lento, Chairperson

Rob Norum, Secretary Treasurer



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - SPECIAL PUBLIC MEETING**

**February 22, 2016, 3:00 p.m.
Board Office**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Blumhagen
Trustee Brown
Trustee Helgesen
Trustee Johns
Trustee McPhee
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Instruction/Student Learning, D. Casault
Director of Student Services and Aboriginal Education, J. Tichauer
Recorder, Corinne Burns

Regrets Trustee Whalen

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento called the February 22, 2016 public meeting of the Board of Education to order at 2:52 p.m.
I would like to acknowledge that we are on the traditional lands of the Ktunaxa people.

1.2 Consideration and Approval of Agenda

MOTION R-16-13

M/S that the agenda for the Public meeting of the Board of Education of February 22, 2016 be approved as circulated.

CARRIED

2. NEW BUSINESS

2.1 Calendar

MOTION R-16-14

M/S that the Board of Education approve the 2016/17 and 2017/18 school calendar as circulated.

CARRIED

MOTION R-16-15

M/S that the Board of Education release a Press Release for the 2016/17 and 2017/18 school calendars with an explanation that the calendars are in compliance with the Ministry of Education and meet the required number of instructional hours.

CARRIED

2.2 Budget Presentation

Jeannette Selwood presented to the Board questions regarding funding for curricular and extracurricular transportation costs. Mr. Norum reported that rural schools receive a remoteness funding of 831.00 each year. This was initially put in place for costs such as shipping. This funding could be put towards the additional costs of transportation. He reported that school sports team also receive funding of \$3000.00 each year in the Elk Valley and South Country.

Chairperson Lento thanked Ms. Selwood for making her presentation and advised the Board and the Secretary Treasurer would take her presentation into account when proceeding with the budget.

3. SUPERINTENDENT'S REPORT TO THE BOARD

No Report

4. ADJOURNMENT

MOTION R-16-16

M/S that the public meeting of the Board of Education adjourn at 3:12 p.m.

CARRIED

Frank Lento, Chairperson

Rob Norum, Secretary Treasurer



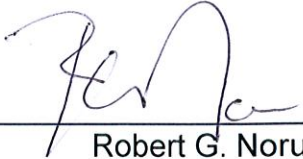
1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meeting February 9, 2016

- Finance/Operations/Personnel Committee report
 - Exempt Compensation
 - Amended Annual Budget Bylaw

- BCPSEA Representative Report

- Superintendent's Report
 - Curriculum
 - Enhancing Student Learning



Robert G. Norum
Secretary Treasurer



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - ADVOCACY/EDUCATION
COMMITTEE MEETING**

February 22, 2016 9:00 a.m.

Board Office

Committee Members
In Attendance:

Co-Chair Blumhagen
Trustee Bellina
Trustee Ayling

Regrets:

Trustee Whalen

Board/District Staff in
Attendance:

Trustee McPhee
Trustee Johns
Trustee Helgesen
Trustee Brown
Chairperson Lento (late)
Lynn Hauptman, Superintendent
Jason Tichauer
Diane Casault, Director of Student Learning
Gail Rousseau, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The Advocacy/Education Committee meeting of February 22, 2016 was called to order at 9:02 a.m. by Co-Chair Blumhagen.

1.2 Approval of Agenda

ADV-16-03

The Agenda of the Advocacy/Education Committee meeting of February 22, 2016 is approved as circulated.

1.3 Approval of Minutes

ADV-16-04

The Minutes of the Advocacy/Education Committee meeting of January 25, 2016 are approved as circulated.

2. PRESENTATIONS

2.1 School Growth Plan – Mt. Baker Secondary School

Viveka Johnson, Dave Hill, Dan Noble, Jo-Anna LeGrandeur, Paul Duczek and Sean Sinclair presented Mt. Baker Secondary School's Growth Plan. Highlights included:

Three focus areas for Growth Plan:

1. Students at risk:

- Developing a transition program for students transitioning from the middle schools before they get to MBSS
- staff started collecting stats last year to see if transition program was successful
- trying to shift focus on what students can do instead of what they can't do
- developing COTR transition program
- interviewed grade 10 students to ask what could be done better with transitions
- anxiety is a huge issue with grade 9 transitions
- many presentations have been shared with parents, staff and students at the middle school level and with MBSS staff to try to alleviate some anxiety, to address needs and concerns so that everyone on the same page
- presentations will be available on the website for parents and students

2. Revised curriculum:

- looking at inquiry based learning and alternative deliveries; keeping successful programs i.e., KES – 100 students this year – space fully maximized
- more flexible with timetabling

3. Study skills:

- *Mindset* by Carol Dweck, a new psychology resource, teaches that brains can be rewired
- it is all about the process and not the end result which can transfer into study skills, aid in learning a new curriculum and help students at risk
- Also working with staff to do the same

Discussion/Comments:

- Examples presented on ways MBSS staff work with feeder schools to ease anxiety for students and parents i.e., mini exam week, explanation of linear vs semester timetabling, school tours, obtaining timetables in the spring, attaching a staff member to all new students
- Addressing needs of at-risk students through KES and flexible, creative outreach programming and accessible administration

3. ITEMS FORWARDED FROM PREVIOUS MEETING

- ### 3.1 iRide Presentation
- will be held at the next Advocacy/Education Committee meeting in April.

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1 DSAC Report

Trustee Bellina reported that there is a Student Voice/DSAC meeting on March 4 at Elkford Secondary School. A report will follow.

4.2 DPAC Report

Trustee Ayling reported:

- Letters being sent in support of 3 recommendations by Select Standing Committee
- draft recommendations are being prepared on how to update PAC Constitutions
- A “best practice” document is being written
- BCCPAC Spring Conference and AGM - April 29 – May 1 – Debbie Therrien attending

4.3 Student Services

Syrian Refugee update:

- First family arrived on Friday
- Children (2 boys, K and grade 2) will be attending AWES
- Darcy Verbeurgt will be coordinating services with Principal Thorn and the family tomorrow with the aid of an Arabic interpreter
- the group of families that have been working on bringing the Syrian family to Cranbrook have been very successful with obtaining resources for them
- Superintendent Hauptman will ask them on behalf of Board if there is any additional support needed

4.4 Strategic Planning

A meeting will be held at the end of the day to decide on two models presented.

4.5 Enhancement Agreement Report Update

Jason Tichauer reported:

- This report highlights our progress with the current Enhancement Agreement
- highest 6 year completion rate for SD5 aboriginal students ever; 1.6% difference between non-aboriginal and aboriginal students
- SD5 is the only district in the province that has had an aboriginal completion rate that has gone up
- New document will have more sophisticated performance indicators;
- focusing on who is not succeeding
- the percentage of students who have self-identified has not changed; if number of SD5 students goes up so does the percentage of aboriginal students; 839 students accessing services this year

Discussion/Comments:

- Well-written report
- Evergreen Certificates – no issue in SD5 – only provincial issue

- The purpose of the Enhancement Agreement report is to reports on goals, objectives and performance indicators
- Aboriginal data compared to non-aboriginal student data – this is done provincially
- FNEESC has been very vocal about their support of an elementary assessment
- Aboriginal education support workers time - support money is distributed according to enrolment and need
- hired an additional AESW this year due to higher ratios at schools; every year it is reviewed; cultural project money is the same;
- still using FSA results until there is something else

4.6 Summer School

Jason Tichauer reported:

- Summer school changed last year to included courses for graduation
- looking at results there was a real distinction – 21 out of 29 completed courses - 72% success rate
- students who were repeating a course or completing a course had low success rates - only 10 courses were completed by students redoing courses - this model is not working for students
- lots of discussion with DL staff and union co-chairs looking at expanding program to incorporate students who traditionally access summer school
- 85% of kids starting DL completed their courses
- when students take courses supported by teachers they do better
- this year - students will be supported by their DL teachers throughout the summer
- no firm start or end times for students to complete courses
- summer school will not exist as a stand-alone entity

Discussion/Comments:

- Collaborating with SD6
- Year-round schooling
- Clarification on funding
- Sharing of good practices at all high schools in district

5. BCSTA LETTERS

5.1 SD63 TTOC Part-Time Teachers Funding for New Curriculum

Receive and file.

5.2 Compensation

- 5.2.1 SD28 - receive and file
- 5.2.2 SD20 – receive and file
- 5.2.3 SD23 – receive and file

Recommendation A – that the Board writes a letter to all Boards to forward any responses to letters received from the Ministry of Education through the BCSTA for distribution to all Boards.

Recommendation B – that the Board write a letter to Mike Roberts requesting him to forward any Ministry responses to Board letters to all Boards.

5.3 SD47 – My Education BC

Receive and file.

5.4 SD19 – Select Standing Committee

Recommendation C – that the Board send a letter to government expressing our concerns regarding the provincial budget, the report of the Select Standing Committee on Finance and Government Services, the “prosperity fund” and funding.

Recommendation D – that the Board send a letter to the BCSTA expressing our profound disappointment with the media release regarding the 2016 provincial budget and our concerns regarding the BCSTA “media strategic plan”.

Receive and file.

5.5 SD61 – 22M Surplus

Receive and file.

5.5 SD72 – Concerns re Government Action Funding Reduction

Receive and file.

6. ADJOURNMENT

The Advocacy/Education Committee meeting of February 22, 2016 was adjourned at 10:30 a.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes – Policy Committee**

**February 22, 2016, 10:30 a.m.
Board Office**

| | |
|--|--|
| Committee Members | Co-Chair Trustee Brown (Chair) Co-Chair Trustee Ayling |
| In Attendance: | Trustee Helgesen Trustee McPhee |
| Regrets: | nil |
| Board/District Staff in Attendance: | Trustee Bellina Trustee Blumhagen Trustee Johns Chairperson Lento Lynn Hauptman, Superintendent Diane Casault, Director of Student Learning/Innovation Janice Paetz, Executive Assistant (Recorder) |

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Policy Committee meeting of February 22, 2016 was called to order at 10:40 a.m. by Co-Chair Brown.

1.2. Approval of the Agenda

POL-2016-03

M/S that the agenda for the Policy Committee meeting of February 22, 2016 be approved as amended.

Add: Item 5.1 7.1Ra Employee Acceptable Use of ICT

1.3. Approval of the Minutes

POL-2016-04

M/S that the minutes of the Policy Committee meeting of January 25, 2016 be approved as circulated.

2. POLICIES DELETED BY THE BOARD SINCE LAST MEETING

Policy 6.2 School Planning Councils

Discussion regarding revisions to PAC policy. Trustees will be kept informed.

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1 3.43R Legacy of Learning Regulations

Discussion included:

- Regulations look fine, however what is the year end procedure for schools to ensure items/information is being archived? And how is that done without it becoming a full time job with added costs.
- this is a conversation that needs to continue with schools and procedures will evolve as we proceed
- archiving is not necessarily only done at the end of the school year, but whenever you see/notice things throughout the year as well
- time capsules (maps/pictures of their locations)
- how much is physical vs digital (reference to gifting items but keeping digital records/copies)
- digital storage on our servers.

Regulations will be posted with the policy and work will continue on refining them as we go along.

3.2 Policy 4.8 Playground Equipment

A link to the District's Playground Handbook has been put at the bottom of the policy.

4. CORRESPONDENCE AND/OR NEW ITEMS

Nil

5. INFORMATION ITEMS

5.1 7.1Ra Employee Acceptable Use of ICT

The signature line at the bottom of the Regulations has been removed. It is assumed, that as with all other policies, staff will adhere to the Policy and Regulations without providing a signature.

6. ADJOURNMENT

The meeting adjourned at 10:53 a.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**February 22, 2016, 11:30 a.m.
Board Office**

Committee Members in Attendance: Co-Chair Trustee Helgesen
Trustee Johns
Trustee Bellina

Board/District Staff in Attendance: Trustee Ayling
Trustee Blumhagen
Trustee Brown
Chairperson Lento
Trustee McPhee
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Instruction/Student Learning, D. Casault
Director of Student Learning/Aboriginal Education, Jason Tichauer
Recorder, Corinne Burns

Regrets Trustee Whalen

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The public Finance/Operations/Personnel Committee meeting of February 22, 2016 was called to order at 11:03 a.m. by Co-chair Trustee Helgesen.

1.2 Approval of the Agenda

MOTION FOP-P-2016-3

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of February 22, 2016 be approved as circulated.

CARRIED

1.3 Approval of the Minutes

MOTION FOP-P-2016-4

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of January 25, 2016 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Calendar

Superintendent Hauptman reported that she along with Mr. Reimer have had many meetings with the CFTA. The calendars meet the required amount of instruction time and is compliant with the Ministry. A 3 year calendar was attempted, however there were too many anomalies for it to work in year 2018-19.

Discussion included:

- comments positive, visually appealing.
- we are up 3 days of instruction.
- important to advise parents that the calendar meets the required amount of instruction.

Recommendation A

M/S that the Board of Education approve the 2016/17 and the 2017/18 school calendar as circulated.

Recommendation B

M/S that the Board of Education release a Press Release for the 2016/17 and the 2017/18 school calendars with an explanation that the calendars are in compliance with the Ministry of Education and meet the required number of instructional hours.

3. DELEGATIONS/PRESENTATIONS

Nil

4. NEW BUSINESS

Nil

5. ITEMS FOR INFORMATION

5.1 Safety Advisory Committee Minutes

Receive and file.

5.2 Finance Report

Attached to agenda for information.

6. QUESTION PERIOD

Nil

7. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of February 22, 2016 adjourned at 11:22 a.m.

8. LATE ITEMS

Communications Committee Report

Sent Media release(s)/Letters:

None

Media release(s)/Letters for distribution:

Send a letter to all Boards requesting they forward to BCSTA (for distribution to Boards) any responses received regarding letters written to government.

Send a letter to Mike Roberts of the BCSTA requesting he forward to SD5 Board any Ministry responses he may have to letters written to government by other SD Boards.

Send a letter to government expressing our concerns re: provincial budget, SSCGFS, “prosperity fund” and funding.

Send a letter to the BCSTA re: our “profound disappointment” with the media release re: the 2016 provincial budget and our concerns re: the BCSTA “media strategic plan”

Media Releases/Letters in the works:

None

Published/Media-Related Activities:

None

Trustee Ayling

DPAC meeting –Feb 10

Pinewood PAC –Feb 17

KCTS meeting –Feb 18

KCTS/RDEK meeting –Feb 19

Skills Canada –Feb 19

Committee Day –Feb 22

Humanity Network subcommittee meeting –Feb 22

SD5/John Horgan meeting –Feb 26

Chamber Luncheon –Mar 1

CDTA Exec. meeting –Mar 3

Humanity Network meeting –Mar 7

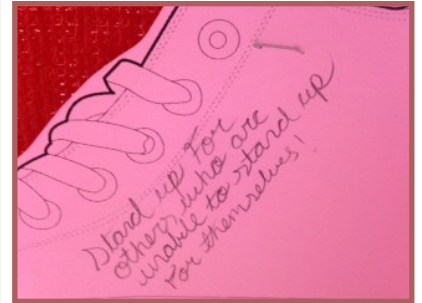


SD 5 Superintendent's News

Superintendent's Activities

Wonderful things continue to happen in all of our schools across the district. February is always a busy month because of both Pink Shirt Day and now Random Acts of Kindness. There were a variety of activities including school wide assemblies, videos being produced, a march to bring awareness, skits and plays, team-building exercises to strengthen connections amongst all students, and classroom activities that included anti-bullying education through lessons and literature. Even the Board Office Staff promoted the day through the wearing of pink shirts but we forgot to take a picture this year!

Pink Shirt Day 2016



Preparation Underway for 2016

Our school and district staffs are busy planning for our next school year. Determination of 2016-2017 enrolment projections, budget meetings and planning for staffing of our schools has begun with the goal to be concluded by May. Much the same as household budgets, there are always tough choices to be made each year. Our Board will likely be faced with those challenges this year once the funding is announced by the Ministry in mid-March.



Renewed/Revised Curriculum Planning Continues

Our committee met again recently to plan for the new Non-Instructional Day on April 29th. Our District also hosts the Regional RSA Day on April 11th and we are fortunate to have Maureen Dockendorf from the Ministry of Education as the keynote speaker and Jan Unwin, also from the Ministry, to give the latest updates on both the K – 9 Curriculum and Competencies and the new Grad Program. We will also be planning a parent session later in the school year.

Science Fair 2016

Since 2002, the Province has proclaimed March as Youth Science Month to acknowledge participation of elementary and secondary students in science fairs across the province and at the Canada-Wide Science Fair. The Science Fair Program is the largest volunteer-based science delivery outreach activity in the province of British Columbia, with annual participation of approximately 40,000 students a year.

In our District, Science Fair is in full swing with projects being prepared for the judging at the Regional Science Fair being held at the Cranbrook campus of the College of the Rockies on March 4 and 5, 2016. This is an incredible learning opportunity for our students and it would not be possible without the dedication of our staff, parents, community members and college staffs that make this happen every year. Further information about this can be found at <http://www.ekrsf.ca/>.



Update from the Director of Student Learning and Innovation

READY, SET, LEARN

Ready, Set, Learn (RSL) is an early learning initiative sponsored by the Ministry of Education. Schools that participate in *Ready, Set, Learn* will receive funding to help plan school-based community events. *Ready, Set, Learn* is intended to facilitate partnerships between schools, local community agencies and early childhood service providers. Funds may augment activities already underway within your school district and community, or support new activities.

Ready, Set, Learn is intended for families of three- to five-year-olds to develop positive connections with the school system and with participating community agencies.

Events may include activities such as:

- a tour of the school, visits to classrooms and/or visits to the school library;
- interactive play activities for children and their parents;
- information sessions for parents and caregivers;
- engagement of the school's older students to act as tour guides and ambassadors;
- applications for local public library cards;
- presentations or displays by the school, school district, or by participating community partners (Health Authorities, Early Years Centres, etc.); and/or
- other activities appropriate to influence school readiness.

Schools are encouraged to provide participating families with information about school and district early learning programs, services and any additional items to influence school readiness. Participating community partners and early childhood service providers may have additional information for parents. The Parent Booklet *Ready, Set, Learn: Helping your Preschooler get Ready for School* (PDF, 1.31 MB) offers helpful tips and learning activities. Hard copies of the Booklet are no longer available from the Ministry of Education however; the Booklet is available in thirteen languages on the Ministry of Education web site at

http://www.bced.gov.bc.ca/early_learning/rsl/.

Cranbrook Schools

| | | |
|----------|------------------------------|------------------|
| April 14 | Steeple Elementary | 10:00 - 11:00 am |
| April 21 | Highlands Elementary | 10:30 - 11:30 am |
| April 27 | Gordon Terrace Elementary | 9:00 - 10:00 am |
| April 27 | Pinewood Elementary | 9:30 - 10:30 am |
| April 28 | T.M. Roberts Elementary | 10:00 - 11:00 am |
| May 04 | Kootenay Orchards Elementary | 9:00 - 10:00 am |

Elk Valley/South Country Schools

| | | |
|----------|-----------------------------|-----------------|
| April 6 | Jaffray Elementary Jr. Sec. | 9:00 - 11:00 am |
| April 14 | F.J. Mitchell Elementary | 1:00 - 2:30 pm |
| April 20 | Isabella Dicken Elementary | 9:30 - 10:30 am |
| April 26 | Rocky Mountain Elementary | 9:00 - 10:00 am |

Early Learning Fairs

| | | |
|----------|---------------------------------------|----------------|
| April 14 | Elk Valley @ FJ Mitchell . (Sparwood) | 1:00 - 2:30 pm |
| April 25 | Cranbrook @ New Playground | TBA |



Spring Break!



March 14- 28, 2016!

Profession Inquiry Learning Teams Sharing Fair

Save the date of June 1st as we are planning a Professional Learning Rounds sharing fair. Over 37 groups of teachers/CUPE personnel have been involved in collaborative discussions to improve student achievement.

“Student achievement is improved when teachers work together in collaborative teams to:

- clarify what students must learn
- gather evidence of student learning
- analyze that evidence
- identify the most powerful teaching strategies to address learning needs
- meet to discuss progress”

Visible Learnings: John Hattie

Criteria for Collaborative Inquiry grants:

You must be part of a team of at least three individuals. Teams can be from one school, or may cross school boundaries (e.g., Grade 7 teachers from three schools).

The team must identify an area of inquiry that is related to the following:

- Transforming Curriculum and Assessment
- School Goals
- District Goals:
 - ◇ To enable all students to graduate with purpose, options and hope by developing a sense of belonging in all students and enhancing the engagement in learning
 - ◇ To develop literacy performance by purposefully engaging diverse learners in the process of reading to understand across all subject areas AND to improve the knowledge, skills and attitudes in numeracy
- The team must clearly identify the impact they expect the inquiry to have on student learning, and describe how they will measure that impact
 - ◇ The team must commit to meeting a minimum of five times throughout the year (October – May)
 - ◇ At least two members of the team may be asked to attend a Learning Fair near the end of the year to share their learnings and dialogue with other teams as well as the board. The event will be very informal, with no presentations, just an opportunity to share and talk.
- The team must commit to filling out a reflection sheet detailing the result of their inquiry to share on our portal page.



Update from the Secretary-Treasurer

- ◆ School Budget sessions from Feb 29 to Mar 3
- ◆ Continue to prepare budget estimates for 2016/17 fiscal year
- ◆ March 2016 School district funding Announcement
- ◆ Orientation of new Executive Assistant – Sandy Gronlund
- ◆ Capital project management with Joe Tank Operations Manager
- ◆ Spring Break – Away from office until March 29th

Welcome Sandy!!

Update from the Director of Instruction/ Human Resources

Planning for next year has begun. School principals/vice principals will soon be sitting down with District staff in planning for staffing for the coming school year. We are looking forward to productive conversations in the first week of March in that regard.

We will be advertising for qualified TTOCs, EAs and secretaries for our casual list for next school year beginning March 11. This is done with the anticipation of upcoming retirements and movement of staff.

The new teacher mentorship program advisory team met February 17 and had a very productive meeting. The team was exploring ways to support our teachers in their career path and possible support structures for new educators in the classroom. Our next meeting is March 4 to continue planning this exciting new venture to make it a reality in School District 5 for next September.

The health and safety district advisory team also met on Feb 25 and continue to work towards supporting schools in meeting their joint occupational health and safety requirements. The team is continuing to develop structures to monitor the work of schools and provide the needed supports for their safety requirements.



Update from the District Principal/Technology and Transformative Learning

Dell Roll Out

The last school to be rolled over into the "New World" is FJMS which will take place March 2-3, 2016.

Professional Development

Several teachers from the valley were trained on the district portal this month. The feedback was very positive and teachers are looking forward to implementing the portal into their programming.

The IBM conference in Seattle at the beginning of February discussed; The Cloud, Future Trends Specific for K-12 Education, Windows 10, and BYOD – Bring Your Own Device – Implications for IT. All of these ideas are relevant to SD5 and will be topics discussed in future technology meetings with regards to how we move forward in these areas.

Environmental Education Leadership Team

This team met on February 17th with Duncan Whittick and Monica Nissen to talk about integrating Environmental Education in our District. We had initial discussions on how to incorporate Environmental Education as a tool for better learning and as a means of achieving some of the goals and big ideas highlighted in the new BC Ed Plan. It was an amazing day full of collaboration and brainstorming with high energy and passionate people.

This team will also be involved in the planning and the ongoing implementation of the strategies in the further development of a SD5 Environmental Program.

TAG A WOMAN who inspires you
#youareempowerment

Women's Empowerment **Leads to Equality**
International Women's Day | March 8

Canada

International Woman's Day
March 8, 2016!!



Update from the Director of Student Learning and Aboriginal Education

Skills Training Grant

Earlier this year, we applied for a \$5000 skills training grant to support skills/industry training programs in SD5. This past week, we were informed that we were, in fact, one of the successful districts! This money will be used to support skills training programs at the grade 7,8,9 levels, and is an addition to our other grants and funding opportunities.

Aboriginal Education

A first draft of the new Aboriginal Education Enhancement Agreement has been created, and the writing group has been meeting to continue working on matching the document to where the needs of our students currently are.

We are currently in the exploratory stages of meeting with the VP and Deans from the College of the Rockies to discuss a model where we take our embedding of Aboriginal Perspectives in the Classroom and extending the model 'K-16'. COTR would be continuing the work we have started in our system. More to come on this exciting project!

Safe School Coordinator

The Ministry of Education is hosting a training session for Safe School Coordinators to in-service the new Emergency Planning Guide that was released last year. We will be attending, with the expectation that our new procedures are in line with Ministry expectations.

Skills BC Winners

Welding – post secondary

1. Travis Lachkovics – COTR
2. Braydon Hutcheson – COTR
3. Greg Markholm – Selkirk College

ACE IT (Sept. intake)

1. Justin Evans –MBSS
2. Chris Shail –MBSS
3. Cole Bendis –Selkirk College

ACE IT (Jan.)/Sec.

1. Chase Leroux
2. Kaedyn Prier
3. Reid Schmidt –MBSS

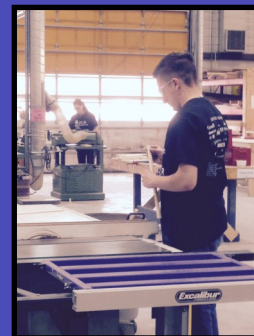
Cabinetmaking – Sec.

1. Tyler Daigle –MBSS
2. Nike Blackmore – MBSS
3. Conrad Cameron –MBSS

Carpentry – Sec.

1. Kyle Klippenstein –Elkford
2. Adrien Victor –MBSS
3. Trinity Andrew –MBSS

ALL FIRST PLACE FINISHERS (EXCEPT Chase Leroux) QUALIFY FOR PROVINCIALS



School District 5 Enrolment - March 8, 2016

| School | Student Funded FTE Oct. 2.15 | Student FTE Mar. 1.16 | Difference |
|--------------------------------|------------------------------------|-----------------------------|------------|
| Amy Woodland Elementary | 265 | 266 | 1 |
| Elkford Elem/Secondary | 187 | 185 | -2 |
| Fernie Secondary | 308.3 | 317 | 9 |
| Frank J. Mitchell Elementary | 342 | 340 | -2 |
| Gordon Terrace Elementary | 264 | 264 | 0 |
| Highlands Elementary | 267 | 262 | -5 |
| Isabella Dicken Elementary | 403 | 408 | 5 |
| Jaffray Elem. Junior Secondary | 176.6 | 178 | 1 |
| Kootenay Discovery School | 24.5 | 84 | 60 |
| Kootenay Educational Services | 98.8 | 115 | 16 |
| Kootenay Orchards Elementary | 232 | 232 | 0 |
| Laurie Middle | 346.5 | 336 | -11 |
| Mount Baker Secondary | 845.6 | 818 | -28 |
| Parkland Middle | 458.6 | 461 | 2 |
| Pinewood Elementary | 109 | 109 | 0 |
| Rocky Mountain Elementary | 238 | 238 | 0 |
| Sparwood Secondary | 255.6 | 253 | -3 |
| Steeple Elementary | 161 | 166 | 5 |
| T.M. Roberts Elementary | 367 | 370 | 3 |
| Total District | 5349.5 | 5402 | 53 |