



The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING

September 13, 2016, 3:00 p.m.
Board Office

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

I would like to acknowledge that we are on the traditional lands of the Ktunaxa people.

1.2 Consideration and Approval of Agenda

M/S that the agenda for the regular public meeting of the Board of Education of September 13, 2016 be approved as [circulated / amended].

1.3 Approval of the Minutes

4

M/S that the minutes of the regular public meeting of the Board of Education of June 14, 2016 be approved as [circulated/amended].

1.4 Receipt of Records of Closed Meetings

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M/S to accept the closed records of the in-camera meeting of the Board of Education of June 14, 2016.

1.5 Business Arising from Previous Minutes

1.6 Receiving of Delegations/Presentations

1.6.1 Sharing our Learning Research Projects (Carol Johns)

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

No Meeting in June

2.2 Policy Committee

No Meeting in June

2.3	Finance/Operations/Personnel Committee	
	No Meeting in June	
2.4	BCSTA /Provincial Council	
2.4.1	Provincial Council Motions	12
2.4.2	KBB AGM September 16&17, 2016 at the St. Eugene	
2.5	Communications/Media Committee	
	M/S to accept the report of the Communications/Media Committee.	
2.6	Mt. Baker / Key City Theatre Replacement Committee	
	M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.	
2.7	Legacy of Learning	
	M/S to accept the Legacy of Learning report.	
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	M/S that the September Superintendent's Report to the Board of Education be accepted as presented.	
3.1	AFG Overview (Joe Tank)	
4.	CHAIRPERSON'S REPORT	
5.	NEW BUSINESS	
5.1	Business Arising from Delegations	
5.2	Financial Statements - Due September 30, 2016	22
5.3	Capital Plan 2017-18 - Due September 30, 2016	58
5.4	School Enhancement Program - \$20 Million - Due September 15, 2016	60
5.5	Executive Disclosure Statement - Due September 30, 2016	63
5.6	Transportation Grant \$15 Million - Due September 30, 2016	69
5.7	Select Standing Committee	
6.	TRUSTEE BOUQUETS	

7. ITEMS FOR INFORMATION/CORRESPONDENCE

7.1 Learning Forward Conference Vancouver (Dec 3-7, 2016)

7.2 BCSTA AGM April 20-23, 2017

8. QUESTION PERIOD

9. ADJOURNMENT

M/S that the September 13, 2016 regular public meeting of the Board of Education adjourn at [time].

10. LATE ITEMS



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

Date: June 14, 2016, 3:00 p.m.
Location: Board Office

Present:

Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Blumhagen
Trustee Brown
Trustee Helgesen
Trustee Johns
Trustee McPhee
Trustee Whalen
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Instruction/Student Learning, D. Casault
Director of Student Learning and Aboriginal Education, J. Tichauer
District Principal Technology and Informative Information, J. Roberts
(J. Roberts left the meeting at 4:00 pm)
Recorder, Sandy Gronlund

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Chairperson Lento called the June 14, 2016 regular public meeting of the Board of Education to order at 3:08 p.m.

Chairperson Lento asked for a moment of silence for the recent tragedy that struck the Buch family.

1.2 Consideration and Approval of Agenda

Additions: 5.6 MBSS Elders Support

MOTION R-16-82

M/S that the agenda for the regular public meeting of the Board of Education of June 14, 2016 be approved as amended.

1.3 Approval of the Minutes

Minutes of the Public meeting of the Board of Education of May 10, 2016.

MOTION R-16-83

M/S that the minutes of the regular public meeting of the Board of Education of May 10, 2016 be approved as circulated.

1.4 Receipt of Records of Closed Meetings

MOTION R-16-84

M/S to accept the closed records of the in-camera meeting of the Board of Education of May 10, 2016.

1.5 Business Arising from Previous Minutes

1.5.1 Bus Cameras

See Motion Carried in 2.3

1.6 Receiving of Delegations/Presentations

1.6.1 MBSS Robotics Team (Bill Walker)

Superintendent Hauptman introduced Bill Walker, teacher at Mount Baker Secondary School, who presented the MBSS Robot along with four of his students.

- The team traveled to Moncton, New Brunswick to compete in the Skills Canada National Robotics Competition and came back with a Bronze medal
- The team demonstrated their robots by having it build a load of blocks
- Out of 9 provinces only 3 could build the load completely and MBSS was one of them

The students and Mr. Walker answered questions from their audience

1.6.2 Sharing our Learning-Research Projects (CR4YR+PQT)

Was postponed to the September Board Meeting

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

Co-chair Trustee Blumhagen reviewed the minutes of the May 30, 2016 meeting of the Advocacy/Education Committee.

MOTION R-16-85

M/S that the Board of Education write a letter to the Minister of Education, Ministry of Children and Family Development, Office of the Early Years and Maureen Dockendorff, Superintendent of Early Learning, to include actual usage numbers when calculating capacities in our schools, and that copies be sent to our regular stakeholders, including the Vancouver School Board.

CARRIED

MOTION R-16-86

M/S that the Board of Education support the application for Kootenay Educational Services to form an official Parent Advisory Committee (PAC).

CARRIED

MOTION R-16-87

M/S that the Board of Education write a letter of support to the Federation of Post-Secondary Educators of BC for their "Open The Door Campaign" and that copies be sent to our regular stakeholders, the Minister of Education, and the Minister of Post-Secondary Education.

CARRIED

MOTION R-16-88

M/S that the Board of Education tentatively approve, in principle, MBSS's Field Trip Application to Italy/Greece in the Spring of 2017.

CARRIED

MOTION R-16-89

M/S that the Board accept the report of the Advocacy/Education Committee.

CARRIED

2.2 Policy Committee

Co-chair Trustee Brown reviewed the minutes of the May 30, 2016 meeting of the Policy Committee.

MOTION R-16-90

M/S that the draft policy, *Use of School Board Property by Licensed Child Care Providers* be sent to the Board for approval.

CARRIED

MOTION R-16-91

M/S that the revised policy 7.4 *Software Licensing* be sent to the Board of Education for approval.

CARRIED

MOTION R-16-92

M/S that the revised policy 7.5 *Web Page Publishing* be sent to the Board of Education for approval.

CARRIED

MOTION R-16-93

M/S that the revised policy 4.2 *Travel Allowance Per Diem* be sent to the Board of Education for approval.

CARRIED

MOTION R-16-94

M/S that the Board accept the report of the Policy Committee.

CARRIED

2.3 Finance/Operations/Personnel Committee

Co-chair Trustee Helgesen reviewed the minutes of the May 30, 2016 meeting of the Finance/Operations/Personnel Committee.

MOTION R-16-95

M/S that the Board of Education approve in principle, with approval from the Freedom of Information, the *Bus Cameras Pilot Project* in Sparwood.

CARRIED

MOTION R-16-96

M/S that the Board of Education appoint Trustees McPhee and Whalen as the Board Representatives on the City of Cranbrook *Redevelopment of Idlewild Park Committee*

CARRIED

MOTION R-16-97

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED

2.4 BCSTA /Provincial Council

Trustee Bellina reported that the KBB AGM is in September at the St. Eugene. She thanked Superintendent Hauptman for making the arrangements.

2.5 Communications/Media Committee

Trustee Ayling shared that a media release was sent out “Not Just Noise”

MOTION R-16-98

M/S that the Board of Education write a media release re: the Administrative Savings funds and that copies be sent to our regular stakeholders.

CARRIED

MOTION R-16-99

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.6 Mt. Baker / Key City Theatre Replacement Committee

Trustee Johns reported:

- There will be a meeting on June 21, 2016 with the Mayer of Cranbrook, Lee Pratt and Rob Gay from the Regional District regarding funding.
- The trusts at the Key City Theatre will be replaced at the end of June.

2.6.1 MBSS Traffic Safety Group Meeting Minutes of Tuesday, May 24, 2016

- Trustee Johns appreciated the City of Cranbrook installing the electronic speed sign so quickly on 14th Ave by Mount Baker School.

MOTION R-16-100

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

CARRIED

2.7 Legacy of Learning

Trustee Johns reported:

- Two new displays in the Board rooms have been installed

MOTION R-16-101

M/S to accept the Legacy of Learning report.

CARRIED

2.8 Trustee Reports

Trustees reported on their activities for the month.

3. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's report of June 2016 included:

- District Dogwood Presentations
- Attended the MBSS production of Mary Poppins
- Guest Reader at the Steeples Mother's Day Tea

- Finance/Operations Updates
Mr. Norum reported he is working on finalizing the Exempt Compensation, and the 2016-17 Budget. The accounting department is preparing for the July Audit.
- Update from Director of Instruction/Student Learning
Ms. Casault attended the Collaborative Inquiry Sharing Fair and was impressed with the knowledge and experience shared by the eight school groups who participated.

The Summer Reading Program is providing books to students identified by their schools as someone who would benefit from receiving books throughout the summer to read.

Ms. Casault attended the Party in the Park ribbon cutting to officially open the Generations Park in Cranbrook.

- Update from Director of Instruction/Safety/Aboriginal Education
Mr. Tichauer enjoyed hosting the DSAC (District Student Advisory Council) day at the Board Office. He also discussed which Provincial Exams will be eliminated and when.
- District Principal Technology and Informative Information Supporting teachers
Ms. Roberts has been busy with MyEd support on scheduling for next year.
- Update from Director of Instruction/Human Resources
Mr. Reimer reported:
 - The teacher job postings are in process
 - The retirement dinner went really well and he thanked everyone who worked so hard to make it a success
 - He thanked Shelley Balfour for attending the retirement dinner
 - Teacher orientation will begin in August
 - Fifteen teachers will help support the New Mentorship Program

Important Dates for Trustees

ESS Grad - June 23
FSS Grad - June 24
MBSS Grad - June 24

Enrolment Report

MOTION R-16-102

M/S that the June Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. CHAIRPERSON'S REPORT

Hockey meeting in Kamloops. Associated Director of Sport Injury gave a presentation. A policy and protocol with the Ministry of Education will be done. Mr. Tichauer will pursue this.

5. NEW BUSINESS

5.1 Business Arising from Delegations

Nil

5.2 Capital Project Bylaw

MOTION R-16-103

M/S that the Board entertain three readings* of the Capital Project Bylaw, Project No. 186886, for a maximum expenditure of \$902,682.

CARRIED

MOTION R-16-104

M/S that the Board of Education read a first time, the Capital Project Bylaw, the 14th day of June, 2016

CARRIED

MOTION R-16-105

M/S that the Board of Education read a second time, the Capital Project Bylaw, the 14th day of June, 2016

CARRIED

MOTION R-16-106

M/S that the Board of Education read a third time, the Capital Project Bylaw, passed and adopted the 14th day of June, 2016

CARRIED

5.3 Budget Bylaw

MOTION R-16-107

M/S that the Board of Education read a second time, the Budget Bylaw, the 14th day of June, 2016

CARRIED

MOTION R-16-108

M/S that the Board of Education read a third time, passed and adopted the Annual Budget Bylaw 2016/17 in the amount of \$62,407,699 the 14th day of June, 2016

CARRIED

5.4 Curling Rink - Letter of Support

MOTION R-16-109

M/S that the Board of Education write a letter of support to the City of Cranbrook expressing support for the City's grant application to the Canada 150 Community Infrastructure program to support their application for repairs and upgrades to the curling rink.

CARRIED

5.5 Water Quality Update

Mr. Norum reported:

- 40' of galvanized pipe has been replaced
- Another water sample has been sent out for testing
- He advised we remain in the habit of the 10 second flush in School District 5 facilities and at home

5.6 MBSS Elders Support

Mrs. McPhee from Mount Baker Secondary School is asking the Board for a letter of support for financial support for the Elders in Residence Program at Mount Baker. The existing grant in place is now finished.

MOTION R-16-110

M/S that the Board carry a resolution in support of the Mount Baker Secondary School (MBSS) *Elders in Residence Program* and provide a statement of the Board's financial commitment to this program.

6. TRUSTEE BOUQUETS

Trustees thanked Mr. Walker and his students for their Robot demonstration and Steeples school for the tour of their school.

Trustees also expressed their appreciation to the District Management staff for their hard work and to all the Staff, Parents, and Partners for their tremendous contribution to a great year.

7. ITEMS FOR INFORMATION/CORRESPONDENCE

7.1 \$25 Million Re-directed Savings

8. QUESTION PERIOD

Shelley Balfour expressed her appreciation for the great communication she has had with the District Staff and both Shelley and Deb Therrien thanked the Board for their support and for always putting students first.

7. ITEMS FOR INFORMATION/CORRESPONDENCE

7.2 The Board/Committee Meeting Schedule for 2016-17 was distributed.

9. ADJOURNMENT

MOTION R-16-111

M/S that the June 14, 2016 regular public meeting of the Board of Education adjourn at 4:25 pm.

10. LATE ITEMS

Frank Lento, Chairperson

Rob Norum, Secretary Treasurer




1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meeting June 14, 2016

- BCPSEA Representative Report
 - Exempt Compensation
 - BCPSEA AGM Meeting was held in Cranbrook May 18, 2016

- Superintendent's Report
 - Education Funding
 - Medical Leaves



Robert G. Norum
Secretary Treasurer

Sandy Gronlund

Subject: FW: FIRST ANNOUNCEMENT: Provincial Council motions due by September 23rd

From: Mike Roberts [<mailto:MRoberts@BCSTA.ORG>] **On Behalf Of** BCSTA

Sent: Thursday, May 12, 2016 5:07 PM

To: Provincial Councillors; Board Chairs; Branch Presidents

Cc: Secretary Treasurers; Alan Chell; Christine Younghusband; Donna Sargent; Gloria Jackson; Gordon Swan; Mike Roberts; Stephanie Higginson; Teresa Rezansoff

Subject: FIRST ANNOUNCEMENT: Provincial Council motions due by September 23rd

Dear Provincial Councillors, Board Chairs, and Branch Presidents:

This is an early, but important announcement regarding the **deadline for submitting motions to BCSTA's October Provincial Council** meeting at Wosk Center in Vancouver on October 28th and 29th, 2016. The program for Provincial Council will include the usual Friday evening presentation in addition to the formal meeting and Issues Forum on Saturday. The meeting dates for PC immediately follow the MOE-BCSTA joint liaison meeting on Oct. 26th and the BCSTA meeting of board chairs on Oct. 27th, both being held in Richmond.

To provide enough time for motions to be reviewed by the Legislative Committee and for approved motions to be sent out to all boards for review prior to the PC meeting, **your submission must be received at the BCSTA office by end of day FRIDAY, SEPTEMBER 23, 2016.** It is also possible though to submit 'late' motions to Provincial Council after September 23rd under the same criteria for acceptance, but they will not be reviewed and circulated in advance of the meeting.

You may want to consider the deadline as your board is developing its agendas for August and September as well as for Branch meetings that may be occurring early in the fall. Further reminders will be sent out in late summer, including the PC meeting details, full instructions and the motion submission template.

In the meantime, if you have any questions regarding the preparation or submission of motions for Provincial Council, please don't hesitate contact Audrey Ackah or me directly.

Mike

MIKE ROBERTS

Chief Executive Officer

BC School Trustees Association (BCSTA)

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Communications Committee Report

Sent Media release(s)/Letters:

Media release re: Principal/Vice Principal positions for GTES, TMRES, JESS & RMES

Media release(s)/Letters for distribution:

None

Media Releases/Letters in the works:

None

Published/Media-Related Activities:

Referred Summit 107 to Brent/Lynn re: P/VP appointments in SD5

Trustee Report: Trina Ayling

June 2016:

- DPAC –June 15
- KCTS mtg –June 16
- KCTS/RDEK mtg –June 21
- CDTA Retirement celebration –June 22
- Chamber Luncheon –June 23
- MBSS Grad ceremony –June 24
- KCTS/SD5 mtg –June 30

August 2016:

- KCTS mtg –Aug 29

September 2016:

- SD5 Working session –Sept 1

Trustee Report – Bev Bellina

July 11th - Elected to the Sparwood Library Board (connection to Early Childhood Education programs)

August 9th - Election reform meeting with Wayne Stetski

September 1st - Trustee Working Session



SD 5 Superintendent's News

Superintendent's Activities

Another school year begins! As I have just passed a milestone birthday, I have begun reflecting on many Septembers. In fact this will be my 38th September in education! (I had to double check my math to make sure that was right). I have seen many changes over the years as a teacher, administrator and district person but some things are always constant. Our students come to us every fall full of hopes, fears, curiosity and a deep desire to be loved and cared for by their teachers, support staff and administrators. That never changes no matter how old they are. That should be the easy part of our jobs – making our schools safe, welcoming and caring places where children's passions and gifts can be nurtured and encouraged. We will be continuing to ensure that this is our number one priority!

Taking time to get to know students is crucial to create a dynamic, engaging classroom. What drives them? What excites them? How can these be connected to some of the big ideas in the curriculum? How can we create dynamic projects that allow students to flourish and thrive as they seek to find solutions to real-world problems? This is an exciting time in education with a curriculum (and competencies) that allows us the freedom to create such an environment.



2016/2017

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PVP Meetings

On August 24 and 25th, we met with the Principals and Vice-Principals and the District Management Team. Our own Joe Pierre started off our day with a very enlightening and passionate lesson for us about the Ktunaxa history and reinforced for us the importance of the work we are doing to ensure Aboriginal Ways of Learning and Understanding are at the heart of the work we are doing with our renewed curriculum. Administrators and District Staff also shared information and resources from the various professional development workshops that they attended over the summer. A wealth of wonderful resources, links, and strategies were enjoyed by all. As always, information necessary for a successful school start was also a part of the agenda including a comprehensive workshop on Critical Incidence Management by Jason Tichauer. We also welcomed our new administrators: Principal Michelle Iacobucci at Gordon Terrace Elementary, Vice-Principal Carissa Hart at TM Roberts Elementary and Vice-Principal Jenn Adams at FJ Mitchell Elementary School.

I am very proud to report that our schools are ready for the new school year after another summer where our superb maintenance and custodial staff were able to complete projects and have our schools clean and ready to begin. Shiny floors, new rooms, clean desks, new pavement, etc., have all been completed to meet the needs of our students and staff. Thank you very much to our Operations staff that transform our schools every summer. The pride in your work is very much in evidence!

News from the Ministry of Education: Educators Update - K-9 Curriculum

The 2016/17 school year begins with the introduction of the official redesigned K-9 curriculum. The Ministry has prepared a K-9 curriculum update that includes information about the redesigned curriculum, course codes, frequently asked questions, and more (Visit: bit.ly/2b2oemL).

The provincial curriculum is governed by two ministerial orders. The Required Areas of Study in an Educational Program Order (Visit: bit.ly/2bweFOt) and the Educational Program Guide Order (Visit: bit.ly/2bprttQ) have been updated to designate the redesigned K-9 curricula as the official curriculum. Also, note that the draft 10-12 curricula are included in the Education Program Guide Order and ready for feedback and trialing in classrooms. Visit the curriculum website regularly for updates and announcements at: www.curriculum.gov.bc.ca.

We are very excited to announce the new French curriculum website is now live. This new site completely mirrors the English version with the curriculum and competency descriptions as well as pull out exemplars and descriptions to allow teachers to go deeper into the curriculum areas. As new content becomes available, the translations will be added to this site. The Ministry would like to thank the Conseil scolaire francophone de la Colombie-Britannique (SD93) for their assistance with this project. Please share this with the Francophone, French immersion and Core French educators in your network. Visit <https://curriculum.gov.bc.ca/fr>

- KBB Regional Meetings Sept. 16-17
- Committee Meetings – Sept. 26
- BCPSEA Symposium – October 13-14
- Learning Forward Conference – December 3-7
- BCSTA AGM – April 20-23/17



IMPORTANT DATES FOR TRUSTEES

New Teacher and Teachers-Teaching-On-Call Orientation Day

Once again we offered, along with our CFTA Co-Presidents, a full day of activities, training, and information with our new employees. It was a very full day indeed with information about the history of the Ktunaxa and the newly redesigned BC Curriculum and Competencies; Health and Safety Requirements; Human Resources information and training; Professional Development opportunities; policy information; Expectations for the Teacher and the TTOC; the Role of the CFTA; Learning Services info; Literacy Supports and Resources and finally, the day concluded with a tour of the District Resource Centre.

District Professional Development Day – September 23rd – MBSS

Our Curriculum Committee is very pleased to announce that our first Curriculum Non-Instructional Day on September 23rd will feature Dr. Leyton Schnellert. Dr. Leyton Schnellert is an Assistant Professor in the Faculty of Education at the University of British Columbia's Okanagan Campus. He teaches courses in the Elementary (ETEP), Middle and Secondary (STEP) undergraduate programs. Leyton has been a middle school, junior high, and secondary school classroom teacher, and a learning resource teacher for K–12. He has 20 years of experience as a school and district-based resource teacher and professional development facilitator across British Columbia, the Yukon and Northwest Territories.

Before joining this faculty, Leyton was a Faculty Associate at Simon Fraser University. As a Faculty Associate he developed and taught in graduate diplomas in the areas of special education, diversity, literacy and learning theory. Most recently he coordinated Simon Fraser University's Master of Education in Educational Practice (MEdEP) program.

We look forward to Leyton's Keynote Address for all educators and his work with our middle and secondary teachers in the afternoon. There will also be time for school staffs to work together as well. More details to follow.

The Terry Fox Foundation

We recently received a letter from the Terry Fox Foundation thanking our district for the incredible effort and dedication that we have shown in raising funds through the annual Terry Fox Run every September. They recognize that the decision to host a Terry Fox Run is at the discretion of each school but they hope we continue to encourage all schools to participate. A summary report was also included showing that last year our schools donated a whopping **\$13,106.72** and a total fundraising to date of **\$228,180.47!!** Wow. It is hard to believe that this is the 36th Anniversary of the Terry Fox Run from 1980 when Terry asked for only \$1 from every Canadian while he pushed himself to the limit both physically and mentally to help find a cure for cancer while setting an example of perseverance, empathy, courage and never giving up. It is our hope that our schools will continue supporting this very worthwhile cause begun by a Canadian Hero.



Short Course

Once again the district was able to support sending a number of new administrators to the BCPVPA sponsored, week-long Short Course held every summer at UBC. This year James Lund, Doug Bolander, Jennifer Adams and Carlene Lochrie attended Short Course. Thank you to our Board for continuing to support this very valuable in-service for our administrators.



Telus Backpacks – Kits for Kids

Telus Ambassadors, once again, have provided School District 5 students with backpacks full of school supplies. 200 backpacks have been delivered to schools for opening day! Thank you Telus!

Dogwood District Authority Award Scholarships

I had the honour of being involved this past June in the interviews for the District Dogwood Authority Awards of \$1250 each. Thirty-eight of our Grade 12 graduating students from last year were recipients of this award. These awards are scholarships which are funded by the Ministry of Education and the Ministry of Advanced Education and awarded to students through a local selection committee. The Selection Committee was also comprised of Jason Tichauer, Jennifer Roberts and Diane Casault.



Finance/Operations Updates:

Completion of the Annual Audit is always the main focus during the summer. This year things went very well and I would like to thank the Accounting staff, especially Darlene Soper and John Paul, for attending to the daily questions and request for documents from the Auditors. The Auditors will be reporting to the Board on September 13th.

The 5 year capital plan was requested late in June and is due September 30. Joe is assisting Rob with identification of projects for our plan and this work will be reviewed at the September 13 Board meeting.

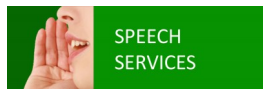
Asbestos training and transportation route planning along with the new transportation fund were important topics the past few weeks.

A list of Summer Maintenance Projects completed by our Maintenance Department is attached to this report.

Update from the District Principal/Student Services

There has been a smooth start-up in all locations. As occurs most years, we have several new students with unique needs arriving at our schools, but are unsure at the time of writing if we have had students with unique needs move away. We have temporarily placed an increased level of support at schools to accommodate for this uncertainty. The reconciliation of our students needing support and the level of support is a daily ongoing process. We will adjust year-long support staffing as needed.

As for district level student support services, we start the year with most staff continuing in their positions. There is some news, however. Maggie Lindsay-Tadey left her district position to join the student services team at Laurie Middle School and we welcome Julie Russchen to the district team as Student Services Coordinator for the Cranbrook area. Julie has been a long-term Parkland Middle School Student Services Teacher with great experience and skills. Additionally, we are still seeking replacements for the Hearing Resource Teacher and one Speech-Language Pathologist. We have temporary solutions in place in the interim. Lastly, Darcy Verbeurgt is very happy to back to work!



Update from the Director of Instruction/Human Resources

- The following principal/vice principal changes have occurred effective August 1, 2016: Laura-Lee Phillips – temporary principal @ RMES, Carlene Lochrie – acting vice principal @ JEJSS, Michelle Sartorel – principal @ LMS, David Standing – principal @ KOES, David Doll – vice principal at PMS, Kaley Wasyłowich – vice principal @ MBSS, Karen Giles – temporary principal @ PES, Michelle Iacobucci – principal @ GTES, Carissa Hart – vice principal @ TMRES
- 120+ teacher postings have been posted and filled since the first round of postings began in May.
- CUPE postings (Education Assistants) continue to be ongoing based on school needs and budget allocations. We will be assessing school needs in the first few days of school to determine the required supports for students.
- All elementary EAs within the District have had their day extended 15 minutes as a result of SSEAC (Support Staff Education and Adjustment Committee). The money to support this increase has been provided through the Learning Improvement Fund.



Update from Director of Student Learning and Aboriginal Education

ACE-It Results

We have received the results of our September 2015 ACE-It cohort, and we are excited that all 24 students will graduate as a result of their coursework through the College of the Rockies. As well, 23 of the 24 students achieved higher than 70%, which is the threshold for maintaining their status in their Red Seal programs!

DSAC

We are hitting the ground running! Our first face-to-face District Student Advisory Council meeting is happening in September. We will be bringing students from across all of our communities to help give input to the board on district initiatives, directions and priorities. We will be foregoing our traditional Blue Lake trip in order to facilitate more face-to-face meetings with our student leaders this year.

Safe Schools Coordinator

We have continued training staff in the All Hazards Approach and the Incident Command System. In August, we in-serviced all of our school-based Principals and Vice-Principals, and will soon be training our groups who are based out of the Board Office.

Aboriginal Education

We are nearing the end of our Enhancement Agreement writing process, and have received good feedback from our various stakeholder partners. We look forward to a Signing Ceremony this fall!



Update from the Director of /Student Learning and Innovation

Early Learning

In addition to supporting the Ready, Set, Learn events in each of our elementary schools, we supported many Early Learning initiatives this year:

- ⇒ Cranbrook Early Learning Fair (in conjunction with Amy Woodland Elementary School Ready Set Learn and the Party at the Playground)
- ⇒ Elk Valley Early Learning Fair (in conjunction with Frank J. Mitchell Elementary School Ready Set Learn)
- ⇒ Books for Babies/Books for Toddlers (Sparwood Early Childhood Development Committee/Community)
- ⇒ Collaboration Mtg. with Kindergarten Teachers and Preschool Teachers (Frank J. Mitchell)
- ⇒ Kindergarten Orientation (Teaching Teachers On Call) release, supplies and snacks for our elementary schools)
- ⇒ Mom and Me (Parent program – discussions on healthy parenting, healthy eating, resolving issues with toddlers - Runs every Monday for ten months. Elkford Early Childhood Development Committee/Community)
- ⇒ New Early Years Playground in Cranbrook
- ⇒ Toddler Playground in Sparwood
- ⇒ Satellite StrongStart Program in Jaffray
- ⇒ Field Trip to Fort Steele for Fernie, Sparwood and Jaffray StrongStart families

Regional Early Learning Committees are being formed and work is under way to continue the provincial conversations. One focus will be the transition of children into Kindergarten. The Regional team structure is still in discussion but the management folks of the Kootenay Boundary Chapter have been confirmed and the list of representatives sent to Maureen Dockendorf at the Ministry.

Representatives: Diane Casault – SD 5, Jennifer Turner – SD 6, Lorri Fehr – SD 8, Lorna Newman – SD 10, Kristi Crowe – SD 20
Doug Lacey – SD 51

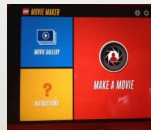


Update from the District Principal of Transformative Learning and Technology

In August we hired a helping teacher of Transformative Learning and Technology, Ryan McKenzie. His office will be in the DRC and he will be supporting staff in Cranbrook schools. His main role will be to mentor project based learning, problem based learning and inquiry while embedding technology to enhance student engagement. He will also assist with professional development, in-services, and a variety of technology platforms.



The SummerTech Conference in August focused on transforming education with the integration of technology. We attended sessions on coding, using technology for deeper learning, BYOD, Inquiry and technology, and maker space. Many valuable resources, contacts, learning and inspiration occurred during the two days.



Destiny is the library management system that is currently being implemented throughout the district. The Data conversion is almost complete and training for librarians will commence on September 6th.

A big thank-you to the technology department who worked very hard this summer. Configuring ipads, updating computers, creating staff and student accounts were some of the tasks completed to get our technology ready for the school year.



We continue to support clerical staff and administrators with My Education BC and all the updates as they get their schools ready for the 2016-17 year. Training on the new student services and transportation modules will occur over the next month along with the training of new teachers and a few specialty groups.

Summer Work at the Schools

August 18, 2016

We have had a very busy summer at School District #5. The Technology Department, Maintenance Staff, grounds crew and Transportation staff have worked very hard getting our systems and schools ready for the new school year.

The following is a brief description of the work that happened in all schools district wide during the summer. Section two will be a description of work that occurred in individual schools. Lastly, the third section will list plans for future work.

A. Work in all district Schools

- a. All schools were converted from PLNET to NGN, (Next Generation Network.) Conversion began in April and was completed at the end of August. The conversion went smoothly.
- b. System Inspections
 - Backflow Preventers
 - Fire Alarm Systems
 - Sprinkler Systems

All inspections are complete and systems are in good working order.

- c. Cranbrook Schools
All schools were visited by the Water Ambassador. Recommendations were made regarding better use of water in our irrigation systems.
- d. Peak Environment has been hired to prepare and Asbestos Assessment Report identifying and labelling Asbestos locations in each school.

B. Work specific to schools

1. RMES
 - Completed an upgrade to the plumbing system ensuring water closets run correctly.
 - Converted former computer lab into a classroom.
2. ESS
3. SSS
 - The gym floor was refinished.
 - Padding was added to basketball hoops.
4. FJMES
 - A new PA system was installed currently up and running.
5. FSS
 - The gym floor was refinished.
6. IDES
 - Tetherball was installed
 - Buddy Bench was installed
 - Renovation of the front Office including Millwork and flooring.

7. JESS
 - The gym floor was refinished.
 - New Volleyball standards were installed.
 - Concession upgrade including a new sink and Roll Shutter.
 - Two new windows in the library.
 - Upgrade to School entrance including Sierra Stone and signage.
8. PES
 - Painted the outside of the school.
 - HVAC replace two units with one new unit.
9. TMRES
 - Installation of new Jump Pits
 - A PA system was installed
 - Window blinds have been installed. (As part of a 10 year plan to replace all blinds in all schools.)
10. GT
 - A new PA system was installed.
 - A Kiln was installed.
11. HES
 - Asbestos Abatement
 - o Area above ceiling tile throughout the school had the asbestos removed
 - o The brick wall was sealed
 - Painted the exterior of the gym area
 - Playground installation has begun
 - New baseball backstop was installed.
 - Moved Itinerants to SES.
12. KO
13. SES
 - Relocated Itinerants to a room at this location.
 - Replaced two roof top heating units with 2 new units.
14. AWES
 - Replaced 5 furnaces and 3 Roof top heating units.
 - Asphalt on the exterior basketball court.
15. PMS
 - Installed Goal posts
 - Exterior painting of the main entrance, gym walls and sea can all one colour.
16. LMS
 - New Roof top heating unit installed
 - Volleyball standards
 - Elevator installed

17. MBS

- 8 boiler removed and replaced with 2 new.
- Heating ducts were cleaned
- Replaced heat exchanger in the shop area.

C. Future projects and plans.

- PMS will be the last school to be upgraded to a DDC system which will enable control from the web.
- Over the summer Quantum Lighting looked at all Elk Valley schools in order to upgrade interior and exterior lighting to LED .
- Quantum Lighting was contracted to report on Electrical distribution systems in order to reduce usage and save money throughout the district.
- Smith and Anderson Engineering is working to present a five year plan on all mechanical service throughout the district. Reports and FSS and JESS were prepared before summer and will a proposal was submitted to the government.
- Craig Baker- Roofing Consultants will be composing a 5 year plan for all roofs.

Audited Financial Statements of

School District No. 5 (Southeast Kootenay)

June 30, 2016

School District No. 5 (Southeast Kootenay)

June 30, 2016

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School District No. 5 (Southeast Kootenay)

MANAGEMENT REPORT

DRAFT

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 5 (Southeast Kootenay) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 5 (Southeast Kootenay) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors, BDO CANADA LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 5 (Southeast Kootenay) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 5 (Southeast Kootenay)

DRAFT	Signature of the _____ of the Board of Education	Date Signed
DRAFT	Signature of the Superintendent	Date Signed
DRAFT	Signature of the Secretary Treasurer	Date Signed

School District No. 5 (Southeast Kootenay)

Statement 1

Statement of Financial Position

As at June 30, 2016

	2016 Actual	2015 Actual
	\$	\$
Financial Assets		
Cash and Cash Equivalents	9,256,334	8,712,033
Accounts Receivable		
Due from Province - Ministry of Education		729,932
Due from LEA/Direct Funding	193,769	206,622
Other	350,836	398,074
Total Financial Assets	<u>9,800,939</u>	<u>10,046,661</u>
Liabilities		
Accounts Payable and Accrued Liabilities		
Other	3,909,933	3,646,454
Unearned Revenue	7,412	615,177
Deferred Revenue	1,956,599	1,816,265
Deferred Capital Revenue	60,144,794	59,988,507
Employee Future Benefits	304,022	291,601
Total Liabilities	<u>66,322,760</u>	<u>66,358,004</u>
Net Financial Assets (Debt)	<u>(56,521,821)</u>	<u>(56,311,343)</u>
Non-Financial Assets		
Tangible Capital Assets	74,804,596	75,245,124
Prepaid Expenses	229,501	236,070
Total Non-Financial Assets	<u>75,034,097</u>	<u>75,481,194</u>
Accumulated Surplus (Deficit)	<u>18,512,276</u>	<u>19,169,851</u>

Contractual Obligations and Contingencies

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

DRAFT

School District No. 5 (Southeast Kootenay)

Statement 2

Statement of Operations
Year Ended June 30, 2016

	2016 Budget	2016 Actual	2015 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education	54,153,035	55,120,652	52,055,264
Other (Note)	163,885	506,666	667,723
Tuition	1,126,580	1,156,453	1,129,115
Other Revenue	2,330,488	2,512,947	2,405,109
Rentals and Leases	178,000	135,791	133,990
Investment Income	51,000	58,183	90,171
Amortization of Deferred Capital Revenue	2,581,733	2,752,526	2,581,736
Total Revenue	60,584,721	62,243,218	59,063,108
Expenses			
Instruction	47,919,138	49,673,718	46,474,615
District Administration	1,941,528	2,101,203	2,034,481
Operations and Maintenance	9,450,920	9,542,241	8,835,273
Transportation and Housing	1,684,252	1,546,391	1,657,651
Scholarships	38,000	37,240	144,531
Total Expense	61,033,838	62,900,793	59,146,551
Surplus (Deficit) for the year	(449,117)	(657,575)	(83,443)
Accumulated Surplus (Deficit) from Operations, beginning of year		19,169,851	19,253,294
Accumulated Surplus (Deficit) from Operations, end of year		18,512,276	19,169,851

School District No. 5 (Southeast Kootenay)

Statement 4

Statement of Changes in Net Financial Assets (Debt)

Year Ended June 30, 2016

	2016 Budget \$	2016 Actual \$	2015 Actual \$
Surplus (Deficit) for the year	(449,117)	(657,575)	(83,443)
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets		(3,032,689)	(5,166,297)
Amortization of Tangible Capital Assets		3,473,217	3,295,927
Total Effect of change in Tangible Capital Assets	-	440,528	(1,870,370)
Acquisition of Prepaid Expenses		(229,501)	(236,070)
Use of Prepaid Expenses		236,070	470,312
Total Effect of change in Other Non-Financial Assets	-	6,569	234,242
(Increase) Decrease in Net Financial Assets (Debt), before Net Remeasurement Gains (Losses)	(449,117)	(210,478)	(1,719,571)
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Financial Assets (Debt)		(210,478)	(1,719,571)
Net Financial Assets (Debt), beginning of year		(56,311,343)	(54,591,772)
Net Financial Assets (Debt), end of year		(56,521,821)	(56,311,343)

School District No. 5 (Southeast Kootenay)

Statement 5

Statement of Cash Flows
Year Ended June 30, 2016

	2016 Actual \$	2015 Actual \$
Operating Transactions		
Surplus (Deficit) for the year	(657,575)	(83,443)
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	790,022	(69,082)
Prepaid Expenses	6,570	234,242
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	263,479	(1,042,413)
Unearned Revenue	(607,765)	15,567
Deferred Revenue	140,334	(54,785)
Employee Future Benefits	12,421	(21,646)
Amortization of Tangible Capital Assets	3,473,217	3,295,927
Amortization of Deferred Capital Revenue	(2,752,526)	(2,581,736)
Total Operating Transactions	<u>668,177</u>	<u>(307,369)</u>
Capital Transactions		
Tangible Capital Assets Purchased	(3,032,689)	(5,166,297)
Total Capital Transactions	<u>(3,032,689)</u>	<u>(5,166,297)</u>
Financing Transactions		
Capital Revenue Received	2,908,813	4,596,312
Total Financing Transactions	<u>2,908,813</u>	<u>4,596,312</u>
Net Increase (Decrease) in Cash and Cash Equivalents	544,301	(877,354)
Cash and Cash Equivalents, beginning of year	8,712,033	9,589,387
Cash and Cash Equivalents, end of year	<u>9,256,334</u>	<u>8,712,033</u>
Cash and Cash Equivalents, end of year, is made up of:		
Cash	6,423,000	4,458,458
Cash Equivalents	2,833,334	4,253,575
	<u>9,256,334</u>	<u>8,712,033</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2016

NOTE 1 AUTHORITY AND PURPOSE

The School District operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 5 (Southeast Kootenay)", and operates as "School District No. 5 (Southeast Kootenay)." A board of education (Board) elected for a four-year term governs the School District. The School District provides educational programs to students enrolled in schools in the district, and is principally funded by the Province of British Columbia through the Ministry of Education.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Accounting

These financial statements have been prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia. This Section requires that the financial statements be prepared in accordance with Canadian public sector accounting standards except in regard to the accounting for government transfers as set out in Notes 2(d) and 2(i).

In September 2010, the Province of British Columbia Treasury Board ("Treasury Board") provided directive through Government Organization Accounting Standards Regulation 257/2010 requiring all tax-payer supported organizations in the Schools, Universities, Colleges and Hospitals sector to adopt PSA standards of the Canadian Institute of Chartered Accountants ("CICA") without not-for-profit provisions from their first fiscal year commencing after January 1, 2012. In March 2011, PSAB released a new *Section PS 3410 "Government Transfers"*. In November 2011, Treasury Board provided a directive through Restricted Contributions Regulation 198/2011 providing direction for the reporting of restricted contributions whether they are received or receivable by the School District before or after this regulation was in effect. The Treasury Board direction on the accounting treatment of restricted contributions is as described in Notes 2(d) and 2(i).

As noted in notes 2 (d) and 2 (i), Section 23.1 of the Budget Transparency and Accountability Act and its related regulations require the School District to recognize government transfers for the acquisition of capital assets into revenue on the same basis as the related amortization expense. As these transfers do not contain stipulations that create a liability, Canadian public sector accounting standards would require these grants to be fully recognized into revenue. The impact of this difference on the financial statements of the School District is as follows:

Year-ended June 30, 2015 - understatement of revenue and annual surplus of \$2,062,312

June 30, 2015 - understatement of accumulated surplus and an overstatement of deferred capital revenue by \$59,184,250

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2016

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Year-ended June 30, 2016 - overstatement of revenue and annual surplus of \$32,093

June 30, 2016 - understatement of accumulated surplus and an overstatement of deferred capital revenue by \$59,152,157

b) Cash and Cash Equivalents

Cash and cash equivalents include highly liquid investments that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

c) Accounts Receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

d) Deferred Revenue and Deferred Capital Revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2 (i).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished. See Note 2 (a) for the impact of this policy on these financial statements.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2016

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

e) Employee Future Benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing.

The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime (EARSL) of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2016 and projected to June 30, 2019. The next valuation will be performed at March 31, 2017 for use at June 30, 2017. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2016

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

f) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Hardware	5 years

g) Prepaid Expenses

Prepaid membership dues, insurance, travel expenses and software licensing fees are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods expected to benefit from it.

h) Funds and Reserves

Certain amounts, as approved by the Board are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund within accumulated surplus when approved (see Note 15 – Internally Restricted Surplus).

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2016

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

i) Revenue Recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions restricted for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished. See Note 2 (a) for the impact of this policy on these financial statements.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2016

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

j) Expenditures

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

Categories of Salaries

- Principals, Vice-Principals, and Directors of Instruction employed under an administrative officer contract are categorized as Principals and Vice-Principals.
- Superintendents, Secretary-Treasurers, Trustees and other employees excluded from union contracts are categorized as Other Professionals.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2016

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

k) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, and other liabilities.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of re measurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of re measurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

Financial instruments have been accounted for prospectively since June 30, 2013 in accordance with public sector accounting standards as described above.

l) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in Note 2 (a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the potential impairment of assets, liabilities for contaminated sites, rates for amortization and estimated employee future benefits. Actual results could differ from those estimates.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2016

NOTE 3 ACCOUNTS RECEIVABLE – OTHER RECEIVABLES

	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Due from Federal Government	\$165,469	\$148,932
Other	185,367	249,142
	<u>\$350,836</u>	<u>\$398,074</u>

NOTE 4 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES - OTHER

	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Trade payables	\$286,401	\$325,397
Salaries and benefits payable	3,623,532	3,321,057
	<u>\$3,909,933</u>	<u>\$3,646,454</u>

NOTE 5 UNEARNED REVENUE

	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Balance, beginning of year	\$615,177	\$599,610
Changes for the year:		
Increase:		
Tuition fees received	541,276	1,144,682
Other	7,412	
Decrease:		
Tuition fees recognized	(1,156,453)	(1,129,115)
Balance, end of year	<u>\$7,412</u>	<u>\$615,177</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2016

NOTE 6 DEFERRED REVENUE

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	June 30, 2016	June 30, 2015
Ministry of Education Grants	\$249,142	\$130,865
Province of BC Grants	17,263	78,674
School Generated	1,136,839	1,052,364
Federal French	26,729	82,452
Scholarships	526,626	471,910
	<u>\$1,956,599</u>	<u>\$1,816,265</u>

	June 30, 2016	June 30, 2015
Balance, beginning of year	\$1,816,265	\$1,871,050
Changes for the year:		
Increase: Grants and contributions received		
Provincial	1,974,662	1,998,259
Other	2,353,427	2,138,370
Decrease: Grants and contributions recognized		
Provincial	(1,994,419)	(2,148,098)
Other	(2,193,336)	(2,043,316)
Balance, end of year	<u>\$1,956,599</u>	<u>\$1,816,265</u>

NOTE 7 DEFERRED CAPITAL REVENUE

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	June 30, 2016	June 30, 2015
Balance, beginning of year	\$59,988,507	\$57,973,931
Changes for the year:		
Increase:		
Grants and contributions received	2,908,813	4,596,312
Decrease:		
Amortization of deferred capital revenue	(2,752,526)	(2,581,736)
Balance, end of year	<u>\$60,144,794</u>	<u>\$59,988,507</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2016

NOTE 8 EMPLOYEE FUTURE BENEFITS

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

	June 30, 2016	June 30, 2015
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation – April 1	506,654	501,140
Service Cost	32,748	28,797
Interest Cost	11,483	16,048
Benefit Payments	(49,923)	(97,520)
Increase (Decrease) in obligation due to Plan Amendment	(1,495)	0
Actuarial (Gain) Loss	25,553	58,189
Accrued Benefit Obligation – March 31	<u>525,020</u>	<u>506,654</u>
Reconciliation of Funded Status at End of Fiscal Year		
Funded Status - Surplus (Deficit)	(525,020)	(506,654)
Employer Contributions After Measurement Date	10,986	0
Benefit Expenses After Measurement Date	(13,099)	(11,057)
Unamortized Net Actuarial (Gain) Loss	223,111	226,110
Accrued Benefit Asset (Liability) – June 30	<u>(304,022)</u>	<u>(291,601)</u>
Reconciliation of Change in Accrued Benefit Liability		
Accrued Benefit Liability (Asset) - July 1	291,601	313,247
Net Expense for Fiscal Year	73,330	66,286
Employer Contributions	(60,909)	(87,932)
Accrued Benefit Liability (Asset) - June 30	<u>304,022</u>	<u>291,601</u>
Components of Net Benefit Expense		
Adjusted expense April to June 2014		
Service Cost	34,315	29,785
Interest Cost	11,957	14,906
Immediate Recognition of Plan Amendment	(1,495)	0
Amortization of Net Actuarial (Gain)/Loss	28,552	21,595
Net Benefit Expense (Income)	<u>73,329</u>	<u>66,286</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2016

NOTE 8 EMPLOYEE FUTURE BENEFITS (Continued)

The significant actuarial assumptions adopted for measuring the School District's accrued benefit obligations are:

	<u>June 30, 2016</u>	<u>June 30, 2015</u>
Discount Rate – April 1	2.25%	3.25%
Discount Rate – March 31	2.50%	2.25%
Long Term Salary Growth – April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth – March 31	2.50% + seniority	2.50% + seniority
EARSL – March 31	11.5	10.1

NOTE 9 TANGIBLE CAPITAL ASSETS

June 30, 2016

<u>Cost:</u>	<u>Balance at June 30, 2015</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance at June 30, 2016</u>
Sites	\$5,987,977	\$	\$	\$5,987,977
Buildings	128,611,838	2,852,201		131,464,039
Furniture & Equipment	2,084,034	40,934	130,494	1,994,474
Vehicles	3,898,932	77,439	501,978	3,474,393
Computer Hardware	1,463,491	62,115	59,632	1,465,974
Total	\$142,046,272	\$3,032,689	\$692,104	\$144,386,857

<u>Accumulated Amortization:</u>	<u>Balance at June 30, 2015</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance at June 30, 2016</u>
Sites	\$	\$	\$	\$
Buildings	63,839,575	2,582,222		66,421,797
Furniture & Equipment	646,097	208,404	130,494	724,007
Vehicles	1,783,130	389,893	501,978	1,671,045
Computer Hardware	532,346	292,698	59,632	765,412
Total	\$66,801,148	\$3,473,217	\$692,104	\$69,582,261

<u>Net Book Value</u>	<u>Net Book Value June 30, 2015</u>	<u>Net Book Value June 30, 2016</u>
Sites	\$5,987,977	\$5,987,977
Buildings	64,772,263	65,042,242
Furniture & Equipment	1,437,937	1,270,467
Vehicles	2,115,802	1,803,348
Computer Hardware	931,145	700,562
Total	\$75,245,124	\$74,804,596

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2016

NOTE 9 TANGIBLE CAPITAL ASSETS (Continued)

June 30, 2015

Cost:	Balance at June 30, 2014	Additions	Disposals	Balance at June 30, 2015
Sites	\$ 5,987,977			\$ 5,987,977
Buildings	124,546,183	4,065,655		128,611,838
Furniture & Equipment	1,176,968	907,066		2,084,034
Vehicles	3,783,933	168,599	53,600	3,898,932
Computer Hardware	1,478,513	24,977	39,999	1,463,491
Total	\$136,973,574	\$5,166,297	\$93,599	\$142,046,272

Accumulated Amortization:	Balance at June 30, 2014	Additions	Disposals	Balance at June 30, 2015
Sites				
Buildings	\$61,335,442	\$2,504,133		\$63,839,575
Furniture & Equipment	528,399	117,698		646,097
Vehicles	1,458,337	378,393	53,600	1,783,130
Computer Hardware	276,642	295,703	39,999	532,346
Total	\$63,598,820	\$3,295,927	\$93,599	\$66,801,148

Net Book Value	Net Book Value June 30, 2014	Net Book Value June 30, 2015
Sites	\$ 5,987,977	\$ 5,987,977
Buildings	63,210,741	64,772,263
Furniture & Equipment	648,569	1,437,937
Vehicles	2,325,596	2,115,802
Computer Hardware	1,204,871	931,145
Total	\$73,374,754	\$75,245,124

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2016

NOTE 10 EMPLOYEE PENSION PLANS

The school district and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan, jointly trustee pension Plans. The board of trustees for these plans represents plan members and employers and is responsible for the management of the pension plan including investment of the assets and administration of benefits. The pension plans are multi-employer defined benefit pension plans. Basic pension benefits provided are based on a formula. As at December 31, 2015 the Teachers' Pension Plan has about 45,000 active members from school districts, and approximately 36,000 retired members from school districts. As of December 31, 2015 the Municipal Pension Plan has about 189,000 active members, of which approximately 24,000 are from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and the adequacy of plan funding. The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2014 indicated a \$449 million surplus for basic pension benefits. The next valuation will be as at December 31, 2017 with results available in 2018. The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Defined contribution plan accounting is applied to the plan as the plan exposes the participating entities to actuarial risks associated with the current and former employees of other entities, with the result that there is no consistent and reliable basis for allocating the obligation, plan assets and cost to individual entities participating in the plan.

School District No. 5 (Southeast Kootenay) paid \$5,143,694 (2015 - \$ 4,804,535) for employer contributions to these plans in the year ended June 30, 2016.

NOTE 11 RELATED PARTY TRANSACTIONS

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

NOTE 12 CONTRACTUAL OBLIGATIONS

Lease Commitments:

The School District has equipment under operating leases. Lease commitments over the next two years are due as follows:

Fiscal Year	Amount
2016-17	\$116,320
2017-18	\$ 9,693

June 30, 2016

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SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2016

NOTE 13 CONTINGENCIES

In the ordinary course of operations, the School District has legal proceedings brought against it which remain outstanding at the year end. It is the opinion of management that final determination of these claims will not have material effect on the financial position or operations of the School District.

NOTE 14 EXPENSE BY OBJECT

	June 30, 2016	June 30, 2015
Salaries and benefits	\$49,730,049	\$46,819,096
Services and supplies	9,697,527	9,031,528
Amortization	<u>3,473,217</u>	<u>3,295,927</u>
	<u>\$62,900,793</u>	<u>\$59,146,551</u>

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SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)**NOTES TO FINANCIAL STATEMENTS****YEAR ENDED JUNE 30, 2016****NOTE 15 INTERNALLY RESTRICTED SURPLUS – OPERATING FUND****Appropriations June 30, 2016**

Summary	June 2016	June 2015
Admin Pro-D	\$ 94,869	\$ 91,223
Aboriginal Education	113,098	118,556
<u>Special Education</u>	463,901	40,528
<u>Schools</u>		
Operating	189,127	197,871
Learning Resources	149,707	130,467
Special Education	38,938	46,595
Growth Plans	57,869	62,191
	<u>435,641</u>	<u>437,124</u>
Communication VOIP	80,000	80,000
Technology Plan 701	78,200	475,000
Education Accounts 703	93,635	134,917
Resource Centre 704	1,100	2,457
Education Plan 708	67,484	116,160
Operating Projects	89,055	199,755
PSEC Comp Approval	290,125	171,834
Software Upgrade – Follett Lib	52,000	0
Appropriations - Restricted	<u>1,859,108</u>	<u>1,867,554</u>

Surplus Summary 2016

Surplus Beginning of year	2,454,595	2,341,663
Surplus/Deficit for year	16,815	212,932
Transfer to local Capital	(230,000)	(100,000)
Accumulated Surplus/(Deficit)	<u>2,241,410</u>	<u>2,454,595</u>
Appropriations – Restricted	1,859,108	1,867,554
Appropriations – Unrestricted	382,302	587,041
Accumulated Surplus/(Deficit)	<u>2,241,410</u>	<u>2,454,595</u>

June 30, 2016

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SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED JUNE 30, 2016

NOTE 16 ECONOMIC DEPENDENCE

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

NOTE 17 RISK MANAGEMENT

The School District has exposure to the following risks from its use of financial instruments: credit risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash, amounts receivable and investments.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most amounts receivable are due from the Province and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed in recognized British Columbia institutions and the School District invests solely in term deposits.

b) Liquidity risk

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.

School District No. 5 (Southeast Kootenay)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2016

	Operating Fund	Special Purpose Fund	Capital Fund	2016 Actual	2015 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year					
Prior Period Adjustments	2,454,595		16,715,256	19,169,851	16,911,631
Accumulated Surplus (Deficit), beginning of year, as restated	2,454,595	-	16,715,256	19,169,851	19,253,294
Changes for the year					
Surplus (Deficit) for the year	16,815	38,830	(713,220)	(657,575)	(83,443)
Interfund Transfers					
Tangible Capital Assets Purchased	(230,000)	(38,830)	38,830	-	-
Local Capital	(213,185)	-	(444,390)	(657,575)	(83,443)
Net Changes for the year	2,241,410	-	16,270,866	18,512,276	19,169,851

School District No. 5 (Southeast Kootenay)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2016

	2016 Budget	2016 Actual	2015 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education	52,102,377	53,632,899	50,521,142
Tuition	1,126,580	1,156,453	1,129,115
Other Revenue	302,988	327,774	365,444
Rentals and Leases	178,000	135,791	133,990
Investment Income	40,000	42,549	75,181
Total Revenue	53,749,945	55,295,466	52,224,872
Expenses			
Instruction	43,883,571	45,574,033	42,792,462
District Administration	1,941,528	2,101,203	2,034,481
Operations and Maintenance	6,140,494	6,057,024	5,527,346
Transportation and Housing	1,684,252	1,546,391	1,657,651
Total Expense	53,649,845	55,278,651	52,011,940
Operating Surplus (Deficit) for the year	100,100	16,815	212,932
Net Transfers (to) from other funds			
Local Capital	(100,000)	(230,000)	(100,000)
Total Net Transfers	(100,000)	(230,000)	(100,000)
Total Operating Surplus (Deficit), for the year	100	(213,185)	112,932
Operating Surplus (Deficit), beginning of year		2,454,595	
Prior Period Adjustments			
District Entered			2,341,663
Operating Surplus (Deficit), beginning of year, as restated		2,454,595	2,341,663
Operating Surplus (Deficit), end of year		2,241,410	2,454,595
Operating Surplus (Deficit), end of year			
Internally Restricted		1,859,108	1,857,805
Unrestricted		382,302	596,790
Total Operating Surplus (Deficit), end of year		2,241,410	2,454,595

School District No. 5 (Southeast Kootenay)

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2016

	2016 Budget	2016 Actual	2015 Actual
	\$	\$	\$
Provincial Grants - Ministry of Education			
Operating Grant, Ministry of Education	51,069,091	53,281,730	50,481,417
AANDC/LEA Recovery	(261,218)	(261,218)	(261,218)
Strike Savings Recovery			(1,448,167)
Other Ministry of Education Grants			
Labour Settlement Funding			994,779
Pay Equity	457,171	457,171	457,171
Funding for Graduated Adults		7,420	
Economic Stability Dividend		39,807	
Carbon Tax Rebate	85,000	79,273	95,716
FSA Scorer		8,696	8,696
Teacher Extended Health Plan			39,908
Growing Innovations			147,000
Enrollment and Other Adjustments to MOE Operating Grants	752,333		
Other Grants		20,020	5,840
Total Provincial Grants - Ministry of Education	52,102,377	53,632,899	50,521,142
Tuition			
Offshore Tuition Fees	1,126,580	1,156,453	1,129,115
Total Tuition	1,126,580	1,156,453	1,129,115
Other Revenues			
LEA/Direct Funding from First Nations	261,218	206,480	214,148
Miscellaneous			
Hockey School	22,770		24,317
Miscellaneous	19,000	23,882	35,387
Industry Training Authority		78,872	72,759
Courtesy Riders		7,340	7,633
Art Starts		11,200	11,200
Total Other Revenue	302,988	327,774	365,444
Rentals and Leases	178,000	135,791	133,990
Investment Income	40,000	42,549	75,181
Total Operating Revenue	53,749,945	55,295,466	52,224,872

School District No. 5 (Southeast Kootenay)

Schedule 2B (Unaudited)

Schedule of Operating Expense by Object
Year Ended June 30, 2016

	2016 Budget	2016 Actual	2015 Actual
	\$	\$	\$
Salaries			
Teachers	21,815,184	21,801,055	20,354,513
Principals and Vice Principals	3,336,608	3,486,887	3,331,591
Educational Assistants	3,512,326	4,060,179	3,639,603
Support Staff	5,034,891	4,907,641	4,742,312
Other Professionals	1,855,543	1,755,323	1,784,491
Substitutes	1,988,083	2,182,267	2,015,215
Total Salaries	37,542,635	38,193,352	35,867,725
Employee Benefits	9,767,524	9,905,453	9,472,564
Total Salaries and Benefits	47,310,159	48,098,805	45,340,289
Services and Supplies			
Services	1,630,886	2,291,754	2,029,479
Student Transportation	29,500	39,667	58,585
Professional Development and Travel	546,740	597,088	608,323
Rentals and Leases	59,000	59,419	53,703
Dues and Fees	73,450	72,968	68,088
Insurance	209,300	201,546	176,332
Supplies	2,618,810	2,847,992	2,590,559
Utilities	1,172,000	1,069,412	1,086,582
Total Services and Supplies	6,339,686	7,179,846	6,671,651
Total Operating Expense	53,649,845	55,278,651	52,011,940

School District No. 5 (Southeast Kootenay)

Operating Expense by Function, Program and Object

Year Ended June 30, 2016

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	18,293,767	1,310,313		270,436	29,114	1,464,113	21,367,743
1.03 Career Programs	76,388					3,680	80,068
1.07 Library Services	516,153			134,588		28,661	679,402
1.08 Counselling	668,548					32,206	700,754
1.10 Special Education	2,179,074	105,290	3,556,595	18,964	360,970	329,388	6,550,281
1.30 English Language Learning	38,194					17,744	55,938
1.31 Aboriginal Education		62,827	503,584		76,453	887	643,751
1.41 School Administration		1,896,536		825,145	133,748		2,855,429
1.60 Summer School	19,765				637		20,402
1.62 Offshore Students	9,166			190,349	442		199,957
Total Function 1	21,801,055	3,374,966	4,060,179	1,249,133	656,886	2,011,506	33,153,725
4 District Administration							
4.11 Educational Administration		111,921			166,000	25,101	303,022
4.40 School District Governance					115,389		115,389
4.41 Business Administration				174,833	664,982	11,641	851,456
Total Function 4	-	111,921	-	174,833	946,371	36,742	1,269,867
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				60,051	132,658	945	193,654
5.50 Maintenance Operations				2,478,837		84,763	2,563,600
5.52 Maintenance of Grounds				119,284		995	120,279
5.56 Utilities							
Total Function 5	-	-	-	2,658,172	132,658	86,703	2,877,533
7 Transportation and Housing							
7.41 Transportation and Housing Administration					19,408		19,408
7.70 Student Transportation				825,503		47,316	872,819
Total Function 7	-	-	-	825,503	19,408	47,316	892,227
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	21,801,055	3,486,887	4,060,179	4,907,641	1,755,323	2,182,267	38,193,352

School District No. 5 (Southeast Kootenay)

Operating Expense by Function, Program and Object
Year Ended June 30, 2016

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2016 Actual	2016 Budget	2015 Actual
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	21,367,743	5,307,946	26,675,689	2,721,579	29,397,268	28,327,477	27,192,285
1.03 Career Programs	80,068	20,932	101,000	57,990	158,990	177,128	162,234
1.07 Library Services	679,402	191,809	871,211	94,548	965,759	887,160	926,519
1.08 Counselling	700,754	183,198	883,952	1,572	885,524	863,419	869,184
1.10 Special Education	6,550,281	1,789,589	8,339,870	279,395	8,619,265	8,228,148	8,243,191
1.30 English Language Learning	55,938	11,936	67,874	5,605	73,479	53,300	50,289
1.31 Aboriginal Education	643,751	192,041	835,792	171,380	1,007,172	921,345	919,578
1.41 School Administration	2,855,429	806,005	3,661,434	32,897	3,694,331	3,692,414	3,634,686
1.60 Summer School	20,402	4,239	24,641	871	25,512	20,600	
1.62 Offshore Students	199,957	59,233	259,190	487,543	746,733	712,580	794,496
Total Function 1	33,153,725	8,566,928	41,720,653	3,853,380	45,574,033	43,883,571	42,792,462
4 District Administration							
4.11 Educational Administration	303,022	82,816	385,838	131,863	517,701	463,870	494,949
4.40 School District Governance	115,389	1,853	117,242	134,266	251,508	222,877	253,190
4.41 Business Administration	851,456	216,469	1,067,925	264,069	1,331,994	1,254,781	1,286,342
Total Function 4	1,269,867	301,138	1,571,005	530,198	2,101,203	1,941,528	2,034,481
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	193,654	47,605	241,259	121,818	363,077	380,199	340,844
5.50 Maintenance Operations	2,563,600	688,580	3,252,180	1,052,490	4,304,670	4,253,687	3,830,783
5.52 Maintenance of Grounds	120,279	30,210	150,489	169,376	319,865	334,608	269,137
5.56 Utilities	-	-	-	1,069,412	1,069,412	1,172,000	1,086,582
Total Function 5	2,877,533	766,395	3,643,928	2,413,096	6,057,024	6,140,494	5,527,346
7 Transportation and Housing							
7.41 Transportation and Housing Administration	19,408	8,608	28,016	2,218	30,234	127,521	165,355
7.70 Student Transportation	872,819	262,384	1,135,203	380,954	1,516,157	1,556,731	1,492,296
Total Function 7	892,227	270,992	1,163,219	383,172	1,546,391	1,684,252	1,657,651
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	38,193,352	9,905,453	48,098,805	7,179,846	55,278,651	53,649,845	52,011,940

School District No. 5 (Southeast Kootenay)

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2016

	2016 Budget	2016 Actual	2015 Actual
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education	2,050,658	1,487,753	1,534,122
Other	163,885	506,666	613,976
Other Revenue	2,027,500	2,185,173	2,039,665
Investment Income	1,000	8,163	3,651
Total Revenue	4,243,043	4,187,755	4,191,414
Expenses			
Instruction	4,035,567	4,099,685	3,682,153
Operations and Maintenance	14,500	12,000	12,000
Scholarships	38,000	37,240	144,531
Total Expense	4,088,067	4,148,925	3,838,684
Special Purpose Surplus (Deficit) for the year	154,976	38,830	352,730
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	(154,976)	(38,830)	(352,730)
Total Net Transfers	(154,976)	(38,830)	(352,730)
Total Special Purpose Surplus (Deficit) for the year	-	-	-
Special Purpose Surplus (Deficit), beginning of year			
Special Purpose Surplus (Deficit), end of year		-	-

School District No. 5 (Southeast Kootenay)

Changes in Special Purpose Funds and Expense by Object

Year Ended June 30, 2016

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	Community-LINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	34,883		31,960	471,910	1,052,364		17,980	82,452	12,710
Add: Restricted Grants									
Provincial Grants - Ministry of Education	153,976	1,071,901	2,528			128,000	26,950		350,675
Provincial Grants - Other				83,793	2,228,121			140,602	
Other				8,163				20,900	
Investment Income									
Less: Allocated to Revenue	153,976	1,071,901	2,528	91,956	2,228,121	128,000	26,950	161,502	350,675
Deferred Revenue, end of year	38,830	1,071,901	13,533	37,240	2,143,646	128,000	37,430	217,225	326,059
	150,029	-	20,955	526,626	1,136,839	-	7,500	26,729	37,326
Revenues	38,830	1,071,901	13,533			128,000	37,430	217,225	326,059
Provincial Grants - Ministry of Education									
Provincial Grants - Other				29,077	2,143,646				
Other Revenue				8,163					
Investment Income									
Expenses	38,830	1,071,901	13,533	37,240	2,143,646	128,000	37,430	217,225	326,059
Salaries									
Teachers		648,566							
Educational Assistants		153,374							
Other Professionals									
Substitutes		36,608							
Employee Benefits		838,548							
Services and Supplies		233,353							
Net Revenue (Expense) before Interfund Transfers	38,830	1,071,901	13,533	37,240	2,143,646	128,000	37,430	217,225	326,059
Interfund Transfers	(38,830)								
Tangible Capital Assets Purchased	(38,830)								
Net Revenue (Expense)	-	1,071,901	13,533	37,240	2,143,646	128,000	37,430	217,225	326,059

School District No. 5 (Southeast Kootenay)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2016

	Key City Theatre	MCF Programs	Attendance Support	TOTAL
	\$	\$	\$	\$
Deferred Revenue, beginning of year		78,674	33,332	1,816,265
Add: Restricted Grants				
Provincial Grants - Ministry of Education				1,734,030
Provincial Grants - Other		100,030		240,632
Other	12,000	450		2,345,264
Investment Income				8,163
Less: Allocated to Revenue	12,000	100,480	-	4,328,089
Deferred Revenue, end of year	-	17,263	33,332	1,956,599
Revenues				
Provincial Grants - Ministry of Education				1,487,753
Provincial Grants - Other		161,441		506,666
Other Revenue	12,000	450		2,185,173
Investment Income				8,163
Expenses				
Salaries		161,891	-	4,187,755
Teachers				679,121
Educational Assistants				430,900
Other Professionals		116,353		116,353
Substitutes				42,080
Employee Benefits		116,353	-	1,268,454
Services and Supplies	12,000	30,628		362,790
	12,000	14,910		2,517,681
	12,000	161,891	-	4,148,925
Net Revenue (Expense) before Interfund Transfers	-	-	-	38,830
Interfund Transfers				
Tangible Capital Assets Purchased				(38,830)
Net Revenue (Expense)	-	-	-	-

School District No. 5 (Southeast Kootenay)

Schedule 4 (Unaudited)

Schedule of Capital Operations

Year Ended June 30, 2016

	2016 Budget	2016 Actual			2015 Actual
		Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$	\$
Revenues					
Provincial Grants					
Other				-	53,747
Investment Income	10,000		7,471	7,471	11,339
Amortization of Deferred Capital Revenue	2,581,733	2,752,526		2,752,526	2,581,736
Total Revenue	2,591,733	2,752,526	7,471	2,759,997	2,646,822
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	3,295,926	3,473,217		3,473,217	3,295,927
Total Expense	3,295,926	3,473,217	-	3,473,217	3,295,927
Capital Surplus (Deficit) for the year	(704,193)	(720,691)	7,471	(713,220)	(649,105)
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased	154,976	38,830		38,830	352,730
Local Capital	100,000		230,000	230,000	100,000
Total Net Transfers	254,976	38,830	230,000	268,830	452,730
Other Adjustments to Fund Balances					
Tangible Capital Assets Purchased from Local Capital		273,426	(273,426)	-	
Total Other Adjustments to Fund Balances		273,426	(273,426)	-	
Total Capital Surplus (Deficit) for the year	(449,217)	(408,435)	(35,955)	(444,390)	(196,375)
Capital Surplus (Deficit), beginning of year		16,060,874	654,382	16,715,256	16,911,631
Capital Surplus (Deficit), end of year		15,652,439	618,427	16,270,866	16,715,256

School District No. 5 (Southeast Kootenay)

Tangible Capital Assets
Year Ended June 30, 2016

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	5,987,977	128,611,838	2,084,034	3,898,932	-	1,463,491	142,046,272
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		2,693,067					2,693,067
Deferred Capital Revenue - Other			27,366				27,366
Special Purpose Funds		38,830					38,830
Local Capital		120,304	13,568	77,439		62,115	273,426
	-	2,852,201	40,934	77,439	-	62,115	3,032,689
Decrease:							
Deemed Disposals			130,494	501,978		59,632	692,104
	-	-	130,494	501,978	-	59,632	692,104
Cost, end of year	5,987,977	131,464,039	1,994,474	3,474,393	-	1,465,974	144,386,857
Work in Progress, end of year							
Cost and Work in Progress, end of year	5,987,977	131,464,039	1,994,474	3,474,393	-	1,465,974	144,386,857
Accumulated Amortization, beginning of year							
Changes for the Year							
Increase: Amortization for the Year		63,839,575	646,097	1,783,130		532,346	66,801,148
Decrease:							
Deemed Disposals		2,582,222	208,404	389,893		292,698	3,473,217
			130,494	501,978		59,632	692,104
		66,421,797	724,007	1,671,045		765,412	69,582,261
Accumulated Amortization, end of year		65,042,242	1,270,467	1,803,348		700,562	74,804,596
Tangible Capital Assets - Net	5,987,977	65,042,242	1,270,467	1,803,348	-	700,562	74,804,596

School District No. 5 (Southeast Kootenay)

Schedule 4C (Unaudited)

Deferred Capital Revenue
Year Ended June 30, 2016

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	57,057,635	1,785,420	341,195	59,184,250
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Capital Additions	2,693,067		27,366	2,720,433
	<u>2,693,067</u>	-	<u>27,366</u>	<u>2,720,433</u>
Decrease:				
Amortization of Deferred Capital Revenue	2,627,966	48,936	75,624	2,752,526
	<u>2,627,966</u>	<u>48,936</u>	<u>75,624</u>	<u>2,752,526</u>
Net Changes for the Year	<u>65,101</u>	<u>(48,936)</u>	<u>(48,258)</u>	<u>(32,093)</u>
Deferred Capital Revenue, end of year	<u>57,122,736</u>	<u>1,736,484</u>	<u>292,937</u>	<u>59,152,157</u>
Work in Progress, beginning of year				-
Changes for the Year				
Net Changes for the Year	-	-	-	-
Work in Progress, end of year	-	-	-	-
Total Deferred Capital Revenue, end of year	<u>57,122,736</u>	<u>1,736,484</u>	<u>292,937</u>	<u>59,152,157</u>

School District No. 5 (Southeast Kootenay)

Changes in Unspent Deferred Capital Revenue
Year Ended June 30, 2016

	Bylaw Capital	MEC Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
Balance, beginning of year	141,452	662,805	-	-	-	804,257
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education	2,867,621	11,356	29,836	-	-	2,867,621
Investment Income	-	-	29,836	-	-	11,356
Playground donations - Highlands Elementary School	2,867,621	11,356	29,836	-	-	2,908,813
Decrease:						
Transferred to DCR - Capital Additions	2,693,067	-	27,366	-	-	2,720,433
	2,693,067	-	27,366	-	-	2,720,433
Net Changes for the Year	174,554	11,356	2,470	-	-	188,380
Balance, end of year	316,006	674,161	2,470	-	-	992,637



June 28, 2016

VIA EMAIL
Ref: 188465

To: All Superintendents
All Secretary-Treasurers
All School Districts

Re: 2016/17 Capital Plan Instructions (v1)

Attached are the 2016/17 Capital Plan Instructions (v1) for your action. These instructions along with the 15/16 Capital Plan Allowances, Rates and Costing Factors will be posted shortly on the ministry website at:

<http://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/capital-planning/current-resources>

Overarching changes to these instructions are related to:

- Additional clarity on the mandate of each funding program to assist school districts in aligning projects that are being submitted for funding request and future planning.
- Phasing out the requirement of Project Identification Reports for school districts high-priority projects and instead using the Project Request Fact Sheet template with clear expectations on what information is required to be provided.
- Phasing out the 5-year capital plan project summary from a dated web-based system to an excel spreadsheet. *Aug 31 @ 1:30*

The Ministry will be providing webcasts on these Capital Plan Instructions throughout the coming months to school districts to field any questions related to the instructions. The webcast schedule will be sent to you shortly.

Note that the Five-Year Capital Plan Summary Spreadsheet identified in the Capital Plan Instructions will be emailed to each school district separately by your Regional Director or Planning Officer.

I want to thank you for your patience as we developed this year's instructions. We have tried to incorporate the feedback and interest of many of you into these instructions. As such, they took longer to develop than we had originally anticipated. We have adjusted the submission deadline to September 30, 2016.

.../2

**Ministry of
Education**

Standards and Construction
Branch

Capital Division

Mailing Address:
PO Box 9151 Stn Prov Govt
Victoria BC V8W 9H1

Location:
5th Floor, 620 Superior St
Victoria BC V8V 1V2

We anticipate Capital Plan Instructions being released in January / February going forward, with submission deadlines by the end of June.

Should you have any questions, I encourage you to contact your Regional Director, or myself, and to participate in one or more of the upcoming webcast sessions.

Sincerely,

A handwritten signature in blue ink that reads "Michael Nyikes".

Michael Nyikes, Director
Standards and Construction Branch

Attachments: 2016-17 Capital Plan Instructions v1 Final.pdf
Appendix F – Project Request Fact Sheet.docx
Appendix H – Capital Bylaw doc.docx

Pc: Shanna Mason, Assistant Deputy Minister, Capital Division
Renée Mounteney, Executive Director, Capital Delivery Branch
Carlo Vijandre, Manager, Facility Condition, Standards and Construction Branch
All Regional Directors & Planning Officers, Capital Delivery Branch

British Columbia News

Extra \$20 million to fund school improvements

<https://news.gov.bc.ca/11881>

Wednesday, August 31, 2016 7:30 AM

Victoria - Government is once again helping school districts extend the life of B.C. schools with an additional \$20 million to repair, upgrade and improve facilities through the School Enhancement Program.

The new funding builds on \$45 million the province invested this May in 124 schools throughout British Columbia.

School districts can resubmit previous applications or apply for funding for new projects. The program has also been expanded to include flooring replacement as an eligible project.

School districts are being notified how they can apply for funding under the program. Projects will be chosen based on need, priority and supporting student learning. Projects must cost between \$100,000 and \$3 million to be eligible. Districts have until Sept. 15, 2016 to apply and all projects must be substantially completed by March 31, 2017.

The types of projects eligible for the funding include:

- plumbing, boiler, and other mechanical upgrades
- heating and ventilation upgrades
- roof repairs or replacement
- windows, lighting and electrical system upgrades
- safety enhancements – including fire protection
- flooring replacement

Government is able to support key investments like the School Enhancement Program as a result of B.C.'s fiscal discipline and its balanced budget. Budget 2016 provides \$1.7 billion in capital funding over three years to replace aging facilities, to build more student spaces in growing communities and to improve seismic safety.

Quotes:

Mike Bernier, Minister of Education –

“Over the past two years we’ve been able to invest \$80 million in our School Enhancement Program to help districts extend the lives of their schools. It’s an investment that will pay dividends for parents and students, for taxpayers, and for school districts well into the future.”

Quick Facts:

- The 2015-16 School Enhancement Program (called the Routine Capital Program at the time) invested \$35-million to support 109 school improvement projects.
- The initial 2016-17 School Enhancement Program provided \$45 million in May to fund 80 projects with upgrades to 124 schools.



SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

September 7, 2016

Christina Zacharuk
Interim President and CEO
Public Sector Employers' Council Secretariat
Suite 201, 880 Douglas Street
Victoria, BC V8W 2B7

Dear Ms. Zacharuk:

This will confirm that the Board of Education of School District No. 5 (Southeast Kootenay) is aware of the total compensation paid to executive staff during the 2015-2016 fiscal year.

It also confirms that we verify the amount of compensation paid was within the compensation plan as approved by the Board and as reported in the Summary Compensation Table.

Yours truly,

Frank Lento,
Board Chair

Public Sector Executive Compensation Report

June 30, 2016

The Board of Education encourages and adopts practices that enable the district to attract, retain and reward qualified, loyal, high-performing employees, who are dedicated to the delivery of quality public education programs, services, relationships, and communications that benefit the students in School District No.5 Southeast Kootenay.

The Board's compensation philosophy is based upon a set of principles and guidelines that guide development, maintenance, and decision-making. At its core is an integrated view of compensation and rewards- not only traditional, quantifiable elements such as salary and benefits (total compensation) but also more intangible and intrinsic elements such as career opportunities, learning, and career development, work challenges, and a supportive and disciplined culture. The model further integrates with plans that establish the Board's overall education, business and human resources purposes and objectives.

Objectives

To attract and retain qualified, experienced, motivated and loyal employees who are committed to the Board's overarching goal of delivering distinctive services and opportunities to our students better than any other school district.

To promote an understanding among exempt staff about the purpose of their assignments and how essential each member is to the achievement of the Board's strategic directions.

To promote an understanding of how essential it is for Board members to support employees in their achievement of their personal and professional goals.

Educational Purpose

The Board will nurture the talents and aspirations of all students so that upon graduation every student feels they have a place to belong and a gift to bring to our society.

Business Purpose

The Board will preserve its core values, its strategic direction and purpose, allowing the business strategies and operating practices to meet the scrutiny of the public and respect the democratic governance of elected trustees.

Human Resources Purpose

The Board will treat ALL employees fairly and respectfully based on the four core principles of: performance, accountability, transparency, and differentiation within a climate of trust where employees feel proud, connected and committed.

Guidelines

The Board believes that total compensation packages including benefits and allowances must be sufficient to attract and retain great people.

The Board believes the maintaining of compensation packages will include consideration of the compensation granted to public school teachers.

The Board acknowledges the research that structures, models, and frameworks of executive and exempt staff compensation as a key driver in performance, is not supported by data and the review of the literature, however, a compensation model provides an efficient and effective administrative mechanism.

The Board believes compensation acknowledges and reflects the values of trust, loyalty, accountability, respect, fairness, collaboration, integrity, and teamwork.

The Board believes increases to compensation levels must reflect the School District's budget and ability to fund increases.

The Board believes compensation should be considered as a total rewards structure which includes all the elements of the total compensation package in personal services contracts.

The Board recognizes that time is considered an important factor in order for executive and exempt staff to carry out their performance of responsibilities and duties in the District's modified school calendar.

The Board believes that compensation decisions must be objective and based upon clear, well documented, and relevant business rationale that demonstrates the appropriate expenditure of public funds.

The Board understands it must submit proposed compensation adjustments for all executives and exempt positions other than the Superintendent of Schools to BCPSEA for review and approval prior to implementation.

The Board acknowledges BCPSEA's labour market definition (the recruitment pool and destination sector) for exempt staff and the articulation of a relevant labour market for the district.

Core Principles:

Performance

Executive and exempt staff compensation packages must support and promote a performance based organizational culture.

Executive and exempt staff compensation increases must be based on performance reviews with formal feedback sources that include not only supervisors and peers but also other stakeholders including students, parents, Trustees and community leaders.

The Board values annual discussions regarding total compensation packages, terms of personal services contracts and changes to job descriptions.

Differentiation

The Board believes differentiation of salary is supported where there are differences in the scope and in the complexity of the position and or due to extraordinary individual contributions that benefit students and the district.

The Board recognizes an appropriate compensation relationship exists among exempt positions in the District.

Accountability

The Board recognizes compensation decisions must reflect the sensitive, complex, and personal nature of individuals while addressing the individuals' over all role in their respective unique settings and environment.

The Board believes compensation decisions must take into account the needs and the functions of the district and the unique demographics and dynamics of its urban and rural schools and communities.

The Board understands that compensation must demonstrate the appropriate expenditure of public funds.

The Board understands the Public Sector Employers Act, which establishes the legislative policy framework for exempt staff compensation administration in the public sector.

The Board understands the BCPSEA exempt staff compensation management plan which is an approved compensation plan under the legislation.

Transparency

The Board recognizes that compensation must be designed, managed and communicated in a manner that ensures compensation decisions are clearly understood by employees and the public while protecting individual personal information.

The Board believes that effective, objective, and fair total exempt staff compensation packages that respect the expenditures of public funds will not have to be defended.

The Board believes that total exempt staff compensation with annual base salaries exceeding \$100,000 should be disclosed to the public of the district in a similar manner that is required for executive disclosures with salaries exceeding \$125,000 to PSEC.

Relevant Labour Market

- School District No 5 Southeast Kootenay is an Urban and Rural district
- 10 schools considered urban in one community by the province
- 7 schools considered rural in four communities by the province
- School District No 5 consists of
 - 5414 FTE students
 - 612 FTE employees
 - 50 FTE exempt staff
- School District No 5's annual operating budget is 62 million
- Exempt Staff compensation accounts for approximately 6.2 million
- School District No 5 has a modified calendar with:
 - 173 days of instruction and 181 days in session

Recruitment Pool

1. Primary labour market- current employees
(School District's development model provides various district committees, teacher in charge opportunities, department head opportunities, school leadership opportunities and mentorship experiences).
2. Secondary labour market - includes adjacent School Districts, particularly School District 6 (Communities in SD6 are closer to SD5's urban center than the rural communities of SD5).
3. Tertiary labour market- other BC School Districts
4. Fourth labour market- other Canadian School Districts

Destination Sector

Employees have the opportunity:

1. To remain and pursue maximum compensation levels
2. To remain and pursue promotions
3. To pursue other opportunities outside the District
4. To remain and continue to contribute

The Board's total compensation package for executive and exempt staff is comprised of the following:

Cash compensation and non-cash compensation:

- Annual base salary
- Vehicle allowance
- Long Term Disability
- MSP
- Extended Health
- Dental
- Pension
- Life Insurance
- Professional Development
- Personal Days
- Vacation Payout

Summary Compensation Table at FISCAL, 2016

Name and Position (a)	Salary (b)	Bonus and / or Incentive Plan Compensation (c)	Benefits (d)	Pension (e)	All Other Compensation (expanded below)	Previous Two Years Totals	
						2014/15	2013/14
Lynn Hauptman, Superintendent	\$ 140,299	\$ -	\$ 11,903	\$ 21,654	\$ 10,370	\$ 176,031	\$ 163,846
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
						\$ 184,226	\$ -

Summary Other Compensation Table at FISCAL, 2016

Name and Position (a)	All Other Compensation	Severance (f)	Vacation payout (g)	Leave payout (h)	Vehicle / Transportation Allowance (i)	Perquisites / other Allowances (j)	Other (k)
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

NEWS RELEASE

For Immediate Release
2016EDUC0076-001429
Aug. 10, 2016

Ministry of Education

Almost \$15 million will make transportation more affordable and accessible for B.C. families

DAWSON CREEK – Students and families throughout B.C. will soon have access to expanded and more affordable transportation options thanks to \$14.7 million, under the new Student Transportation Fund.

Education Minister Mike Bernier made the announcement with school district officials today at the Dawson Creek school board office.

School districts can apply for the funding to help parents with transportation costs and services, whether they use the usual yellow bus program or work with local transit operators.

The handful of districts that currently charge families a transportation fee for a student's local or catchment area school must eliminate those fees to be eligible for the funding. All districts need to use the funding for transportation services to be eligible.

Funding can also be used in a variety of ways, including:

- improving service by adding new or amended routes;
- improving access to local transit services;
- providing accessible services for students with disabilities;
- reducing ride times;
- boosting student safety by relocating bus stops and improving bus supervision; and,
- funding existing transportation services and investing the savings in enhanced student services.

To be eligible for funding, districts must submit a plan to the Ministry of Education by Sept. 30, 2016, outlining how they will use the funding to boost transportation services for students and families. Districts will hear back shortly after they submit their applications on how much funding they will receive.

The amount of funding a district is eligible for is based on a formula tied to the Ministry of Education's student location factor, which is used to determine the rural makeup of a school district. Districts will also be required to report back on the outcomes and the benefits they achieved as a result of the funding.

As a result of B.C.'s strong economic growth and fiscal discipline, government is able to make key investments like the Student Transportation Fund to improve the lives of British Columbians.

Quotes:

Mike Bernier, Minister of Education –

“As a parent in a rural community, I know about the challenges of getting kids to school on time and then getting them home at the end of the day. This funding will help districts provide better bus and transportation services at lower costs to parents.

“This past June, government returned \$25 million in administrative savings to districts – and many of them had found those savings in their transportation money. With close to \$15 million more funding flowing to districts parents will see districts enhancing services and eliminating fees.”

Pat Pimm, MLA for Peace River North –

“I am extremely pleased that Minister Bernier and the ministry have found a way to fund busing for the constituents in my riding. This is an issue that I have been working very hard on and I am extremely pleased we have got it over the goal line.”

John Bird, president of BCCPAC –

“We welcome today’s announcement that the province is stepping up to eliminate fees and boost transportation services. It is an acknowledgement that parents should not be financially responsible for transportation and addresses some of the inequities faced by families living in suburban and rural areas.”

Richard Powell, board vice chair, Peace River South School District –

“We’re pleased that the minister was able to change the way transportation is funded because it means we can operate our bus systems more efficiently and in ways that better support rural students in the public school system.”

Ida Campbell, board chair, Peace River North School District –

“We’ve been working on this issue for a long time and this is great news for parents. Transportation is vitally important in a rural area like ours and we are excited to be able to eliminate fees for busing thanks to this money from the provincial government.”

Quick Facts:

- The Student Transportation Fund builds on government’s recent investments to further strengthen B.C.’s education system and support student learning, including:
 - \$25 million of administrative savings returned to school districts to invest in students;
 - \$2 million Rural Education Enhancement Fund to help keep schools open;
 - \$28 million to ensure enrolment increases and labour settlements are covered; and,
 - \$6 million to train teachers on coding and new curriculum and to buy computers.

A backgrounder follows.

Media Contact:

Government Communications and Public
Engagement
Ministry of Education
250 356-5963

Connect with the Province of B.C. at: www.gov.bc.ca/connect

BACKGROUND

For Immediate Release
2016EDUC0076-001429
Aug. 10, 2016

Ministry of Education

New Student Transportation Fund to benefit parents and students

The Province is investing almost \$15 million under the new Student Transportation Fund to make school transportation more affordable and accessible for B.C. families and students.

All school districts are encouraged to apply for the funding. To be eligible for funding, districts must submit a plan to the Ministry of Education by Sept. 30, 2016, outlining how they will use the funding to boost transportation services for students and families.

Districts are eligible for up to the following amounts:

- 5 Southeast Kootenay – \$361,459
- 6 Rocky Mountain – \$369,399
- 8 Kootenay Lake – \$419,602
- 10 Arrow Lakes – \$42,675
- 19 Revelstoke – \$49,847
- 20 Kootenay-Columbia – \$242,977
- 22 Vernon – \$361,094
- 23 Central Okanagan – \$600,000
- 27 Cariboo-Chilcotin – \$739,024
- 28 Quesnel – \$274,209
- 33 Chilliwack – \$329,456
- 34 Abbotsford – \$253,969
- 35 Langley – \$260,000
- 36 Surrey – \$72,999
- 37 Delta – \$41,933
- 38 Richmond – \$21,608
- 39 Vancouver – \$53,423
- 40 New Westminster – \$6,073
- 41 Burnaby – \$24,841
- 42 Maple Ridge-Pitt Meadows – \$185,990
- 43 Coquitlam – \$81,641
- 44 North Vancouver – \$40,566
- 45 West Vancouver – \$84,722
- 46 Sunshine Coast – \$380,465
- 47 Powell River – \$91,754
- 48 Sea to Sky – \$265,534
- 49 Central Coast – \$80,277
- 50 Haida Gwaii – \$149,851
- 51 Boundary – \$153,588

52 Prince Rupert – \$117,597
53 Okanagan Similkameen – \$209,099
54 Bulkley Valley – \$163,737
57 Prince George – \$687,663
58 Nicola-Similkameen – \$170,292
59 Peace River South – \$441,458
60 Peace River North – \$425,785
61 Greater Victoria – 20,027
62 Sooke – \$358,365
63 Saanich – \$280,000
64 Gulf Islands –\$328,264
67 Okanagan Skaha – \$167,035
68 Nanaimo-Ladysmith – \$244,630
69 Qualicum – \$426,341
70 Alberni – \$71,717
71 Comox Valley – \$421,375
72 Campbell River – \$316,860
73 Kamloops/Thompson – \$666,817
74 Gold Trail – \$366,932
75 Mission – \$188,900
78 Fraser-Cascade – \$184,576
79 Cowichan Valley – \$283,524
81 Fort Nelson – \$32,744
82 Coast Mountains – \$557,786
83 North Okanagan-Shuswap – \$561,925
84 Vancouver Island West – \$57,593
85 Vancouver Island North – \$118,179
87 Stikine – \$51,181
91 Nechako Lakes – \$503,247
92 Nisga'a – \$130,091
93 Conseil scolaire francophone – \$150,415

Media Contact:

Government Communications and Public
Engagement
Ministry of Education
250 356-5963

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Supplemental Transportation Allocation to School Districts

School District	District Allocation
5 Southeast Kootenay	361,459
6 Rocky Mountain	369,399
8 Kootenay Lake	419,602
10 Arrow Lakes	42,675
19 Revelstoke	49,847
20 Kootenay-Columbia	242,977
22 Vernon	361,094
23 Central Okanagan	600,000
27 Cariboo-Chilcotin	739,024
28 Quesnel	274,209
33 Chilliwack	329,456
34 Abbotsford	253,969
35 Langley	260,000
36 Surrey	72,999
37 Delta	41,933
38 Richmond	21,608
39 Vancouver	53,423
40 New Westminster	6,073
41 Burnaby	24,841
42 Maple Ridge-Pitt Meadows	185,990
43 Coquitlam	81,641
44 North Vancouver	40,566
45 West Vancouver	84,722
46 Sunshine Coast	380,465
47 Powell River	91,754
48 Sea to Sky	265,534
49 Central Coast	80,277
50 Haida Gwaii	149,851
51 Boundary	153,588
52 Prince Rupert	117,597
53 Okanagan Similkameen	209,099
54 Bulkley Valley	163,737
57 Prince George	687,663
58 Nicola-Similkameen	170,292
59 Peace River South	441,458
60 Peace River North	425,785
61 Greater Victoria	20,027
62 Sooke	358,365
63 Saanich	280,000
64 Gulf Islands	328,264
67 Okanagan Skaha	167,035
68 Nanaimo-Ladysmith	244,630
69 Qualicum	426,341
70 Alberni	71,717
71 Comox Valley	421,375
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Provincial Totals	14,743,131