



The Board of Education of  
School District No.5 (Southeast Kootenay)  
**AGENDA - REGULAR PUBLIC MEETING**

March 10, 2020, 3:00 p.m.  
Kootenay Learning Campus - Fernie

**Pages**

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

I want to acknowledge that we have gathered here in the Homelands of the Ktunaxa people.

**1.2 Consideration and Approval of Agenda**

M/S that the agenda for the regular public meeting of the Board of Education of March 10, 2020 be approved as [circulated / amended].

**1.3 Approval of the Minutes**

4

M/S that the minutes of the regular public meeting of the Board of Education of February 11, 2020 be approved as [circulated/amended].

**1.4 Receipt of Records of Closed Meetings**

11

M/S to accept the closed records of the in-camera meeting of the Board of Education of February 11, 2020.

**1.5 Business Arising from Previous Minutes**

**1.6 Receiving of Delegations/Presentations**

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

12

M/S that the Board accept the report of the Advocacy/Education Committee.

**2.2 Policy Committee**

17

M/S that the Board accept the report of the Policy Committee.

**2.3 Student Services Committee**

20

M/S that the Board accept the report of the Student Services Committee.

**2.4 Finance/Operations/Personnel Committee** 24

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

**2.5 BCSTA /Provincial Council**

M/S to accept the report of the BCSTA/Provincial Council.

**2.6 Communications/Media Committee**

M/S to accept the report of the Communications/Media Committee.

**2.7 Mount Baker Secondary School Replacement Committee**

M/S to accept the report of the Mount Baker Secondary School Replacement Committee.

**2.8 Key City Theatre**

M/S to accept the report of the Key City Theatre.

**2.9 Legacy of Learning**

M/S to accept the Legacy of Learning report.

**2.10 French Advisory**

M/S to accept the French Advisory report.

**2.11 Trustee Reports** 27

**3. SECRETARY TREASURER'S REPORT TO THE BOARD**

Reporting on (finances, budget, capital projects, facilities, operations, maintenance and transportation)

**3.1 Budget Update**

**3.2 District Basketball Fundraiser**

Trustee Kitt

**3.3 Elk Valley - Bussing Review Terms of Reference (Mar 3/20)** 29

M/S that the March 10, 2020 Secretary Treasurer's report be accepted as presented.

**4. SUPERINTENDENT'S REPORT TO THE BOARD**

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The Pathways to Learning report can be found on the School District's website at [www.sd5.bc.ca](http://www.sd5.bc.ca).

M/S that the March 10, 2020 Superintendent's report be accepted as presented.

**5. CHAIRPERSON'S REPORT**

**6. NEW BUSINESS**

**6.1 Business Arising from Delegations**

**7. TRUSTEE BOUQUETS**

**8. ITEMS FOR INFORMATION/CORRESPONDENCE**

March 27-28, 2020 High Ground Conference in Vancouver

April 7, 2020 BCSTA Leadership Development Program 2020 at the Cranbrook School Board Office

April 16-19, 2020 BCSTA AGM in Vancouver

**8.1 2020-02-26 Letter to Boards from Hon. Fleming**

48

**9. QUESTION PERIOD**

**10. LATE ITEMS**

**11. ADJOURNMENT**

M/S that the March 10, 2020 regular public meeting of the Board of Education adjourn at [time].



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**February 11, 2020, 3:00 p.m.  
Cranbrook Board Office**

Present: Chairperson Lento  
Trustee Ayling  
Trustee Bellina – by zoom  
Trustee Damstrom  
Trustee Johns  
Trustee Kitt  
Trustee McPhee  
Trustee Turner

Regrets: Trustee Whalen

Staff Present Superintendent, S. Yardley  
Secretary Treasurer, A. Rice  
Director of Instruction/Human Resources, B. Reimer  
Director of Student Learning/Aboriginal Education, J. Tichauer - joined meeting at 3:55 p.m.  
Director of Instruction/Student Learning and Innovation, D. Casault  
District Principal/Transformative Learning, J. Roberts  
Executive Assistant, (recorder) S. Gronlund

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chairperson Lento called the February 11, 2020 regular public meeting of the Board of Education to order at 3:05 p.m. and acknowledged that we have gathered here in the Homelands of the Ktunaxa people.

**1.2 Consideration and Approval of Agenda**

Addition: 8. DSAC Meeting

**MOTION R-20-14**

M/S that the agenda for the regular public meeting of the Board of Education of February 11, 2020 be approved as amended.

**CARRIED**

**1.3 Approval of the Minutes**

Minutes of the Public meeting of the Board of Education of January 14, 2020.

**MOTION R-20-15**

M/S that the minutes of the regular public meeting of the Board of Education of January 14, 2020 be approved as amended.

**CARRIED**

1

**1.4 Receipt of Records of Closed Meetings**

**MOTION R-20-16**

M/S to accept the closed records of the in-camera meeting of the Board of Education of January 14, 2020.

**CARRIED**

**1.5 Business Arising from Previous Minutes**

The Motion our Board put forward was discussed on the Kootenay Boundary Branch (KBB) Conference call and is supported. This Motion will be brought forward to the BCSTA AGM on April 16-19, 2020. Trustee Turner expressed her appreciation for the support from the KBB.

**1.6 Receiving of Delegations/Presentations**

Nil.

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

Co-chair Trustee Turner reviewed the minutes of the January 27, 2020 meeting of the Advocacy/Education Committee.

**MOTION R-20-17**

M/S that the Board accept the report of the Advocacy/Education Committee.

**CARRIED**

**2.2 Policy Committee**

Co-chair Trustee Turner reviewed the minutes of the January 27, 2020 meeting of the Policy Committee.

**MOTION R-20-18**

M/S that the Board accept the report of the Policy Committee.

**CARRIED**

**2.3 Student Services Committee**

Co-chair Trustee McPhee reviewed the minutes of the January 27, 2020 meeting of the Student Services Committee.

**MOTION R-20-19**

M/S that the Board accept the report of the Student Services Committee.

**CARRIED**

**2.4 Finance/Operations/Personnel Committee**

Co-chair Trustee Kitt reviewed the minutes of the January 27, 2020 meeting of the Finance/Operations/Personnel Committee.

**MOTION R-20-20**

M/S that the Board refer back to committee the recommendation to write a letter in support of BCSTA's recommendations to government on the School Site Acquisition policy and that the Secretary Treasurer provide information to the Board with respect to the current status of current School Site Acquisition Charges (SSACs).

**CARRIED**

Chair Lento would like the Board to look at the entire BCSTA report on the School Site Acquisition policy. He wants to be certain these recommendations will not take away the responsibilities set in place for municipalities.

**MOTION R-20-21**

M/S that the Board approve the staff at Rocky Mountain Elementary school, along with the support of the school board's Elkford trustee, to continue to work with the District of Elkford to come up with a plan for a safer student drop off and pick up area at the school for parents driving their children.

**CARRIED**

**MOTION-R-20-22**

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

**CARRIED**

**2.5 BCSTA /Provincial Council**

Trustee Bellina will be attending the BCSTA/ Provincial Council on February 20 & 21, 2020 in Vancouver.

**MOTION-R-20-23**

M/S to accept the report of the BCSTA/Provincial Council Committee.

**CARRIED**

**2.6 Communications/Media Committee**

Trustee Ayling has nothing new to report.

**MOTION-R-20-24**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.7 Mount Baker Secondary School Replacement Committee**

Trustee Johns will meet with Mr. Rice and review the Mount Baker Secondary School Building Condition Assessment report completed by Stantec recently. December 2019.

**MOTION-R-20-25**

M/S to accept the report of the Mount Baker Secondary School Replacement Committee.

**CARRIED**

**2.8 Key City Theatre**

Trustee McPhee shared an update on phase 3 and 4. They met with Joe Tank, SD5's operation manager, to identify the upgrades on the mechanical and electrical systems and will be moving forward to complete them. They were very appreciative of how prepared Joe Tank was and for all of the advice he was able to offer.

There was concern on slow sales but sales do tend to fluctuate. One of their Board members is stepping down who represented the City of Cranbrook. They are now looking for another person to join the Board.

## **MOTION-R-20-26**

M/S to accept the report of the Key City Theatre.

**CARRIED**

### **2.9 Legacy of Learning**

Trustee Johns distributed an update from the Columbia Basin Institute of Regional History (CBIRH) listing completed and ongoing projects within the Regional District Boundary and new projects for 2020-21.

The main concern for the CBIRH is obtaining sustainable funding to lessen the stress of applying and receiving grant money. He also pointed out that the CBIRH is a one of a kind in our province. The CBIRH recently sent a letter to School District 6 (SD6) using our own district as an example of what the CBIRH is about. The Superintendent from SD6 responded with an interest in developing a partnership which is very exciting news!

The CBIRH will have a booth set up at the RSA day in April at Mount Baker Secondary school with information. Trustee Johns would like to have a group of teachers take the images they have online and use them in their curriculum. He will look for grant money for this endeavour in the future.

First Perk Coffee House in Jaffray will have a display in their establishment soon. Trustee Damstrom will speak with people from the Community Hall in Jaffray and ask if they would like a display on one of their walls.

## **MOTION-R-20-27**

M/S to accept the Legacy of Learning report.

**CARRIED**

### **2.10 French Advisory - Trustee Whalen**

Trustee Whalen was not in attendance to report.

### **2.11 Trustee Reports**

Trustees reported on their activities for the month.

- Trustee Bellina is looking forward to attending the District Student Advisory Council (DSAC) on Thursday at the Kootenay Learning Campus in Fernie and the Provincial Council AGM in Vancouver February 20-22, 2020.
- Trustee Turner is looking forward to the BCSTA AGM April 16-19, 2020 in Vancouver.
- Trustee Ayling is also looking forward to attending the BCSTA AGM.
- Trustee Mcphee attended the College of the Rockies Aboriginal Gathering Space and appreciated the presentation Jason Tichauer presented on Aboriginal success and the designing of the new Aboriginal Education Department logo.
- Trustee Damstrom attended the BCPSEA AGM in Vancouver on January 29-30 and attended the Jaffray PAC meeting on the 4<sup>th</sup> of February. The DPAC has committees open for people who may be interested. The annual Jaffray School Science Fair will be held on February 26<sup>th</sup> in the school gym.

- Trustee Kitt attended PAC meetings at both Rocky Mountain Elementary School (RMES) and Elkford Secondary School (ESS). The staff at RMES is currently looking at other school playgrounds and are beginning to fundraise for their own, working with safety around the school.
- Chair Lento thanked the Board for all of the work they do.

The Regional Science Fair at the College of the Rockies is March 4-7, 2020.

Trustee Johns distributed the April 20<sup>th</sup> Professional Development Day listing key note speakers and informed the trustees they are invited to register for this day at no cost.

### 3. SECRETARY TREASURER'S REPORT TO THE BOARD

Mr. Alan reported that we are in a busy time working on next years budget. Mr. Rice asked the Board for the three readings of the 2019-20 Annual Amended Budget Bylaw.

#### 3.1 2019-20 Amended Annual Budget

Unanimous consent for three readings was provided by the Board:

##### **MOTION-R-20-28**

M/S that the Board read a first time the 2019/20 Amended Annual Budget of \$78,331,619 on the 11<sup>th</sup> of February, 2020.

**CARRIED**

##### **MOTION-R-20-29**

M/S that the Board read a second time the 2019/20 Amended Annual Budget of \$78,331,619 on the 11<sup>th</sup> of February, 2020.

**CARRIED**

##### **MOTION-R-20-30**

M/S that the Board read a third time the 2019/20 Amended Annual Budget of \$78,331,619 on the 11<sup>th</sup> of February, 2020.

**CARRIED**

##### **MOTION-R-20-31**

M/S that the February 11, 2020 Secretary Treasurer's report be accepted as presented.

**CARRIED**

### 4. SUPERINTENDENT'S REPORT TO THE BOARD

Mrs. Yardley shared her appreciation of Gail Rousseau for putting together the Pathways to Learning report each month. She does a wonderful job of this report on a very short timeline. This report can be found on the School District website at [www.sd5.bc.ca](http://www.sd5.bc.ca)

We had a very productive session regarding the Local Education Agreement (LEA) on Friday with people from ʔaʔam and the Nation. The large First Nations Education Steering Committee (FNESC) document is off the table and a one page document is being produced. Mr. Tichauer is very confident that they will have a document soon to bring to the Board.



District Administrators each shared information on their departments found in the Pathway's to Learning report.

All SD5 staff are invited to attend the District RSA Day coming up in September 2020 including TTOCs and all casual staff. This will be approximately 220 casual staff invited. Trustee Johns would like information on the Shelley Moore contract.

**MOTION-R-20-32**

M/S that the Board write a letter of appreciation to Gail Rousseau, Executive Assistant to the Superintendent, on her efforts for putting together the Pathways to Learning report each month.

**CARRIED**

**MOTION-R-20-33**

M/S that the February 11, 2020 Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

**5. CHAIRPERSON'S REPORT**

Chair Lento mentioned that he would enjoy seeing an annual Basketball fundraiser games between the East (Elk Valley) and the West (Mt. Baker) featuring both boys and girls team.

Chair Lento asked each trustee to write down one thing that they feel we have done for students at this meeting.

**6. NEW BUSINESS**

**6.1 Business Arising from Delegations**

Nil

**7. TRUSTEE BOUQUETS**

- Trustee McPhee: to note Valentines Day. Cranbrook was rated 14<sup>th</sup> as the most romantic town behind Ft. McMurray.
- Trustee Damstrom: thanked the district staff for their work on making things run smooth and to all of the staff.
- Trustee Kitt: thanked the district staff and Jason Tichauer and his group with the work in the last while along with the counsellors.
- Trustee Bellina: thanked Gail Rousseau and Sandy Gronlund for their behind the scenes work, Mr. Rice and Mrs. Yardley for their work, the district admin for their work and Gail again for her work on the Pathways report each month.
- Trustee Turner: thanked everyone in the District for their hard work and to Mr. Rice and Mrs. Yardley for their work as a team and shining a positive light.
- Trustee Ayling: feels the District is in the best place since she has been a trustee which is thanks to the Trustees and District Admin.
- Trustee Johns: concurs with everything said from the trustees. Professional Development (RSA) handout and the work put into developing these programs and presentations.

**8. ITEMS FOR INFORMATION/CORRESPONDENCE**

District School Association Committee (DSAC) meeting is Thursday February 13, 2020 at the Kootenay Learning Campus (KLC) in Fernie.

**9. QUESTION PERIOD**

Shelley Balfour, CFTA President, asked for the Board to remember what we also do for the adults that work with the students. When will the news on administrator transfers be public? Chair Lento replied that this is an annual consideration.

**10. LATE ITEMS**

Nil.

**11. ADJOURNMENT**

**MOTION-R-20-34**

M/S that the February 11, 2020 regular public meeting of the Board of Education adjourn at 4:15 p.m.

**CARRIED**

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Frank Lento, Chairperson

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Alan Rice, Secretary Treasurer



#### 1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

##### **In-camera Meeting February 11, 2020**

- Finance/Operations/Personnel Committee report
  - Exempt Compensation
  - Public Hearing 804 Innes Ave
  - Recruitment and Retention
- BCPSEA Representative Report
- Superintendent's Report
  - Staffing Update

A handwritten signature in blue ink, appearing to read 'Alan Rice'. The signature is written in a cursive, flowing style.

Alan Rice  
Secretary Treasurer



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
Minutes - Advocacy/Education Committee**

**February 24, 2020, 9:30 a.m.  
Cranbrook Board Office**

Committee Members  
In Attendance:

Trustee Whalen (Co-Chair)  
Trustee Turner  
Trustee Ayling  
Trustee Bellina (by zoom)

Regrets:

Board/District Staff in  
Attendance:

Trustee McPhee  
Trustee Johns  
Trustee Damstrom  
Trustee Kitt (late)  
Trustee Lento  
Silke Yardley, Superintendent  
Jason Tichauer, Director, Student Learning  
Diane Casault, Director, Student Learning  
Brent Reimer (late)  
Jennifer Roberts, District Principal  
Alan Rice, Secretary Treasurer  
Darcy Verbeurgt, District Principal (late)  
Gail Rousseau, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

I want to acknowledge that we have gathered here in the Homelands of the Ktunaxa people.

The Advocacy/Education Committee Meeting of February 24, 2020 was called to order at 9:35 by Co-Chair Whalen.

**1.2 Approval of Agenda**

M/S that the agenda of the Advocacy/Education Committee Meeting of February 24, 2020 is approved as circulated.

### **1.3 Approval of Minutes**

M/S that the minutes of the Advocacy/Education Committee meeting of January 27, 2020 be approved as circulated.

## **2. PRESENTATIONS**

### **2.1 Jennifer Roberts - Professional Development Presentation- Boston**

Jennifer Roberts attended the IMB Executive Briefing conference in Boston last October which focussed on cyber security and artificial intelligence (AI). This professional development was for Canadian delegates only with the benefit of Harvard & MIT partnership and facility tours. Highlights included:

- stressed the importance of having relevant and up to date security resources with continuous training for our staff
- school districts are top 5 businesses that are being targeted
- AI and computer science will be in every job in the future; how do we prepare our students for this? Our students need to be AI literate; gave examples of how AI can help us in the future in our district; potential is unlimited; we are on the cusp of change for our district and our students
- AI will do all skills that need to be automated; need to focus on core competencies i.e., interpersonal skills, speaking, creativity etc.
- increased demand for cyber intelligence in the world
- outlined various initiatives for youth in our district
- introduced a pilot project—3 entry level courses for career and tech education (CTE)
- provided information on how to handle security breaches
- just starting to use AI in education; have used it in health quite a bit
- thank you for the opportunity

### **2.2 EDI Presentation - Diane Casault**

Director Diane Casault provided copies and showed Wave 7 of the Early Development Instrument (EDI) Report. The information in this Report is gathered and used by Kindergarten teachers in our district. Director Casault outlined the 5 scales of the EDI and showed the comparison between district data and provincial data on all 5 scales and highlighted our strengths as a district. The neighborhood maps were shown which break down the information based on communities (Sparwood and Elkford are grouped together) and comparisons were highlighted between district and provincial data. This data needs to be compared with our Student Learning Survey data, our CHEQ data and our MDI data for us to get specifics for each school. Many of our schools in Cranbrook have students that come from other catchment areas so hard to get accurate data with the EDI report alone. This information helps the early years' people figure out why things have changed over time. Director Casault has shared this report with the early years' people and the ECE Coordinators. Meetings and follow-up discussions will happen next.

A discussion on the low vulnerability data in Fernie was discussed. There are very strong people at the early learning years' table in Fernie. We could learn from what they

are doing in Fernie to help at the early years' table in Cranbrook. Lots of the supports that are in the valley are housed right in Fernie which allows many people to make the meetings and their roles at the table are quite clear.

### **2.3 How Are We Doing Report - Jason Tichauer**

This item will be tabled until the April Advocacy/Education Committee meeting.

## **3. ITEMS FORWARDED FROM PREVIOUS MEETING**

### **3.1 September 18, 2020 – Update**

Director Tichauer updated Trustees that Senator Sinclair has now been secured to present at Western Financial Place with the possibility of another keynote speaker for September 18, 2020. We are working with our community partners on multiple breakout sessions for the afternoon in various locations. A committee will be getting together soon to further plan this day.

### **3.2 Update on Cost of Busses with Seat Belts - Alan Rice**

Secretary-Treasurer Alan Rice mentioned all Trustees were forwarded a news article/press release from Transport Canada from a commissioned review committee on bus safety. Our Elk Valley Bus Review Committee is meeting this Wednesday to discuss four main recommendations from Transport Canada:

- infraction cameras installed on busses – in process of having those installed on all our busses
- extended stop arms; we already have these on our busses
- exterior 360 degree cameras
- automatic emergency breaking – feature we can look at when we order new busses

Mr. Rice mentioned 79% of fatalities occur outside the bus in or near a school bus loading zone. The cost to install seat belts for our fleet would be \$990,000 – \$1,000,000 We will be waiting for more information and paying attention to the BC pilot project report before we spend the money to retrofit our fleet. This will also be discussed further at the Elk Valley Bus Review Committee.

## **4. CORRESPONDENCE AND/OR NEW ITEMS**

### **4.1 DSAC Report**

DSAC representatives Natelli (MBSS), Kya (PMS), Kaytee (PMS) and Kyra (MBSS) presented information around anti-vaping initiatives and strategies to the Committee. Highlights included:

- why students start to vape
- all schools have signage around the schools on the dangers of vaping but feel they do not really work; students do not take the time to read as they are too wordy
- showed Trustees examples of actual vapes
- talked to the Grade 12 English class at MBSS and they also said signs do not work and that students make more fun of them than anything

- kids don't want to talk to teachers or parents; kids want to feel comfortable with someone neutral i.e., counsellors; someone who has no association with their personal life
- regular bathroom checks is a strategy happening at MBSS
- smoking pits provided at ESS and FSS – this has its pros and cons as these attract younger students which is a problem
- talked about ways to improve awareness and prevention
- have presentations/seminars grade by grade
- bring in speakers like the White Hatter
- provide more statistical information and hard medical facts to back up the diseases and long term affects; kids would pay more attention to this
- this information must be given to the younger students (Grade 5 or 6)
- it should be part of the DARE program
- counselling and support groups for kids who want to cut back on nicotine consumption

A discussion took place on a buy-back program to help them make better choices. The Committee thanked the students for coming today – their presentation was insightful and impactful and they are doing great work for our district. A discussion ensued on how and why vaping is such a concern in all our schools and the causes behind the addiction. A peer to peer approach/strategy could be a very effective way to deal with this crisis. A vaping presentation is being held March 4 at the Key City Theatre and it was suggested to bring this presentation to all our communities. We don't want to lose sight of this opportunity to help our students. Work in this area will continue.

## **4.2 DPAC Report**

Trustee Wendy Turner gave highlights:

- Vaping presentation by Teresa Bartraw from East Kootenay Addictions is being held at the Key City Theatre on March 4, 2020 at 6:30 p.m. which includes free babysitting
- Two parent representatives are on the Bussing Review Committee; one from Fernie and one from Sparwood - looking for a Jaffray parent to join
- Inclusive Education Working Group – parent representatives really appreciate the opportunity to be there; be aware of potential impact of parents on that committee; people are giving their raw stories; haven't got to making decisions yet; dealing with the job descriptions at the next meeting
- DPAC Executive have reviewed the Constitution and Bylaws and will bring revisions to the March meeting
- DPAC representative in Fernie mentioned how difficult it is to be on zoom; maybe some training can be done?
- Trustee Turner will let Tara know that this is happening

It was noted that the district calendar needs to be updated with current events i.e., Pink Shirt Day, Black History Day.

## **5. BCSTA LETTERS**

### **5.1 Vapour Products Intention Letter**

**5.1.1 SD 19 – Receive and file.**

**5.2 Funding Formula/Model/Budget**

**5.2.1 BCSTA to MOE – Receive and file.**

**5.2.2 MOE to BCSTA – Receive and file.**

**5.2.3 Ltr to MOE from BCTF – Receive and file.**

**6. ADJOURNMENT**

The Advocacy/Education Committee meeting was adjourned at 10:55 a.m.





**The Board of Education of  
School District No.5 (Southeast Kootenay)**

**MINUTES - POLICY MEETING**

**February 24, 2020, 11:30 a.m.  
Cranbrook Board Office**

Committee Members In  
Attendance:

Co-Chair Trustee Turner  
Co-Chair Trustee Ayling  
Trustee McPhee  
Trustee Whalen

Board/District Staff in  
Attendance:

Chairperson Lento  
Trustee Bellina (by Zoom)  
Trustee Damstrom  
Trustee Johns  
Trustee Kitt  
Superintendent, S. Yardley  
Secretary Treasurer, A. Rice  
Director of Instruction/Human Resources, B. Reimer  
Director of Student Learning/Aboriginal Education, J. Tichauer  
Director of Student Learning/Innovation, D. Casault  
District Principal/Student Services, D. Verbeurgt  
District Principal/Transformative Learning, J. Roberts  
Executive Assistant, J. Nixon (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The Policy Committee meeting of February 24, 2020 was called to order at 12:09 by Co-Chair Turner.

**1.2 Approval of the Agenda**

M/S that the agenda for the Policy Committee meeting of February 24, 2020 be approved as circulated.

**1.3 Approval of the Minutes**

M/S that the minutes of the Policy Committee meeting of January 27, 2020 be approved as circulated.

**2. POLICIES PASSED BY THE BOARD SINCE LAST MEETING**

No policies to report

**3. BUSINESS ARISING FROM PREVIOUS MEETING**

**3.1 Revised Policy 3.33 - Use of Cell Phones and Digital Devices**

This revised policy has been sent out to Partner Group for feedback. Feedback is due by April 3, 2020.

Director of Student Learning and Innovation, Diane Casault advised the Policy Committee that feedback on Policy 3.33 has been received from the District Student Advisory Committee (DSAC).

Feedback will be reported at the April 27 Committee Meeting

**3.2 Revised Policy 3.42 - Students Registered for Distance Education**

This revised policy and corresponding regulations have been sent out to Partner Group for feedback. Feedback will be reported at the April 27 Committee Meeting.

**4. CORRESPONDENCE AND/OR NEW ITEMS**

**4.1 Policy 3.18 - Scholarships/Awards**

Mrs. Casault briefly described the proposed changes to Policy 3.18. These changes accurately reflect that local scholarships/bursaries/awards acknowledge excellence in a variety of learning fields.

Director of Student Learning and Aboriginal Education, Jason Tichauer suggested that the language of Policy 3.18 needs to reflect current practice. Criteria for scholarships and bursaries shall be determined by the individual school in consultation with the sponsoring organization.

Mr. Tichauer also discussed the change of wording in Section B, paragraph 1 from "The Board of School Trustees" to "The Board of Education". He expressed the importance of having a consistent review panel for all district scholarship presentations each year. This consistent panel must attend presentations in all communities.

In addition, Mr. Tichauer also reminded the Policy Committee that external and multi-district scholarships, awards and bursaries are not reflected in Policy 3.18.

Co-Chair Turner discussed a past issue with Section A, paragraph 2 and reiterated the importance of distributing scholarship and bursary information in a timely manner.

Trustee McPhee suggested a change to further clarify the wording in Section B, paragraph 1 as follows:

*"The Board of Education participates in the Provincial District/Authority Scholarship Program. The Provincial District/Authority Scholarship Program acknowledges excellence in a variety of learning fields..."*

The revised policy, with changes as noted above, will now be sent to partner groups for feedback.

## **5. INFORMATION ITEMS**

### **5.1 Policy 5.5R Extra Curricular Field Studies and Extra-Curricular Trips – Regulations**

Mrs. Casault briefly discussed the outstanding issues with the regulations attached to Policy 5.5. A committee is in place and is collaborating on these issues regarding Extra Curricular Field Studies and Extra Curricular Trips. The goal is to have Policy 5.5R ready for the May 25, 2020 Policy Committee Meeting.

### **5.2 Policy 3.17 - District Assessment Policy**

Mrs. Casault is collaborating with a District Assessment Working Group. The goal is to have Policy 3.17 ready for review at the May 25, 2020 Policy Committee Meeting.

Chairperson Lento requested involvement in the District Assessment Working Group.

## **6. ADJOURNMENT**

The meeting adjourned at 12:23 pm.



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - STUDENT SERVICES MEETING**

**February 24, 2020, 10:30 a.m.  
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Damstrom  
Co-Chair McPhee  
Trustee Johns  
Trustee Kitt

Board/District Staff in Attendance: Trustee Ayling  
Trustee Bellina (via Zoom)  
Trustee Lento  
Trustee Turner  
Trustee Whalen  
Superintendent, S. Yardley  
Secretary Treasurer, A. Rice  
Director of Instruction/Human Resources, B. Reimer  
Director of Student Learning/Aboriginal Education, J. Tichauer  
Director of Student Learning/Innovation, D. Casault  
District Principal/Student Services, D. Verbeurgt  
District Principal/Transformative Learning, J. Roberts  
Executive Assistant, L. Giesbrecht (Recorder)  
Executive Assistant, J. Nixon

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The Special Education Student Services meeting of February 24, 2020 was called to order at 11:02 by Co-Chair McPhee.

**1.2 Approval of the Agenda**

M/S that the agenda for the Special Education Student Services Meeting of February 24, 2020 be approved as circulated.

**1.3 Approval of the Minutes**

M/S that the minutes of the Special Education Student Services meeting of January 27, 2020 be approved as circulated.

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

## **2.1 Social Emotional Learning Centre ("SELC") Update**

Director of Student Learning and Innovation, Mrs. Diane Casault, spoke of the regular updates that Tanya Meijer sends out on the Social Emotional Learning Centre(SELC) to all Trustees and Chairperson Lento.

An opportunity for the trustees to have a scheduled tour of the SELC was discussed. There were concerns as to whether or not this would disrupt the students, but the overall feel was that if the teachers know ahead of time and can prepare the students, there can be some excitement in having guests in the classroom. This would be of benefit to both the students and trustees. Trustees would appreciate time with the teachers as well. Mrs. Casault suggested holding the tour on the next board meeting day in Cranbrook, April 14<sup>th</sup> at 10am. She'll arrange for SELC staff to be available. Mrs. Casault will send out invitation once date confirmed.

Mrs. Casault and Darcy Verbeurgt, District Principal of Student Services, will sit down with the teachers, Megan Stasuik and Tanya Meijer prior to spring break to discuss the length of time for the first cohort. The general feel is that the children will need more time.

## **2.2 Inclusive Education Working Group**

Due to the Student Services Compliance Audit, the Inclusive Education Working Group ("Working Group") did not meet at the beginning of February. The next meeting is February 28. Superintendent Yardley will provide an update of the working group to the Student Services Committee at the April meeting.

Chairperson Lento was pleased with the efforts of the working group. He asked that the Student Services Committee to be patient and let the working group complete the tasks that it set out to do. He reminded everyone that the working group set out to answer many questions including:

- What service do we provide?
- To which students?
- At what costs?
- With what benefits to our students?

## **2.3 Laurie Middle School Update**

Brent Reimer, Director of Instruction, Human Resources, and Jason Tichauer, Director of Student Learning and Aboriginal Education, gave a brief update on Laurie Middle School. As many of the concerns are regarding staffing and other issues that are confidential, this agenda item was respectfully referred to the In Camera meeting.

## **2.4 Funding Update**

Superintendent Yardley has sent an email requesting that she and Secretary Treasurer Rice be part of the Ministry of Education provincial committee regarding funding.

Other topics were discussed under Agenda Item 2.4 including:

- Allocation of existing money and how it is being spent
- The proposed Prevalence Model
- Budget strategies

Updates to the 2020/2021 Budget will be discussed at the next meeting. Item 2.4 will continue to remain on the Student Services Committee agendas going forward.

## **2.5 Audit Update**

Superintendent Yardley and Mrs. Casault gave the general audit update to the Student Services Committee.

Mr. Darcy Verbeurgt, District Principal of Student Services, gave the following update on the audit.

**A total of 230 out of the 240 files reviewed passed the audit.**

**Categories C, E, F, G – all passed**

### **Category A**

- 12 of the 18 files passed
- 5 files were removed from Category A and placed in Category G – the students have a diagnosis of ASD and moderate to severe intellectual delays. While they are complex and require 1 to 1 support, they do fit within the broad range of students on the spectrum.
- 1 student with Down's Syndrome was move to Category D – an assessment for intellectual functioning will occur next year to appropriately place the student.

### **Category D**

- 51 of the 53 files passed
- 1 student was moved from Category D to Category H as their diagnosis from the pediatrician found no medical reason for the condition, but rather a behavioral one.
- 1 student was moved from Category D to Category Q as Childhood Apraxia of Speech is clearly seen by the Ministry of Education as a Learning Disability.
- 

### **Category H**

- 98 of the 100 files passed the test of being claimed on September 30<sup>th</sup>
- 2 student files were removed from Category H

**There is the implication of \$187,600 net loss to the district.**

**3. CORRESPONDENCE AND/OR NEW ITEMS**

**4. INFORMATION ITEMS**

**4.1 Shelley Moore series**

An update on the Shelley Moore series was given by Mrs. Casault. The four sessions during the 2019/2020 school year involved teams from each elementary schools and included a classroom teacher, education assistant, student services teacher and administrator.

The sessions for 2020/2021 will include teams from middle and high schools.

Benefits of the Shelley Moore series were discussed as well as cost factors to School District 5.

A survey for feedback on this series will be sent out for participants to complete. This will be in the assessment format of "Two Stars and a Wish".

**5. ADJOURNMENT**

The meeting was adjourned at 11:59am.



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**February 24, 2020, 12:30 p.m.  
Cranbrook Board Office**

Committee Members in Attendance: Trustee Kitt (Co-chair)  
Trustee Johns (Co-chair)  
Trustee Bellina – by Zoom  
Trustee Damstrom

Board/District Staff in Attendance: Trustee Ayling  
Chair Lento  
Trustee McPhee  
Trustee Turner  
Trustee Whalen  
Superintendent, S. Yardley  
Secretary Treasurer, A. Rice  
Director of Instruction/Human Resources, B. Reimer  
Director of Student Learning/Aboriginal Education, J. Tichauer  
Director of Student Learning and Innovation, D. Casault  
District Principal Transformative Learning, J. Roberts  
Sandy Gronlund, Executive Assistant (Recorder)

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The public Finance/Operations/Personnel Committee meeting of February 24, 2020 was called to order at 12:30 p.m. by Co-chair Trustee Kitt.

**1.2 Approval of the Agenda**

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of February 24, 2020 be approved as circulated.

**1.3 Approval of the Minutes**

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of January 27, 2020 be approved as circulated.

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

Nil.



### 3. DELEGATIONS/PRESENTATIONS

#### 3.1 20-21 Budget Input – District Mentoring

Sylvie De Grandpre, teacher, distributed a copy of her presentation to the Board. Sylvie gave a brief outline of her career in the district since 1990.

She is very excited to discuss the need in our district for two teacher mentors dedicated to help new teachers to our district. The need would be a .4 FTE teaching position for the Elk Valley and the same for the Cranbrook area.

Mentor Positions would help with the following:

- Anchor Teaching, supporting new teachers with organizations for example; planning daybooks, classroom systems, etc.
- Help build relationships with the students.
- Maintain a high level of student achievement for example; quality work, engagement.
- Learn to develop strong inter-curricular connections for example; technology, behaviour specialists.
- A mentor would help relieve the stress on new teachers and in turn could reduce sick days and stress leaves.
- Develop resourcefulness in teachers earlier by sharing tricks of the trade.

With the large influx of new teachers to our district, mentors are very important to help new teachers become comfortable faster by helping them with organizing themselves and sharing with them where or who to go to for resources. This will benefit the students by helping new teachers focus more on student learning.

Ms. De Grandpre would like to see these two positions go to teachers with a positive energy and excitement for their job.

#### 3.2 20-21 Budget Input – Legacy of Learning

Anna Majkowski, the Executive Director of the Columbia Basin Institute of Regional History, shared her power point presentation with the Board.

Ms. Majkowski commented that the Institute has been working in partnership with School District 5 (SD5) since 2013 and pointed out the exhibits through out the Board office that are dedicated to some of the history of education in SD5.

Some of the completed and future projects include:

- digitizing and making public over 135 Junior and High School yearbooks
- would like to digitize and make public another 35 yearbooks
- digitized and documented over 14,000 individual photos from schools in the district
- in the recent past worked with Amy Woodland and Jaffray School to create exhibits
- looking at projects in Jaffray and Elkford to create exhibits in their communities
- looking to include SD6 as a partner

- currently there are exhibits of Isabella Dicken and past Muriel Baxter School and their founders in which the schools were named after and the Institute would like to be able to include other schools

Ms. Majkowski would love to involve students and teachers in interviews, videos etc. on the importance of each school's history.

Alan Rice shared that the displays were commented on from visitors to the Board room and they expressed how much they appreciated the displays. Trustee Kitt liked the idea of getting the students involved. Trustee McPhee applauds her effort. He commented that the "Jacks" establishment in Eureka, Montana has yearbooks displayed on the walls and finds it fascinating to look at the old pictures.

The Legacy of Learning was happy to receive donated yearbooks from Cranbrook resident Skip Fennessy – one of which they did not know existed.

### **3.3 20-21 Budget Input – Cranbrook/Fernie Teachers Association (CFTA)**

Shelley Balfour and Chris Kielpinski distributed a document with 17 budget recommendation to the Board. They reviewed each of the recommendations and explained the importance of each.

- Trustee Bellina would like to have a dollar amount attached to each recommendation. Shelley answered that they could look into this but it isn't always about new money but could be shifting around things
- Trustee Johns reviewed some of these recommendations with Mrs. Balfour and asked for clarification.

Chair Lento thanked them and commented that the recommendations will be referred to the Budget process.

## **4. NEW BUSINESS**

Nil.

## **5. ITEMS FOR INFORMATION**

### **5.1 Finance Report**

Mr. Rice reported that we are right on track with expenses this year in comparison to last year.

## **6. QUESTION PERIOD**

Nil.

## **7. LATE ITEMS**

Nil.

## **8. ADJOURNMENT**

The public Finance/Operations/Personnel Committee meeting of February 24, 2020 adjourned at 1:38 p.m.

## Trustee Bellina's Report – March

February 10th - FJMES PAC meeting

February 11th - Board of Education meeting

February 13th - Meeting with the District of Sparwood - Frank, Alan, Joe and myself

February 20th - DSAC Leadership meeting - Kootenay Learning Centre Fernie

Feb. 21 - 23rd - BCSTA Provincial Council

February 24th - Committee Meetings

February 25th - First Team Working Session

March 2nd - Sparwood Library Board AGM

Trustee Turner's Report for March 10, 2020

Feb. 3rd- Kootenay Orchard PAC Meeting

Feb. 5th- CDTA Meeting

Feb. 6th- Trustee Working Session

Feb. 11th- SD5 School Board Meeting

Feb. 12th- Gordon Terrace and DPAC Meetings

Feb. 24th- SD5 School Board Committee Meetings

Feb. 25th- Trustee Working Session

## School District No. 5 (Southeast Kootenay)

### Elk Valley Bus Review Special Committee - Terms of Reference

#### **Purpose:**

The Board of Education is interested in reviewing the bussing in the Elk Valley. There have been concerns with length of time on busses for younger students, safety of bus stop locations (including speed zones on highways), down time of busses and bus maintenance, and the ability to access bus ridership.

The Board is also interested in investigating the feasibility of educational opportunities in the Grasmere area.

#### **Roles and Responsibilities/Scope:**

The review has been established to research, review, consult and to make recommendations to the Board that address specific issues identified by concerned parents, employees or citizens. The committee will seek the necessary expertise as required to achieve the purpose.

#### **Membership:**

Chair: Secretary-Treasurer

Representatives: Manager of Operations, Superintendent, Principal/Vice Principals (minimum of one Elementary / one Secondary), Elk Valley Transportation Coordinator, Parents Representatives, and two trustees.

#### **Meetings:**

All meetings convened will be by agenda and will have minutes prepared and all supporting information matter will be reported to the Board of Education.

#### **Deliverables:**

The committee will report to the board on a regular basis on their progress, questions for clarification and direction, and meeting agendas and minutes. The committee will prepare a draft report for the Board and the Board will provide feedback for the committee's consideration in the finalization of the report. The report shall include information and recommendations related to:

- a. Safety of student transportation
- b. Satisfaction of ridership (length of bus runs, parent/student concerns)
- c. Standardization of Policy and Processes
- d. Bus maintenance
- e. Options for timely communication with parents
- f. Route configuration/efficiency
- g. Number of students in Grasmere catchment
  - a. Cost of re-opening Grasmere school
  - b. Recommendation on feasibility
- h. Number of students on a run
- i. Amount of time on a run
- j. Age of students on a run
- k. Wait times before and after school
- l. Number of students going to Eureka from Tobacco Plains area

#### **Timelines:**

The committee will meet as required to provide the deliverables. A draft report for the Board's review should be completed by May 15, 2020 and a final report to the board by May 29, 2020.

# SOUTHEAST KOOTENAY PATHWAYS TO LEARNING



Steeples  
Elementary  
celebrates  
100 Day!





## School District 5 (Southeast Kootenay)

### PATHWAYS TO LEARNING

Vision	Mission	Values
Students love to learn here, staff love to work here, families love to gather here	Our students will graduate with dignity, purpose and options	Respect, Vision, Fairness, Collaboration, Integrity, Inclusion

#### Engaging All Learners

**Goal:** To inspire all learning partners to create and contribute to an engaging, personalized educational experience for our learners.

- Provide a safe, supportive environment that fosters continued growth in a rapidly changing environment
- Honour all pathways to graduation
- Acknowledge deeper learning opportunities based on individual strengths and abilities

#### Advocacy

**Goal:** Advocate for specific needs in our District and for public education in general.

- Encourage governments to fully fund public education
- Advance the replacement of aging schools through Ministry and community partnerships
- Provide a forum for the development and celebration of innovative practices



#### Effective Communication

**Goal:** Continue to foster two-way, ethical communication between the District and all learners, students, staff, parents and community in a timely, concise and inclusive manner.

- Ensure information is current
- Provide user-friendly platforms
- Create opportunities for meaningful dialogue

#### Inclusive Partnerships

**Goal:** Cultivate opportunities for shared community awareness, engagement and resources to enhance student learning.

- Engage community participation in providing meaningful student learning opportunities
- Promote educational partnerships that enhance student learning and are beneficial to the community
- Advance active community engagement in real-world learning opportunities for students

# Spring into March by Silke Yardley

We have had a busy month in School District 5. The special education audit has wrapped up, which is a sigh of relief for everyone involved. The district team, along with staff in schools did very good work in reviewing the 418 files. All of these files came to the board office where I saw exceptional teamwork to ensure we had the right information in the student files. From my perspective, I was interested in the audit as the audit gives us a system check to see how we are doing to support our students. The auditors were very impressed with the work our staff does to support our kids, complemented the way we did the IEPs and the systems that were in place to support the students. The audit team also commented that we support our students very well as was evident in the red binder system that we shared with them.




I want to give a special thank you to everyone that was involved in the audit. I continue to be impressed with the good work that we do for children in SD 5 and I can see it is because of the passion of the staff, parents and students.

## Covid-19 Virus:

Please keep checking with our website to see the updated information that we are getting from the Ministry of Education and the Ministry of Health. We have had conference calls with the Ministry of Education and Ministry of Health to keep us informed about the situation and will continue to keep you informed on our website and through the school newsletters as we receive updated information.

**DEPUTY MINISTER'S BULLETIN**  
Ministry of Education



**Date:** Feb. 28, 2020  
**Title:** Feb. 28 Coronavirus Update

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The Provincial Health Officer has released new [Frequently Asked Questions on COVID-19 for Children and Students](#). The FAQs provide more information on COVID-19 – including symptoms, prevention practices and additional resources – as well as guidance related to staying home from school, wearing masks and supporting friends/classmates who are worried about the coronavirus.

Regarding out-of-province school trips, public health officials are advising school districts to reference [Government of Canada travel health notices](#) to inform decision making regarding upcoming school travel. Currently, Level 2 travel advisories (recommending that travellers practice special health precautions) related to COVID-19 have been issued for Northern Italy, South Korea and Iran; the only Level 3 travel advisory (recommending avoiding non-essential travel to the destination) in place is for China. However, situations are changing quickly in some regions, so check the Government of Canada travel advisory site frequently for updates.

Further to the Provincial Health Officer's [updated guidelines for schools and childcare programs](#), that were circulated in the DM Bulletin on February 25, 2020, some local health authorities are reporting an increased volume of calls from parents regarding the Guidelines' section on "Report to your local Medical Health Officer if your school/childcare setting has a suspected case of COVID-19, unusual absenteeism, or other concerns" (page 7). Public health officials would like to clarify that this section of the Guidelines only applies to school/childcare administrators; it is not intended to encourage parents to contact medical health officers directly. Any opportunities to reinforce this messaging in relevant school communications to parents would be appreciated.

If district staff receive media inquiries, please notify the [Ministry of Education's Government Communications and Public Engagement team](#) for support. Specific public health questions regarding COVID-19 should be directed to your local health authority for response.

Contact [Scott Beddall](#), Director of Wellness and Safety, if you have any questions.

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# Spring into March by Silke Yardley

The Ministry of Health has also approved this message to share with parents/guardians.

Dear parents, guardians, and families,

This week all school districts in the province received guidance from the Provincial Health Officer and the BC Centre for Disease Control regarding measures for preventing and controlling respiratory viruses, including COVID-19, in schools and childcare facilities.

The Provincial Health Officer, Dr. Bonnie Henry has recently stated to the public on [February 25](#) that, "the risk of spread of this virus within British Columbia continues to remain low at this time." We wanted to ensure you had up to date information about the measures for preventing and controlling respiratory viruses and how they are being implemented in our district. The information will also let you know what steps you can take at home.

#### Prevention

There are two important ways to prevent and control respiratory viruses in school settings.

The first is for students and staff who are ill with respiratory illness symptoms (fever, cough, fatigue, and/or muscle aches) to stay home from school. If your child is not feeling well, we ask that you keep them home so that they can rest and recover. As always, remember to inform the school of the absence.

The second way to prevent and control respiratory viruses is the consistent practice of *good respiratory etiquette* and *hand hygiene*. *Good respiratory etiquette* includes covering the mouth and nose during coughing or sneezing with a tissue or a flexed elbow and disposing of used tissues in a plastic-lined waste container, followed by hand hygiene. *Hand hygiene* is the washing of hands with plain soap and water, which is effective at removing visible soil as well as viruses.

Children in the school setting should clean their hands:

- before leaving home and on arrival at school
- after using the toilet
- after breaks and sporting activities
- before food preparation
- before eating any food, including snacks
- before leaving school

If you have a younger child, help them with hand hygiene. In schools, this supervision will be provided by teachers.

**REMINDER:** Masks are not necessary for people who are not experiencing symptoms. In children in particular, masks can be irritating and may increase touching of the face and eyes, which increases the risk of infection.

#### Cleaning and Disinfecting

Regular cleaning and disinfecting of objects and high-touch surfaces (e.g. door handles, water fountain push buttons) helps prevent the transmission of viruses.

The school district ensures daily cleaning of high-touch surfaces at all of its school sites.

**NOTE:** Although water fountain knobs and push buttons will be cleaned daily, consider providing your child with a filled water bottle so that they do not have to drink directly from the mouthpiece of the fountain.

#### Food Sharing

Students should not be sharing food, utensils, dishes, and water bottles or drink containers. Although this practice is important for preventing exposures to allergens, it is equally important in reducing virus transmission between children.

#### Psychological Considerations

A new virus such as the COVID-19 can create anxiety and be difficult for students/children to understand, especially if someone in their school or family is sick, or they see or hear troubling messages on the radio, internet or television. It is normal for children to feel worried and nervous and have questions.

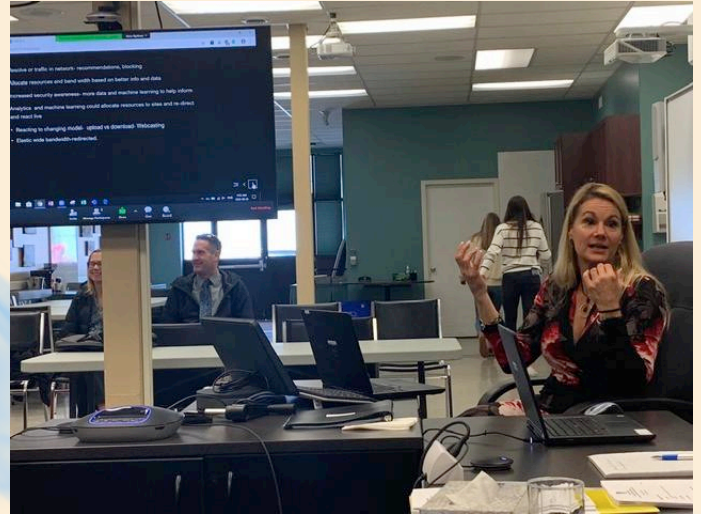
You can reassure your children that they are safe and that there are many things they can do to stay healthy:

- Wash hands often with soap and warm water for at least 20 seconds, or use an alcohol-based hand sanitizer, especially after coughing or sneezing.
- Cough and sneeze into arm or tissue.
- Stay home if they are not feeling well.
- Keep hands away from face and mouth.
- Stay healthy by eating healthy foods, keeping physically active, and getting enough sleep.

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# Out and About

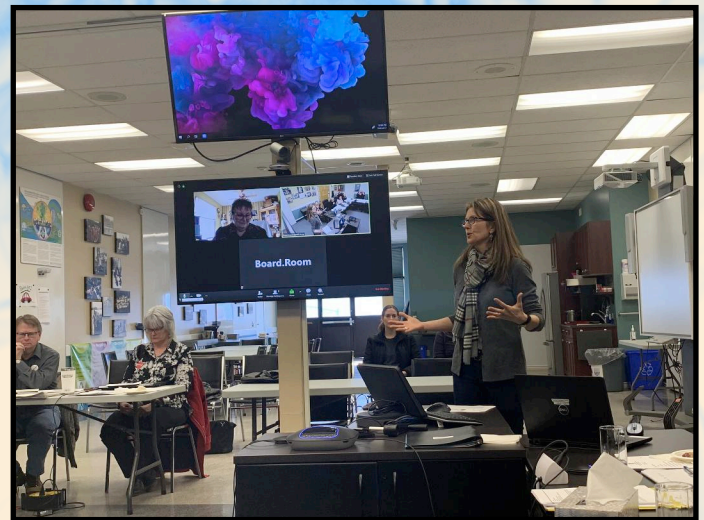
At the committee day, District Principal Jennifer Roberts shared a great presentation on her trip to Boston where she shared information around strengthening our online security as well as other important up to date technology information. It is always good to go and learn from what others are doing to support technology as it continues to change frequently.



Check out the video below which reminds us to keep our identity secure at all times!



Director Jason Tichauer introduced a group of students from the District Student Advisory Committee where they presented their thoughts on vaping. The students were very confident and gave a good presentation on their thoughts and ideas. Their PowerPoint presentation is further on in this report. Thank you to Principal Viveka Johnson and Principal Scott Holt for bringing the students to our committee day.

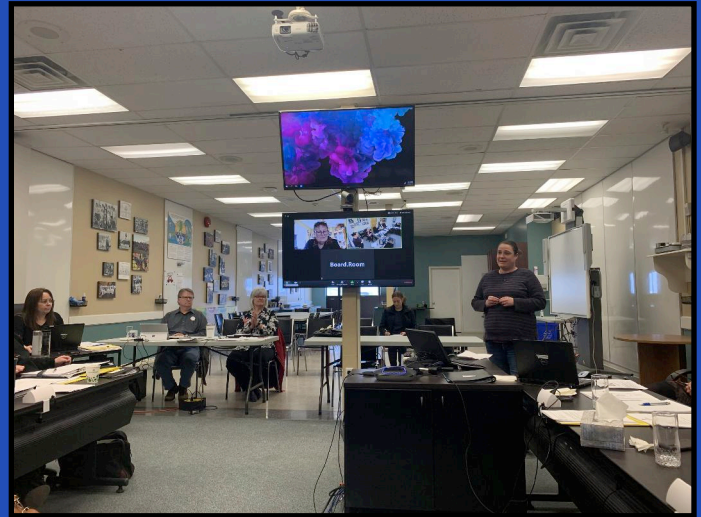


Sylvie de Grandpré presented her thoughts on a mentorship program for new teachers. Her presentation was thoughtful and engaging and we appreciated hearing her perspective.

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# Out and About

We had Anna Majkowski, the Executive Director of the Columbia Basin Institute of Regional History present to the board to ask for continued support of the Legacy of Learning initiative. It is remarkable the amount of history that SD5 has collected and archived. Samples can be found all over the board office. Please take the time if you are visiting to look in our boardrooms as well as the TV in the front of the board office for a glimpse into the history of schools in our area.



I had the chance to attend the ITA Skills BC Regional Competition where I chatted with Principal Erin Boehm and Counsellor Katie Keast. Here are two of their students from Jaffray and Elkford competing in the competition. There was a definite buzz in the air as the students worked hard to complete their projects. Paul Ducek, teacher at MBSS, giving instructions on how to complete one of the projects.



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# ENGAGING ALL LEARNERS

The Human Resources department has recently had the “Career Opportunities” section of the district website totally revamped by Ryan Mckenzie and Jane Nixon (so a big thanks to them and to Bridget Fix for a great job on final tweaks)! The new format was designed to be more welcoming and user friendly and to make it easier for external applicants to search and apply for jobs. This improvement will also allow us to provide current information to visitors of the webpage, to announce when we are hiring, and to advertise any upcoming job fairs we are participating in.

Currently, we are displaying information about the College of the Rockies Career & Job Fair being held on March 4th at the Cranbrook campus gymnasium from 11:30am - 3:00pm. This job fair attracts many local residents looking for work and helps students in the area explore all the career opportunities our communities have to offer. School District 5 hires many College of the Rockies graduates and we look forward to meeting the many people who will stop by our table. Bridget Fix will be looking after this event while the rest of our team attends annual budget meetings with District staff, Principals and Vice Principals in preparation for next year’s staffing needs.

To date, we have posted 195 teaching and 179 CUPE positions for the 2019-20 school year.



## Senator Sinclair and Chief Sophie Pierre booked for September

We have secured the participation of both Senator Murray Sinclair and Order of Canada recipient Sophie Pierre to headline our District Professional Development Day next September! As well, we are working with our partners at both the Band and Nation levels to help facilitate our breakout sessions in the afternoon. Our committee has lots of work to do!



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# ENGAGING ALL LEARNERS

## Extreme Makey Makey



Mrs. Leiman's class at Gordon Terrace Elementary School researched extreme environments. They created models and presentations about their chosen topic and created a museum-like interactive display that allowed other students and visitors to push buttons and listen to interesting facts about the different environments. They coded their projects using Scratch and wired them with Makey Makeys to get the final product. Along their journey, each student got the chance to visit their extreme environment in virtual reality. Students went to space, under the ocean and even to Antarctica.

## Green Light!

Mrs. Adam's class at Kootenay Orchards took on the design process to build some race cars. They all embraced the ideas of building, testing and improving their designs.



## Take Me Outside for Learning Challenge - February 17-28

All 484 students at Isabella Dicken Elementary School took their learning outside and participated in "Building Belonging during the Ktunaxa Legend Art Challenge for our K-6 cross school teams"



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# ENGAGING ALL LEARNERS

## MakeDo with What You Have

Mme. Larson's class tested out the new MakeDo kits at Parkland Middle School. Using only cardboard, special screws and tools they designed an improved recycling system. Each team came up with their own concept and then worked together to build and test out their designs.



## Student Feedback:

Matthew's Journal - Wednesday, February 19, 2020

"I went to design lab last time. I used my virtual reality goggles. I see water, dolphins. I used green screen. I go to playground. I use iPads, computer, 3D printer. I had fun in Design Lab. Thanks Mr. McKenzie".

(Matthew using VR Goggles)

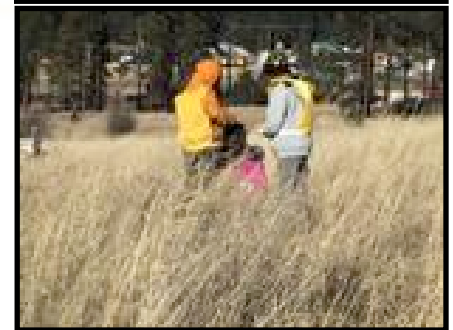
## District Resource Center - Promoting meaningful student learning



Assisting teachers with place based education resources continues to be a focus at the District Resource Centre. We have connected with the local *Environmental Educators Provincial Specialist Association (EEPSA)* to help us share 4 short videos we created to promote our outdoor education resources.

The cross country skis and snow shoes at the DRC have been extremely popular with all of the fresh snow in January and February. Reaching classrooms at Fernie Secondary School, Jaffray Elementary School, Amy Woodland Elementary School, Kootenay Orchard Elementary School and TM Roberts Elementary School, these resources have helped teachers take their classrooms outdoors.

District Librarian, Maxine Malmberg has collaborated with Ashley Filipe at TM Roberts Elementary School to pilot the Wild BC "The Great Escape" kit. Enjoying a sunny winter day at Elizabeth Lake, 22 students explored the big idea "Living things are diverse, can be grouped, and interact in their ecosystems." Playing an outdoor game focusing on the relationship between predator and prey helped them to extend their thinking to how factors impact wildlife populations while making connections to their community. We look forward to offering this programming at other schools district wide.



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# ENGAGING ALL LEARNERS

## Professional Development – MANDT Recertification

In February, our staff completed their Relational Online Recertification tests through MANDT. We had 68 people complete and renew this certification. It was a bit of a time crunch with many Student Services teachers having to recertify while helping to prepare us for our 2020 audit. We appreciate them taking the time to get this done to maintain their certification.

## Professional Development – Shelley Moore Series

On February 12th, each Elementary School within SD05 participated in the second workshop of a 4 workshop series with Shelley Moore. Shelley Moore works with our teams to improve the capacity of the District and schools to be more inclusive of ALL learners. The intention of which is to build capacity with select teams that will bring the message back to schools and foster further growth. Shelley Moore’s work is specific to including students with significant intellectual disabilities, but the approach is appropriate for a larger group of students with complex needs. Each school team comprised of one of the PVP, one of the SST, one of the classroom teachers and the EA in such classroom. With 48 people in attendance, the room was buzzing with each team collaborating and sharing their ideas.



## Professional Development Day – Elkford Secondary Staff

On January 31, staff at Elkford Secondary spent the morning learning how to use and navigate a virtual reality headset. The VR activities were team based with a common goal of increasing student communication and interaction. The remainder of the Professional Development day was spent navigating and exploring the SD5 portal and student portfolios as well as using Office 365.

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# ENGAGING ALL LEARNERS

**Grizzlies Get Going - Coding Group** - As part of the larger school wide Grizzlies Get Going (G3) project at Rocky Mountain Elementary School, the coding group (grades 1-6) has been working together on Friday afternoons to learn computer programming. In these sessions, students have a variety of coding choices to choose from and are encouraged to learn through play and experimentation. Students have learned to code with a Makey Makey and Scratch, Spheros, and with iPad apps. On February 7, the science and coding groups collaborated together to create coding projects using Sphero robotics. Thank you to Ms. Tathlina Lovlin, a parent volunteer with the science group who also facilitated the afternoon.

## Minecraft – Increasing Student Engagement

Grade 3/4 students at Rocky Mountain Elementary (RMES) and Frank J Mitchell Elementary (FJMES) used Minecraft Education to increase student engagement in language arts and science!

In Ms .Wittig's class at FJMES, students have been using Minecraft to assist with creative writing. Students went into a world called "Dragon!" where they had to decide if a dragon was a friend or a foe to the local villagers. They worked in pairs to create a simple storyboard and used the software to act out the story. They took photos of various scenes in their story and added it to a portfolio in the software. Then, they had to present their story ideas to their classmates. After getting constructive feedback from fellow classmates and the teachers, student will now go back and revise their stories.

In Ms.DeBruycker's class at RMES, Minecraft was used to provide an introduction to biomes and animal habitats. Students had the opportunity to explore different biomes in Minecraft and then compare and contrast it to a real-world examples.

## Growing Innovations Project Collaboration

Mr. Percy's Growing Innovations “Take a Tree, Plant a Tree” project at Elkford Secondary and the SD5 Transformative Learning Growing Innovations VR Project have partnered together to showcase what students are gaining from these rural, place based initiatives.

On February 18, students had the opportunity to spend the day at one of BC's largest open pit mines.It was a real world learning opportunity for students and teachers.Students gained knowledge about the mining process, environmental initiatives, and various apprenticeship programs after graduation. Students in the spring will continue their tree planting project above a local work camp in their community.

As part of the Growing Innovations Virtual Reality project, Teacher of Transformative Learning, Mrs. Froehler will be documenting their project throughout the year by taking 360 degree photos that can later be shared with other students using virtual reality headsets.

## Fairy Tale Maker - FJMES Mardelle Sauerborn

### Grades K - 3

Under the guidance of Frank J Mitchell’s Teacher Librarian, Mrs. Sauerborn, primary students will be guided through the Design Thinking process. Students will choose from 8 different unique design challenges related to various fairy tales. Some projects examples are - building Humpty Dumpty's wall - will he fall and crack? designing a daring escape for Rapunzel; constructing a house out of recycled materials for the Three Little Pigs; and designing a shoe out of cardboard for Cinderella.



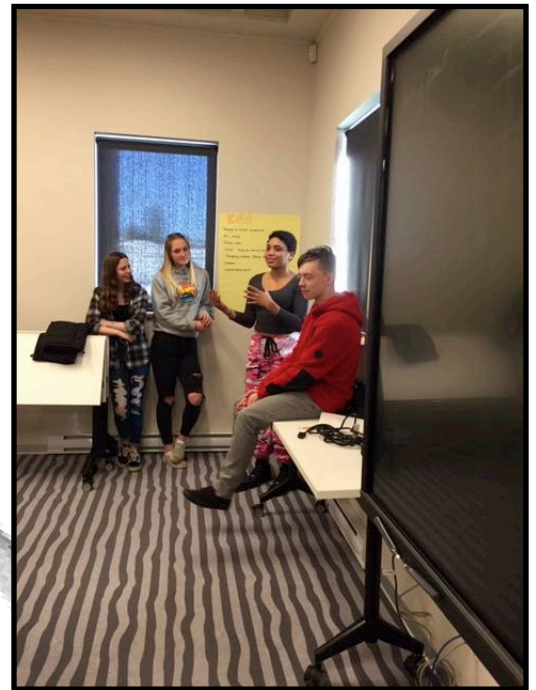
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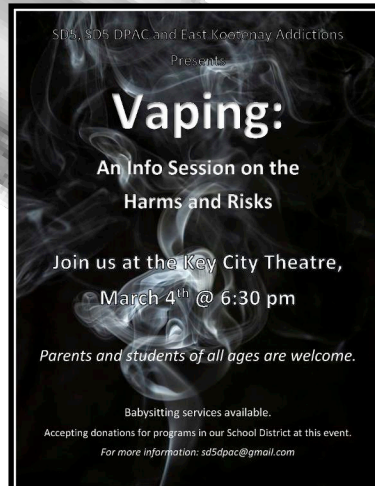
# INCLUSIVE PARTNERSHIPS



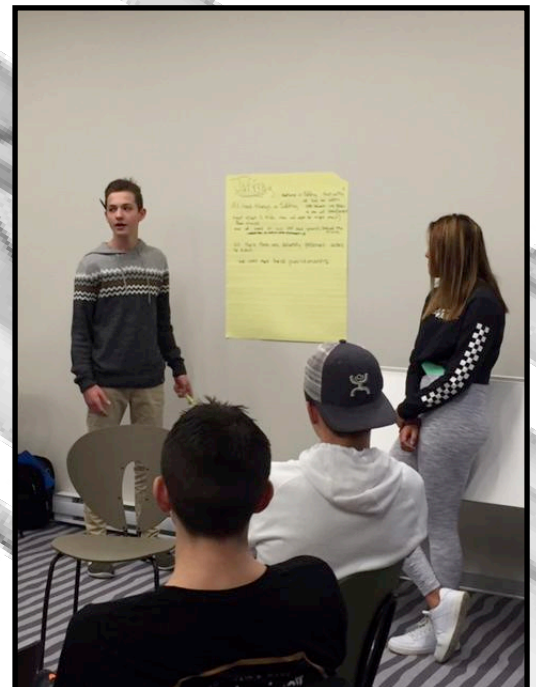
The District Student Advisory Council met on February 20, 2020 in Fernie at the Kootenay Learning Center. Students discussed what has been done in their schools to combat vaping and what is working. Four students presented their findings at a Board Committee meeting on February 24, 2020. Their presentation is [here](#).



Trustee Bellina busy taking notes!



A Vaping presentation was held at the Key City Theatre on March 4, 2020 at 6:30 p.m. This was sponsored by SD5, SD5 DPAC and East Kootenay Addiction Services.



**WHY FIT IN  
WHEN YOU WERE  
BORN TO  
STAND OUT!**  
~Dr. Seuss

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# INCLUSIVE PARTNERSHIPS

## CBAL Creative Writing Project - Big thank you!

Thank you from Alison Facey to all the teachers in School District 5 who motivated their students to become involved in the CBAL Creative Writing Project. She received just under 40 submissions from 6 different schools. This was the first year to receive submissions from Rocky Mountain Elementary and Elkford Secondary! Several of those participants drove in from Elkford with their parents, siblings and grandparents. The event was well attended with approximately 40 people there. Students all received very nice prizes, a book and a certificate. The refreshments were enjoyed by all present.



Thank you for your support and encouragement to the students. The caliber of many of the submissions was absolutely superb!



## Community Field Experience with our UBC partner (CFE)

The key purpose of the Community Field Experience is for teacher candidates to experience teaching and learning in a new context, that provides a more holistic view of teaching and enhances the teacher candidate's formal teaching experience.

Southeast Kootenay is excited to welcome six teacher candidates this coming spring. Three teachers will be experiencing our area from April 27 to May 15 (secondary) while the other three elementary teachers will be here from June 8 to 26th. They will have an opportunity to "showcase their educational knowledge and skill" while at the same time establishing connections with communities and classrooms. <http://cfe.educ.ubc.ca/>

## New Memorandum of Understanding Signed

Our School District has signed a new Memorandum of Understanding with the Cranbrook and District Restorative Justice Society. This important document allows for respectful sharing of information between the two organizations to help facilitate alternative, restorative practices for our students in the justice system. We are happy to be continuing with this excellent partnership.



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# INCLUSIVE PARTNERSHIPS



## Skills BC Regional Competition

February 28, 2020, College of the Rockies, Fabrite and Mt. Baker Gym

Check out these amazing interviews with students!

### Skills BC Regional Competition

Our partners at College of the Rockies once again hosted the yearly Skills BC Regional Competition. This provincial competition and showcase allows students and student groups in a variety of trades training and technology programs to compete in a friendly competition to show off their skills. The Regional winners get to go off to the Provincial Championships.



### SD5 Regional Skills BC Winners

Name	School	Skill	Medal
James Wright	ESS	Cabinet Making	3 <sup>rd</sup> place
Callum Sinclair	COTR (MBSS)	Carpentry YTIT	2 <sup>nd</sup> place
Kaitlyn Hamilton	COTR (MBSS)	Electrical YTIT	1 <sup>st</sup> place
Cassidy Buck	COTR (MBSS)	Electrical YTIT	2 <sup>nd</sup> place
Shauna Oler	COTR (MBSS)	Hairdressing YTIT	2 <sup>nd</sup> place
Danielle Lazar	COTR (MBSS)	Hairdressing YTIT	1 <sup>st</sup> place
Barrett Henderson	PMS	Grade 8 Mouse	2 <sup>nd</sup> place
Zach Neidig	PMS	Grade 8 Mouse	2 <sup>nd</sup> place
Kieara Palmer	ESS	Grade 8 Mouse	3 <sup>rd</sup> place
Dallas Sherdahl	ESS	Grade 8 Mouse	3 <sup>rd</sup> place
Isaac Orgon	PMS	Grade 8 Mouse	1 <sup>st</sup> place
Hudson Gross	PMS	Grade 8 Mouse	1 <sup>st</sup> place
Faith McWhirter	MBSS	Photography	1 <sup>st</sup> place
Sharron Szogi	MBSS	Public Speaking	3 <sup>rd</sup> place

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# MINISTRY OF EDUCATION UPDATE

## FOR INFO, SUPERINTENDENTS, PRINCIPALS & TEACHERS – Resource to Support Student Mental

**Health:** As part of the [provincial erase strategy](#), the Ministry has developed an online [Supporting Trauma-Informed Practice training resource](#) to increase awareness of the impact on learning of adverse childhood experience and trauma. The resource contains four customizable publicly-accessible workshop packages that include PowerPoint presentations with embedded videos, facilitator guides, participant handbooks and tip sheets. For additional information please contact the [Inclusive Education Branch](#).



## FOR INFO, SUPERINTENDENTS & PRINCIPALS – Premier’s Awards for Excellence in Education

**Photo Contest:** The Premier’s Awards for Excellence in Education is holding a photography contest for middle and high school students. The theme of the contest is What Reconciliation Means to Me. The student who submits the winning photograph will win a \$500 prize and be invited to attend the awards ceremony in October, where framed copies of their winning photograph will be presented to the winners of the Awards. The deadline for entering the contest is May 20, 2020. For more information and contest rules, please go to the [Student Photo Contest website](#).



## FOR INFO, SUPERINTENDENTS, DIRECTORS OF INSTRUCTION & PRINCIPALS – Innovative Practice in Action:

**MyEd BC Academy 2020:** Get hands-on training and connect with public and independent school colleagues at [MyEducation BC Academy 2020](#), from April 27-28 in Richmond, BC. Educators, administrators, district staff, clerical and Level 1 support staff are invited to attend. [Registration](#) is now open.



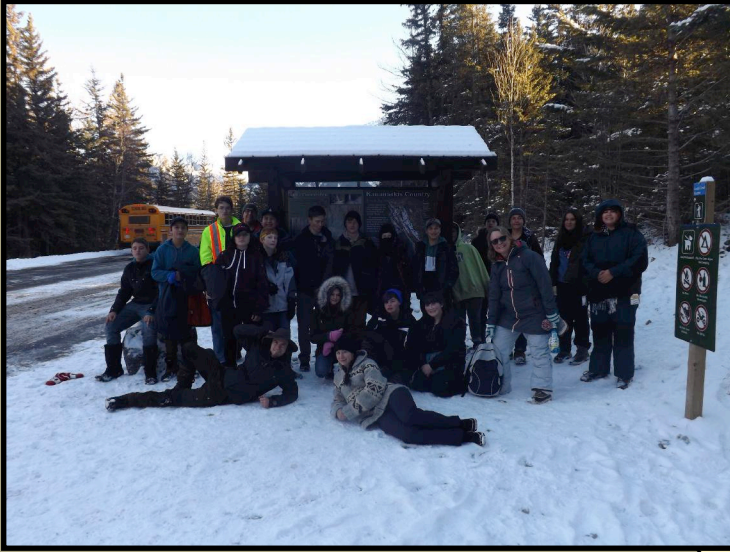
## FOR INFO, SUPERINTENDENTS & PRINCIPALS – November 2019 Grade 10 Literacy

**Assessment Results:** The [November 2019 Grade 10 Literacy Assessment results](#) are now available.

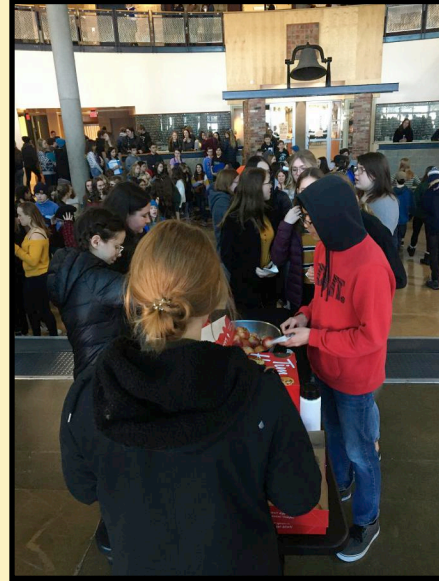
**LICENSED CHILD CARE –** [B.C. families to benefit from school-age child care on school grounds](#)

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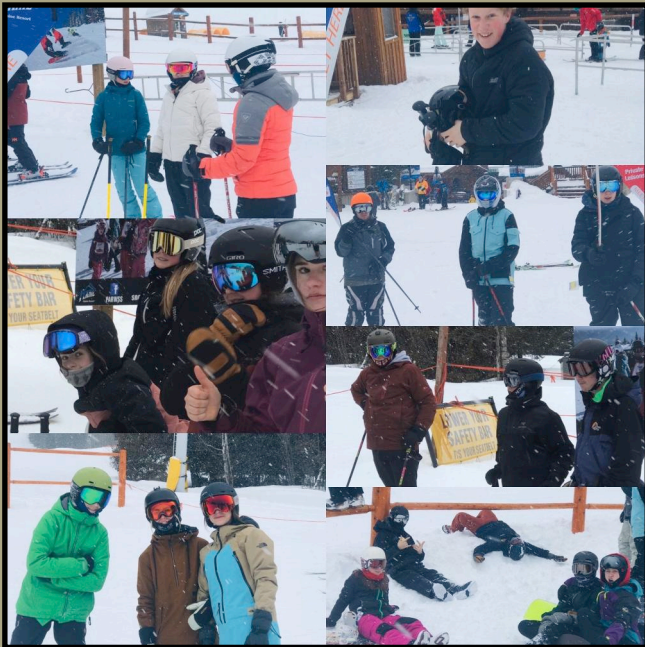
# SCHOOLS



LMS Aboriginal Education Group at Grotto Canyon in January, 2020.



FSS Grad Class serves breakfast to student body!



FSS PE 9 and 10 Ski Day, Fernie Alpine Resort



Congratulations to the Elkford Secondary School Boys Curling Team who will be representing the Kootenays at Provincials in Winfield, BC Mar 4-7.

Way 2 Go



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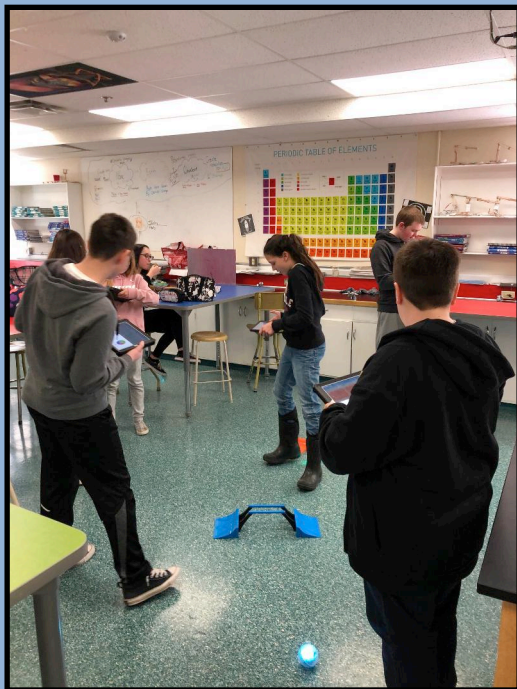
# SCHOOLS



Amy Woodland & Steeples teamed up to deliver Valentines to Seniors in the Cranbrook Community. Johanna & Tiffany from the Amy PAC cut out over 400 Hearts to be distributed amongst the schools.



Two classes from Steeples walked over to Joseph Creek Village and delivered Valentines to the residents. They also got to sit and enjoy a bowl of ice cream with them. The school received a call after by one of the residents of Joseph Creek and they were so thankful and thrilled that the kids visited. It meant so much to them!



Sheros and coding at lunch time at LMS



New sensory path at Steeples Elementary School



James Outram- Gr 3 at T.M. Roberts read the book "My Metis Sash" and then made a sash using finger weaving.



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# SCHOOLS

## PINK SHIRT DAY - FEBRUARY 26, 2020



HIGHLANDS  
ELEMENTARY  
SCHOOL

Nice to see so many pink shirts at the board office. It really is a great place to work where people care for each other and work hard to support schools and ultimately our kids.



ELKFORD SECONDARY  
SCHOOL



KINDNESS ROCKS AT ROCKY  
MOUNTAIN ELEMENTARY  
SCHOOL

*Be kind*



PARKLAND MIDDLE  
SCHOOL



SPARWOOD SECONDARY  
SCHOOL



PINEWOOD  
ELEMENTARY SCHOOL

  
*Kindness  
Matters.*



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February 26, 2020

Ref: 218220

**To:** All Board Chairs

I am writing to provide a brief overview of the *Education Statutes Amendment Act, 2020*, which was introduced in the Legislature on February 26, 2020. *The Education Statutes Amendment Act, 2020* may be viewed on the Legislative Assembly website at: <https://news.gov.bc.ca/releases/2020EDUC0009-000332>

These amendments to the *School Act* and the *Independent School Act* will pave the way for several improvements to child care, K-12 education and ensuring equity for First Nations students, including:

- Articulating a board of education’s mandate regarding the provision of before and after school care.
- Clarifying the authority to issue provincial graduation certificates to students and adult students who complete Grade 12 at schools operated by First Nations.
- Allowing personal education numbers (PENs) to be assigned to children who are resident in BC.
- Supporting the implementation of the Ministry’s K-12 Funding Review project to enhance the K-12 funding model.

The legislation supports government’s broader plan on child care by clarifying that it is within a board of education’s mandate to operate before and after school care directly. It authorizes the Minister of Education to make orders respecting the content of a board of education’s child care policies; for example, such an order could require board policies to promote partnerships between boards of education and before and after school care providers.

With respect to graduation certificates, the legislation will fulfil a significant commitment by the Province under the BC Tripartite Education Agreement (BCTEA), in alignment with the *Declaration on the Rights of Indigenous Peoples Act*. As you may be aware, for several years the Ministry of Education has been offering the BC graduation certificate (the “Dogwood”) to students who complete Grade 12 at First Nation schools that meet specific criteria established by the Ministry. Similarly, the adult graduation certificate (the “Adult Dogwood”) has been offered to students of First Nation schools since June 2019. The proposed legislation will provide clear authority for this current practice.

*The Education Statutes Amendment Act, 2020* also makes some changes to the legislative framework governing PENs, by authorizing the assignment of the PEN to children who are resident in BC. In practice, the PEN will be assigned at birth or on application for a BC Services Card. As you are aware, currently, the PEN is assigned to children as they enter the school system and is used to provide supports

.../2



and services for students as needed, and to inform provincial education policy. Assigning the PEN at an earlier stage will be the first step to obtaining better information about a child's pre-kindergarten experiences prior to entering the school system, to support early childhood education and capacity for K-12 enrolment planning and preparation.

The proposed legislation will also support implementation of the Ministry's two-phase plan developed following completion of a comprehensive review of the K-12 funding model. To this end, the legislation will:

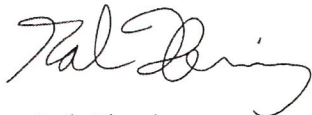
- Modernize provisions of the *School Act* and *Independent School Act* relating to online learning (formerly distributed learning) to support the review recommendations for online learning across the school system to be focused on program quality and student achievement.
- Introduce provisions to ensure boards adhere to sound financial governance and management practices, including a ministerial order making power respecting the management of operating surpluses and transfers for local capital.

The legislation will also make a housekeeping amendment to repeal the existing provisions relating to the Learning Improvement Fund (LIF), as the LIF is no longer part of the Ministry's appropriation. The LIF provisions in the *School Act* are no longer operational and is now rolled into the Classroom Enhancement Fund (CEF).

School boards will continue to have autonomy to prioritize spending according to local community priorities and needs. Ministry staff will work with Boards, through the BC School Trustees Association, throughout the spring of 2020 to collaborate on new provincial requirements for school districts reserves. This work will honour our shared commitments through the recently-signed MOA between the BCSTA and the Ministry, outlining how we will work together to establish any new provincial requirements for school district financial reserves. And we will continue to be guided by the principles we established together to make sure education funding is: responsive, equitable, stable and predictable, flexible, transparent and accountable.

I hope this brief overview of *The Education Statutes Amendment Act, 2020* is helpful to you. I am confident that this legislation will provide a solid foundation for our shared work and commitments to truth and reconciliation with Indigenous peoples; ensuring families have affordable, accessible, quality child care close to home, and creating equity in how public schools are funded. If you have questions about the proposed legislation, please do not hesitate to contact Keith Godin, Assistant Deputy Minister, Governance and Analytics Division, at (250) 356-6760 or [Keith.Godin@gov.bc.ca](mailto:Keith.Godin@gov.bc.ca).

Sincerely,



Rob Fleming  
Minister