



The Board of Education of  
School District No.5 (Southeast Kootenay)  
**AGENDA - REGULAR PUBLIC MEETING**

January 15, 2019, 3:00 p.m.  
Cranbrook Board Office

**Pages**

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

I want to acknowledge that we have gathered here in the Homelands of the Ktunaxa people.

**1.2 Consideration and Approval of Agenda**

M/S that the agenda for the regular public meeting of the Board of Education of January 15, 2019 be approved as [circulated / amended].

**1.3 Approval of the Minutes**

4

M/S that the minutes of the regular public meeting of the Board of Education of December 11, 2018 be approved as [circulated/amended].

**1.4 Receipt of Records of Closed Meetings**

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M/S to accept the closed records of the in-camera meeting of the Board of Education of December 11, 2018.

**1.5 Business Arising from Previous Minutes**

**1.6 Receiving of Delegations/Presentations**

**1.6.1 Jaffray School Track - Erin Boehm**

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

No meeting in December.

**2.2 Policy Committee**

No meeting in December.

**2.3 Student Services Committee**

No meeting in December.

**2.4 Finance/Operations/Personnel Committee**

No meeting in December.

**2.5 BCSTA /Provincial Council**

February 8 & 9, 2019 Provincial Council in Vancouver (Trustee Bellina)

**2.6 Communications/Media Committee**

M/S to accept the report of the Communications/Media Committee.

**2.7 Mt. Baker / Key City Theatre Replacement Committee**

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

**2.8 Legacy of Learning**

M/S to accept the Legacy of Learning report.

**2.9 Trustee Reports**

11

**3. SECRETARY TREASURER'S REPORT TO THE BOARD**

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Reporting on (finances/budget, capital projects, facilities, operations/maintenance/transportation)

M/S that the Secretary Treasurer's report be accepted as presented.

**3.1 2018-19 Annual Amended Budget**

16

M/S read a first time the 2018/19 Amended Annual Budget on the 15th of January, 2019 in the amount of \$74,856,095.

M/S read a second time the 2018/19 Amended Annual Budget on the 15th of January, 2019 in the amount of \$74,856,095.

M/S read a third and final time the 2018/19 Amended Annual Budget on the 15th of January, 2019 in the amount of \$74,856,095.

**4. SUPERINTENDENT'S REPORT TO THE BOARD**

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M/S that the Superintendent's Report to the Board of Education be accepted as presented.

**5. CHAIRPERSON'S REPORT**

M/S that the Chairperson's report be accepted as presented.

**6. NEW BUSINESS**

**6.1 Business Arising from Delegations**

**7. TRUSTEE BOUQUETS**

**8. ITEMS FOR INFORMATION/CORRESPONDENCE**

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January 22, 2019 Cranbrook Schools Growth Plan Presentations to the Board.

January 23 & 24, 2019 BCPSEA AGM in Vancouver (Trustee McPhee)

January 25 & 26, 2019 BCSTA/BCPSEA Trustee Orientation in Vancouver (Trustee Kitt attending)

February 1, 2019 Dr. Linda O'Neill Presentation - AM Fernie Secondary and PM Parkland Middle

February 7, 2019 Elk Valley School Growth Plan Presentations to the Board.

February 8 & 9, 2019 Provincial Council in Vancouver (Trustee Bellina)

April 15 & 16, 2019 BCSTA Leadership Series in Cranbrook - Board Office

**9. QUESTION PERIOD**

**10. LATE ITEMS**

**11. ADJOURNMENT**

"What have we done at this meeting to help our students become more interested in school and to support them in their personal learning journey?"

M/S that the January 15, 2019 regular public meeting of the Board of Education adjourn at [time].



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - REGULAR PUBLIC MEETING**

**December 11, 2018, 3:00 p.m.  
Cranbrook Board Office**

**Present:** Chairperson Lento  
Trustee Ayling  
Trustee Bellina – by phone  
Trustee Damstrom  
Trustee Johns  
Trustee Kitt  
Trustee McPhee  
Trustee Turner

**Regrets:** Trustee Whalen

**Staff Present:** Superintendent of Schools, L. Hauptman  
Secretary Treasurer, R. Norum  
Director of Instruction/Human Resources, B. Reimer  
Director of Instruction/Student Learning, D. Casault  
District Principal/Student Services, D. Verbeurgt  
District Principal/Transformative Learning and Technology, J. Roberts  
Recorder, Sandy Gronlund

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

Chairperson Lento acknowledged that we have gathered here in the Homelands of the Ktunaxa people and called the December 11, 2018 regular public meeting of the Board of Education to order at 3:23 p.m.

**1.2 Consideration and Approval of Agenda**

**MOTION-R-18-162**

M/S that the agenda for the regular public meeting of the Board of Education of December 11, 2018 be approved as circulated.

**CARRIED**

**1.3 Approval of the Minutes**

**MOTION-R-18-163**

M/S that the minutes of the Inaugural meeting of November 8, 2018 be approved as amended. (Friendly Amendment: add the date to the Minutes)

**CARRIED**

**MOTION-R-18-164**

M/S that the minutes of the regular public meeting of the Board of Education of November 13, 2018 be approved as circulated.

**CARRIED**

**1.4 Receipt of Records of Closed Meetings**

**MOTION-R-18-165**

M/S to accept the closed records of the in-camera meeting of the Board of Education of November 13, 2018.

**CARRIED**

**1.5 Business Arising from Previous Minutes**

**1.5.1 Appointment - Key City Theatre Board**

Trustee Johns has completed his six years as a member of the Key City Theatre Board.

**MOTION-R-18-166**

M/S that the Board recommend Doug Mcphee as the School Board representative on the Key City Theatre Board.

**CARRIED**

**1.6 Receiving of Delegations/Presentations**

Nil.

**2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS**

**2.1 Advocacy/Education Committee**

Co-chair Trustee Bellina reviewed the minutes of the November 26, 2018 meeting of the Advocacy/Education Committee.

**MOTION-R-18-167**

M/S that the Board tentatively approve the JEJSS field trip to Spain/Morocco in April 2019.

**CARRIED**

**MOTION-R-18-168**

M/S that the Board accept the report of the Advocacy/Education Committee.

**CARRIED**

**2.2 Policy Committee**

Co-chair Trustee Turner reviewed the minutes of the November 26, 2018 meeting of the Policy Committee.

**MOTION-R-18-169**

M/S that the Board of Education approve Draft Policy 2.5 and Regulations 2.5R "Impairing Substances in the Workplace".

**CARRIED**

**MOTION-R-18-170**

M/S that the Board accept the report of the Policy Committee.

**CARRIED**

**2.3 Student Services Committee**

Co-chair Trustee McPhee reviewed the minutes of the November 26, 2018 meeting of the Student Services Committee.

**MOTION-R-18-171**

M/S that the Board of Education approve District Management to prepare a written letter to the College of the Rockies outlining the staffing needs of School District 5 (Southeast Kootenay) with respect to Speech Language Pathologists, School Counsellors, Student Services Teachers and other positions that the District has historically found difficult to fill.

**CARRIED**

**MOTION-R-18-172**

M/S that the Board accept the report of the Student Service Committee.

**CARRIED**

**2.4 Finance/Operations/Personnel Committee**

Co-chair Trustee Johns reviewed the minutes of the November 26, 2018 meeting of the Finance/Operations/Personnel Committee.

**MOTION-R-18-173**

M/S that the Board approve the amended School District Statement of Financial Information (SOFI) report.

**CARRIED**

**MOTION-R-18-174**

M/S that the Board draft a media release on the Select Standing committee presentation and recommendations.

**CARRIED**

**MOTION-R-18-175**

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

**CARRIED**

**2.5 BCSTA /Provincial Council**

**2.5.1 BCPSEA/BCSTA Trustee Orientation January 25-26, 2019 in Richmond**

Trustee McPhee will be attending as the Board's BCPSEA Representative.

**MOTION-R-18-176**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.6 Communications/Media Committee**

Trustee Ayling reported:

- A Media Release was sent out re: The Select Standing Committee on Finance and Government Services (SSCFGS) report findings

**MOTION-R-18-177**

M/S to accept the report of the Communications/Media Committee.

**CARRIED**

**2.7 Mt. Baker / Key City Theatre Replacement Committee**

Trustee Johns reported that there is nothing new to report on the Mount Baker Secondary School Music and Drama rooms truss repairs.

The Regional District of East Kootenay has confirmed funding of \$150,000 towards Phase 2 and 3 for the Key City Theatre repairs and the Columbia Basin Trust has confirmed funding of \$400,000. Confirmation is required on funding from other sources for this next phase of repairs.

**MOTION-R-18-178**

M/S to accept the report of the Mt. Baker / Key City Theatre Replacement Committee.

**CARRIED**

**2.8 Legacy of Learning**

Trustee Johns distributed a copy of the Basin Record Newsletter.

The Columbia Basin Institute of Regional History publishes the Basin Record Newsletter. Trustee Johns is always looking for new members to sign up for a tax deductible amount of \$25. With this membership, you will receive the Basin Record Newsletter.

Trustee Bellina and Trustee Johns will be giving a presentation to the Kootenay Boundary Branch on the Legacy of Learning.

**MOTION-R-18-179**

M/S to accept the Legacy of Learning report.

**CARRIED**

**2.9 Trustee Reports**

The Trustee reports can be viewed on the December 11, 2018 Public Agenda at [www.sd5.bc.ca](http://www.sd5.bc.ca).

Trustee Damstrom – great learning process and enjoyed the Trustee Academy Conference.

**3. SECRETARY TREASURER'S REPORT TO THE BOARD**

Mr. Norum reviewed his report, which can be found on the December 11, 2018 Public Agenda at [www.sd5.bc.ca](http://www.sd5.bc.ca).

Topics included:

- 2018-19 Amended Annual Budget
- Kootenay Learning Campus
- Key City Theatre – Phase 2 and 3 and Architect
- Rocky Mountain Elementary School – New Portable
- Isabella Dicken Elementary School – New Portable
- Jaffray School – Track Resurfacing

**MOTION-R-18-180**

M/S that the Secretary Treasurer's Report to the Board of Education be accepted as presented.

**CARRIED**

**4. SUPERINTENDENT'S REPORT TO THE BOARD**

Superintendent Hauptman's report of December 2018 can be found on the School District website at [www.sd5.bc.ca](http://www.sd5.bc.ca).

District Management reported on their departments.

**MOTION-R-18-181**

M/S that the December Superintendent's Report to the Board of Education be accepted as presented.

**CARRIED**

**5. CHAIRPERSON'S REPORT**

Chair Lento recognizes the individuals in the District that make a difference in everyone's lives. He had the honor of attending the BCSTA Trustee Academy in Vancouver on November 29 to December 1, 2018.

**MOTION-R-18-182**

M/S to accept the Chairperson's report.

**CARRIED**

**6. NEW BUSINESS**

**6.1 Business Arising from Delegations**

Nil

**7. TRUSTEE BOUQUETS**

- Trustee Turner appreciates the staff at schools at this time of year with two weeks left before the Winter Break.
- Trustee Bellina appreciates the addition of the three new trustees and the work they are doing.



**8. ITEMS FOR INFORMATION/CORRESPONDENCE**

Nil.

**9. QUESTION PERIOD**

Shelley Balfour wished everyone a happy and safe holiday.

**10. LATE ITEMS**

Nil.

**11. ADJOURNMENT**

**MOTION-R-18-183**

M/S that the December 11, 2018 regular public meeting of the Board of Education adjourn at 4:18 p.m.

**CARRIED**

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Frank Lento, Chairperson

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Rob Norum, Secretary Treasurer



#### **1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS**

##### **In-camera Meeting December 11, 2018**

- Finance/Operations/Personnel Committee report
  - Exempt Compensation
  - Bargaining Update
  - Budget Update
  - Employee Family Assistance Program
  - Health and Wellness
- BCPSEA Representative Report
- Superintendent's Report
  - Staffing Update

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Robert G. Norum  
Secretary Treasurer

Trustee Bellina's Report Nov and Dec 2018

- November 13th - Board of Education meeting (by conference call)
- November 19th - FJMES PAC Meeting
- November 20th - Board Working Session (short listing for Secretary-Treasurer)
- November 26th - Board Committee Meetings (by conference call)
- November 27th - Reviewed 10 applications for Secretary-Treasurer
- November 28th - Kootenay Boundary Branch Executive Meeting
- 11/29 - 12/01 - Trustee Academy/Provincial Council
  
- December 3rd - Sparwood Public Library Board meeting
- December 5th - Teck Communities of Interest
- December 12th - FJMES Christmas Concert
- December 13th - Sparwood Early Years committee meeting
- December 17th - Conference call re job posting
  
- January 7th - Sparwood Public Library Board meeting

**Krista Damstrom**

Trustee Report for December – January 8<sup>th</sup>, 2019

December 11, 2018 – Board Meeting and tour of Laurie School.

December 17<sup>th</sup>, 2018 – conference call re: proposed job posting/information

January 8, 2019 – PAC Meeting at the Jaffray School

## Trustee Kitt December 2018 Report

November 29 – December 1	BCSTA Trustee Academy in Vancouver
December 11	Board Meeting at Board Office
December 13	Bargaining Survey Meeting – Called In
December 13	RMES Christmas Concert
December 17	Meeting re. Secretary Treasurer Posting – Called In
December 19	ESS Band Concert

## Trustee Turner's Report

Dec. 5th- CDTA Exec. meeting; Mass Choir Performance

Dec. 11th- Trustee Board Meeting in Cranbrook

Dec. 12th- Gordon Terrace PAC Meeting; DPAC meeting; MBSS Christmas Concert

Dec. 17th- Trustee Conference Call

Dec. 18th- Amy Woodland Christmas Concert

**SECRETARY TREASURER'S REPORT TO THE BOARD**  
**Public Meeting**  
finances budget, capital projects, facilities, operations/maintenance, transportation

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**JANUARY 15, 2019 BOARD MEETING**

**BUDGET**

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**2018-19 AMENDED ANNUAL BUDGET**

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The Draft 2018-19 Amended Annual Budget is attached to the agenda.

**CAPITAL PROJECTS**

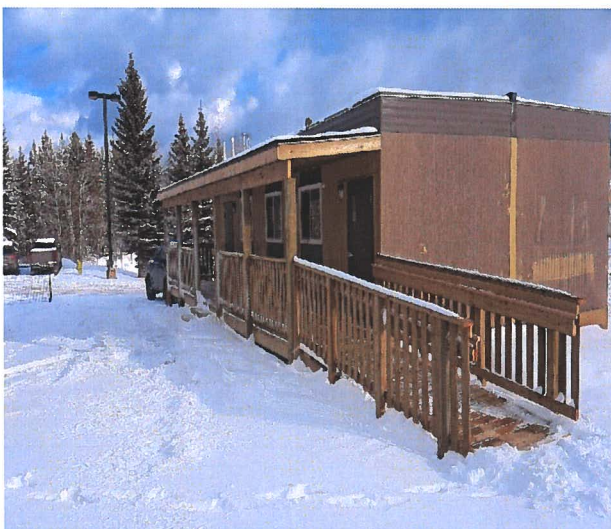
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**ROCKY MOUNTAIN ELEMENTARY SCHOOL - NEW PORTABLE**

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Below are pictures of the new portable at Rocky Mountain Elementary School. Hydro and Gas in now connected. The portable was inspected by the District of Elkford and is ready for occupancy.

Furniture is being moved into the classroom and is being set up for the Fine Arts program.



Amended Annual Budget

## **School District No. 05 (Southeast Kootenay)**

June 30, 2019



# School District No. 05 (Southeast Kootenay)

June 30, 2019

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 05 (SOUTHEAST KOOTENAY) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2018/2019 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 05 (Southeast Kootenay) Amended Annual Budget Bylaw for fiscal year 2018/2019.
3. The attached Statement 2 showing the estimated revenue and expense for the 2018/2019 fiscal year and the total budget bylaw amount of \$74,856,095 for the 2018/2019 fiscal year was prepared in accordance with the Act .
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2018/2019.

READ A FIRST TIME THE 15th DAY OF JANUARY, 2019;

READ A SECOND TIME THE 15th DAY OF JANUARY, 2019;

READ A THIRD TIME, PASSED AND ADOPTED THE 15th DAY OF JANUARY, 2019;

( Corporate Seal )

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**Chairperson of the Board**

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**Secretary Treasurer**

I HEREBY CERTIFY this to be a true original of School District No. 05 (Southeast Kootenay) Amended Annual Budget Bylaw 2018/2019, adopted by the Board the 15th DAY OF JANUARY, 2019.

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**Secretary Treasurer**

# School District No. 05 (Southeast Kootenay)

Statement 2

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2019

	2019 Amended Annual Budget	2018 Amended Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	5,544,313	5,483,875
Adult	3,625	5,375
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>5,547,938</b>	<b>5,489,250</b>
<b>Revenues</b>	<b>\$</b>	<b>\$</b>
Provincial Grants		
Ministry of Education	63,411,348	61,044,707
Other	126,228	117,985
Tuition	439,885	416,118
Other Revenue	2,813,282	3,281,461
Rentals and Leases	200,000	200,000
Investment Income	50,000	60,533
Amortization of Deferred Capital Revenue	2,843,589	2,830,062
<b>Total Revenue</b>	<b>69,884,332</b>	<b>67,950,866</b>
<b>Expenses</b>		
Instruction	57,882,530	56,931,223
District Administration	2,195,938	2,218,810
Operations and Maintenance	9,869,300	10,006,416
Transportation and Housing	1,828,884	1,838,820
Debt Services	34,000	41,500
<b>Total Expense</b>	<b>71,810,652</b>	<b>71,036,769</b>
<b>Net Revenue (Expense)</b>	<b>(1,926,320)</b>	<b>(3,085,903)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>3,930,125</b>	<b>3,636,394</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>2,003,805</b>	<b>550,491</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	2,003,805	550,491
<b>Budgeted Surplus (Deficit), for the year</b>	<b>2,003,805</b>	<b>550,491</b>

**School District No. 05 (Southeast Kootenay)**

**Statement 2**

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2019

	<b>2019 Amended Annual Budget</b>	2018 Amended Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	<b>61,956,996</b>	60,805,050
Special Purpose Funds - Total Expense	<b>6,478,429</b>	6,687,485
Special Purpose Funds - Tangible Capital Assets Purchased	<b>385,443</b>	675,163
Capital Fund - Total Expense	<b>3,375,227</b>	3,544,234
Capital Fund - Tangible Capital Assets Purchased from Local Capital	<b>2,660,000</b>	180,000
<b>Total Budget Bylaw Amount</b>	<b>74,856,095</b>	<b>71,891,932</b>

Approved by the Board

DRAFT

Signature of the Chairperson of the Board of Education \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of the Superintendent \_\_\_\_\_ Date Signed \_\_\_\_\_

Signature of the Secretary Treasurer \_\_\_\_\_ Date Signed \_\_\_\_\_

# School District No. 05 (Southeast Kootenay)

Statement 4

Amended Annual Budget - Changes in Net Financial Assets (Debt)  
 Year Ended June 30, 2019

	2019 Amended Annual Budget	2018 Amended Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<u>(1,926,320)</u>	<u>(3,085,903)</u>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(385,443)	(675,163)
From Local Capital	(2,660,000)	(180,000)
<b>Total Acquisition of Tangible Capital Assets</b>	<u>(3,045,443)</u>	<u>(855,163)</u>
Amortization of Tangible Capital Assets	3,375,227	3,544,234
<b>Total Effect of change in Tangible Capital Assets</b>	<u>329,784</u>	<u>2,689,071</u>
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<u><u>(1,596,536)</u></u>	<u><u>(396,832)</u></u>

# School District No. 05 (Southeast Kootenay)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
 Year Ended June 30, 2019

	Operating Fund	Special Purpose Fund	Capital Fund	2019 Amended Annual Budget
	\$	\$	\$	\$
<b>Accumulated Surplus (Deficit), beginning of year</b>	4,454,132		16,031,631	<b>20,485,763</b>
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	(1,780,125)	385,443	(531,638)	<b>(1,926,320)</b>
Interfund Transfers				
Tangible Capital Assets Purchased		(385,443)	385,443	-
Local Capital	(2,150,000)		2,150,000	-
<b>Net Changes for the year</b>	<b>(3,930,125)</b>	-	<b>2,003,805</b>	<b>(1,926,320)</b>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<b>524,007</b>	-	<b>18,035,436</b>	<b>18,559,443</b>

# School District No. 05 (Southeast Kootenay)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense  
Year Ended June 30, 2019

	2019 Amended Annual Budget	2018 Amended Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	59,127,515	56,731,640
Tuition	439,885	416,118
Other Revenue	369,471	349,865
Rentals and Leases	200,000	200,000
Investment Income	40,000	48,533
<b>Total Revenue</b>	<b>60,176,871</b>	<b>57,746,156</b>
<b>Expenses</b>		
Instruction	51,471,433	50,318,570
District Administration	2,162,606	2,185,478
Operations and Maintenance	6,494,073	6,462,182
Transportation and Housing	1,828,884	1,838,820
<b>Total Expense</b>	<b>61,956,996</b>	<b>60,805,050</b>
<b>Net Revenue (Expense)</b>	<b>(1,780,125)</b>	<b>(3,058,894)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>3,930,125</b>	<b>3,636,394</b>
<b>Net Transfers (to) from other funds</b>		
Local Capital	(2,150,000)	(577,500)
<b>Total Net Transfers</b>	<b>(2,150,000)</b>	<b>(577,500)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 05 (Southeast Kootenay)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source  
Year Ended June 30, 2019

	2019 Amended Annual Budget	2018 Amended Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	58,321,376	55,748,848
DISC/LEA Recovery	(245,484)	(238,495)
Other Ministry of Education Grants		
Pay Equity	457,171	457,171
Transportation Supplement	361,459	361,459
Return of Administrative Savings		277,377
Carbon Tax Grant	80,000	80,000
Extended Health Benefits		45,280
BCPSEA Benefits Reserve	100,000	
MOE Extended Health Benefits	52,993	
<b>Total Provincial Grants - Ministry of Education</b>	<u>59,127,515</u>	<u>56,731,640</u>
<b>Tuition</b>		
International and Out of Province Students	439,885	416,118
<b>Total Tuition</b>	<u>439,885</u>	<u>416,118</u>
<b>Other Revenues</b>		
LEA/Direct Funding from First Nations	245,484	233,165
Miscellaneous		
Miscellaneous	10,000	10,500
ITA	68,000	68,000
Art Starts	10,800	11,200
Health Promoting Schools	27,000	27,000
Foundation Skills	8,187	
<b>Total Other Revenue</b>	<u>369,471</u>	<u>349,865</u>
<b>Rentals and Leases</b>	<u>200,000</u>	<u>200,000</u>
<b>Investment Income</b>	<u>40,000</u>	<u>48,533</u>
<b>Total Operating Revenue</b>	<u><u>60,176,871</u></u>	<u><u>57,746,156</u></u>



**School District No. 05 (Southeast Kootenay)**  
 Amended Annual Budget - Schedule of Operating Expense by Object  
 Year Ended June 30, 2019

Schedule 2B

	2019 Amended Annual Budget	2018 Amended Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	24,721,193	24,211,218
Principals and Vice Principals	4,227,326	4,079,177
Educational Assistants	4,865,638	4,428,648
Support Staff	5,311,036	5,200,415
Other Professionals	1,829,603	1,677,482
Substitutes	2,072,592	1,950,700
<b>Total Salaries</b>	<b>43,027,388</b>	<b>41,547,640</b>
<b>Employee Benefits</b>	<b>10,697,391</b>	<b>10,694,610</b>
<b>Total Salaries and Benefits</b>	<b>53,724,779</b>	<b>52,242,250</b>
<b>Services and Supplies</b>		
Services	1,945,443	2,087,823
Student Transportation	143,803	112,493
Professional Development and Travel	826,700	756,865
Rentals and Leases	68,950	61,950
Dues and Fees	61,900	74,900
Insurance	153,900	152,025
Supplies	3,930,521	4,203,744
Utilities	1,101,000	1,113,000
<b>Total Services and Supplies</b>	<b>8,232,217</b>	<b>8,562,800</b>
<b>Total Operating Expense</b>	<b>61,956,996</b>	<b>60,805,050</b>

**School District No. 05 (Southeast Kootenay)**  
 Amended Annual Budget - Operating Expense by Function, Program and Object  
 Year Ended June 30, 2019

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	20,318,830	1,381,354		316,075	91,044	1,210,139	23,317,442
1.03 Career Programs	79,779					3,821	83,600
1.07 Library Services	641,343			108,067		33,512	782,922
1.08 Counselling	857,066			18,476		38,531	914,073
1.10 Special Education	2,697,646	126,472	4,267,885		478,754	537,360	8,108,117
1.30 English Language Learning	103,712					4,967	108,679
1.31 Aboriginal Education	22,817	70,983	597,753		98,983	954	791,490
1.41 School Administration		2,527,846		903,233		113,515	3,544,594
<b>Total Function 1</b>	<b>24,721,193</b>	<b>4,106,655</b>	<b>4,865,638</b>	<b>1,345,851</b>	<b>668,781</b>	<b>1,942,799</b>	<b>37,650,917</b>
<b>4 District Administration</b>							
4.11 Educational Administration		120,671			208,753	30,000	359,424
4.40 School District Governance					130,481		130,481
4.41 Business Administration				206,270	655,032	6,282	867,584
<b>Total Function 4</b>	<b>-</b>	<b>120,671</b>	<b>-</b>	<b>206,270</b>	<b>994,266</b>	<b>36,282</b>	<b>1,357,489</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				61,680	114,388	638	176,706
5.50 Maintenance Operations				2,609,641		67,567	2,677,208
5.52 Maintenance of Grounds				130,825		1,700	132,525
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,802,146</b>	<b>114,388</b>	<b>69,905</b>	<b>2,986,439</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration					52,168		52,168
7.70 Student Transportation				956,769		23,606	980,375
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>956,769</b>	<b>52,168</b>	<b>23,606</b>	<b>1,032,543</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>24,721,193</b>	<b>4,227,326</b>	<b>4,865,638</b>	<b>5,311,036</b>	<b>1,829,603</b>	<b>2,072,592</b>	<b>43,027,388</b>

**School District No. 05 (Southeast Kootenay)**  
 Amended Annual Budget - Operating Expense by Function, Program and Object  
 Year Ended June 30, 2019

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2019 Amended Annual Budget	2018 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	23,317,442	5,394,755	28,712,197	3,533,544	32,245,741	32,372,808
1.03 Career Programs	83,600	19,400	103,000	83,357	186,357	183,350
1.07 Library Services	782,922	192,858	975,780	138,094	1,113,874	1,062,166
1.08 Counselling	914,073	210,935	1,125,008	4,100	1,129,108	1,038,660
1.10 Special Education	8,108,117	2,317,447	10,425,564	388,860	10,814,424	10,016,945
1.30 English Language Learning	108,679	25,221	133,900	7,300	141,200	110,300
1.31 Aboriginal Education	791,490	234,190	1,025,680	292,565	1,318,245	1,323,833
1.41 School Administration	3,544,594	894,687	4,439,281	83,203	4,522,484	4,210,508
<b>Total Function 1</b>	<b>37,650,917</b>	<b>9,289,493</b>	<b>46,940,410</b>	<b>4,531,023</b>	<b>51,471,433</b>	<b>50,318,570</b>
<b>4 District Administration</b>						
4.11 Educational Administration	359,424	47,876	407,300	124,331	531,631	621,877
4.40 School District Governance	130,481	1,400	131,881	134,011	265,892	251,342
4.41 Business Administration	867,584	201,701	1,069,285	295,798	1,365,083	1,312,259
<b>Total Function 4</b>	<b>1,357,489</b>	<b>250,977</b>	<b>1,608,466</b>	<b>554,140</b>	<b>2,162,606</b>	<b>2,185,478</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	176,706	40,465	217,171	123,476	340,647	347,943
5.50 Maintenance Operations	2,677,208	735,952	3,413,160	1,062,266	4,475,426	4,431,184
5.52 Maintenance of Grounds	132,525	37,513	170,038	183,000	353,038	346,093
5.56 Utilities	-	-	-	1,324,962	1,324,962	1,336,962
<b>Total Function 5</b>	<b>2,986,439</b>	<b>813,930</b>	<b>3,800,369</b>	<b>2,693,704</b>	<b>6,494,073</b>	<b>6,462,182</b>
<b>7 Transportation and Housing</b>						
7.41 Transportation and Housing Administration	52,168	9,851	62,019	7,200	69,219	68,243
7.70 Student Transportation	980,375	333,140	1,313,515	446,150	1,759,665	1,770,577
<b>Total Function 7</b>	<b>1,032,543</b>	<b>342,991</b>	<b>1,375,534</b>	<b>453,350</b>	<b>1,828,884</b>	<b>1,838,820</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>43,027,388</b>	<b>10,697,391</b>	<b>53,724,779</b>	<b>8,232,217</b>	<b>61,956,996</b>	<b>60,805,050</b>

**School District No. 05 (Southeast Kootenay)**

Schedule 3

Amended Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2019

	<b>2019 Amended Annual Budget</b>	<b>2018 Amended Annual Budget</b>
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	4,283,833	4,313,067
Other	126,228	117,985
Other Revenue	2,443,811	2,931,596
Investment Income	10,000	
<b>Total Revenue</b>	<b>6,863,872</b>	<b>7,362,648</b>
<b>Expenses</b>		
Instruction	6,411,097	6,612,653
District Administration	33,332	33,332
Debt Services	34,000	41,500
<b>Total Expense</b>	<b>6,478,429</b>	<b>6,687,485</b>
<b>Net Revenue (Expense)</b>	<b>385,443</b>	<b>675,163</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(385,443)	(675,163)
<b>Total Net Transfers</b>	<b>(385,443)</b>	<b>(675,163)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2019

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>	307,342		6,977	802,985	1,172,566		7,021		34,450
<b>Add:</b>									
Restricted Grants									
Provincial Grants - Ministry of Education	286,997	222,381				128,000	26,950	140,602	352,397
Provincial Grants - Other									
Other				10,000	2,412,030				
Investment Income District Entered				24,000					
	286,997	222,381		34,000	2,412,030	128,000	26,950	140,602	352,397
<b>Less:</b>									
Allocated to Revenue	409,873	222,381	6,977	34,000	2,415,811	128,000	33,971	140,602	386,847
<b>Deferred Revenue, end of year</b>	<b>184,466</b>	<b>-</b>	<b>-</b>	<b>802,985</b>	<b>1,168,785</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Revenues</b>	<b>409,873</b>	<b>222,381</b>	<b>6,977</b>			<b>128,000</b>	<b>33,971</b>	<b>140,602</b>	<b>386,847</b>
Provincial Grants - Ministry of Education									
Provincial Grants - Other									
Other Revenue				24,000	2,415,811				
Investment Income				10,000					
<b>Expenses</b>	<b>409,873</b>	<b>222,381</b>	<b>6,977</b>	<b>34,000</b>	<b>2,415,811</b>	<b>128,000</b>	<b>33,971</b>	<b>140,602</b>	<b>386,847</b>
Salaries									
Teachers									
Educational Assistants		161,938						31,911	
Support Staff									273,259
Other Professionals		5,673							
Substitutes								1,528	
		167,611						73,793	273,259
Employee Benefits									
Services and Supplies	24,430		6,977		2,415,811	128,000	33,971	23,872	93,688
Scholarships				34,000				42,937	19,900
	24,430	222,381	6,977	34,000	2,415,811	128,000	33,971	140,602	386,847
<b>Net Revenue (Expense) before Interfund Transfers</b>	<b>385,443</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Interfund Transfers</b>	<b>(385,443)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Tangible Capital Assets Purchased	(385,443)								
<b>Net Revenue (Expense)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**School District No. 05 (Southeast Kootenay)**

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2019

	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing and Remedies	MCF Programs	Attendance Support	Clear Sky Summit	TOTAL
	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>	22,611		16,064	33,332	2,000	2,405,348
<b>Add:</b> Restricted Grants						
Provincial Grants - Ministry of Education	170,939	2,728,300				4,056,566
Provincial Grants - Other		110,164			2,000	110,164
Other						2,414,030
Investment Income						10,000
District Entered						24,000
	170,939	2,728,300	110,164	-	2,000	6,614,760
<b>Less:</b> Allocated to Revenue	193,550	2,728,300	126,228	33,332	4,000	6,863,872
<b>Deferred Revenue, end of year</b>	-	-	-	-	-	2,156,236
<b>Revenues</b>	193,550	2,728,300	126,228	33,332	4,000	4,283,833
Provincial Grants - Ministry of Education						126,228
Provincial Grants - Other			126,228			2,443,811
Other Revenue					4,000	10,000
Investment Income						6,863,872
	193,550	2,728,300	126,228	33,332	4,000	6,863,872
<b>Expenses</b>						
Salaries		2,052,871				2,084,782
Teachers						475,551
Educational Assistants						34,545
Support Staff	34,545					77,357
Other Professionals			71,684			168,800
Substitutes	1,210	166,062				2,841,035
	35,755	2,218,933	71,684	-	-	
Employee Benefits	11,684	509,367				712,614
Services and Supplies	146,111		35,311	33,332	4,000	2,890,780
Scholarships						34,000
	193,550	2,728,300	126,228	33,332	4,000	6,478,429
<b>Net Revenue (Expense) before Interfund Transfers</b>	-	-	-	-	-	385,443
<b>Interfund Transfers</b>						
Tangible Capital Assets Purchased						(385,443)
<b>Net Revenue (Expense)</b>						(385,443)

# School District No. 05 (Southeast Kootenay)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense  
Year Ended June 30, 2019

	2019 Amended Annual Budget			2018 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Investment Income			-	12,000
Amortization of Deferred Capital Revenue	2,843,589		2,843,589	2,830,062
<b>Total Revenue</b>	<b>2,843,589</b>	<b>-</b>	<b>2,843,589</b>	<b>2,842,062</b>
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	3,375,227		3,375,227	3,544,234
<b>Total Expense</b>	<b>3,375,227</b>	<b>-</b>	<b>3,375,227</b>	<b>3,544,234</b>
<b>Net Revenue (Expense)</b>	<b>(531,638)</b>	<b>-</b>	<b>(531,638)</b>	<b>(702,172)</b>
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	385,443		385,443	675,163
Local Capital		2,150,000	2,150,000	577,500
<b>Total Net Transfers</b>	<b>385,443</b>	<b>2,150,000</b>	<b>2,535,443</b>	<b>1,252,663</b>
<b>Other Adjustments to Fund Balances</b>				
Tangible Capital Assets Purchased from Local Capital	2,660,000	(2,660,000)	-	
<b>Total Other Adjustments to Fund Balances</b>	<b>2,660,000</b>	<b>(2,660,000)</b>	<b>-</b>	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>2,513,805</b>	<b>(510,000)</b>	<b>2,003,805</b>	<b>550,491</b>

# SOUTHEAST KOOTENAY

## Superintendent's Report to the Board



*January, 2019*





# Lynn Hauptman - Superintendent

## Welcome back and Welcome to 2019!

I do hope everyone had a lovely break and spent quality time with loved ones and friends. We are now into the big push for our secondary students to finish strong as their first semester draws to a close at the end of the month.

December was, as always, a very busy time for our schools. Activities include:

- Band Concerts
- Christmas concerts
- Special homemade gifts for Moms and Dads
- Service learning and helping those in need

I had the opportunity to attend the concerts of Steeples and Gordon Terrace this year and the MBSS's Concert Choir on their World International Caroling tour serenaded us at the board office. They also visited many schools in Cranbrook.



### Christmas Cheer

We also had the chance to celebrate the season with our Board Office Staff, Bus Drivers and Maintenance staff in both Cranbrook and Fernie with the annual luncheon. Money was raised for the Food Bank and hampers were created and delivered to a number of families. Thank you to all the folks who help to ensure our District operates smoothly!

### Service Learning is Alive and Well in our Schools....

As mentioned above, the act of providing to those in need or service learning happens throughout the year but an extra special effort is made in December to ensure that families in our communities share a special meal or extra clothing or presents. This year was no exception. A huge thank you to our school staffs who do so much to promote this good will. This year schools participated in such things as:

- *Food bank drives*
- *Hampers for families in need (over 75)*
- *Sock drives*
- *Christmas dinner for the entire school and their families*
- *Participation in community drives such as the Salvation Army Kettles*
- *Working at the local food banks*
- *Secret Santa gifts for students in need*



Steeples students thank the Cranbrook Alliance Church for their donation to their Breakfast Club!

# Lynn Hauptman - Superintendent

## Southeast Kootenay Students Reaching Higher Levels of Success

The Six Year Completion Rates for 2017/18 were recently released and the news was very good for all students in Southeast Kootenay. This data is one measure of success used in all districts across the province and we saw a significant increase from previous years.

For our BC Resident students, the rates rose 11.3% from 82.3 to 93.6%. This is almost 5% higher than the provincial rate.

The good news continues for our students of Aboriginal ancestry as well with a 9% increase to 82.6% -- 14% higher than the provincial rate. The goals of the Aboriginal Enhancement Agreement and the resulting work are clearly making a difference to our students in our schools across the district. Embedding Aboriginal ways of knowing and doing, infused across the renewed curriculum, is making a difference.

Our Students with Special Needs also continue to be on the upswing (78.3 from 63.9%) and our English Language Learners can't get any better (100% from 88.8%).

These results would not be possible without the tremendous work done by our education staff in all of our schools from Kindergarten to Grade 12. This is a collective effort year after year. Thank you!

## CBEEN SD5 AWARD RECIPIENTS



Mardelle Sauerborn



Janet Kuijt



Leigh Cormier

# Education Update

Ministry of Education



## INCREASING INVESTMENTS – [B.C.'s students benefiting from increasing government investments](#)

### FOR INFO, SUPERINTENDENTS, PRINCIPALS, TEACHERS & COUNSELLORS – 2018/2019 Provincial Scholarships

**Program:** Submissions are now being accepted for the [BC Excellence](#) and the [Pathway to Teacher Education Scholarships](#) until February 15, 2019. More information can be found in the attached [Provincial Scholarships document](#).

### PLAY TO LEARN PROGRAM – [Funding boost helps prepare more students for in-demand STEM jobs](#)

## INDIGENOUS STUDENTS SIX-YEAR COMPLETION RATE – [More Indigenous students completing high school than ever before](#)

The Independent Review Panel's final report is now available online at:

<https://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/k-12-funding-and-allocation/funding-model>.

Please note that no changes will be made to the existing funding model for the 2019-20 school year. In January, government will be establishing working groups of key education sector partners to provide advice on how to address the key themes from the report in order to create a more equitable funding model. Please read the Funding Model Review news release for more information and stay tuned for details about the formation of working groups in January.

<https://news.gov.bc.ca/releases/2018EDUC0074-002454>

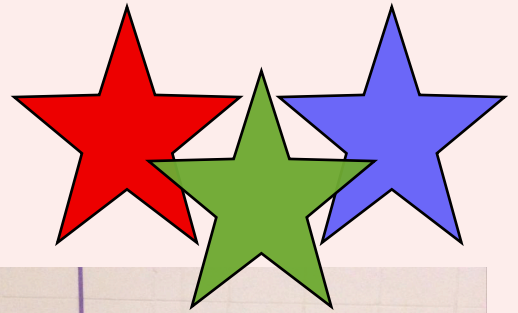
## FOR INFO, SUPERINTENDENTS – Evaluation Report for the BC School Fruit and Vegetable

**Nutritional Program:** The [BC School Fruit & Vegetable Nutritional Program Evaluation Summary Report](#) is now available. Participants included 1,945 students, 1,547 teachers and coordinators, and 1,003 parents from elementary and secondary schools across the province. The evaluation assessed program awareness among students, teachers/coordinators and families, program impact on students and their families, and program use by teachers to support the delivery of the B.C. curriculum.

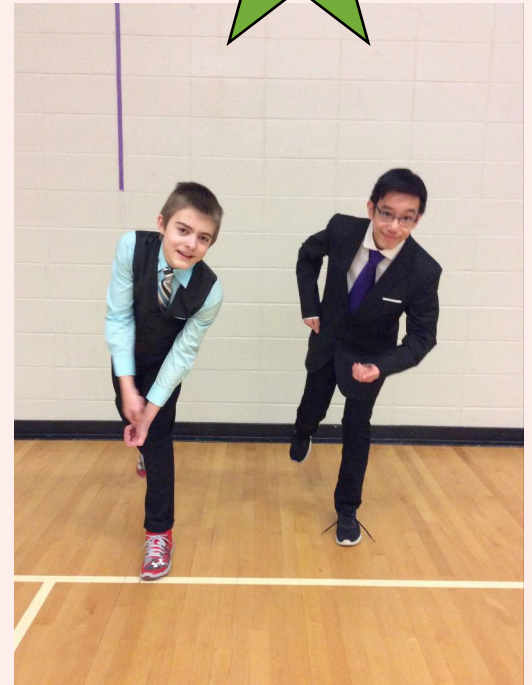
## GRADUATION PROGRAM – [New graduation program will better prepare students for the future](#)



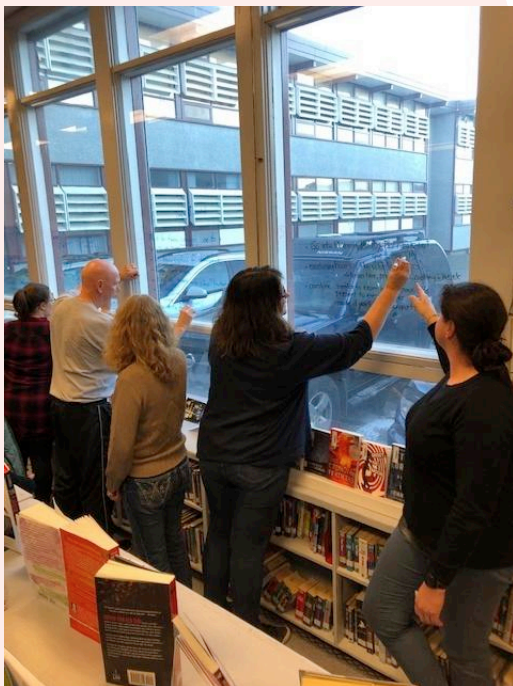
# News from Schools



Steeples Elementary filled 14 hampers this year with lots of donations from local businesses!



Danny Reimer and Kevin Chung pulling out all the stops for their funky dance routine at Parkland Middle School.



Thinking staff meeting... teachers engaged in a brainstorming session to come up with ideas for the evolution of Career Education and Career and Life Education. at Mt. Baker Secondary School.





# Director of Student Learning and Innovation - Diane Casault

## Physical Literacy and Columbia Basin Grant funding off to a great start.

Twenty one primary teachers took advantage of participating in Physical Literacy and Primary Math training on Friday December 7th at Pinewood (PES) Elementary. Thanks to PES for providing the space and the goodies for our group. We are looking forward to our continued partnership with the College Of The Rockies and Physical Literacy Training. Thanks to the Columbia Basin Trust funding as well as Sandi Lavery's time and energy compiling the kits, we were able to provide all participants with their very own to have in their classrooms.



## Other wonderful Pro-d activities included:

BCTF – Addressing Mental Health issues in the Classroom (Teachers and EA's)

“Play is the Way” Training - social/emotional/self-regulation strategies

BC's Telus Word of Science – Structuring Inquiry & Design Thinking and Inquiry

Outdoor Classroom & – Physical Literacy Games and Project Wild Games

BCTF – Code of Ethics

Adrienne Gear – full school workshop

BCTF – Marking up the Wrong Tree

BCTF – Violence in Schools

Mental Wellnes/Trauma in children and 'Move Work Breathe'



Support continues both at the Provincial and District level with MyEducation BC. With Vernon, Salmon Arm, Delta and Campbell River now on board....all public districts are now on the MyEd system. In SD 5 our work continues with data integrity and cleanliness, examining the parent portal as well as the Competency Based IEP module. Thank you to the end users who are working so diligently to ensure data is kept up to date and accessible to those who are supporting our students. Please remember that if you have any questions or need a hand with things email: MyEd.Support [MyEdSupport@sd5.bc.ca](mailto:MyEdSupport@sd5.bc.ca)

# Director of Student Learning and Aboriginal Education- Jason Tichauer

## Aboriginal Education

A provincial-level Aboriginal Education meeting was held in December where the new Tripartite Education Agreement (BCTEA) was presented and explained. This agreement, between FNEC representing First Nations in BC, the BC government and the federal government has set some important initiatives in motion in our province. The Local Education Agreement process, transportation and Educational Jurisdiction are all highlighted and potentially reworked in this important document. More details to follow as we continue to work to ensure district practice aligns with this new agreement.

## BC Graduation Plan

The BC Graduation Plan and policy guide have recently been updated. Just before Christmas, the Graduation Plan was updated to include an additional provincial assessment at the grade 10 level. Attached is a link to the Policy guide. We will be meeting with our Secondary folks asap around the new assessment as well as updates to the Career Life Education and Career Life Connections courses now in implementation.



<https://www2.gov.bc.ca/assets/gov/education/kindergarten-to-grade-12/support/graduation/graduation-implementation-guide.pdf>

## BC's Labour Market Outlook

A very interesting read that has just been released to us by the Ministry is the 2018 Labour Market Outlook. This is a 10 year 'glimpse' into what the Labour market will potentially look like in our province over the next decade.

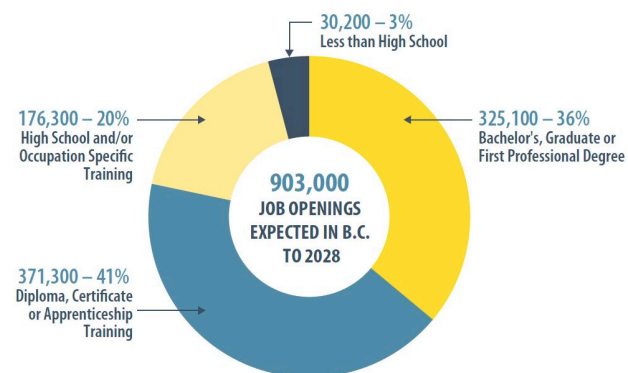
Inside the Outlook:

A 10-year forecast of job openings and the education and skills needed to get them.

- A list of High Demand Occupations and the industries that rely on them.
- A discussion of Indigenous Labour Market Information.
- The top in-demand skills and competencies over the next 10 years.

The full Outlook can be found at:

[https://www.workbc.ca/getmedia/1dce90f9-f2f9-4eca-b9e5-c19de9598f32/BC\\_Labour\\_Market\\_Outlook\\_2018\\_English.pdf.aspx](https://www.workbc.ca/getmedia/1dce90f9-f2f9-4eca-b9e5-c19de9598f32/BC_Labour_Market_Outlook_2018_English.pdf.aspx)



# Director of Instruction, Human Resources - Brent Reimer

Staffing for the current school year continues for secondary schools as second semester blocks have been posted and are in the process of being filled. To date there have been 173 teacher postings and 115+ CUPE postings for the 2018-2019 school year.

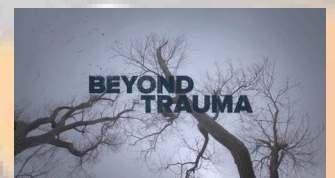
The senior management continue to monitor class size and composition throughout the district monthly to determine classrooms that require remedy with the restored language of 2002. Teachers who are in the situation of receiving remedy are able to request lieu time, preparation time or TTOC classroom support. This is a teacher preference as to which remedy is chosen.

Bargaining with CUPE local 4165 we anticipate will commence in the next few weeks.

**Register Now!** We are offering Mandt Chapters 1-3 on a first-come, first-served basis on the first YELLOW Friday in January (January 18). This workshop is for anyone who has not received the Mandt Training in our District. This day will be paid. More information on this session will be emailed to Principals during the first week of January.



**Dr. Linda O'Neill** - Southeast Kootenay SD5 is very excited to host Dr. Linda O'Neill as our keynote speaker for our District Curriculum Day on February 1. Dr. O'Neill will be presenting at Fernie Secondary School in the morning and at Parkland Middle School in the afternoon.



Dr. O'Neill is a practicing counsellor, a certified trauma specialist and counsellor educator who is the clinical coordinator at the UNBC Community Care Centre in Prince George.

**Shelley Moore** - Shelley Moore will be back in SD5 on January 16 for the Principal/Vice Principal's Meeting.





# District Principal Student Services - Darcy Verbeurgt

## Professional Development in December

Several Professional Development opportunities were offered to Itinerants, Educational Assistants and Student Services Teachers in December.

On Friday, December 7, a SET BC webinar was held in Cranbrook at Steeples Elementary School. The webinar was also offered in Fernie at the Fernie Learning Centre. Thank you to Adele Minto and Kristal Bodlay for organizing these two professional development opportunities.

On Thursday, December 13, a workshop with Behaviour Specialist Teacher, Megan Stasuk was offered in Fernie from 1:00-3:00 pm. Attendees included Administration and Student Services Teachers.

On this same day, a Text to Speech session was offered by Ryan McKenzie at the Cranbrook Board Office to Administration and Student Services Teachers.



Two workshops were also held at Kootenay Orchards Elementary School in Cranbrook. Trauma informed Practice and Move Work Breathe.

## Trauma-Informed Practice

The goals of the trauma-informed practice initiative include the following:

- To increase awareness of the prevalence of trauma and the impact it has on mental and physical health and substance use.
- To increase knowledge of trauma-informed principles and practice among education professionals and support staff.
- To create safer environments for our students and staff by enhancing physical safety in care settings and interpersonal safety through all interactions.
- To provide students opportunities to engage by giving them choices, chances to collaborate and make safe connections with others.
- To empower staff and students by recognizing their strengths and fostering resilience.
- To better serve people impacted by violence and trauma and thereby improve outcomes for patients, clients and families.

## Move Work Breathe



This is a self-regulation curriculum designed to be used with elementary age children with Autism, Emotional Behavioral Disturbance, Intellectual Disabilities, ADHD, Oppositional Defiant Disorder, Sensory Disregulation and more. The program provides an effective, time-efficient structured system to provide classroom breaks, improve self-awareness and self-advocacy and teach specific self-regulation skills so that kids have tools to use in their classrooms. Move Work Breathe will get kids moving given them the benefits of a brain power boost (from getting their heart rate up) give them heavy work and isometrics to help them calm down and help them learn techniques to quiet and control their bodies in order to return to their academic work.



# District Principal Transformative Learning - Jennifer Roberts

## Place Based Learning

On December 18, Mr. Gulyas' PE 10 class went out on a snowshoe excursion where students learned how to properly traverse and zig zag up a steep incline. Once at the top of the little mountain, students began piling snow, starting their quinzee shelter. The plan is to learn how to snowshoe, build a shelter, and after the winter break (weather dependent) spend the night in the back country of Elkford.



Ms. Doll's class at Gordon Terrace is learning about Indigenous Ways of Knowing through their watershed stewardship project. The class has benefited from the framework of critical thinking, social responsibility and communication learning outcomes. Chief Joe Pierre shared the Creation story with the class. The Creation story exemplifies an interpretation of the land structures around us through a 'lens' directly related to stewardship.

Join ERAC's Professional Learning Team as they guide you through a closer look at some of the BC Digital Classroom Collection of digital resources available in your school. Register for the Winter & Spring 2019 Sessions today!

[Webinar Series for Educators](#)





# District Principal Transformative Learning - Jennifer Roberts

## Design Lab

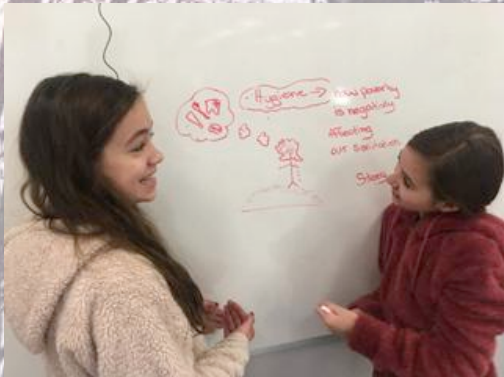
Jaffray School's Grade 4 class worked on a LEGO WeDo project with Kim Froehler in December.



## Hackergal/Code-a-Guy

Hackergal provides an opportunity for girls to experience design thinking. They solve problems using critical thinking, creative thinking, coding and computational skills in a fun and interactive way. We joined 160 other schools across Canada for this event. This year we also offered Code-a-guy to give boys an opportunity to problem solve, create and code with other males their age.

30 RMES ; 25 FJMES; 25 SES; 55 HES



## Other Fun Projects



Design Lab 1 -  
3D printed  
ornaments



Dwarfs  
presenting  
about dwarf  
planets



District Enrollment - Active Primary Including Fee Paying - January 2019

School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Jaffray Elem-Jr Secondary	20	25	17	21	30	19	19	20	19	18	11	0	0	219
Isabella Dicken Elementary	66	74	55	75	57	62	71	0	0	0	0	0	0	460
Frank J Mitchell Elementary	57	50	62	49	52	61	43	0	0	0	0	0	0	374
Rocky Mountain Elementar	38	34	43	45	28	41	30	0	0	0	0	0	0	259
Mount Baker Secondary	0	0	0	0	0	0	0	0	0	0	274	293	256	823
Laurie Middle School	0	0	0	0	0	0	0	115	132	99	0	0	0	346
Amy Woodland Elementary	36	28	42	37	40	45	44	0	0	0	0	0	0	272
T M Roberts Elementary	48	44	50	54	54	55	61	0	0	0	0	0	0	366
Gordon Terrace Elementary	35	37	37	43	46	26	30	0	0	0	0	0	0	254
Highlands Elementary	25	31	36	41	39	40	56	0	0	0	0	0	0	268
Pinewood Elem - Cranbrook	12	17	13	26	22	16	17	0	0	0	0	0	0	123
Steeples Elementary	29	23	25	29	35	28	25	0	0	0	0	0	0	194
Kootenay Orchards	30	35	28	31	41	34	22	0	0	0	0	0	0	221
Kootenay Learning Campus	0	0	0	0	0	0	0	0	0	0	1	4	12	17
Parkland Middle School	0	0	0	0	0	0	0	153	153	133	0	0	0	439
Elkford Secondary	0	0	0	0	0	0	0	37	34	30	29	34	41	205
Fernie Secondary	0	0	0	0	0	0	0	65	59	59	69	56	59	367
Sparwood Secondary	0	0	0	0	0	0	0	57	42	43	36	47	39	264
Kootenay Educational	0	0	0	0	0	0	0	0	0	0	18	15	61	94
Kootenay Discovery School	0	0	0	1	1	1	2	2	4	8	6	7	104	136
<b>Total</b>	<b>396</b>	<b>398</b>	<b>408</b>	<b>452</b>	<b>445</b>	<b>428</b>	<b>420</b>	<b>449</b>	<b>443</b>	<b>390</b>	<b>444</b>	<b>456</b>	<b>572</b>	<b>5701</b>

## **SCHOOL GROWTH PLAN PRESENTATIONS TO THE BOARD SCHEDULE**

Time slots for Cranbrook Schools to present their School Growth Plans to the Board on **January 22, 2019**

Location: Cranbrook Board Office

9:30 a.m. – MBSS  
10:00 a.m. – TMRES  
10:30 a.m. – GTES  
11:00 a.m. – SES  
11:30 a.m. – KOES  
12:45 p.m. – LMS  
1:15 p.m. – PES  
1:45 p.m. – PMS  
2:15 p.m. – HES  
2:45 p.m. – AWES

Time slots for Elk Valley Schools to present their School Growth Plans to the Board on **February 7, 2019**.

Location: Fernie Learning Center

10:00 a.m. – FSS  
10:30 a.m. – IDES  
11:00 a.m. – SSS  
11:30 a.m. – JEJSS  
12:45 p.m. – ESS  
1:15 p.m. – FJMES  
1:45 p.m. – RMES