



The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING

October 14, 2014, 5:00 p.m.
Elkford Community Centre

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

1.2 Consideration and Approval of Agenda

M/S that the agenda for the regular public meeting of the Board of Education of [date] be approved as [circulated / amended].

1.3 Approval of the Minutes

4

M/S that the minutes of the regular public meeting of the Board of Education of [date] be approved as [circulated/amended].

1.4 Receipt of Records of Closed Meetings

12

M/S to accept the closed records of the in-camera meeting of the Board of Education of [date].

1.5 Business Arising from Previous Minutes

1.6 Receiving of Delegations/Presentations

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

13

Recommendation A - that the Board approve and adopt the Strategic Directions and Values document.

Recommendation B - that the Board send a letter to the Minister of Finance with a copy to the usual stakeholders requesting a progress update on Recommendations 24-40 from the Report on the Budget 2014 Consultations from the Select Standing Committee on Finance and Government Services.

M/S that the Board accept the report of the Advocacy/Education Committee.

2.2 Policy Committee

25

M/S that the Board accept the report of the Policy Committee.

2.3 Finance/Operations/Personnel Committee

36

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

2.4 Student Services Committee

38

M/S that the Board accept the report of the Student Services Committee.

2.5 Communications/Media Committee

M/S to accept the report of the Communications/Media Committee.

2.6 Mt. Baker Secondary School Building Replacement Committee

M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.

2.7 Legacy of Learning

M/S to accept the Legacy of Learning report.

2.8 Trustee Reports

41

M/S to accept Trustee Reports

3. SUPERINTENDENT'S REPORT TO THE BOARD

M/S that the [date] Superintendent's Report to the Board of Education be accepted as presented.

4. CHAIRPERSON'S REPORT**5. NEW BUSINESS**

5.1 Business Arising from Delegations

5.2 Rocky Mountain Update and Transition Plan

5.3 Remembrance Day Ceremonies

6. TRUSTEE BOUQUETS**7. ITEMS FOR INFORMATION/CORRESPONDENCE****8. QUESTION PERIOD****9. ADJOURNMENT**

M/S that the [date] regular public meeting of the Board of Education adjourn at [time].

10. LATE ITEMS



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING**

**September 9, 2014, 5:00 p.m.
Heritage Inn**

Present:

- Chairperson Lento
- Trustee Ayling
- Trustee Bellina
- Trustee Besanger
- Trustee Brown
- Trustee Damstrom
- Trustee Helgesen
- Trustee Johns
- Trustee Whalen
- Superintendent of Schools, L. Hauptman
- Secretary Treasurer, R. Norum
- Director of Instruction/Human Resources, B. Reimer
- Director of Instruction/Student Learning, D. Casault
- Director if Student Learning and Aboriginal Education, J. Tichauer
- District Principal/Student Services, D. Verbeurgt
- Recorder, Corinne Burns

1. COMMENCEMENT OF MEETING

1.1. Call to Order

Chairperson Lento called the September 9, 2014 regular public meeting of the Board of Education to order at 5:04 p.m.

1.2. Consideration and Approval of Agenda

Additions: 5.5 Letter to the Ministry of Education and BCTF.

MOTION R- 14 - 118

M/S that the agenda for the regular public meeting of the Board of Education of September 9, 2014 be approved as amended.

CARRIED

1.3. Approval of the Minutes

Minutes of the Public meeting of the Board of Education of June 10, 2014.

Errors: 5.2 should read Ms. Zeznik's position as a representative for School District No.5 on the Key City Theatre Board will expire in October not June 12, 2014.

MOTION R- 14 - 119

M/S that the minutes of the regular public meeting of the Board of Education of June 10, 2014 be approved as amended.

CARRIED

1.4. Receipt of Records of Closed Meetings

MOTION R- 14 - 120

M/S to accept the closed records of the in-camera meeting of the Board of Education of June 10, 2014.

CARRIED

1.5. Business Arising from Previous Minutes

Bernard the Scholar bear raised approximately \$55.00 for the Arts Council.

1.6. Receiving of Delegations/Presentations

Nil

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1. Advocacy/Education Committee

Nil

2.2. Policy Committee

Nil

2.3. Finance/Operations/Personnel Committee

Nil

2.4. Student Services Committee

Nil

2.5. Communications/Media Committee

Trustee Ayling report included:

- Vice Principal Hire; T.M. Roberts Elementary School.
- Letter to the Minister of Education re: Cost Sharing of Capital Projects.

MOTION R- 14 - 121

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.6. Mt. Baker Secondary School Building Replacement Committee

Trustee Johns verbally reported that there have been a number of developments relating to the rebuilding of the Key City Theatre and Mount Baker Secondary. This included:

- Letters from the RDEK in support of the construction of a new Key City Theatre and the passing of motions to continue exploring funding for the new Key City Theatre, with the suggestion that they would like further cost information.
- The City of Cranbrook has established a Key City Reserve Fund with an initial fund of \$14,857.
- Met with Jennifer Grotz, community liaison for Columbia Basin Trust, regarding funding options for the new Key City Theatre.
- The Committee is moving forward with different options; they are not going to rely on the Government for monies.
- Mr. Galen Olstead is the new Director for the Key City Theatre. He has interesting ideas about engaging youth.

MOTION R- 14 - 122

M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.

CARRIED

2.7. Legacy of Learning

Trustee Johns verbally reported:

- The chair of the Retired Teachers Association found School District heritage policies.
- Displays have been set up around town, locations are: Key City Theatre and Kathy's Kitchen.
- It was discovered at one time Gordon Terrace Elementary had an ice rink located where the bottom floor is now.
- How do we build Legacy of Learning into the future? Integrate it into the curriculum?
- The Legacy committee would like to do a presentation on the RSA 2015 day and would like to attend other Pro-D days.
- The yearbooks need to be digitalized and the Columbia Basin Institute has received a grant that would employ 6 workers to help with this project.

MOTION R- 14 - 123

M/S to accept the Legacy of Learning report.

CARRIED

2.8. Trustee Reports

Trustees reported on their activities over the past 2 months.

3. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's report of September 9, 2014 included:

Superintendent's Activities:

- Portland Assessment
- Short Course
- Columbia Basins Trust's "Know Your Watershed"
- Telus Backpacks
- Dogwood District Scholarships

Superintendent Hauptman commented that she had hoped for a better start to the 2014/15 school year and that our schools are ready to open as soon as the labour dispute has ended.

RMES is on track to be open to students mid-October. At this time alternate arrangements have been made for classrooms. Superintendent Hauptman would like to thank the District of Elkford for all their hard work in helping to ensure that our students have a place to start classes.

The meeting with PVP's and District Management at the St. Eugene Mission in August was a huge success.

Update from Secretary Treasurer

Mr. Norum reported that he has been busy working with the accounting department and the Auditors to finalize the Financial Statements that must be sent to the Ministry. He has also been working on:

- The Joint Use Agreement
- CUPE Bargaining

Update from Director of Instruction/Student Learning

- We will continue with Changing Results for Young Readers as well as our Changing Results for Adolescent Readers
- Regular meetings to monitor the Technology Plan
- MyEducation is moving forward. All Elementary Schools are now live.

Update from Director of Instruction/Safety/Aboriginal Education

- 26 students registered in ACE IT
- Elementary Skills Training Program will be starting for students in Gr. 5 & 6
- Technology support for Aboriginal Learners

Update from District Principal/Student Services

- Multi levels of instruction and intervention presented at the August PVP meeting.
- Attended the BC Council for Administrators of Special Education

Update from Director of Instruction/Human Resource

- 135 teacher postings have been filled
- CUPE postings are ongoing
- CUPE Bargaining

Important Dates for Trustees

Enrolment Report

Discussion included:

Trustee Johns would like to see a list of the Dogwood recipients and also thought the Board may benefit from hearing more on the Multi-levels of instruction and intervention.

MOTION R- 14-124

M/S that the September 9, 2014 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. CHAIRPERSON'S REPORT

Chairperson Lento mentioned that it has been a pleasure to be a part of the interview process. He would like to acknowledge a past Cranbrook student, Tom Renney, is now the president of Hockey Canada. He also mentioned that it was nice to see some of the trustees communicating with the teachers on the picket line.

5. NEW BUSINESS

5.1. Business Arising from Delegations

Nil

5.2. Student Achievement Contract

Superintendent Hauptman shared a presentation on School District No. 5's Achievement Contract. This included:

- This report is required every year.
- It is a blueprint of where we want to go.
- The goal is to reflect what is of importance to administrators for both school and district to improve learning.
- Goal 1: To enable all students to graduate with purpose, options and hope by developing a sense of belonging in all students and enhancing the engagement in learning.
- Goal 2: To develop literacy performance by purposefully engaging diverse learners in the process of reading to understand across all subject areas and to improve the knowledge, skills and attitudes in numeracy.
- This document is not meant to be written in stone but to be reflective. We need to continue to find ways that allow all our students to be successful and happy.

Discussion included:

Report cards are absent from mention in the report. The ending of the 2013/2014 did not allow proper information for report card studies. We can always make changes to the report.

MOTION R- 14-125

M/S that the Board of Education approved the 2014/2015 Student Achievement Contract.

CARRIED

5.3. Retirement Event October 2, 2014

Due to the job action the Retirement Event scheduled for October 2, 2014 has been cancelled and will be rescheduled once job action is resolved.

5.4. Facility Review

Mr. Norum introduced Mr. Tank, Manager of Operations. Mr. Tank presented a power point presentation to the Board showcasing the work that had been done to our facilities over the summer. This included:

- Furnaces
- Painting
- Pavement
- IBM Implementation

Discussion included:

- Superintendent Hauptman noted that you could tell how hard they worked and that they all took pride in the workmanship.
- Chairperson Lento thanked Mr. Tank and his staff for all their hard work.
- Trustee Whalen would like a copy of the power point presentation.
- Mr. Tank mentioned that he will be installing new signs for Highlands parking area and possibly a sidewalk between the fence and the playground.

5.5. Letter to the Ministry of Education and BCTF

A motion was put forth to send a letter to the Minister of Finance and the BCTF requesting binding arbitration.

Discussion included:

- If the BCTF and the Ministry of Education went to arbitration it could lead to a short term solution rather than a negotiated contract by both parties.
- The longer it takes for a negotiated settlement the more frustrated people become.

MOTION R- 14 - 126

M/S that the Board of Education send a joint letter to the Ministry of Education, Minister Fassbender and the BCTF president Jim Iker urging the parties to immediately enter into binding arbitration through the process of a 3 person arbitration panel to resolve the BC Public School contract dispute and to copy this letter to our education partner's and to the media.

Trustees Helgesen, Besanger and Damstrom Opposed.

Trustees Johns, Ayling, Brown, Bellina and Whalen in Favour.

CARRIED

6. TRUSTEE BOUQUETS

Trustee Bellina:

- Thanked all the staff that worked hard over the summer to make sure our schools are ready to welcome students for the new school year.
- Thanked everyone at the Board Office for keeping everyone up to date and for all their day to day hard work.

Trustee Helgesen:

- All the staff that has supported the rebuild of RMES. Thank you to Mr. Tank and his team.

Trustee Whalen:

- Thank you to Superintendent Hauptman and Corinne for keeping them all up to date

7. ITEMS FOR INFORMATION/CORRESPONDENCE

7.1. BCSTA Motions for Provincial Council Meeting

7.2. BCPSEA Conference, October 23 & 25, 2014

7.3. Kootenay Boundary Branch Meeting - Grand Forks, September 19, 20 & 21, 2014

7.4. Trustee Academy, December 4, 5, & 6, 2014

7.5. Election Date, November 15, 2014

7.6. Letter to the Minister of Education

Chairperson Lento wrote a letter in August to the Minister of Education urging the government to bargain now and to bargain fairly.

MOTION R- 14 - 127

M/S to approve the letter that was sent August 5, 2014 to the Minister of Education urging our government to bargain now and to bargain fairly.

Trustees Besanger Opposed.

Trustees Johns, Ayling, Brown, Bellina, Whalen, Damstrom and Helgesen in Favour.

CARRIED

7.7. Letter to BCPSEA & BCTF

Chairperson Lento wrote a letter to BCPSEA and BCTF in August stressing the importance in finding a speedy resolution to the labour dispute.

MOTION R- 14 - 128

M/S that the Board of Education approve the letter that was sent August 5, 2014 to BCPSEA and the BCTF requesting a speedy resolution to the labour dispute.

CARRIED

8. QUESTION PERIOD

Superintendent Hauptman answered questions that were compiled by DPAC. Highlights of these questions included:

- Schools are ready for opening as soon as an agreement can be reached.
- We do not anticipate cancelling any courses.
- K-9 students received letters at the end of June indicating their progression to the next grade. 10-12 students received report cards. Both were sent by mail.

- Administrators are all in their buildings and are able to help parents and students with timetabling and any questions they may have.
- There were less staff changes this year, and our schools have been doing a tremendous amount of work to ensure that students return to school is successful.

The CFTA thanked the Trustees for their support on the picket line and writing letters to Minister Fassbender.

9. ADJOURNMENT

MOTION R- 14 - 129

M/S that the September 9, 2014 regular public meeting of the Board of Education adjourn at 7:17.

CARRIED

10. LATE ITEMS

Frank Lento, Chairperson

Robert G. Norum, Secretary Treasurer



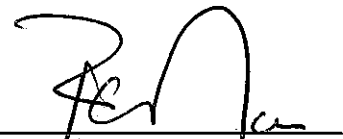
1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

**In-camera Meeting
September 9, 2014**

- Finance/Operations/Personnel Committee report
 - Audit Report
 - Personnel Issues
- BCPSEA Representative Report
 - Labour Update
 - Cupe Bargaining
- Superintendent's Report
 - RMES Fire Restoration Update
 - Staffing Report

**Special In-camera Meeting
September 18, 2014**

- Superintendent's Report
- Ratification - BCTF
- Ratification - CUPE



Robert G. Norum
Secretary Treasurer



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes - Advocacy/Education Committee**

**September 29, 2014, 9:00 a.m.
Board Office**

Committee Members
in Attendance: Co-Chair Trustee Bellina
Co-Chair Trustee Whalen
Trustee Brown
Trustee Johns

Board/District Staff in
Attendance: Trustee Ayling
Trustee Damstrom
Trustee Lento
Lynn Hauptman, Superintendent
Jason Tichauer, Director of Student Learning
Diane Casault, Director of Student Learning
Gail Rousseau, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Advocacy/Education Committee Meeting of September 29, 2014 was called to order at 9:00 a.m. by Co-Chair Bellina.

**1.2. Approval of Agenda
ADV-2014-11**

M/S that the agenda of the Advocacy/Education Committee meeting of September 22, 2014 is approved as amended.

Additions:

4.4 Media and Communications
4.5 PACNIC

CARRIED

**1.3. Approval of Minutes
ADV-2014-12**

M/S that the minutes of the Advocacy/Education Committee meeting of May 26, 2014 be approved as circulated.

CARRIED

3. ITEMS FORWARDED FROM PREVIOUS MEETING

3.1. Parent Survey Results Update - Lynn Hauptman

Superintendent Hauptman advised that Deb Therrien, Gail Rousseau and herself will be meeting in the near future to brainstorm ideas on how to streamline this process. The new anti-spam legislation needs to be implemented in schools before proceeding.

3.2. Strategic Directions and Values Update - Lynn Hauptman

Superintendent Hauptman distributed the most recent version of the Strategic Directions and Values document to Trustees. The values have been added based on the top 5 received from Trustees.

Recommendation A - that the Board approve and adopt the Strategic Directions and Values document.

3.3. Select Standing Letter and Recommendations - Chris Johns

Trustee Johns gave a brief history on this item and referred to the Report on the Budget 2014 Consultations, Select Standing Committee on Finance and Government Services document. As items 24-40 have a direct impact on education Trustees feel an update as to the progress on these items is in order. Trustee Whalen mentioned a public forum was being held today at the Prestige from 12-4 on the 2015 Consultations.

Recommendation B - that the Board send a letter to the Minister of Finance with a copy to the usual stakeholders requesting a progress update on Recommendations 24-40 from the Report on the Budget 2014 Consultations from the Select Standing Committee on Finance and Government Services.

A letter will be drafted for presentation/approval at the October Board meeting.

3.4. Community Links Advocacy Letter Update - Lynn Hauptman/Trina Ayling

Superintendent Hauptman will provide Trustees with information about the data being used to determine the Community Links funding. After the initial Community Links funding announcement there was quite a bit of push back by many districts so the Ministry looked at the "vulnerability index" and that is why

additional funding was received. Trustees would like further information on what the "vulnerability index" is.

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1. DSAC Report

Trustee Bellina noted no meeting has occurred yet due to job action. Schools are in process of picking their members for this year. Thanks to the board for approving a budget for DSAC for this school year.

4.2. DPAC Report

Trustee Ayling reported:

- some PACs have had meetings while in job action at different locations than at schools
- DPAC AGM is October 15th at 6:30 p.m. with the regular meeting scheduled for 7:00 p.m.
- BCCPAC membership need to be sent in electronically
- Deb Therrien will be attending the October CDTA meeting to explain the roles of PAC and DPAC.

4.3. ACE-IT and Trades Update - Jason Tichauer

Jason Tichauer updated Trustees on the ACE-IT Program:

- 28 students for September intake
- 5 students from the Elk Valley
- COTR exploring Heavy Duty program in Sparwood
- there is a waiting list for heavy duty program and the auto service technician program is also full

4.4. Media and Relations

Trustee Ayling reminded staff to keep the Advocacy information and media releases sections on the website up to date and to make sure all information is being sent to all stakeholders.

4.5. PACNIC

Trustee Brown would like to bring PACs together in early November to meet the Board and to share information. A discussion included:

- last year, DPAC organized a PAC101 and all reps came to hear what other PACs were doing
- need an opportunity for board members to meet other PACs, to help PACs to be more communicative with other PACs, to increase the

connection between the DPAC President and other PACs; also an opportunity to explain DPACs role

- a "meet and greet" was organized last year but was not well attended; might be more of an incentive if the Board attends
- timing is perfect in November; great idea to mend relationships; parents have questions
- Trustee Brown with work out details with Deb Therrien to hold a forum after the November election; would like to see this as an annual event

This item will be referred to the Finance/Operations Committee meeting today as a budget item.

5. BCSTA LETTERS

5.1. Bargaining Letters (93) (Letters provided in reading file)

Trustee Johns believes 15 letters are worthy of the Board's further consideration. The letters needing further discussion are around funding shortfalls and seismic capital cost sharing funding. It is important for the public to realize other boards have been proactive in writing about these issues.

Trustee Johns asked for all letters to be received and filed.

A further discussion took place with regards to advocacy of these letters. It was suggested to either take a picture of the stack of letters with the Board and put on the website or just post the condensed list that was put together along with a picture of the Board showing advocacy for these issues. It is important to focus on the letters that have the most impact on us currently.

Further discussion will be held at Finance/Operations Committee meeting later today on the subject of the directive from the ministry to return 100% of strike savings from September job action.

It was noted that the BCSTA has also been working very hard on advocating for these issues.

5.2. Funding Letters (6) (Letters provided in reading file)

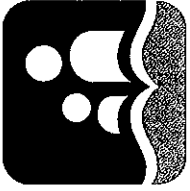
Receive and file.

5.3. Miscellaneous (9) (Letters provided in reading file)

Receive and file.

6. ADJOURNMENT

The Advocacy/Education Committee meeting was adjourned at 9:45 a.m.



SCHOOL DISTRICT #5 (SOUTHEAST KOOTENAY)

STRATEGIC DIRECTIONS

VISION

Students love to learn here, staff love to work here, families love to gather here.

MISSION

Our students will graduate with dignity, purpose and options.

VALUES

Respect, Vision, Fairness, Collaboration, Integrity

October 1, 2014

SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY) TRUSTEE COMMITMENTS

OUR STUDENTS	We have a culture of caring and understanding of the unique needs of our students.	Every School Improvement Plan will include a culture of caring and understanding the unique needs of our students in collaboration with staff, students and parents.	Schools send teams to ERASE Training Level 1 and 2 re: safe schools.	School Administration, School Staffs and SPC's Director of Student Learning/Innovations reporting to the Board	School Improvement Plans presented to Board Fall 2014
	All students have their learning and emotional needs met.	Personalizing a student's learning ignites passion and helps guide the educator in assisting a student's learning.	Continue to engage staff in ways to find out about students' interests and passions through such things as interest inventories, interviews, etc. in order to incorporate this knowledge into planning.	Staff Development (School-based and District-based), Professional Development Opportunities	Ongoing
			Ensure Aboriginal "Principles of Learning" are incorporated throughout the curriculum.	School Administration, Director of Student Learning/Aboriginal Education	Ongoing
			Continual cycle of improvement with evidence-based decision-making to inform goals of School Improvement Plans	School Administration	Ongoing
			Share examples of project-based learning to Board and other schools e.g., SSS Innovation	School Administration/teachers	May 2014 and future Administration Meeting

			Create an awareness of Physical Literacy throughout the district and community	Physical Literacy meeting with interested staff	Director of Student Learning/Innovation	First meeting held February, 2014
	Our students are prepared for the choices and challenges that they will face in the future.	Learning is a shared experience. All K and Grade 1 teachers will be able to support their students to be self-regulating.	Self-regulating professional development and staff development opportunities will continue to be offered. Lead schools will share findings with other elementary schools.	Consult with Professional Development Committee, School-based and District-based Staff Development. School Administration and Teacher Leaders Stuart Shanker In-service		Ongoing
	Students, individually and collectively have a right to opportunities that challenge their learning.	Explore ways to utilize the new curriculum and competencies to allow for greater opportunities for students to pursue their areas of passion and challenge their learning.	Encourage school-based PLC inquiry work to explore project-based or inquiry learning that will give the flexibility to students deeply engaged in their learning.	School Administration and Directors of Student Learning		September 2014
			Utilize the SSS Innovation Project as an example.	SSS team		
		Focus on identifying those students at risk and develop plans to "reclaim" those students who have left	Schools to use data to help identify students potentially at risk and create a plan to create success.	School Administration and School Based-Teams		Ongoing

OUR STAFF	Recognize and celebrate innovation and flexibility in the system.	Thoughtful flexibility and innovation focused on improved learning for all students.	Annual presentation of promising practices in the district at a district celebration.	School Administration, SPC's, District Management, Board of Education	Ongoing	
	Staffs are passionate people that want to do quality work and have the time to do it.	Communicate to stakeholders that the district treasures those who leave a legacy.	Research how other districts recognize "legacy".	Board of Education, District Staff	2014/15	
	Every employee in our district leaves a legacy at the end of their service in their school and community.	Without recognition there can be no confidence.	Hold a "legacy occasion" to recognize those who are leaving a legacy or who have left a legacy or something similar.	District Staff		2014/15
		Superintendent leads the vision of a District Professional Learning Community; principals are role models encouraging and supporting innovation and promising practice in their schools.	Administration Meetings and Staff Development.			2014/15
OUR COMMUNITY & ENGAGEMENT	Work with community partners to develop mutually beneficial educational opportunities.	Enhance early learning for children and families in our communities.	We will continue to advocate for more Early Learning and StrongStart centres to be developed and implemented in school district facilities.	Community ECD Committee, Director of Student Learning/Innovation, CBAL	Ongoing	
		Work with the community to enhance development of literacy skills for all citizens	The District Literacy Plan will be implemented.	District Literacy Committee.		
		Increase involvement of community members in classrooms and involvement of students	Work with the College of the Rockies transition coordinator to expand career education programs	School Administration and Staffs, District Staff	Ongoing	

			and Career Fairs. Create an awareness of the opportunities in the Trades and Skills amongst all schools.	District Staff, College of the Rockies, Teacher Leaders and School Administration	February 2014 Pro-D Day, Skills Competition Open House at COTR
		Increase parent involvement in schools.	Build "volunteerism" into school programs through such opportunities as One-to-One Reading, PAC, Coaching, Special Events, etc.	School Administration	
		Continue to encourage schools to engage with senior citizens with student programming.		School Staffs	
			Work with the District Parent Advisory Council and PAC's to organize PAC 101 and parent conference.	DPAC and Superintendent	February 2014 (PAC 101 completed)
			Find ways to conduct meetings more effectively through technology	District Staff	March 2014 (completed)
		Continue our successful partnership with the UVIC/COTR Teacher Education Program		Board of Education, Superintendent, District Staff	
		Reduce the environmental impact of our practices.	Meet the legislative requirements of preparing and implementing an Environmental Sustainability Plan.	Secretary-Treasurer and Manager of Operations	Annually in June
	Practice environmental stewardship.		Advocate and communicate the Carbon Neutral Plan to staff,	Secretary-Treasurer, Superintendent	Ongoing
OUR ENVIRONMENTAL STEWARDSHIP					

			students and partners through a wide variety of mediums.			
			Review Carbon Neutral Plan		Secretary-Treasurer	Ongoing
			Encourage staff to develop and implement programs and curriculum designed to promote environmental sustainability.		District Staff and School Administration	Ongoing



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

**September 29, 2014, 10:00 a.m.
Board Office**

Committee Members
in Attendance: Co-Chair Trustee Brown
Co-Chair Trustee Damstrom
Trustee Ayling

Regrets: Trustee Besanger

Board/District Staff in
Attendance: Trustee Bellina
Trustee Johns
Chairperson Lento
Trustee Whalen
L. Hauptman, Superintendent of Schools
D. Casault, Director of Student Learning and Innovation
J. Tichauer, Director of Student Learning and Aboriginal Education
B. Reimer, Director of Instruction/Human Resources
J. Paetz, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Policy Committee meeting of September 29, 2014 was called to order at 10:00 a.m. by Co-Chair Damstrom.

**1.2. Approval of the Agenda
POL-2014-09**

M/S that the agenda for the Policy Committee meeting of September 29, 2014 be approved with the following addition:

5.1 Proposed Education Heritage Policy

CARRIED

**1.3. Approval of the Minutes
POL-2014-10**

M/S that the minutes of the Policy Committee meeting of May 26, 2014 be approved as circulated.

CARRIED

2. POLICIES PASSED BY THE BOARD SINCE LAST MEETING

Nil

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1. Policy 3.10 Student Service Programs

- Thoughtexchange feedback was reviewed.
- Changes to policy:
 - incorporate 'collective responsibility' phrase from T5 - Page 12
 - change 'conditions' to 'needs' in last sentence of the last paragraph
 - first sentence should read 'to learn, to contribute and to participate'
- Changes to regulations:
 - #10 - leave 'model' in first sentence

The policy will now be sent to the Board of Education for approval.

3.2. Policy 7.8 British Columbia Student Information System

- Thoughtexchange feedback was reviewed.
- The new system has many securities in place that would address any concerns regarding FOIPPA and/or security of data.
- Add: *Any student information system will be in compliance with the Freedom of Information and Protection of Privacy Act (FOIPPA)* and insert a link to the document.

The policy will now be sent to the Board of Education for approval.

3.3. Policy 3.2 Creating Safe Schools

The flowchart for handling violence or threats was reviewed.

Discussion included:

- reduced number of forms for people to complete and the process has been streamlined
- updated Emergency Procedures Handbooks have been distributed to every room in the district
- both the Emergency Procedures Handbook and the Crisis Response Manual have step by step actions plans for different types of emergencies
- district follows protocol for contacting parents that has been laid out by Safe Schools (provincially)
- flowchart is for the use of employees only
- would like to see parents (consultation, involvement, contact, etc.) mentioned somewhere in the flow chart (District Management will review)
- put 'If a Staff Member' in bold and/or make it bigger

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1. Policy 2.1 Tobacco Free District

Discussion included:

- inclusion of e-cigarettes and ENDS (electronic nicotine delivery system) in the policy
- enforcing the policy for non-district employees (i.e. contractors)

The revised policy will be sent to the Board of Education for approval.

4.2. Policy 3.27 Student Lockers

The RCMP is no longer allowed to bring dogs in to schools to do searches so the policy had to be updated.

The revised policy will now be sent to the Board of Education for approval.

5. INFORMATION ITEMS

5.1. Proposed Education Heritage Policy

Trustee Johns has been working Derryll White (Columbia Basin Institute of History) to put together an Education Heritage Policy. A draft policy will be brought back to the October meeting.

6. ADJOURNMENT

The meeting was adjourned at 10:45 a.m.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

POLICY

TOBACCO FREE DISTRICT

SECTION 2.1

RATIONALE

The Board recognizes that the use of tobacco products is a health and safety hazard for students, employees, visitors and school facilities.

The Board believes that the use of tobacco products on school grounds, in school buildings and facilities on school property or at school related or school sponsored events is detrimental to the health and safety of students, staff and visitors.

The Board acknowledges that adult employees and visitors serve as role models for students.

The Board recognizes that it has an obligation to promote positive role models in schools and promote a healthy learning and working environment, free from unwanted smoke and tobacco use by students, employees and visitors on school property.

Finally, the Board recognizes that it has legal obligations pursuant to federal and provincial legislation.

It is unlawful, and subject to fines for contraventions under the Tobacco Control Act to:

- use tobacco on school property; Section 2.2 (2)
- permit tobacco use on school property; Section 2.2 (4)
- sell tobacco to a person under 19 years of age; Section 2 (2)
- fail to display prohibition order sign; Section 10.1 (a)
- permit tobacco use in workplace. Section 2.3 (4)

TOBACCO USE PROHIBITED

1. No student, staff or school visitor is permitted to use any tobacco product at any time including non-school hours:
 - In any building, facility or vehicle owned, leased, rented or chartered by the School District.
 - On any school grounds and property – including athletic fields and parking lots – owned, leased, rented, or chartered by the School District.
 - At any school sponsored or school related event, on or off school property.
 - On any public property neighbouring the school which is within three (3) meters of doorways, open windows and/or air intakes to the school.

2. In addition, School District employees, school volunteers, contractors or other persons performing services on behalf of the School District are prohibited from using tobacco products at any time while on duty and in the presence of students, either on or off school grounds.
3. Tobacco products may be included in instructional or research activities in public school buildings if the activity is conducted or supervised by the staff member overseeing the instruction or research and the activity does not include smoking, chewing or otherwise ingestion of tobacco product or directly exposing either student or staff to the health hazards of tobacco.

DEFINITION OF TOBACCO PRODUCTS AND TOBACCO USE

For the purpose of this policy:

- “Tobacco Product” is defined to include cigarettes, e-cigarettes or electronic nicotine delivery systems (ENDS), cigars, bidis, pipes, little cigars, chewing tobacco, snuff, and any other items containing or reasonably resembling tobacco or tobacco products.
- “Tobacco use” includes smoking, chewing, dipping or any other use of tobacco.

SIGNAGE

Signs will be posted in a manner and location that adequately notifies students, staff and visitors about the 100 percent Tobacco-Free school policy.

ENFORCEMENT FOR STUDENTS

1. Consequences for students engaging in the prohibited behavior will be provided in accordance with the school’s code of conduct. In addition, students, employees or visitors to the school site may face fines under the Tobacco Control Act/Regulation.
2. School Districts will implement on campus prevention and cessation programs. These programs will assist schools in providing students with up to date information on the many consequences of tobacco use (e.g. BC Tobacco Facts Curricular), offer techniques that students can use to stop their tobacco use including cessation programs (e.g. Kick the Nic, QuitNow).
3. Parents/guardians will be notified of all violations and actions taken by the school. It is recommended that suspension be used only as a last resort.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

POLICY

STUDENT SERVICES PROGRAMS

SECTION 3.10

It is believed that quality, accessible education be available to all students. Every student has the right to learn, to contribute to and to participate in all aspects of the life of the school. Some students will need support to access their full potential. It is also believed that this is a collective responsibility of the teachers, support staff, Principal, district staff, parents/guardians and the student.

It is recognized that each individual is considered valuable in his/her own right. Public school education within a democratic society is to recognize each student's inherent value and to provide the necessary educational opportunities for each student to develop his/her fullest potential.

It is also recognized that each student has unique learning needs. The role of public school education is to provide quality, accessible education for each student in accordance with his/her strengths, abilities and talents and with appropriate consideration of possible intellectual, physical, emotional, social, cultural or behavioural needs.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

REGULATIONS

STUDENT SERVICES PROGRAMS

SECTION 3.10R

Model of Service Delivery

Inclusive schooling maintains the importance of the relationship and role of the regular class teacher in the planning, instruction, assessment and evaluation of all education programs. The school support team and district team of itinerant specialists support the teacher and the student while they maintain the strong teacher-student connection.

Position Statements

1. All students are to attend and be welcomed into their neighbourhood schools in age appropriate regular classes, and are supported to learn, contribute to and participate in all aspects of the life of the school.
2. All students will be challenged to meet their unique intellectual, social, emotional, physical and career developmental goals.
3. The student support services must be as a continuum of support mechanisms by which the individual strengths of students can be used to access their full potential of their education.
4. A continuum of assessments will be utilized to identify the strengths and unique needs of each student in order to facilitate optimal educational opportunities.
5. In conjunction with the School Based Team (SBT), Individual Educational Plans (IEP) for students must be developed, monitored, evaluated and adapted in accordance with their efficiency, appropriateness and effectiveness within Ministry guidelines.
6. Support services to students will be provided and adapted as is required in accordance with the specific strengths and unique needs of individual students and will be dependent upon the availability of resources.
7. Within each school the planning of service delivery for individual students will be coordinated by a School Based Team.
8. It is recognized that parental involvement is essential.
9. The district team of specialized itinerants will support the school and the School Based Team.

10. Ongoing in-service activities are necessary to promote a current evidence-based effective practice inclusive service delivery model. In-service activities, where appropriate, will also include students, parents and community members.
11. It is recognized that flexibility of service delivery is essential and should be maintained in accordance with the strengths and unique needs of students.

BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

POLICY

STUDENT LOCKERS

SECTION 3.27

School Lockers

School District No. 5 (Southeast Kootenay) assigns each secondary student with a school locker and a lock for storing personal belongings (e.g. shoes, outdoor clothing) and school related materials (e.g. books) subject to the conditions stated in this notice.

Students are required to use a school lock for their locker in order to minimize the possibility that items stored in student lockers may be stolen or damaged. Please note that students are prohibited from using personal locks on their lockers. Any personal locks used by students on their lockers will be removed and students may be denied access to a student locker. Students must keep the locker assigned to them by the school. Students may not share lockers with other students, or any other person.

Each student and their parents/guardians are, as a condition of receiving a school locker and lock, are required to sign the acknowledgment form attached to this notice. If you wish your child to have a locker, please sign the form below.

Locker Fees and Use

The locker rental fee has been incorporated into the yearly student fee. All students who return this signed acknowledgment form, and pay their student fee, will be assigned a school locker and lock.

Recommendations Regarding Items Stored in Lockers

The School District recommends that:

- students should not store valuables in their school lockers (e.g. CD's, CD players)
- students should not share their lock combination with anyone but their homeroom teacher
- students should store all personal and school-related belongings in their lockers, with a lock, at all times

Locker Inspections

Lockers and locks assigned to students are the property of the School District. In order to ensure that student lockers are used for appropriate school and related purposes, school officials may, from time to time, inspect student lockers. These inspections may occur with R.C.M.P., without prior notice, without student consent and without a search warrant.

PLEASE NOTE: STUDENTS WILL NOT BE ASSIGNED A LOCKER OR LOCK UNLESS THE FOLLOWING FORM IS SIGNED BY BOTH THE STUDENT AND HIS/HER PARENT/GUARDIAN.

ACKNOWLEDGMENT CONCERNING USE OF STUDENT LOCKERS

I acknowledge and understand that:

1. Student lockers are the property of the School District.
2. Student lockers remain at all times under the control of the School District.
3. I am expected to assume full responsibility for my school locker.
4. The School District retains the right to inspect student lockers for any reason at any time without notice, without student consent and without a search warrant.
5. My child and I have discussed the School District's locker policy and he/she is aware of his/her obligation to only use the school locker for school-related activities.

Student's Signature

Parent/Guardian's Signature

Date

Locker Number (to be filled out by school)

THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

POLICY

**BRITISH COLUMBIA
STUDENT INFORMATION SYSTEM**

SECTION 7.8

The Board recognizes the importance of a common student information system that is shared by all participating public and independent schools and districts in British Columbia. The use of such software supports the operational needs of schools and School District 5 (Southeast Kootenay) and is an important tool that can help deliver education services and monitor student school performance.

Any student information system used by the district will comply with the Freedom of Information and Protection of Privacy Act (FOIPPA).

Related By-laws, Policies, Contracts and Regulations:

[Freedom of Information and Protection of Privacy Act](#)
Standards Manual (to follow)



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**September 29, 2014, 10:30 a.m.
Board Office**

Committee	Co-Chair Trustee Johns
Members in Attendance:	Trustee Bellina Trustee Whalen
Regrets:	Co-Chair Trustee Helgesen Trustee Besanger
Board/District Staff in Attendance:	Trustee Ayling Trustee Brown Trustee Damstrom Chairperson Lento Superintendent of Schools, L. Hauptman Secretary Treasurer, R. Norum Director of Instruction/Human Resources, B. Reimer Director of Instruction/Student Learning, D. Casault Director of Student Learning and Aboriginal Education, J. Tichauer Recorder, Corinne Burns

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The public Finance/Operations/Personnel Committee meeting of September 29, 2014 was called to order at 12:14 p.m. by Co-chair Trustee Johns.

1.2. Approval of the Agenda

MOTION FOP-P 2014 - 11

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of September 29, 2014 be approved as circulated.

CARRIED

1.3. Approval of the Minutes

MOTION FOP-P 2014 - 12

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of May 26, 2014 be approved as circulated.

CARRIED

2. **BUSINESS ARISING FROM PREVIOUS MINUTES**
Nil

3. **DELEGATIONS/PRESENTATIONS**
Nil

4. **NEW BUSINESS**
Nil

5. **ITEMS FOR INFORMATION**

5.1. Safety Report

Mr. Norum distributed a Safety Report for the month of July. This report comes from the Public Schools Claims Management Services.

Discussion included:

- The purpose of the report is to provide a practical consistent method for recording and measuring incidents.
- Report will come monthly
- Staff are working diligently to reduce safety incidents, be aware of and remedy hazardous conditions and to implement new strategies to ensure the safety of our staff and students.

5.2. Tender Summary

Mr. Norum presented the 3 Tender Summary reports indicating the successful applicants.

5.2.1. Roofing FSS & MVES

Trail Roofing

5.2.2. Gordon Terrace Pavement

Currier Contracting

5.2.3. Sale of Busses

John Knauf

Tom Lynch

MOTION FOP-P 2014 - 13

M/S that the Board of Education ratify the Tender Summary as presented by the Secretary Treasurer.

CARRIED

6. **QUESTION PERIOD**
Nil

7. **ADJOURNMENT**

The public Finance/Operations/Personnel Committee meeting of September 29, 2014 adjourned at 12:32 p.m.

8. **LATE ITEMS**



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - STUDENT SERVICES MEETING**

**September 29, 2014, 11:00 a.m.
Board Office**

Committee Members
in Attendance: Co-Chair Trustee Johns
 Trustee Ayling
 Trustee Whalen

Regrets: Co-Chair Trustee Besanger

Board/District Staff in
Attendance: Trustee Bellina
 Trustee Brown
 Trustee Damstrom
 Chairperson Lento
 L. Hauptman, Superintendent of Schools
 D. Casault, Director of Student Learning and Innovation
 J. Paetz, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Student Services meeting of September 29, 2014 was called to order at 11:00 a.m. by Co-chair Johns.

**1.2. Approval of the Agenda
SS-2014-11**

M/S that the agenda for the Student Services Meeting of September 29, 2014 be approved with the following additions:

- 4.2 SPED Innovation Grant Projects
- 4.3 Trustee Questions

CARRIED

1.3. Approval of the Minutes

Discussion included:

Alternate Review

- Mrs. Casault will check to ensure that the full report was sent to all Trustees.
- The presentation to the Board will be scheduled for the November Board meeting.

Pro-D Days/Funding for Education Assistants

- District management will review pro-d days for Education Assistants, Youth Care Workers and Aboriginal Education Support Workers and report back at the October meeting.

SS-2014-12

M/S that the minutes of the Student Services meeting of May 26, 2014 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1. Presentation - Autism Services in SD5

Due to job action, this item has been tabled to the October meeting.

2.2. Presentation - Alternate Programs 3 Year Implementation Plan

As previously discussed, the Alternate Review presentation will be done at the Board meeting on November 12th.

3. CORRESPONDENCE AND/OR NEW ITEMS

3.1. Sound Connections Update

- Annette and Richard Rogers, founders of the Sound Connections Program, have left the district
- Sue Robertson, SLP, and Lisa Whitlock, SLP Education Assistant, are very well versed and will be providing training for staff on October 29th
- the program is not implemented throughout the district 100% (not always enough time for SLP's to do it)
- District Management will review the program/data as we go through the current year to determine how we will proceed in the future
- Trustees Brown and Bellina requested a letter be sent thanking Annette for all her work over the years and for presenting at the Kootenay Boundary Branch meeting.

3.2. Update from Summer BC-CASE

- not a lot of new information
- excellent presentation by Bruce Bearisto on teaching to diversity (Mr. Bearisto will also be presenting at the BCSSA meeting in Nakusp later this month.)
- discussions regarding de-categorization are happening - will probably hear more about this later in the year.

4. INFORMATON ITEMS

4.1. Provincial Update - CUPE Staff Development

The new Collective Agreement was just ratified yesterday so this information is not ready yet.

4.2. Trustee Questions

Questions regarding Education Assistants were referred to Mr. Reimer.

iPads – there are great programs available for special education students.
Where is the district with regard to iPads?

- The Technology Plan is working towards a BYOD phase (bring your own device).
- Some schools have purchased class sets of iPads.
- Problems with the internet systems being bogged down when everyone is on the internet at the same time (infrastructure has not been upgrade in all schools yet).
- Looking at how to manage all these BYO devices globally as a district, as opposed to individual schools.
- SET BC provided a grant last year and an iPad project was done by Nadine Steele, Student Services Coordinator.

4.3. SPED Innovation Grant Projects

Mrs. Therrien, DPAC, recently heard about some exciting projects that were happening in the Burnaby school district (one of the districts who received a Spec. Ed. Innovation Grant) and wondered if there was a way to find out more information about what they are doing.

District Management will look for updates about the projects (if the information is still available).

5. ADJOURNMENT

The meeting was adjourned at 11:30 a.m.

Communications Committee Report

Sent Media release(s):

- Vice Principal Hires, Elkford

Media release(s) for distribution:

- None

Media Releases in the works:

The following letter, pending add'l committee work/Board motions:

- Letter to Minister Fassbender re: CommunityLINK funding (April)

Published/Media-Related Activities:

- None

Trustee Report

- DPAC mtg –Jun 11
- Humanity Network mtg –Jun 12
- MBSS Grad ceremony –Jun 26
- Special mtg –Jun 27

- Interviews for Assistant Facilities Manager –Jul 9
- Interviews for Executive Assistant –Jul 16

- CDTA executive mtg –Sept 3
- DPAC mtg –Sept 10
- Board meeting –Sept 18
- Humanities Network mtg –Sept 18
- KO PAC mtg –Sept 29

- Humanities Network subcommittee mtg –Oct 2
- Pinewood PAC –Oct 8



School District No. 5
From the Office of the Superintendent

To: Trustees
From: Lynn Hauptman
Date: October 14, 2014
Re: Monthly Report to the Board

Purpose of this Report:

As the Board's Chief Executive Officer, the Superintendent of Schools is accountable for the day-to-day operations of the school district and for ensuring that the Board is aware of how the school district is doing in all areas of its operations.

Enrolment report – see attached

Superintendent's Activities

As you all know this has been an unusual start to the school year but it has continued to be a busy and inspiring time. It is hard to comprehend that even though it is the middle of October, we are only beginning our fourth week of school. I continue to be so impressed by the commitment of our educational staff to ensure that we are providing the best possible educational environment for our students. The leadership of our administrators during this compressed startup has also been exceptional. I have appreciated the time that principals have given me as I continue to visit schools.

Data Collection is in full swing and our snapshot date has been changed to October 17th. By next month's Board meeting we will be able to give you accurate enrollment data. This year has proved to be additionally challenging as we are utilizing the new Student Information System (MyEducationBC) at all our elementary schools and Jaffray Elementary Junior Secondary School. Our Administrators, Student Support Teachers, Secretaries and District Management team work very hard to ensure that this process is done accurately. A big thank you must be given to Director Diane Casault and Sharon Waswick for their countless hours loading data, troubleshooting, supporting and leading the charge to implement this new system.

A great deal of District Management time this past month has been devoted to implementing the new requirements or funding that has come about out of the new Collective Agreements of both the BCTF and CUPE. This has garnered many conference calls with the Deputy Minister and his Education staff and BCPSEA. I would like to commend our Secretary Treasurer, Rob Norum and his finance department and Brent Reimer and his HR department for the extraordinary lengths that they have all gone to in order to ensure we are in full compliance with both Collective Agreements.

Of course, a great deal of our attention has been on ensuring that our students and staff of Rocky Mountain Elementary have a new home soon!! The reconstruction of the school

following the fire last June has necessitated a great deal of time, energy and devotion on the part of our new Administration team and the staff of Rocky Mountain Elementary School, our Operations Department under the direction of Joe Tank assisted by Richard Frost, the Restoration companies (Paulsen Restoration and Onside Restoration), our ST Rob Norum and his department and, of course, the District of Elkford who have continually assisted us through this difficult time. But it is always good to have that “silver lining” and that, of course, is the recent news that Rocky Mountain Elementary School was the recipient of the annual Indigo Grant. Wow! Well done.

Other meetings this month have included our meeting with Administrators last week where we had a very powerful and moving simulation helping us all to understand more fully the impact of colonization on our Aboriginal People in Canada. This background will be most valuable as we continue to ensure that the First People’s Principles are implemented across our curriculum. In addition, Director Tichauer and I attended a regional meeting with the representatives of the Aboriginal Branch of the Ministry of Education. The information shared will be very helpful as we continue to work on our Aboriginal Enhancement Agreement. Directors Casault, Tichauer and I also were able to meet with Katherine Hough from CBAL to review programs and supports for this school year. This is an incredible partnership for our school district. Gail Rousseau and I also had the pleasure of meeting with Captain Kirk and Nancy Zier of the Salvation Army to review their commitments to our School Meals Program in our Cranbrook Schools. Their desire to support our children that need food is commendable. Currently, they contribute approximately \$100,000 yearly in food to the students in our community.

Telus Backpacks

Once again, the Telus Community Ambassadors (workers and retirees) packed and delivered 200 backpacks over the summer so some of our students would have school supplies when they started school. The backpacks have been distributed to K-12 students across the District and were filled with paper, pencil, exercise books, geometry sets and numerous other supplies. Thank you so much to the Telus Community Ambassadors for their time and dedication to this very worthwhile project!

SD5 Top Student Award

Three, \$1000 scholarship awards were given to the three Top Students in the District. Those students were: Elkford Secondary (Rachael Bullock), Fernie Secondary (Shacarra Orr) and Mt. Baker Secondary (Hannah van der Roest). The awards were given based on the following criteria:

- Best Final Mark (Provincial and School mark combined) in English 12
- In-school Extra-Curricular activities
- Outside Extra-Curricular activities
- Special Leadership Qualities

Congratulations to the Top SD5 Students for the 2013/2014 school year!

BC Summer Games

This past July, over 3000 athletes, coaches and officials took part in the 2014 BC Summer Games in Nanaimo. The following schools were represented at the games from our District:

Amy Woodland Elementary, Fernie Secondary, Gordon Terrace Elementary, Highlands Elementary, Jaffray Junior Secondary, Laurie Middle, Mount Baker Secondary, Parkland Middle and Sparwood Secondary

Congrats to all participants!

Finance/Operations Updates:

- Strike Savings
- Budget reconciliation
- RMES insurance
- Form 1530
- MVES Lease
- Exempt contracts
- Speech Path contracts
- Purchase cards

Update from the Director of Instruction/Student Learning

The District receives \$2,450 for each elementary school for putting on a Ready, Set, Learn event in the spring. Schools receive \$1,650 to purchase materials for their kindergarten classrooms. The remaining funding goes to the District. These funds are used to cover the following initiatives (varies year to year):

- Advertising for the RSL events in April
- Clerical support for StrongStart enrolment (AWES, SES, IDES & FJMES)
- Donations to ECD Committees and/or StrongStart Centres (StrongStart centres have received \$1500 each in 2013/2014, the ECD committees have each received 3 donations of \$1,500 over the past 3 years)
- Evening StrongStart program at SES
- Goodie Bags for children attending the RSL events
- Pre-school Fairs receive funding every year – Elk Valley (\$800) and Cranbrook (\$1,200)
- Magnetic alphabet letters (upper and lower case) for every kindergarten class in the district

ECD Proposals for 2014/2015

Cranbrook

This year the Early Years Committee has decided to use the funding for two projects.

First, \$500 will be allocated to Books for Babies, a program of the Cranbrook Public Library leads and the Early Years Committee. The money will be used for the purchase of books and printing for the Early Years Program calendar which are added to the bags given during 9 month immunizations through Public Health Nursing (IHA).

Next, \$1000 will be allocated to a musical instrument at the Generations Playground. The final stage to the playground is a musical section and there will be 3 or 4 instruments added (drums, chimes, xylophones, etc.). These instruments will be installed at an accessible level - meaning appropriate for children in wheelchairs. They will also be ideal for children with developmental or sensory needs. These pieces of equipment run around \$2000 each.

Sparwood

As a committee we discussed the opportunity to apply for additional funding from School District 5 and we, as a community, would like to have a multi-culture awareness program.

This would include: additional resources to programs available to children in Sparwood, awareness to general community that would be aimed at understanding and acceptance of a variety of cultures friendly to children. We would allocate the funds to supplies, research, programming, a potential use for presenters and any additional training that may be needed.

We are planning our parent workshop for the fall going into the winter, while the weather is still not the greatest and people don't mind being indoors.

Fernie

We would like to use this funding to purchase gross motor toys and equipment for young children. Currently there is only one program in Fernie that offers this opportunity, and it is the only program that a fee is associated with. The Team would like to purchase these toys so that all Early Childhood Programs would have the opportunity to use them. We would be able to share and swap the toys. The programs that could benefit are: Parent-Tot Fun Times, Better Babies, Bright Beginnings Preschool, StrongStart as well as special events/parties that we put on (Christmas, Griz Days, Children's Festival).

Some of the active balance and gross motor equipment that I have researched are: balancing hemispheres, balance boards/sets, parachutes, crazy cars, plasma cars, scooters, curve paths and cooperation bands.

Elkford

Last year we put the SD5 funding towards our Healthy Start Program for children ages 3-5 in Elkford. Healthy Start is a program that requires family involvement and encourages positive self-esteem and healthy eating and activity in the home. This program was so successful that we were able to obtain a grant from Columbia Basin Trust to continue this program into the fall and spring of 2015. With the school district funds we can apply the \$1500 to extend our program from a 23 week program to a 30 week program. The program will run on Saturdays out of the preschool and conference center in Elkford. We have hired an ECE and an assistant to make this a quality program! The money will help pay for the Facilitator's wage, the assistant's wage, snacks and supplies for the remaining 6 weeks.

Physical Literacy Project

COTR/U of Vic Teacher program has partner with Steeples Elementary to provide our elementary students with an introduction to Physical Literacy. The project is in its infancy as grants are still being requested.

Summer Book Club

The following Schools/grades took advantage of our SD 5 Summer Book Club Give away: Steeples Grade 2, Isabella Dicken Grade 3/4 and Highlands Grade 2. Deb Kennedy will be following up with these groups later in the year.

Update from Director of Instruction/Safety/Aboriginal Education

Aboriginal Education

SD5 hosted a regional meeting this month for district leaders of Aboriginal Education from the Kootenay-Boundary region. This session covered topics such as Enhancement Agreements, Annual Reports, Aboriginal Education funding, Aboriginal Student Success Data and Data Collections and Anti- Racism Initiatives. We came away from the meeting feeling very positively about where we are at as a district with the organization around our Aboriginal Programs.

Also this month: We will be meeting October 16th with all our Aboriginal Support Workers, forming and meeting with our partners in the Enhancement Agreement Committee on Oct 22nd, attending, (Joe Pierre and I) on October 23rd, a provincial meeting on Aboriginal Education initiatives and working on our Local Education Agreement with the St. Mary's Band (Oct 20th). As well, the initial Elder's program meeting took place at Mount Baker, and we are excited to start conversations to perhaps expand our Elder's program into our other schools.

Industry Skills and Training

In addition to the 28 SD5 students currently enrolled into the September intake into Dual Credit Ace-It programs at College of the Rockies, we are now starting to plan

opportunities for other students in our district. This year's Project Heavy Duty in the Elk Valley is now in the initial planning stages, and looks to continue the tradition of being a very valuable event. As well, Mount Baker has timetabled and populated their tradesworks 11/12 program for students looking for employability skills and certifications. Lots of opportunities for students looking for valuable skills!

Update from the Director of Instruction/Human Resources

We are in the process of creating a hiring team to screen potential applicants for the TTOC list and various casual CUPE classifications. Principals/Vice Principals are being trained and will continue to screen for applicants on an ongoing needed basis to ensure the necessary replacements are available.

Human Resources to date has filled 158 teaching and 65 CUPE positions for the current school year.

There will be a new teacher orientation session on October 21st at Sparwood Secondary (library) beginning at 1:00pm. This 120 minute information session will give valuable insights to the district's hiring practices and processes, technology and educational services and educational practices that occur in School District 5. District management along with CFTA look forward to seeing the new teachers to School District 5 at this information session!

A second new teacher session is scheduled to take place at the Board Office on October 28th @ 1:00pm. The same information will be provided in Cranbrook as in Sparwood which allows 2 different opportunities for new teachers to attend one of these info sessions.

Update from the District Principal Student Services

With only 3 weeks into the school year many staff are itching to be where we would usually be at the middle of October. Support systems have quickly shaped up to meet the new constellation of students needing support in schools.

Students with a designation numbers across the district have changed the available targeted funding while support staffing requests have significantly increased. A net loss of sixteen students with level three funding occurred from the end of June to October 7, 2014 – many leaving the public system. This equates to a \$147,000 funding loss.

Darcy has continued to work with the Child and Youth Mental Health and Substance Use local collaborative with monthly action meetings. He also attended the CYMHSU Congress in Kelowna earlier this month where local collaborative teams presented and engaged the participants in improving the model of service along mental health and substance use continuum with education, prevention, clinical intake, therapy, emergency room, psychiatric ward, outpatient care, and return to community care. The continuum requires the involvement of the education, mental health, medical and community sectors. It is an exciting time for the attention being paid to the issues of mental health and substance use in the East Kootenays and BC.

We are currently in the interviewing and hiring process for the Student Service Coordinator for the Elk Valley and Jaffray.

Important Dates for Trustees:

Committee Meetings – October 27
DEAR – Drop Everything and Read – October 28
Election Day – November 15
BCPSEA Symposium – October 23/24
BCSTA AGM – December 4-6

Lynn Hauptman
Superintendent