



The Board of Education of
School District No.5 (Southeast Kootenay)
AGENDA - REGULAR PUBLIC MEETING

February 11, 2014, 5:00 p.m.
Board Office

	Pages
1. COMMENCEMENT OF MEETING	
1.1 Call to Order	
1.2 Consideration and Approval of Agenda	
M/S that the agenda for the regular public meeting of the Board of Education of February 11, 2014 be approved as [circulated / amended].	
1.3 Approval of the Minutes	4
Meeting of January 14, 2014	
M/S that the minutes of the regular public meeting of the Board of Education of January 14, 2014 be approved as [circulated/amended].	
1.4 Receipt of Records of Closed Meetings	10
M/S to accept the closed records of the in-camera meeting of the Board of Education of January 14, 2014.	
1.5 Business Arising from Previous Minutes	
1.5.1 2014-2015 School Calendar	11
Summary of Stakeholder Feedback	
1.6 Receiving of Delegations/Presentations	
1.6.1 Physical Literacy - Karen Kettenacker, MBSS	
1.6.2 MBSS Trip to Vienna - Evan Bueckert	
2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS	
2.1 Advocacy/Education Committee	12
Meeting of January 27, 2014	

Recommendation A

M/S that the Board send a letter to the Human Early Learning Partnership (HELP) outlining our interest for our students to participate in the MDI survey and offer our support with advocating for future funding for districts.

Recommendation B

M/S that Trustees Ayling, Brown and Whalen work together to write a media release commending Kindergarten teachers who work with the EDI, outlining their successes and how they overcome their challenges and to outline how the MDI could also benefit future planning for students.

Recommendation C

M/S that the Board approve a draft letter written to the Ministry of Transportation and Infrastructure signed by School District 5, the City of Fernie, Isabella Dicken Elementary PAC Chair, Fernie Secondary PAC Chair and the District Parent Advisory Council outlining concerns regarding pedestrian (student) safety at the intersection of Highway 3 and 13th Street in Fernie, B.C.

M/S that the Board accept the report of the Advocacy/Education Committee.

2.2 Policy Committee

19

Meeting of January 27, 2014

Recommendation A

M/S that the revised Policy 3.32 Allergies and Life Threatening Allergies in Schools be sent to the Board of Education for approval.

M/S that the Board accept the report of the Policy Committee.

2.3 Finance/Operations/Personnel Committee

23

Meeting of January 27, 2014

Recommendation A

M/S that the Board of Education submit feedback regarding campaign finance reform for local elections by January 31, 2014.

Recommendation B

M/S that the Board draft a letter urging government to explore energy options for transportation in the future for our schools.

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

2.4	Student Services Committee	27
	Meeting of January 27, 2014	
	M/S that the Board accept the report of the Student Services Committee.	
2.5	Communications/Media Committee	30
	M/S to accept the report of the Communications/Media Committee.	
2.6	Mt. Baker Secondary School Building Replacement Committee	
	M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.	
2.7	Legacy of Learning	
	M/S to accept the Legacy of Learning report.	
2.8	Trustee Reports	31
3.	SUPERINTENDENT'S REPORT TO THE BOARD	
4.	NEW BUSINESS	
4.1	Business Arising from Delegations	
4.2	Amended Annual Budget Bylaw 2013/2014	32
	Third Reading	
5.	TRUSTEE BOUQUETS	
6.	ITEMS FOR INFORMATION/CORRESPONDENCE	
6.1	BCSTA AGM	48
	BCSTA's 110th AGM	
	April 24-27, 2014	
	Hyatt Regency Hotel, Vancouver	
7.	QUESTION PERIOD	
8.	ADJOURNMENT	
	M/S that the February 11, 2014 regular public meeting of the Board of Education adjourn at [time].	
9.	LATE ITEMS	



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING
January 14, 2014, 5:00 p.m.
Jaffray Elem. Jr. Secondary School**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Brown
Trustee Damstrom
Trustee Johns
Trustee Whalen
L. Hauptman, Superintendent of Schools
R. Norum, Secretary Treasurer
B. Reimer, Director of Instruction/Human Resources
D. Casault, Director of Instruction/Student Learning
D. McPhee, Director of Instruction/Aboriginal Education/Safety Officer
J. Skerik, Executive Assistant (Recorder)

Regrets: Trustee Besanger
Trustee Helgesen
D. Verbeurgt, District Principal/Student Services

1. COMMENCEMENT OF MEETING

1.1. Call to Order

Chairperson Lento called the January 14, 2014 regular public meeting of the Board of Education to order at 5:03 p.m.
Chairperson Lento thanked the PAC for dinner and welcomed the public in attendance at the meeting.

1.2. Consideration and Approval of Agenda

MOTION R- 14-1

M/S that the agenda for the regular public meeting of the Board of Education of January 14, 2014 be approved as circulated.

CARRIED

1.3. Approval of the Minutes

Minutes of the Public meeting of the Board of Education of December 10, 2013.

MOTION R- 14-2

M/S that the minutes of the regular public meeting of the Board of Education of December 10, 2013 be approved as circulated.

CARRIED

1.4. Receipt of Records of Closed Meetings

MOTION R- 14-3

M/S to accept the closed records of the in-camera meeting of the Board of Education of December 10, 2013 and the special in-camera meeting of December 19, 2013.

CARRIED

1.5. Business Arising from Previous Minutes

Nil

1.6. Receiving of Delegations/Presentations

Mr. Dilts' Grade 5/6 class sang the Michael Mitchell song "We're All Looking for a Dinosaur" to the Board during the in-camera meeting.

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1. Communications/Media Committee

Trustee Ayling reviewed her Communications/Media Committee report of January 2014.

MOTION R- 14-4

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.2. Mt. Baker Secondary School Building Replacement Committee

Trustee Johns will provide a report in February.

MOTION R- 14-5

M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.

CARRIED

2.3. Legacy of Learning

Trustee Johns distributed copies of an article on the Legacy of Learning published in the Winter 2013 magazine for retired educators, PostScript. Trustee Johns noted they have looked at more than 58 communities and 102 schools, and that they continue to look for additional materials - year books, trophies, memorabilia, photos. The display in the Board Office was changed on Friday, January 10th.

MOTION R- 14-6

M/S to accept the Legacy of Learning report.

CARRIED

2.4. Trustee Reports

Trustees reported on their activities for the month.

Trustee Damstrom - attended JEJSS PAC meeting

Trustee Ayling - amended her report - unable to attend the January 11 motion building session, attended the KOES PAC meeting

3. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's report of January 14, 2014 included:

- Superintendent's Activities - Christmas concerts and luncheons
- Target Canada donation
- Superintendent's Report on Student Achievement / Achievement Contracts
- Thank you for contributions to hampers, food banks, Salvation Army
- Three year cycle for EDI/HELP - financial reasons, appreciated feedback that District liked more regular basis
- Registration deadline for 2014/2015 school year
- Finance/Operations Updates
 - Report building - building financial reports
- Update from Director of Instruction/Student Learning
 - Adrienne Gear workshops tomorrow, Leyton Schnellert workshop at LMS, Science Fair
- Update from Director of Instruction/Safety/Aboriginal Education
 - Second intake of students for trades and apprenticeship training, programs filled for September intake and some students waitlisted for January 2015
 - SADE (Student Achievement Data Exchange) and 1701 reports
- Update from District Principal/Student Services
- Update from Director of Instruction/Human Resources
 - Successful conclusion of bargaining with CUPE Local 4165
 - Software conversion from SDS to SRB, move to automated dispatch/call-out
- Important Dates for Trustees
- Enrolment Report

Discussion included:

- Three year cycle for EDI - financial reasons, Board to send letter in support of EDI
- District ProD focus on Trades Awareness - to provide teachers with experience on ways to bring trades technology into their classrooms

MOTION R- 14-7

M/S that the Board write a letter to the Provincial Government in support of the Early Development Indicator (EDI) continuing on a yearly basis rather than the new, three year cycle and indicating that the District makes good use of the information provided by the EDI.

CARRIED

MOTION R- 14-8

M/S that the Board approve a school registration deadline of February 28th, 2014 for the 2014/2015 school year.

CARRIED

MOTION R- 14-9

M/S that the January 14, 2014 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. NEW BUSINESS

4.1. Business Arising from Delegations

Nil

4.2. Capital Project Bylaw - Bus Replacement

MOTION R- 14-10 Capital Project Bylaw Project No. 126682

M/S to allow three readings of Capital Project Bylaw - Project No. 126682 School Bus Replacement.

CARRIED UNANIMOUSLY

MOTION R- 14-11 Capital Project Bylaw Project No. 126682

M/S read a first time the 14th day of January, 2014.

CARRIED

MOTION R- 14-12 Capital Project Bylaw Project No. 126682

M/S read a second time the 14th day of January, 2014.

CARRIED

MOTION R- 14-13 Capital Project Bylaw Project No. 126682

M/S read a third time, finally passed and adopted the 14th day of January, 2014.

CARRIED

4.3. TM Roberts Facility Plan

Mr. Norum advised that enrolment at TM Roberts Elementary School is under review and that the growth of the French Immersion Program may require additional classroom space. A report will be available at the Finance/Operations/Personnel Committee meeting on January 27th.

4.4. Amended Annual Budget Bylaw 2013/2014

Mr. Norum noted that this is the final budget for the 2013/2014 fiscal year.

MOTION R- 14-14

M/S read a first time the 14th day of January, 2014.

Discussion included:

- International Program
- Transportation and Housing
- OLEP (Official Languages Education Program) - core French
- Dietmar Sobieroy - annual donation to specific program taught by Paul Knipe at MBSS
- Changes to funding for District Learning program

CARRIED

MOTION R- 14-15

M/S read a second time the 14th day of January, 2014.

CARRIED

4.5. Provincial Council Meeting

Trustee Bellina will attend the Provincial Council meetings.

4.6. 2014-2015 School Calendar

Earlier approval of the calendar may allow the District an improved opportunity to book speakers for the coming year.

MOTION R- 14-16

M/S to accept the draft 2014-2015 School Calendar and submit it to stakeholders for feedback by January 29, 2014 and for approval by the Board of Education at the February 11th, 2014 Board meeting.

CARRIED

5. TRUSTEE BOUQUETS

Trustee Damstrom - to PAC for dinner, to the students for their presentation, to Principal Ray Kitt and Vice Principal Erin Boehm for their attendance at the meeting and their assistance

Trustee Bellina - to the Jaffray PAC for dinner, to District staff who arrange the rural meetings

Trustee Brown - to District administration for the provision of reports required by Trustees; to Trustee Johns and the Legacy of Learning project.

Trustee Whalen - to PAC for dinner, to JEJSS administrators for hosting us, to the public for attending the meeting, to the students who performed for the trustees

Trustee Ayling - to Chairperson Lento for his efficient meeting

Trustee Johns - to PAC, students, administration.

Trustee Lento - noted that it was great to return to Jaffray, he had fond memories and there are great people here.

6. ITEMS FOR INFORMATION/CORRESPONDENCE

6.1. Ministry of Community, Sport and Cultural Development

Trustee Johns will chair an ad hoc committee of Cranbrook trustees to review the issue and report to all trustees.

6.2. City of Cranbrook Letter re Trustee Appointment

7. QUESTION PERIOD

- Private school enrolment
- Distribution of draft calendar
- Replacement of BCeSIS - Aspen - to be discussed further at Committee meetings
- District funding of sports programs/extra curricular activities - discussion with DPAC, at Advocacy Committee meeting; Physical Literacy presentation at February Board meeting; white paper on extracurricular funding; Columbia Basin Trust sport and physical activity task force

8. **ADJOURNMENT**
MOTION R- 14-17

M/S that the January 14, 2014 regular public meeting of the Board of Education adjourn at 6:15 p.m.

Frank Lento, Chairperson

Rob Norum, Secretary Treasurer



1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meeting January 14, 2014

- TM Roberts Facility Plan
- BCPSEA Representative Report
- Superintendent's Report – legal and personnel issues
- Exempt Retirements



Rob Norum
Secretary Treasurer



Summary of Comments 2014-2015 Calendar Consultation

1. Add spring break into the Easter days off. After spring break, there is only 4 days before the Good Friday and Easter Monday holidays. There may be many absences in the school during that week between spring break and Easter holidays.
2. Friday, December 19th is a red day. I would like to suggest that this red day be moved from December 19th to June 19th.



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes - Advocacy/Education Committee**

**January 27, 2014, 10:00 a.m.
Board Office**

Committee Members
in Attendance: Co-Chair Trustee Bellina
Co-Chair Trustee Whalen
Trustee Brown
Trustee Johns

Board/District Staff in
Attendance: Trustee Ayling
Trustee Besanger
Trustee Damstrom
Trustee Lento
Lynn Hauptman, Superintendent
Doug McPhee, Director of Instruction
Darcy Verbeurgt, District Principal
Gail Rousseau, Executive Assistant (Recorder)
D. Casault, Director of Instruction/Student Learning

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Advocacy/Education Committee Meeting of January 27, 2014 was called to order at 10:15 a.m. by Co-Chair Whalen.

**1.2. Approval of Agenda
ADV-2014-01**

4.5 Media Release - EDI
4.6 Draft letter Student Safety – Fernie

M/S that the agenda of the Advocacy/Education Committee meeting of January 27, 2014 is approved as amended.

CARRIED

**1.3. Approval of Minutes
ADV-2014-02**

M/S that the minutes of the Advocacy/Education Committee meeting of November 25, 2013 be approved as circulated.

CARRIED

2. PRESENTATIONS

Doug McPhee gave trustees a brief presentation on the provincial ERASE Bullying strategy. Highlights included:

- threat making or threat-related behaviour is a cry for help;
- conspiracy of two or more - Who knows? Who else is involved?
- is there evidence of fluidity?
- serious violence occurs over time, no one just snaps;
- evolutionary process;
- measure of commitment;
- justification process;
- where is the injustice? is this violence or normal behaviour? what is baseline behaviour?
- under reacting; good kid not a concern;
- dehumanization;
- intensity of actions;
- need to look for empty vessels; need to connect kids to healthy adults
video games; look at rating categories;
- most are imitators not innovators.

Where are we at in SD5?

- we have community protocols, sharing of information;
- SD5 uses a multi-disciplinary approach to threat assessment;
- links to ERASE web site and online reporting tool;
- update codes of conduct regularly.

Questions/comments:

- very powerful follow-up conversations to ERASE training with school staffs to ensure that we have no empty vessels and ensuring every student has mature adult to connect to in some way;
- lots of depth in conversations between schools as well;
- process for reporting tool on ERASE website - when someone reports a threat an alert gets sent to Doug, Diane and Darcy. If no one responds we get a phone

call from the Ministry;

3. ITEMS FORWARDED FROM PREVIOUS MEETING

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1. DSAC Report

Trustee Bellina reported on the Student Voice/DSAC meeting held at FSS on December 11, 2013. Highlights were:

Student Voice - 4 students led discussions on bullying and cyber bullying, what's good and bad in school, suicide and school planning. Trustee Bellina highlighted some of the events that took place, commented that all students who took part in the day seemed to have a really good time and this was a real and valued experience for our students and gave them a direct voice in educational and social matters that concern them.

Superintendent Hauptman mentioned a Provincial ERASE Student Advisory Council initiative and all DSAC members were invited to apply.

4.2. DPAC Report

Trustee Ayling reported on the January 15, 2014 DPAC meeting:

- Executive Learning Circle is scheduled for Feb 5th at 6:30-8:30;
- DPAC years of service acknowledgement plaque will hopefully be awarded at February meeting;
- Level One Food Safe instruction - need minimum 10 for DPAC to fund;
- constitution amended to state "that the treasurer can be a PAC member nominated by a 75% majority of the voting membership and that Krystal Olsen be temporary treasurer until the constitution has been amended;
- Susie McDonald from Wild Voices for Kids & CBEEN will be presenting at next meeting;
- presentation in March by Daryl White and Chris Johns regarding Legacy of Learning; upcoming Save Your Sanity Workshop on March 31st;

2 DPAC questions this month:

"Parents hear that the Board(s) are "advocating for more money" but still managing to balance their budgets. How is this done?"

The Ministry states that Boards are not allowed to use core funding for raises etc. What exactly is core funding?

Trustee Ayling has written a draft response and will send to Trustees for input to be approved at February Board meeting.

4.3. Enhancement Agreement Report

A presentation on the Aboriginal Education Enhancement Agreement Annual Report was given by Doug McPhee. Highlights were:

- overall, we are doing extremely well;
- less than 4% difference between scales;
- need to watch middle school students;
- lots of work to be done still but generally pleased with results.

Questions:

- What is happening with retention? First nations students dropping out before middle years back in the day;
- most recently, worrying about them being prepared for Post-Secondary;
- one stumbling block are exams in grade 10 based on one exam and teacher mark;
- from K-12- 75% grade transition; some areas are higher; aboriginal students on par

4.4. MDI - Middle School Development Indicator

Superintendent Hauptman provided Trustees with an update on the Middle Years Development Instrument (MDI). Highlights were:

- survey administered to grades 4 & 7 on 5 areas: social and emotional connectedness; school experiences; physical health and well-being; how they spend their time after school;
- cost is significant - \$5500-6200 per year;
- Human Early Learning Partnership (HELP) looking for funding to reduce or eliminate the cost;
- only 12 districts participating at this time;

4 Recommendations were given by the Superintendent and a discussion followed:

- both grades should be surveyed, not one or the other;

- timeline for discussions;
- suggestion to send a letter of interest to HELP and timing for sending letter;
- MDI information will help us with the EDI data; gives feedback to teachers doing EDI as well;
- suggestion to get input from rural districts that have already participated;
- two versions of survey - grade 7 online and grade 4 is paper; online less expensive;
- suggestion to write a letter to support HELP to help them advocate for funding;
- we know from EDI data how valuable info is and we heard from Doug McPhee how challenging middle years are;
- we can already assume benefits of MDI survey;
- add as a budget line when we do needs budget.

Recommendation A - M/S that the Board send a letter to the Human Early Learning Partnership (HELP) outlining our interest for our students to participate in the MDI survey and offer our support with advocating for future funding for districts.

Further comments:

- middle years is critical years for many students;
- MDI results could help find linkages to help keep kids motivated;
- parents are looking at EDI results to advocate for better services in their communities

4.5. Media Release – EDI

Recommendation B - that Trustees Ayling, Brown and Whalen work together to write a media release commending Kindergarten teachers who work with the EDI, outlining their successes and how they overcome their challenges and to outline how the MDI could also benefit future planning for students.

Normally, a district our size does the EDI once every 3 years. SD5 will be participating in the EDI next year.

4.6. Draft Letter - Pedestrian Student Safety – Fernie

Chairperson Lento updated Trustees on an email concern from 2012 regarding pedestrian (student) safety at the intersection of Highway 3 and 13th Street in Fernie, B.C.

Recommendation C - M/S that the Board approve a draft letter written to the Ministry of Transportation and Infrastructure signed by School District 5, the City of Fernie, Isabella Dicken Elementary PAC Chair, Fernie Secondary PAC Chair and the District Parent Advisory Council outlining concerns regarding pedestrian (student) safety at the intersection of Highway 3 and 13th Street in Fernie, B.C.

5. BCSTA LETTERS

5.1. Education Funding Issues

Receive and file.

5.1.1. SD38

5.1.2. SD70

5.1.3. SD73

5.1.4. SD71

5.1.5. SD8

5.1.6. SD23

5.1.7. SD39

5.2. Propane Bus Replacement

Referred to Finance/Operations Committee meeting today.

Receive and file.

5.2.1. SD69

5.3. Ferry Reduction Plan

Receive and file.

5.3.1. SD47

5.4. Priority Education Investment Fund

More information is required. Bring back to the Advocacy/Education Committee meeting in February.

5.4.1. SD38

5.5. Seclusion and Restraint

Referred to the Student Services Committee meeting agenda today.

Receive and file.

5.5.1. BCSTA

5.6. BC Hydro Rate Increases

Receive and file.

5.6.1. Letter from MLA

6. ADJOURNMENT

The Advocacy/Education Committee meeting was adjourned at 11:26 a.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

**January 27, 2014, 9:00 a.m.
Board Office**

Committee Members in Attendance:	Co-Chair Trustee Brown Trustee Ayling Trustee Besanger
Regrets:	Co-Chair Trustee Damstrom
Board/District Staff in Attendance:	Trustee Bellina (by phone) Trustee Johns Trustee Whalen Chairperson Lento L. Hauptman, Superintendent of Schools R. Norum, Secretary Treasurer D. Casault, Director of Instruction/Student Learning D. McPhee, Director of Instruction/Aboriginal Education/Safety Officer J. Paetz, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Policy Committee meeting of January 27, 2014 was called to order at 9:08 a.m. by Co-Chair Brown.

1.2. Approval of the Agenda

Addition: 4.3 Social Media Policy

POL-2014-01

M/S that the agenda for the Policy Committee meeting of January 27, 2014 be approved as amended."

CARRIED

1.3. Approval of the Minutes

POL-2014-01

M/S that the minutes of the Policy Committee meeting of November 25, 2013 be approved as circulated.

CARRIED

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1. Revised Policy 1.2 Procedural Bylaw

Brief discussion ensued on the current draft policy (a revision of Policy 1.2 Procedural Bylaw and parts from the proposed draft School Board Operation policy).

Changes from today:

- 3.9 change **guilty** to **whose conduct is considered inappropriate**
- 3.14.5 move **specific** in front of personnel and students
- 5.1 change designate the **Committee Co-Chairs**
- 5.3 delete **by permission of a majority of the committee**

Changes from the November meeting:

- 2.1 add reference to Policy 1.15 Trustee Election Bylaw
- 4.1 delete **which are** and replace with **may be**

The new draft policy, with the revisions noted above, will be sent to partner groups for feedback and brought back to the April meeting. Information will be included in the Thoughtstream explaining that the policy is a combination of revisions to Policy 1.12 Procedural Bylaw and the proposed draft School Board Operation policy.

3.2. Policy 3.1 Student Registration, Enrolment and Placement

As per the policy, the Board has set the enrolment deadline date for February 28th. There still needs to be conversation with District Management to work through different scenarios with regards to the different priority bands.

Other items that need to be reviewed:

- Policy 3.27 Student Lockers
- Parental Consent
- Social Media

Discussion included:

- concerns from LMS regarding tighter enrolment/boundary guidelines
- boundaries have not changed (map of boundaries posted in Board Office)
- have had to tighten up boundaries as certain schools have started filling up
- School Locator is on front page of the District website (as per Baragar)
- putting an extra link and/or information on the District website for the month of February showing catchment areas
- grey area in Gold Creek (KOES & HES both includes this area in their boundaries)
- we are dealing with immediate enrolment problems for this year, however there needs to be work on the bigger picture encompassing all schools and boundaries
- on-line registration – can we post something that tells parents to go in to their school to complete request for transfer documents

This item will be brought back to the February meeting.

3.3. Revised Policy 3.32 Allergies and Life Threatening Allergies in School

The only revision to the policy is when the 2nd dose should be administered - changed from 10-15 minutes to 5-15 minutes.

No feedback is required from partner groups as this is a legislative change from the Ministry. The updated policy will be sent to all partner groups advising them of the change. Principals will be directed to share this information with staff and parents.

Recommendation A

"That the revised Policy 3.32 Allergies and Life Threatening Allergies in Schools be sent to the Board of Education for approval.

3.4. Draft Policy Advertising in Schools

Mrs. Casault is currently working on a draft policy. There are more and more situations arising in schools where guidelines are needed. Any items, ideas and/or information from Trustees and staff can be sent to her for review.

This item will be brought forward to the February meeting.

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1. Revised Policy 3.2 Creating Safe Schools

Mr. McPhee reviewed changes to the policy.

Discussion included:

- collateral affect
- Threat Violence Reporting Flowchart
- links to WCB forms included in policy
- policy pertains to staff - perhaps change in title to clarify that
- we are starting to separate policy from regulations

An updated version of the policy along with all attachments will be brought to the February meeting.

4.2. Housekeeping Items

Going forward:

- Revisions recorded at bottom of policies – include first approved date and the last 2 revisions
- we will be separating policy from protocol/procedures

- feedback from partner groups is not required for changes made as a result of legislative, legal and/or Ministry changes, or any housekeeping/grammatical/formatting changes that do not change the intent of the policy

4.3. Social Media Policy

Discussion included:

- Superintendent suggested reviewing the Code of Conduct policy to see if concerns are addressed there. Social media is already referred to in several policies - might have to strengthen other policies instead of creating a new one
- create a Social Media policy (easier for parents to find), which could then direct staff/parents to the other pertinent policies
- District is working with DPAC/CFTA to create a letter for parents regarding the proper use of social media

This item will be brought back to the February meeting.

6. ADJOURNMENT

The meeting adjourned at 10:10 a.m.



SCHOOL DISTRICT 5

S O U T H E A S T K O O T E N A Y

January 31st, 2014

Local Government Elections Reform
Ministry of Community, Sport and Cultural Development
PO Box 9847 STN PROV GOVT
Victoria BC, V8W 9T2

Dear Minister Oakes,

Thank you for your invitation to provide feedback on the second phase of campaign finance reform for local elections a subcommittee of our Board has reviewed your letter. Below are our responses to your questions regarding financial reform.

1. Yes, the cost of campaigning may deter some people from running
2. Most significant cost is signage/advertising
3. Less cost in a smaller District due to number of signs, brochures etc. needed to cover the campaign area and better name recognition in smaller communities. Social media (which is free) is also more likely to work well for a candidate in a smaller community.
4. Yes, it's less expensive to run as a Trustee than a Counselor

In closing we believe that changes to election financing is not really an issue for rural Boards, as long as the financial disclosure forms and/or auditing do not become more cumbersome.

Sincerely,

Frank Lento, Chairperson,
School District 5

Frank Lento (Chair) • Trina Ayling • Bev Bellina • Olivia Besanger • Gail Brown •
Shaun Damstrom • Chris Johns • Curtis Helgesen • Patricia Whalen



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)
January 27, 2014, 12:30 p.m.
Board Office**

Committee Members in Attendance:	Co-Chair Trustee Helgesen (by teleconference) Co-Chair Trustee Johns Trustee Bellina (by teleconference) Trustee Whalen
Board/District Staff in Attendance:	Trustee Ayling Trustee Besanger Trustee Brown Trustee Lento R. Norum, Secretary Treasurer L. Hauptman, Superintendent of Schools B. Reimer, Director of Instruction/Human Resources D. Casault, Director of Instruction/Student Learning D. Verbeurgt, District Principal/Student Services J. Tank, Manager of Operations (entered at 1:15 p.m.) J. Skerik, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The public Finance/Operations/Personnel Committee meeting of January 27, 2014 was called to order at 12:34 p.m. by Co-chair Trustee Johns.

**1.2. Approval of the Agenda
FOP-P 2014-1**

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of January 27, 2014 be approved as circulated.

CARRIED

**1.3. Approval of the Minutes
FOP-P 2014-2**

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of November 25, 2013 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES
Nil

3. DELEGATIONS/PRESENTATIONS

Nil

4. NEW BUSINESS

4.1. Budget 2014/2015

Mr. Norum provided a verbal report including:

- January - enrolment, particularly Kindergarten.
- February - staffing, budget meetings with department heads.
- March - school budget meetings.

Discussion included:

- Trustee attendance at school budget meetings
- Pupil teacher ratio in secondary schools
- Increased flexibility in primary
- Public budget input opportunities

4.2. Local Elections Reform - Expense Limits

Trustee Johns distributed copies of an article in Townsman re 'Era of Cash-starved Parties'.

Trustees Ayling, Brown, Johns and Whalen reviewed the documentation regarding campaign finance reform and determined that it not a significant issue for rural Boards of Education.

Recommendation A

That the Board of Education submit feedback regarding campaign finance reform for local elections by January 31, 2014.

4.3. Trustee Election Bylaw - Vote Counting Machine

Mr. Norum provided a verbal report including:

- Seeking legal advice from BCSTA
- Review of Elections Bylaw
- Automated counting/automated voting

4.4. Private School Data

Discussion included:

- MSK - lack of enough data to evaluate
- Promotion of the public school system
- Exit survey for students moving to private schools
- Planning to produce a SD5 pamphlet
- Celebration of achievement of secondary school students and graduates

4.5. TM Roberts Elementary - Facility Plan

Discussion included:

- Staff meeting to review classroom configuration
- Letter drafted for out of catchment parents
- School capacity
- Use of stage and area under the stage in the gym

4.6. Propane Bus

Trustee Johns distributed copies of a newspaper article regarding propane fueled buses. Discussion included:

- Mileage/cost of fuel
- Power in mountainous areas
- Availability of fuel - propane and LNG
- 12-14 year replacement cycle

Recommendation B

That the Board draft a letter urging government to explore the energy options for transportation in the future for our schools.

5. ITEMS FOR INFORMATION

5.1. Safety Report

Nil

6. QUESTION PERIOD

Nil

7. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of January 27, 2014 adjourned at 1:23 p.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - STUDENT SERVICES MEETING**

**January 27, 2014, 11:00 a.m.
Board Office**

Committee Members
in Attendance: Co-Chair Trustee Besanger
Co-Chair Trustee Johns
Trustee Ayling
Trustee Whalen

Board/District Staff in
Attendance: Trustee Bellina (by phone)
Trustee Brown
Chairperson Lento
L. Hauptman, Superintendent of Schools
D. Verbeurgt, District Principal/Student Services
J. Paetz, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Student Services Committee meeting of January 27, 2014 was called to order at 11:35 a.m. by Co-Chair Besanger.

**1.2. Approval of the Agenda
SS-2014-01**

M/S that the agenda for the Student Services Committee meeting of January 27, 2014 be approved as circulated.

CARRIED

**1.3. Approval of the Minutes
SS-2014-02**

M/S that the minutes of the Student Services Committee meeting of November 25, 2013 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1. Expanded Category Names

As per a request from the November meeting, a list of student service categories with their expanded names was distributed.

Discussion included:

- concern was raised that these numbers should not be distributed to attendees beyond Trustees and District Management to respect the confidentiality of the students
- difference between district and provincial percentages in certain categories (red flags)
- suggestion to write a letter of support to Interior health for a school psychiatrist for students with mental health issues

2.2. Policy 3.10 Student Services Programs - Statement of Philosophy

District Management has not been able to meet to review the policy.

This item will be brought back to the February meeting.

2.3. Seclusion Rooms

Definition of seclusion: *Seclusion is the confinement of the student at any time of the day alone in a room or area from which free exit is prevented.*

Our district does not have any rooms that would meet this definition. Students are sometimes placed in a separate room for in-school suspensions, however, they are supervised.

All school districts were required to send a report to the Ministry providing information on physical restraint and seclusion rooms. A copy of the report will be forwarded to Trustees.

The Ministry and the BCSTA are working together on a set of guidelines. An update on the guidelines will be provided at the February meeting.

2.4. Scope of the Committee - Focusing Our Efforts

Discussion included:

- feeling like we've lost what was the original focus of the committee
- reference to items that were on the original list from ad-hoc committee
- difficult for Co-Chairs to get together with Mr. Verbeurgt to set agendas due to a variety of reasons - Co-Chairs need to make definite plans to set agendas
- So many things are mandated by the Ministry that Districts can't change. Is this committee more of an 'information sharing' and less action? Do we need a separate committee or could it go under the Advocacy/Education Committee?
- all items on the 2011 post-audit report have been completed

Dates for planning agendas will be set after today's meeting.

3. CORRESPONDENCE AND/OR NEW ITEMS

Nil

4. INFORMATON ITEMS

Nil

5. ADJOURNMENT

The Student Services meeting was adjourned at 12:02 p.m.

Communications Committee Report

Published Media release(s):

None at this time

Media release(s) for distribution:

EDI/MDA

Media Releases in the works:

Education funding recommendations from All Party Select Standing Committee on Finance tied to SD5 upcoming budget process

Media-Related Activities:

None at this time



**Board of Education
School District No. 5 (Southeast Kootenay)
Trustee Reports – February 2014**

Trustee Ayling

January 15 - DPAC meeting
January 20 - AW PAC
January 23 - Elections reform meeting
January 23 - Humanities Network
January 27 - Committee meetings
February 4 - CDTA executive meeting

Trustee Bellina

January 13 - FJMES PAC Meeting
January 14 - Board Meeting - Jaffray
January 16 - Early Childhood Development Meeting
January 20 - SSS PAC Meeting
Jan. 23/24 - BCPSEA AGM
January 27 - Board Committee Meetings (conference call - all day)
January 29 - 8-12:30 TECK Communities of Interest (COI) Advisory Group Meeting
- 1-2:30 FJMES - Slide Presentation to students on tent project in Philippines
(joint presentation of fundraising cheque from students matched by TECK)
Stick to it campaign - elementary and primary students duct taped 2 teachers to wall

Trustee Brown

January 7 - Safe Communities Cranbrook Committee
January 7 - Cranbrook Early Childhood Development Committee
January 7 - Community Response Network Learning Event
January 7 - Early Childhood Coalition Meeting
One week of a terrible flu!
January 14 - Board Meeting, Jaffray
January 16 - Health webinar: Children's risk-taking play and playground planning
January 21 - Cranbrook Response Network Learning Event
January 22 - East Kootenay Childhood Coalition Meeting
January 22 - Pinewood PAC meeting
January 23 - Trustee meeting
January 27 - Board Committee meetings

Amended Annual Budget

School District No. 05 (Southeast Kootenay)

June 30, 2014

School District No. 05 (Southeast Kootenay)

June 30, 2014

Table of Contents

Bylaw	1
Amended Annual Budget - Revenue and Expense - Statement 2	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Source	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4	14

*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 05 (SOUTHEAST KOOTENAY) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2013/2014 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 05 (Southeast Kootenay) Amended Annual Budget Bylaw for fiscal year 2013/2014.
3. The attached Statement 2 showing the estimated revenue and expense for the 2013/2014 fiscal year and the total budget bylaw amount of \$60,840,642 for the 2013/2014 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2013/2014.

READ A FIRST TIME THE _____ DAY OF _____, 2014;

READ A SECOND TIME THE _____ DAY OF _____, 2014;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2014;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 05 (Southeast Kootenay) Amended Annual Budget Bylaw 2013/2014, adopted by the Board the _____ DAY OF _____, 2014.

Secretary Treasurer

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2014

	2014 Amended Annual Budget	2013 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	5,236.625	5,258.750
Adult	1.625	11.125
Other		
Total Ministry Operating Grant Funded FTE's	5,238.250	5,269.875
Revenues	\$	\$
Provincial Grants		
Ministry of Education	51,899,832	51,798,918
Other	139,671	112,638
Federal Grants		1,500
Tuition	1,276,640	1,207,720
Other Revenue	2,124,830	2,073,167
Rentals and Leases	101,875	101,875
Investment Income	52,000	48,000
Amortization of Deferred Capital Revenue	2,441,110	2,441,110
MBSS Bus repayment	8,000	8,000
Total Revenue	58,043,958	57,792,928
Expenses		
Instruction	47,659,275	47,927,536
District Administration	1,732,574	1,678,511
Operations and Maintenance	9,063,626	9,081,707
Transportation and Housing	1,637,920	1,658,870
Total Expense	60,093,395	60,346,624
Net Revenue (Expense)	(2,049,437)	(2,553,696)
Budgeted Allocation (Retirement) of Surplus (Deficit)	2,244,213	3,519,723
Budgeted Surplus (Deficit), for the year	194,776	966,027
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	194,776	966,027
Budgeted Surplus (Deficit), for the year	194,776	966,027

DRAFT

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2014

	2014 Amended Annual Budget	2013 Amended Annual Budget
Budget bylaw Amount		
Operating - Total Expense	53,815,183	54,016,672
Special Purpose Funds - Total Expense	3,341,631	3,393,371
Special Purpose Funds - Tangible Capital Assets Purchased	334,397	640,391
Capital Fund - Total Expense	2,936,581	2,936,581
Capital Fund - Tangible Capital Assets Purchased from Local Capital	412,850	
Total Budget Bylaw Amount	60,840,642	60,987,015

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2014

	2014 Amended Annual Budget	2013 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(2,049,437)</u>	<u>(2,553,696)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(334,397)	(640,391)
From Local Capital	(412,850)	(1,173,000)
From Deferred Capital Revenue	<u>(1,546,148)</u>	<u>(1,299,785)</u>
Total Acquisition of Tangible Capital Assets	(2,293,395)	(3,113,176)
Amortization of Tangible Capital Assets	<u>2,936,581</u>	<u>2,936,581</u>
Total Effect of change in Tangible Capital Assets	643,186	(176,595)
Acquisitions of Prepaid Expenses	(280,905)	(243,872)
Use of Prepaid Expenses	<u>280,905</u>	<u>243,872</u>
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	<u>(1,406,251)</u>	<u>(2,730,291)</u>

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2014

	Operating Fund	Special Purpose Fund	Capital Fund	2014 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	2,244,213		16,990,368	19,234,581
Changes for the year				
Net Revenue (Expense) for the year	(1,964,213)	334,397	(419,621)	(2,049,437)
Interfund Transfers				
Tangible Capital Assets Purchased		(334,397)	334,397	-
Local Capital	(280,000)		280,000	-
Net Changes for the year	<u>(2,244,213)</u>	<u>-</u>	<u>194,776</u>	<u>(2,049,437)</u>
Budgeted Accumulated Surplus (Deficit), end of year	<u>-</u>	<u>-</u>	<u>17,185,144</u>	<u>17,185,144</u>

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Operating Revenue and Expense

Year Ended June 30, 2014

	2014 Amended Annual Budget	2013 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	50,064,781	49,607,462
Tuition	1,276,640	1,207,720
Other Revenue	367,674	367,674
Rentals and Leases	101,875	101,875
Investment Income	40,000	30,000
Total Revenue	<u>51,850,970</u>	<u>51,314,731</u>
Expenses		
Instruction	44,397,651	44,614,658
District Administration	1,719,768	1,665,018
Operations and Maintenance	6,059,844	6,078,126
Transportation and Housing	1,637,920	1,658,870
Total Expense	<u>53,815,183</u>	<u>54,016,672</u>
Net Revenue (Expense)	<u>(1,964,213)</u>	<u>(2,701,941)</u>
Budgeted Prior Year Surplus Appropriation	<u>2,244,213</u>	<u>3,519,723</u>
Net Transfers (to) from other funds		
Local Capital	(280,000)	(795,107)
Other		(22,675)
Total Net Transfers	<u>(280,000)</u>	<u>(817,782)</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 05 (Southeast Kootenay)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2014

	2014 Amended Annual Budget	2013 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	49,858,504	49,530,897
AANDC/LEA Recovery	(335,894)	(335,894)
Other Ministry of Education Grants		
Pay Equity	457,171	457,171
Carbon Tax Rebate	85,000	45,000
February/May CE FTE Adjustment		(89,712)
Total Provincial Grants - Ministry of Education	<u>50,064,781</u>	<u>49,607,462</u>
Tuition		
Continuing Education	1,276,640	1,207,720
Total Tuition	<u>1,276,640</u>	<u>1,207,720</u>
Other Revenues		
LEA/Direct Funding from First Nations	335,894	335,894
Miscellaneous		
Hockey School	21,780	21,780
Miscellaneous	10,000	10,000
Total Other Revenue	<u>367,674</u>	<u>367,674</u>
Rentals and Leases	<u>101,875</u>	<u>101,875</u>
Investment Income	<u>40,000</u>	<u>30,000</u>
Total Operating Revenue	<u>51,850,970</u>	<u>51,314,731</u>

School District No. 05 (Southeast Kootenay)
 Amended Annual Budget - Schedule of Operating Expense by Source
 Year Ended June 30, 2014

Schedule 2B

	2014 Amended Annual Budget	2013 Amended Annual Budget
	\$	\$
Salaries		
Teachers	21,967,728	22,699,617
Principals and Vice Principals	2,833,392	2,832,096
Educational Assistants	3,683,602	3,321,758
Support Staff	4,097,280	4,979,226
Other Professionals	2,714,703	1,819,781
Substitutes	1,931,433	2,004,166
Total Salaries	37,228,138	37,656,644
Employee Benefits	9,512,321	9,232,558
Total Salaries and Benefits	46,740,459	46,889,202
Services and Supplies		
Services	1,463,524	1,752,966
Student Transportation	53,400	52,900
Professional Development and Travel	645,230	678,567
Rentals and Leases	60,100	55,600
Dues and Fees	73,800	70,300
Insurance	236,300	237,900
Supplies	3,247,468	3,141,737
Utilities	1,294,902	1,137,500
Total Services and Supplies	7,074,724	7,127,470
Total Operating Expense	53,815,183	54,016,672

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Operating Expense by Function, Program and Object
 Year Ended June 30, 2014

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	18,394,407	1,085,182		312,648	179,569	1,357,324	21,329,130
1.03 Career Programs	75,360					3,580	78,940
1.07 Library Services	553,045			37,680		26,820	617,545
1.08 Counselling	663,167					31,504	694,671
1.10 Special Education	2,250,098		3,172,985	14,261	361,166	331,392	6,129,902
1.30 English Language Learning			483,572		133,425	41,625	616,997
1.31 Aboriginal Education		1,748,210		824,260	35,439		2,607,909
1.41 School Administration	22,608				4,618		27,226
1.60 Summer School	9,043		27,045		181,929	1,378	219,395
1.62 Off Shore Students							
Total Function 1	21,967,728	2,833,392	3,683,602	1,188,849	856,089	1,833,680	32,363,340
4 District Administration							
4.11 Educational Administration					198,889		198,889
4.40 School District Governance					121,500		121,500
4.41 Business Administration				280,047	451,520	5,238	736,805
Total Function 4	-	-	-	280,047	771,909	5,238	1,057,194
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				62,851	192,264		255,115
5.50 Maintenance Operations				2,443,430		70,498	2,513,928
5.52 Maintenance of Grounds				122,103		1,735	123,838
5.56 Utilities							
Total Function 5	-	-	-	2,628,384	192,264	72,233	2,892,881
7 Transportation and Housing							
7.41 Transportation and Housing Administration					56,284		56,284
7.70 Student Transportation					838,157	20,282	858,439
Total Function 7	-	-	-	-	894,441	20,282	914,723
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	21,967,728	2,833,392	3,683,602	4,097,280	2,714,703	1,931,433	37,228,138

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2014

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2014 Amended Annual Budget	2013 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	21,329,130	5,159,537	26,488,667	2,278,073	28,766,740	29,421,136
1.03 Career Programs	78,940	19,060	98,000	105,859	203,859	212,827
1.07 Library Services	617,545	162,993	780,538	109,580	890,118	981,373
1.08 Counselling	694,671	167,729	862,400	3,801	866,201	852,873
1.10 Special Education	6,129,902	1,722,922	7,852,824	425,829	8,278,653	7,772,979
1.30 English Language Learning	41,625	7,375	49,000	2,800	51,800	55,540
1.31 Aboriginal Education	616,997	183,111	800,108	265,848	1,065,956	1,047,978
1.41 School Administration	2,607,909	733,099	3,341,008	31,789	3,372,797	3,476,441
1.60 Summer School	27,226	6,174	33,400	6,200	39,600	39,800
1.62 Off Shore Students	219,395	61,632	281,027	580,900	861,927	753,711
Total Function 1	32,363,340	8,223,632	40,586,972	3,810,679	44,397,651	44,614,658
4 District Administration						
4.11 Educational Administration	198,889	52,213	251,102	43,678	294,780	300,699
4.40 School District Governance	121,500	2,677	124,177	95,329	219,506	214,148
4.41 Business Administration	736,885	185,460	922,265	283,217	1,205,482	1,150,171
Total Function 4	1,057,194	240,350	1,297,544	422,224	1,719,768	1,665,018
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	255,115	60,742	315,857	128,494	444,351	451,754
5.50 Maintenance Operations	2,513,928	671,767	3,185,695	811,708	3,997,403	3,977,648
5.52 Maintenance of Grounds	123,838	36,850	160,688	162,500	323,188	327,724
5.56 Utilities	-	-	-	1,294,902	1,294,902	1,321,000
Total Function 5	2,892,881	769,359	3,662,240	2,397,604	6,059,844	6,078,126
7 Transportation and Housing						
7.41 Transportation and Housing Administration	56,284	13,683	69,967	14,217	84,184	84,567
7.70 Student Transportation	858,439	265,297	1,123,736	430,000	1,553,736	1,574,303
Total Function 7	914,723	278,980	1,193,703	444,217	1,637,920	1,658,870
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	37,228,138	9,512,321	46,740,459	7,074,724	53,815,183	54,016,672

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2014

	2014 Amended Annual Budget	2013 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	1,835,051	2,191,456
Other	139,671	112,638
Federal Grants		1,500
Other Revenue	1,699,306	1,705,493
Investment Income	2,000	
Total Revenue	3,676,028	4,011,087
Expenses		
Instruction	3,261,624	3,312,878
District Administration	12,806	13,493
Operations and Maintenance	67,201	67,000
Total Expense	3,341,631	3,393,371
Net Revenue (Expense)	334,397	617,716
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(334,397)	(640,391)
Other		22,675
Total Net Transfers	(334,397)	(617,716)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2014

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Key City Theatre
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	248,168	-	26,140	815,243	2,292	37,801	136,873	-	806
Add: Restricted Grants									
Provincial Grants - Ministry of Education	84,229	635,216	12,391	1,560,000	128,000	29,400	146,540	348,001	12,000
Provincial Grants - Other	2,000	-	-	1,560,000	-	-	-	-	-
Other	86,229	-	-	-	-	-	-	-	-
Investment Income	334,397	635,216	38,531	1,600,000	130,292	67,201	283,413	348,001	12,806
	-	-	-	775,243	-	-	-	-	-
Less: Allocated to Revenue									
Deferred Revenue, end of year	332,397	635,216	38,531	1,560,000	130,292	67,201	283,413	348,001	12,806
	2,000	-	-	1,600,000	-	-	-	-	-
	334,397	635,216	38,531	1,600,000	130,292	67,201	283,413	348,001	12,806
Expenses									
Salaries									
Teachers		250,496					14,608		
Principals and Vice Principals		226,205					28,135		235,991
Educational Assistants									
Other Professionals									
Substitutes		19,830					695		
		496,531					43,438		235,991
Employee Benefits									
Services and Supplies		138,685	38,531	1,600,000	130,292	67,201	14,562	72,660	12,806
		635,216	38,531	1,600,000	130,292	67,201	225,413	39,350	12,806
		-	-	-	-	-	-	-	-
	334,397	-	-	-	-	-	-	-	-
Net Revenue (Expense) before Interfund Transfers									
Interfund Transfers									
Tangible Capital Assets Purchased	(334,397)	-	-	-	-	-	-	-	-
	(334,397)	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)									

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2014

	Scholarships	MCF Programs	Dietmar Sobieroy	TOTAL
	\$	\$	\$	\$
Deferred Revenue, beginning of year	611,100	40,311	-	1,918,734
Add: Restricted Grants				
Provincial Grants - Ministry of Education				1,383,777
Provincial Grants - Other	36,000	99,360	1,500	99,360
Other	6,000			1,609,500
Investment Income	42,000	99,360	1,500	8,000
				3,100,637
Less: Allocated to Revenue	85,000	139,671	1,500	3,676,028
Deferred Revenue, end of year	568,100	-	-	1,343,343
Revenues				
Provincial Grants - Ministry of Education				1,835,051
Provincial Grants - Other		139,671		139,671
Other Revenue	85,000		1,500	1,699,306
Investment Income				2,000
	85,000	139,671	1,500	3,676,028
Expenses				
Salaries				
Teachers				268,104
Principals and Vice Principals				226,205
Educational Assistants				264,126
Other Professionals		70,000		70,000
Substitutes		70,000		20,525
				845,960
Employee Benefits		18,000		243,907
Services and Supplies	85,000	51,671	1,500	2,251,764
	85,000	139,671	1,500	3,341,631
Net Revenue (Expense) before Interfund Transfers	-	-	-	334,397
Interfund Transfers				
Tangible Capital Assets Purchased				(334,397)
Net Revenue (Expense)	-	-	-	-

School District No. 05 (Southeast Kootenay)

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2014

	2014 Amended Annual Budget			2013 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Other Revenue		57,850	57,850	
Investment Income		10,000	10,000	18,000
Amortization of Deferred Capital Revenue	2,441,110		2,441,110	2,441,110
MBSS Repayment Sports Bus		8,000	8,000	8,000
Total Revenue	2,441,110	75,850	2,516,960	2,467,110
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,936,581		2,936,581	2,936,581
Total Expense	2,936,581	-	2,936,581	2,936,581
Net Revenue (Expense)	(495,471)	75,850	(419,621)	(469,471)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	334,397		334,397	640,391
Local Capital		280,000	280,000	795,107
Total Net Transfers	334,397	280,000	614,397	1,435,498
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	412,850	(412,850)	-	
Total Other Adjustments to Fund Balances	412,850	(412,850)	-	
Budgeted Surplus (Deficit), for the year	251,776	(57,000)	194,776	966,027

BCSTA's 110th AGM
April 24-27, 2014
Hyatt Regency Hotel, Vancouver

AGM registration opens this Wednesday at 9:00 AM, but registration will be different from past practice. For AGM 2014 you need only register attendees to the main AGM -- nothing else. We will follow up with registrants via email at a later date to determine their interest in attending the Pre-Conference session or Long Service Dinner. Hotel booking information will be sent on Wednesday morning, as well as with the AGM registration confirmation email.

AGM Cancellation Policy:

- Before March 24, there is no penalty.
- From March 24 to April 10, \$50 administration fee.
- After April 10, full registration fee will be charged (however, substitutions will be free of charge).