



The Board of Education of
School District No.5 (Southeast Kootenay)

POST-MEETING AGENDA - REGULAR PUBLIC MEETING

December 10, 2013, 5:00 p.m.
Board Office

Pages

1. COMMENCEMENT OF MEETING

1.1 Call to Order

1.2 Consideration and Approval of Agenda

M/S that the agenda for the regular public meeting of the Board of Education of December 10, 2013 be approved as circulated.

1.3 Election of Chairperson and Representatives

1.3.1 Election of Chairperson

1.3.2 Election of BCPSEA Representative

1.3.3 Election of BCPSEA Alternate Representative

1.3.4 Election of BCSTA Representative

1.3.5 Election of BCSTA Alternate Representative

1.4 Approval of the Minutes

6

Meeting of November 12, 2013

M/S that the minutes of the regular public meeting of the Board of Education of November 12, 2013 be approved as circulated.

1.5 Receipt of Records of Closed Meetings

12

Meeting of November 12, 2013

M/S to accept the closed records of the in-camera meeting of the Board of Education of November 12, 2013.

1.6 Business Arising from Previous Minutes

1.7 Receiving of Delegations/Presentations

1.7.1 Vulnerable Readers Summit III

Deb Kennedy, Carol Johns, Angela Johnson, Barb Eckersley, Karen Giles

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1 Advocacy/Education Committee

13

RECOMMENDATION A

M/S that the Board write a letter to the RCMP outlining our concerns for police enforcement in school zones, mentioning specific issues at all schools, referring to SD5's traffic issues report and suggestions for the education of students on traffic safety with a copy to the MLA and ICBC.

RECOMMENDATION B

M/S that the Board sends a thank you letter to the Cranbrook in Motion Committee of the City of Cranbrook, for the recent purchase of illuminated signage to help deal with traffic issues in school zones. (This still needs to go through City's budget process).

M/S that the Board write a letter to the RCMP outlining our concerns for police enforcement in school zones, mentioning specific issues at all schools, referring to SD5's traffic issues report and suggestions for the education of students on traffic safety with a copy to the MLA and ICBC.

M/S that the Board sends a thank you letter to the District of Elkford for the recent purchase of illuminated signage to help deal with traffic issues in school zones.

M/S to accept the report of the Education/Advocacy Committee.

2.2 Policy Committee

18

RECOMMENDATION A

“M/S that Policy 2.10 District Health and Safety Program be reinstated and Policy 4.13 Safety Program be sent to the Board of Education for deletion.”

RECOMENDATION B

M/S that the revised Policy 1.2 Procedural Bylaw be sent to the Board of Education for its first reading in December.

RECOMMENDATION C

M/S that the revised Policy 1.12 School Board Policy Development be sent to the Board of Education for approval.

M/S that Policy 2.10 District Health and Safety Program be reinstated and Policy 4.13 Safety Program be sent to the Board of Education for deletion.

M/S that the revised Policy 1.2 Procedural Bylaw be referred to the January Policy Committee meeting.

M/S that the revised Policy 1.12 School Board Policy Development be sent to the Board of Education for approval.

2.3 Finance/Operations/Personnel Committee

21

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

2.4 Student Services Committee

23

M/S that the Board accept the report of the Student Services Committee.

2.5 Communications/Media Committee

25

M/S to accept the report of the Communications/Media Committee.

2.6 Mt. Baker Secondary School Building Replacement Committee

M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.

2.7 Legacy of Learning

M/S that the Board spend \$200 on 10 metal exhibit frames for the Legacy of Learning Project.

M/S to accept the Legacy of Learning report.

2.8 Trustee Reports

26

3. SUPERINTENDENT'S REPORT TO THE BOARD

27

Report of December 10, 2013

M/S that the December 10, 2013 Superintendent's Report to the Board of Education be accepted as presented.

4. NEW BUSINESS

4.1 Business Arising from Delegations

4.2 Superintendent's Report on Student Achievement

36

M/S that the Board approve the Superintendent's Report on Student Achievement 2013/2014, to submit the report to the Minister of Education and to make the report available to the public.

4.3 Capital Project Bylaw - Bus Replacement

47

Project No. 115879 School Bus Replacement

M/S to allow three readings of Capital Project Bylaw No. 115879 School Bus Replacement.

M/S read a first time the 10th day of December, 2013.

M/S read a second time the 10th day of December, 2013.

M/S Read a third time, finally passed and adopted the 10th day of December, 2013.

4.4 Christmas Donations - Salvation Army

M/S that the Board donate to the Salvation Army's Christmas Hamper program in the amount of \$1000 in Cranbrook and \$700 in Fernie. This represents a donation of \$100 on behalf of each of the SD5 schools in lieu of a gift to the staff of each school.

4.5 2012-2013 SOFI Report

48

M/S that the Board approve the School District Statement of Financial Information, Fiscal Year Ended June 30, 2013, to submit the report to the Minister of Education and to make the report available to the public.

4.6 2014 Standing Committee Representatives

Advocacy/Education Committee

Policy Committee

Student Services Committee

Finance/Operations/Personnel Committee

5. TRUSTEE BOUQUETS

6. ITEMS FOR INFORMATION/CORRESPONDENCE

6.1 Approval of Learning Improvement Fund 109

Ministry of Education Letter of November 25, 2013

6.2 Letter - BCSTA - November 28, 2013 110

7. QUESTION PERIOD

8. ADJOURNMENT

M/S that the December 10, 2013 regular public meeting of the Board of Education adjourn at 7:20 p.m.

9. LATE ITEMS

9.1 EDI Wave 5 111

9.2 Trustee Report - Trustee Johns 116



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - REGULAR PUBLIC MEETING
November 12, 2013, 5:00 p.m.
Board Office**

Present: Chairperson Lento
Trustee Ayling
Trustee Bellina
Trustee Besanger
Trustee Brown
Trustee Damstrom
Trustee Johns
Trustee Whalen
L. Hauptman, Superintendent of Schools
R. Norum, Secretary Treasurer
B. Reimer, Director of Instruction/Human Resources
D. McPhee, Director of Instruction/Aboriginal Education/Safety Officer
J. Skerik, Executive Assistant (Recorder)

Regrets: Trustee Helgesen
D. Casault, Director of Instruction/Student Learning
D. Verbeurgt, District Principal/Student Services

1. COMMENCEMENT OF MEETING

1.1. Call to Order

Chairperson Lento called the November 12, 2013 regular public meeting of the Board of Education to order at 5:02 p.m.

1.2. Consideration and Approval of Agenda

Additions: Item 4.2 Trustee ProD
Item 4.3 BCPSEA AGM in January
Item 6.1 Upcoming Conference – Share your Story
Item 6.2 BCSTA Budget Statement

MOTION R – 13 - 147

M/S that the agenda for the regular public meeting of the Board of Education of November 12, 2013 be approved as amended. **CARRIED**

1.3. Approval of the Minutes

MOTION R – 13 - 148

M/S that the minutes of the regular public meeting of the Board of Education of October 8, 2013 be approved as circulated. **CARRIED**

1.4. Receipt of Records of Closed Meetings

MOTION R – 13 - 149

M/S to accept the closed records of the in-camera meeting of the Board of Education of October 8, 2013.

CARRIED

1.5. Business Arising from Previous Minutes

A meeting to discuss the educational partnership agreement has not been scheduled.

Letter of October 31, 2013 to Teresa Reznasoff – will not be distributed provincially until Ms. Reznasoff responds. If it has already been distributed provincially Mrs. Hauptman will advise trustees.

1.6. Receiving of Delegations/Presentations

1.6.1. Laurie Middle School - Technology Update - David Standing, Jill Carley, Joe Tank, Joanne Lees

Mr. Standing, Ms. Carley and Mr. Tank provided a verbal report on the technology update at Laurie Middle School.

Discussion included:

- Thoughtstream for feedback
- Phenomenal support from Joe Tank and Joanne Lees
- Teacher tech support
- IBM support
- Recognition of work done by both Jill and Joanne
- Installation of comparable software prior to update
- Computer utilization / BYOD
- Online booking calendar
- Teacher tech support
- Remote support
- Opportunity for student involvement/leadership

2. COMMITTEE REPORTS/TRUSTEE REPRESENTATIVE REPORTS

2.1. Advocacy/Education Committee

Co-chair Trustee Whalen reviewed the minutes of the October 28, 2013 meeting of the Advocacy/Education Committee.

MOTION R – 13 - 150

M/S that the Board approve and send the draft letter to the BCSTA regarding sharing common concerns in letters with the Minister of Education.

CARRIED

MOTION R – 13 - 151

M/S that the draft responses to DPAC's FAQ, prepared by Trustee Ayling, be forwarded to the Board for approval.

CARRIED

MOTION R – 13 - 152

M/S that the Superintendent have a conversation with Principals to ensure the Healthy Schools Guidelines are followed and if the schools have younger students in their schools they need to abide by the middle school guidelines.

CARRIED

MOTION R – 13 – 153

M/S that the Board give tentative approval for the trip to Belize by Jaffray students, Spring, 2014.

CARRIED

MOTION R – 13 – 154

M/S that the Board give tentative approval for the trip to London, Paris, Florence, Rome for Parkland, Laurie and Mt. Baker Students, Spring, 2014.

CARRIED

MOTION R – 13 – 155

M/S that the Board write a letter of support for School District No. 33's letter regarding holding a by-election in the event of a trustee resignation.

CARRIED

MOTION R – 13 – 156

M/S that the Board accept the report of the Advocacy/Education Committee.

CARRIED

Superintendent Hauptman advised that she had had a conversation with principals last Thursday and clarified that she would send the letter of support to SD33.

2.2. Policy Committee

Co-chair Trustee Brown reviewed the minutes of the October 28, 2013 meeting of the Policy Committee.

MOTION R – 13 - 157

M/S that Policy 2.10 District Health and Safety Program be sent to the Board of Education for deletion.

CARRIED

MOTION R – 13 - 158

M/S that Policy 3.16 Correspondence Courses be sent to the Board of Education for deletion.

CARRIED

MOTION R – 13 - 159

M/S that the Board accept the report of the Policy Committee.

CARRIED

2.3. Finance/Operations/Personnel Committee

Co-chair Trustee Johns reviewed the minutes of the October 28, 2013 meeting of the Finance/Operations/Personnel Committee.

MOTION R – 13 - 160

M/S that the Board accept the report of the Finance/Operations/Personnel Committee.

CARRIED

2.4. Student Services Committee

Co-chair Trustee Besanger reviewed the minutes of the October 28, 2013 meeting of the Student Services Committee.

MOTION R – 13 - 161

M/S that the Board accept the report of the Student Services Committee.

CARRIED

2.5. Communications/Media Committee

Trustee Ayling noted an additional press release had been published regarding the appointment of David Martin as temporary principal of Steeples and Jill Carley as acting vice principal of Laurie.

MOTION R – 13 - 162

M/S to accept the report of the Communications/Media Committee.

CARRIED

2.6. Mt. Baker Secondary School Building Replacement Committee

Trustee Johns - next meeting with MLA, City of Cranbrook, Key City Theatre chair and manager will be held on November 29th.

MOTION R – 13 - 163

M/S to accept the report of the Mt. Baker Secondary School Building Replacement Committee.

CARRIED

2.7. Legacy of Learning

Trustee Johns provided a verbal report including:

- Meeting with Chernoff Architects to review Fernie interactive display
- Opportunity for all communities to have access to visual Legacy of Learning sites
- Article in 'The Magazine for Retired Educators'

MOTION R – 13 – 164

M/S to accept the Legacy of Learning report.

CARRIED

2.8. Trustee Reports

Trustees reported on their activities for the month.

Reports from Trustee Brown and Trustee Johns will be added to the agenda as late items.

Trustees noted the touching Remembrance Day ceremonies that they attended throughout the District.

3. SUPERINTENDENT'S REPORT TO THE BOARD

Superintendent Hauptman's report of November 12, 2013 included:

- Enrolment Report
- Superintendent's Activities
 - Class Size Data for 2013
 - St. Mary's Band Council Meet 'n' Greet Dinner

- CJF Train the Trainer - Restorative Justice
- Salad Bar Program at PMS
- School Visits and Personal Growth Plans
- Kootenay Boundary BCSSA Branch Meeting
- BCPSEA Symposium
- Finance/Operations Updates
- Update from Director of Instruction/Student Learning
 - Learning Rounds
 - Daily Five
- Update from Director of Instruction/Safety/Aboriginal Education
 - Outlook
 - ERASE training
 - CityReporter
- Update from District Principal/Student Services
- Update from Director of Instruction/Human Resources
- Important Dates for Trustees

Discussion included:

- Format of enrolment report
- Class size – configuration and averages
- Course credits for students taking courses at the College of the Rockies
- TSMA Lite savings, need to upgrade old phone systems
- Daily Five – five strategies reviewed on a daily basis to help increase literacy of all students
- Outlook – email will be switched over on Friday
- CityReporter – software for safety inspection reports
- Automated dispatch – training for PVP and exempt staff November 19. Staff will be trained and then replacement staff will be trained.
- Trustee review of newest draft of K-10 Curriculum and Graduation Requirements – feedback, cost implications for implementation
- Bandwidth/technology updates – use of SmartBoards, cost to increase bandwidth, need to provide education around terms of how to use technology

MOTION R – 13 - 165

M/S that the November 12, 2013 Superintendent's Report to the Board of Education be accepted as presented.

CARRIED

4. NEW BUSINESS

4.1. Business Arising from Delegations
Policy for BYOD.

4.2. Trustee ProD
Trustee ProD funds will be discussed further at the Finance/Operations/Personnel Committee meeting on November 25th.

MOTION R – 13 - 166

M/S that the costs for Trustee Ayling to attend the BCSTA Trustee Academy 2013 in Vancouver December 5-7, 2013 be deducted from Trustee Helgesen's

professional development/travel account and the costs for Trustee Whalen to attend the BCSTA Trustee Academy 2013 in Vancouver December 5-7, 2013 be deducted from Trustee Damstrom's professional development/travel account.

CARRIED

4.3. BCPSEA Meeting in January

MOTION R – 13 - 167

M/S to approve Trustee Bellina's attendance at the BCPSEA AGM in Vancouver January 24, 2014.

CARRIED

5. TRUSTEE BOUQUETS

Trustee Brown – to Gail Rousseau and Lynn Hauptman for sending out a list of Remembrance Day Ceremonies

Trustee Whalen – to Trustee Johns for his work on Legacy of Learning

Trustee Bellina – to FJ Mitchell staff /PAC for a morning toast program; to staff for provided information anytime she asks for anything

Trustee Johns – to Board Office staff for their support

Trustee Ayling – to students in the GAUGE program for a lovely lunch

Superintendent Hauptman will share trustee appreciation for the outstanding Remembrance Day services with all schools.

6. ITEMS FOR INFORMATION/CORRESPONDENCE

6.1 Upcoming Conference – Share Your Story! Create a Workshop.

Mrs. Hauptman will share the conference information with Paul Carriere at SD6.

6.2 BCSTA Budget Statement

Trustee Bellina requested feedback from trustees and staff regarding the BCPSEA budget document.

7. QUESTION PERIOD

Nil

8. ADJOURNMENT

MOTION R – 13 - 168

M/S that the November 12, 2013 regular public meeting of the Board of Education adjourn at 6:54 p.m.

Frank Lento, Chairperson

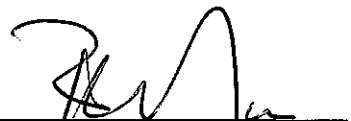
Rob Norum, Secretary Treasurer



1.4. RECEIPT OF RECORDS OF CLOSED MEETINGS

In-camera Meeting November 12, 2013

- Finance/Operations/Personnel Committee Report
- BCPSEA Representative Report
- Superintendent's Report – legal and personnel issues
- Board Savings Plan (CUPE Wages)



Rob Norum
Secretary Treasurer



**The Board of Education of
School District No.5 (Southeast Kootenay)
Minutes - Advocacy/Education Committee**

**November 25, 2013, 10:00 a.m.
Board Office**

Committee Members
in Attendance: Co-Chair Trustee Bellina
Co-Chair Trustee Whalen
Trustee Brown
Trustee Johns

Board/District Staff in
Attendance: Trustee Ayling
Trustee Besanger
Trustee Damstrom
Trustee Lento
Lynn Hauptman, Superintendent
Doug McPhee, Director of Instruction
Gail Rousseau, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Advocacy/Education Committee Meeting of November 25, 2013 was called to order at 10:14 by Co-Chair Bellina.

**1.2. Approval of Agenda
ADV-2013-15**

M/S that the agenda of the Advocacy/Education Committee meeting of November 25, 2013 is approved as circulated.

**1.3. Approval of Minutes
ADV-2013-16**

M/S that the minutes of the Advocacy/Education Committee meeting of October 28, 2013 be approved as circulated.

2. PRESENTATIONS

2.1. Cpl. Parker - School Traffic Issues

Corporal Parker presented issues on specific and general school traffic Issues with Trustees and a brainstorming and information session took place. Highlights were:

- gave history of school zone issues
- Discussion of and pros and cons to installing speed bumps
- the need to educate students on traffic issues
- crossing guard training program
- improved signage, costs for signage and support from police
- support of BCAA for crossing guard program and signage
- illuminated signage in Invermere
- police enforcement
- need for further research on different speed bumps and then approach City
- need to speak to all schools to hear traffic complaints

Discussion:

- Signage has been purchased from City for this year; will apply again for two more for next year; need support from police to enforce speed in school zones
- number of Trustees working on this issue
- specific problem areas including 14th Avenue next to MBSS; 2nd Street North; 2nd Street South by LMS
- need Board to write the chief commander outlining concerns
- encourage staff/Trustees to fill out ICBC survey
- suggestion to send invitation for Corporal Parker to attend next Cranbrook in Motion Committee meeting
- a review of traffic issues was done in all schools last year and results are on website
- relationship struggles between City and police
- report by City architects on traffic issue should be available by the December traffic workshop meeting; see what report says and then send a letter to the police from the Board Chair; first paragraph should outline concerns for enforcement; second paragraph should outline specific issues at all schools in district; third paragraph should mention SD5 traffic issue results and suggestions on how to educate students; copy the MLAs office and ICBC

Recommendation A – that the Board write a letter to the RCMP outlining

our concerns for police enforcement in school zones, mentioning specific issues at all schools, referring to SD5's traffic issues report and suggestions for the education of students on traffic safety with a copy to the MLA and ICBC.

Recommendation B – that the Board sends a thank you letter to the Cranbrook In Motion Committee of the City of Cranbrook, for the recent purchase of illuminated signage to help deal with traffic issues in school zones. (This still needs to go through City's budget process).

Further discussion/suggestions:

- need to talk to administrators around crossing guard program
- look at possible ways to educate students
- educate parents on safe drop off zones
- inquire about how Invermere funded their illuminated signs
- Rossland school district hires crossing guards for schools - how effective it is, what kinds of hours and what cost?
- issues in Fernie - 13th Street and Highway 3; need for a flashing amber light installed prior to street light for students crossing the highway to go to FSS and IDES
- DPAC will support any initiatives

3. ITEMS FORWARDED FROM PREVIOUS MEETING

3.1. Report on Artificial Sweeteners in Schools

Superintendent Hauptman reported that information and recommendations from the Board were given to Principals/Vice-Principals at the Principal/Vice-Principal meeting on November 7, 2013. Secondary schools that have younger middle aged students will be in compliance of the Healthy School Guidelines. Also, the parent who spearheaded this issue at DPAC has had dialogue with the Principal of her school and was happy with the conversation.

Updated recommendations for healthy schools are currently under review in the Province.

3.2. Coaching, Recruitment and Training for School Teams

Superintendent Hauptman updated Trustees on this issue including:

- concerns were from quite a number of years ago and are not the same today
- extensive orientation manual given to coaching volunteers
- volunteers are appreciated
- physical literacy presentation to Trustees later in year

- there can always be improvements to process

Further discussion:

- Trustee Damstrom would like to revisit this sometime in the future
- number of pieces to this issue: monetary, leadership, getting students involved, club sports etc.
- issue is in all the middle/high schools and not just Cranbrook
- if someone is doing something that is getting kids involved in sports how can the rest of the district learn from it?
- Need to involve parents and teachers in brainstorming
- May want to have a discussion with BC School Sports
- Suggestion to have spreadsheet of all schools and sports teams, costs to parents, coaches; big issue and needs further discussion at another time
- Costing issue; why are costs so high?
- An ad hoc parent committee is meeting to discuss sports at MBSS and dealing with the challenge of community based teams and where and when they come into contact with school based teams

Superintendent Hauptman reiterated that this is an anomaly this year with the boys' volleyball team at PMS. Many boys are playing hockey and involved in 4H. The grade 7 and 8 numbers are big this year which should carry forward to next year.

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1. DSAC Report

Trustee Bellina reported that there will be a joint Regional Student Voice/DSAC face-to face meeting on December 11 at FSS from 9 a.m. to 4 p.m. A report will follow.

4.2. DPAC Report

Trustee Ayling had nothing to report due to attendance at the last DPAC meeting.

4.3. Community Representation on City of Cranbrook Committees

4.3.1. Cranbrook in Motion

Nomination for Patricia Whalen to continue on the Cranbrook in Motion Committee.

4.3.2. Economic Development Committee

Nominate Chris Johns for the Economic Development Committee.

4.3.3. Wellness and Heritage

Nominate Chris Johns for the Wellness and Heritage Committee.

4.3.4. Family and Community Services Committee

Nominate Trina Ayling for the Family and Community Services Committee.

5. BCSTA LETTERS

5.1. CUPE Wage Increase

5.1.1. SD 85

Receive and file.

5.1.2. SD20

Receive and file.

5.1.3. SD57

Receive and file.

5.2. Compensation Freeze

5.2.1. SD57

Receive and file.

7. LATE ITEMS

Cross Canada travelling exhibit - open today 4-7 pm today at Mount Baker School.

6. ADJOURNMENT

The Advocacy/Education Committee meeting was adjourned at 11:12 a.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

**November 25, 2013, 10:00 a.m.
Board Office**

Committee Members in Attendance: Co-Chair Trustee Ayling
Trustee Brown
Trustee Besanger

Regrets: Co-Chair Trustee Damstrom

Board/District Staff in Attendance: Trustee Bellina
Trustee Johns
Chairperson Lento
Trustee Whalen
L. Hauptman, Superintendent of Schools
D. Casault, Director of Instruction/Student Learning
D. Verbeurgt, District Principal/Student Services
J. Skerik, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Policy Committee meeting of November 25, 2013 was called to order at 9:08 a.m. by Co-Chair Ayling.

**1.2. Approval of the Agenda
POL-2013-013**

M/S that the agenda for the Policy Committee meeting of November 25, 2013 be approved as circulated."

CARRIED

**1.3. Approval of the Minutes
POL-2013-014**

M/S that the minutes of the Policy Committee meeting of October 28, 2013 were approved as circulated.

CARRIED

2. POLICIES DELETED BY THE BOARD SINCE LAST MEETING

Policy 2.10 District Health and Safety Program was sent to the Board of Education for deletion in error. The policy to be deleted is 4.13 Safety Program.

RECOMMENDATION A

“M/S that Policy 2.10 District Health and Safety Program be reinstated and Policy 4.13 Safety Program be sent to the Board of Education for deletion.”

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1. Revised Policy 1.2 Procedural Bylaw

The Draft School Board Operation Policy was integrated with Policy 1.2 Procedural Bylaw.

Additional changes to be made:

- 5.3 - delete 'by permission of a majority of the committee'
- 2.1 - reference should be made to Policy 1.15 Trustee Election Bylaw
- 3.13 - change the word guilty
- 4.1 - delete 'which are' and replace with 'may be'

RECOMMENDATION B

M/S that the revised Policy 1.2 Procedural Bylaw be sent to the Board of Education for its first reading in December.

Trustee Johns requested bouquets for Olivia, Patricia, Jean and Rob for their work on the revisions.

3.2. Draft Policy Workplace Bullying and Harassment

Discussion included:

- reporting should first be done to the employer
- if an employee feels the company has not done a good job handling their complaint, there is an online complaint form or they can phone their complaint in to WorkSafeBC (WorkSafeBC prefers employees to use the online form)
- anyone can complete a WCB Form 6a, however it is not the best way to handle these situations
- the WCB Form 6a is to report injury and/or loss of work (noted that bullying and harassment can cause mental illness and in turn, time off work)
- best practice is for employers to attempt to resolve the issue and only report to WorkSafeBC if it is felt that the employer did not do their job (or if the employer is the harasser i.e. CEO of the company)
- all employees will be trained on the policy and reporting procedures
- add phone number for District Health and Safety Officer to the Reporting Regulations
- District Safety officer could also contact WorkSafeBC if the employer has failed to do their job
- change 'workers' to 'employees' throughout the policy
- related bylaws, policies and regulations were added to bottom of policy to show those documents that cover the other groups listed in the mother statement

- make each of those documents a link in the policy
- add 'and submit to employer' to the Report Form
- #5 - change wording 'and you feel your employer has failed to'
- look at the possibility of online submission
- ERASE bullying link is on front page of the district website. The District receives a notification from the Ministry about any reported cases. Students have all been introduced and trained on how to access the site. Parents have also been given the information and have the ability to file a report.
- look at other policies to see where the ERASE bullying link could be added
- Trustee training for ERASE bullying still needs to be done

The revised draft policy will be sent to partner groups for feedback and brought back to the February meeting.

3.3. Revised Policy 1.12 School Board Policy Development

Feedback was reviewed.

RECOMMENDATION C

M/S that the revised Policy 1.12 School Board Policy Development be sent to the Board of Education for approval.

4. CORRESPONDENCE AND/OR NEW ITEMS

4.1. Revised Policy 3.15 French Immersion

Discussion included:

- difficulties with the previous protocol
- we should not be promoting or emphasizing how to 'get out' of the program

The revised policy will be sent to partner groups for feedback and brought back to the February meeting.

5. INFORMATION ITEMS

6. ADJOURNMENT

The meeting adjourned at 10:07 a.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)
November 25, 2013, 12:30 p.m.
Board Office**

Committee Co-Chair Trustee Johns
Members in Trustee Bellina
Attendance: Trustee Whalen

Regrets: Co-Chair Trustee Helgesen

Board/District Staff Trustee Ayling
in Attendance: Trustee Brown (entered the meeting at 1:05 p.m.)
Trustee Damstrom
Trustee Lento
R. Norum, Secretary Treasurer
L. Hauptman, Superintendent of Schools
B. Reimer, Director of Instruction/Human Resources
D. McPhee, Director of Instruction/Aboriginal
Education/Safety Officer
D. Verbeurgt, District Principal/Student Services
J. Skerik, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The public Finance/Operations/Personnel Committee meeting of November 25, 2013 was called to order at 12:37 p.m. by Co-chair Trustee Johns.

1.2. Approval of the Agenda

Mr. Tank's presentation regarding Operations Technology will follow approval of minutes.

MOTION FOP-P 2013-15

M/S that the agenda of the public Finance/Operations/Personnel Committee meeting of November 25, 2013 be approved as circulated.

CARRIED

1.3. Approval of the Minutes

MOTION FOP-P 2013-16

M/S that the minutes of the public Finance/Operations/Personnel Committee meeting of October 28, 2013 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. DELEGATIONS/PRESENTATIONS

Nil

4. NEW BUSINESS

4.1 Trustee ProD

Trustee ProD will continue to be allocated on an individual basis.

5. ITEMS FOR INFORMATION

5.1. Safety Report

Mr. McPhee provided a verbal report including:

- City Reporter software - online tool for site inspections including comments, pictures
- Seasonal concerns - slips, trips and falls, use of ladders, distracted driving
- Appropriate footwear

5.2. Operations Technology

Mr. Tank demonstrated an online program that will remotely monitor schools - heating, cooling, sprinkler system. All schools other than Parkland will be using the software by the end of December.

5.3. TSMA Lite Savings

Mr. Norum reviewed the Telus invoice indicating savings generated by the TSMA Lite agreement.

5.4. Private School Registrations - SD5

Mr. Norum noted the data regarding private school students was provided for information.

5.5. 2013/14 Approved Bus Projects

The Capital Project Bylaw to approve purchase of three buses will be on the Board meeting agenda in December.

5.6. Board/Committee Meeting Meal Costs

Mr. Norum advised trustees that he is reviewing the actual cost of meals and that the amount deducted from trustees may increase.

6. QUESTION PERIOD

Nil

7. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of November 25, 2013 adjourned at 1:07 p.m.



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - STUDENT SERVICES MEETING**

**November 25, 2013, 11:00 a.m.
Board Office**

Committee Members
in Attendance: Co-Chair Trustee Besanger
Co-Chair Trustee Johns
Trustee Ayling
Trustee Whalen

Board/District Staff in
Attendance: Trustee Bellina
Trustee Brown
Trustee Damstrom
Chairperson Lento
L. Hauptman, Superintendent of Schools
Darcy Verbeurgt, District Principal of Student Services
J. Paetz, Executive Assistant (Recorder)

1. COMMENCEMENT OF MEETING

1.1. Call to Order

The Student Services meeting of November 25, 2013 was called to order at 11:20 a.m. by Co-Chair Johns.

1.2. Approval of the Agenda

SS-2013-008

Addition: 3.1 Seclusion Rooms

M/S that the agenda for the Student Services Committee meeting of November 25, 2013 be approved as amended.

CARRIED

1.3. Approval of the Minutes

SS-2013-009

M/S that the minutes of the Student Service meeting of October 28, 2013 be approved as circulated.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1. Letter from Kootenay Child Development Center

Letter from Community Connections Society of Southeast BC regarding the Kootenay Child Development Centre was received and reviewed. No action requested/required.

Trustee Whalen will set up a tour for Trustees and District Staff before the February Board meeting at 1:00 p.m.

2.2. Students on the 1701 Report

Mr. Verbeurgt gave a description of the MOE spreadsheet detailing students claimed on the 1701 report, description of categories and how funding is allocated. Noted: Document should not be shared as information is confidential.

Discussion included:

- description of categories
- how funding is allocated at the different levels
- auditing process
- diagnosis versus categorization
- increase in mental illness (more students with mental health issues or just more diagnosed?)
- IEP's - when are they created, modified, goals and objectives
- send acronyms and expanded category names to Trustees

2.3. Policy 3.10 Student Services Programs - Statement of Philosophy Revisions

This item is tabled until senior management can meet to discuss future directions.

2.4. Special Education District Innovation Projects

Due to shortage of time, the sample video was not shown. Mr. Verbeurgt will email the video clip to Trustees to view.

3. CORRESPONDENCE AND/OR NEW ITEMS

3.1. Seclusion Rooms

Tabled to the next meeting to allow senior management time to review and determine what, if any, effect this has on SD5.

4. INFORMATION ITEMS

Nil

5. ADJOURNMENT

The meeting adjourned at 12:00 p.m.

Communications Committee Report

Published Media release(s):

None at this time

Media release(s) for distribution:

None at this time

Media Releases in the works:

Education funding recommendations from All Party Select Standing Committee on Finance tied to SD5 upcoming budget process

Media-Related Activities:

None at this time

Trustee Report

- DPAC –Nov 13
- Social Planning Meeting –Nov 18
- AW PAC –Nov 18
- Committee Day –Nov 25
- Columbia Basin Environmental Ed. Network (CBEEN) soiree –Nov 29
- Connecting the Social Sector Visioning Session –Nov 30
- Mtg w/ KCTS & MLA re: MBSS replacement –Dec 2
- Aboriginal Enhancement Agreement mtg –Dec 4
- December BCSTA Academy –Dec 6 - 8
- KO PAC –Dec 10
- Ktunaxa Local Implementation mtg –Dec 11

Communications Committee Report

Published Media release(s):

None at this time

Media release(s) for distribution:

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Media Releases in the works:

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School District No. 5
From the Office of the Superintendent

To: Trustees
From: Lynn Hauptman
Date: December 10, 2013
Re: Monthly Report to the Board

Purpose of this Report:

As the Board's Chief Executive Officer, the Superintendent of Schools is accountable for the day-to-day operations of the school district and for ensuring that the Board is aware of how the school district is doing in all areas of its operations.

Enrolment report – see attached

Christmas in the Kootenays

The sounds of Christmas are echoing in the hallways of our schools as classes ready their performances for Christmas concerts or plan special events for the season. I would like to extend a very special thank you to our teachers, school staff, parents and district operations staff who make these events memorable.

As I write this report, the Mass Choir of the Cranbrook schools is busy preparing for the annual performance at the Alliance Church. I have the honour of being the MC at this event and I anticipate it will be another outstanding event thanks to the incredible efforts of our music and band teachers. I find it difficult to fathom the vast amount of organization that it takes to bring over 400 children together on the stage making beautiful music together. Patti Radies of Amy Woodlands School has provided me not only with the history of this spectacular undertaking, but also created impeccable notes so that I will do the Choir proud. This is Patti's 25th year involved in the Mass Choir! The other conductors include Julie Ackerman, Audrey Stetski, Scott Martin, Carla Erichsen, Larry Dureski and Accompanist Nancy Dyck. Thank you to all of them and the other school staff and volunteers that make this evening possible. What a wonderful way to herald in the Christmas season.

Our schools also do a tremendous job in helping our students understand the importance of Service Learning. Attached to this report, you will see the outstanding efforts by all of our schools in helping those in need either within the community or elsewhere in the world. They are indeed making the world a better place! Meanwhile, the Board has also made a

contribution of \$100 per school to the Salvation Army both in Cranbrook and in the Elk Valley.

The Board Chair and I are also sending out a message to our staff, our unions and our DPAC wishing them a joyous holiday season. We understand people may or may not celebrate in the same way but typically this break gives people an opportunity to connect with family and friends. We also know that it gives all of our staff a much needed time for relaxation! Merry Christmas and a Happy New Year!

Learning Improvement Fund Plan

The Learning Improvement Fund Plan submitted for School District 5 has been approved. These funds are included in the regular disbursement of operating grants to school districts by the Ministry.

International Program Update

Last month, a group of MBSS International students presented our Multicultural Day to Grade 4 (and some 5) students at TMRES and KOES. We had our usual stations for Brazil, Mexico, Germany, Japan and Korea, plus Switzerland for the first time! These Multicultural Days always go over very well! The little kids have so much fun, which makes it fun for the international students, too.

Kindergarten/Grade 1 School Bus Safety Program

Every year for the last six years, Ray White (retired bus driver) takes approximately 400 students in Kindergarten/Grade 1 through the School Bus Safety Program in Cranbrook. The students learn protocol about the safety while riding a school bus which benefits both the drivers and the students! The kids love this Program. Thank you to Ray White for his dedication and time for this very worthwhile Program!

Knights of Columbus Donation

Jerelyn MacNeil, Principal of St. Mary's Catholic Church contacted the school district to donate new winter jackets which they received in donation by the Knights of Columbus. St. Mary's took what they could use and donated the rest to us. All schools benefitted from this grateful donation!

Finance/Operations Updates:

- Finalize 13/14 Budget
- Facility planning
- Report building
- Leave management

- Purchasing card planning
- CUPE settlement finalize

Update from the Director of Instruction/Student Learning

ECD community support

SD 5 is proud to be able to support our community Early Childhood Development committees (ECD) again this year. Projects include:

Cranbrook:

There are two projects that the funding will help cover:

Project Name: 2014 Cranbrook ECD Calendar and brochure

Project Goal/Rationale: The brochure and calendar are the two primary marketing and awareness projects the committee carries out every year. The calendar is circulated to every household in the Cranbrook area (via the Kootenay Advertiser) twice a year. It describes free programs in the area for children birth to 6 and their families. The brochure has not been updated for several years and was recently redesigned. It has yet to go to print because of a lack of funding.

Project Name: Generations Playground - Accessible Surfacing

Project Goal/Rationale: The Cranbrook ECD Committee has been fundraising for the generations Playground for several years. Many components of the playground are complete except for the surfacing. The surfacing needs to be accessible for wheelchairs and mobility devices.

Elkford:

Has decided to start a program on in-school Fridays for 0-6 year olds. It will be a parent participant program that will have learning centers and a strong emphasis on physical activity. We have a great new Programming Coordinator for the District of Elkford and she is offering training courses for facilitators such as Kids Can Move, and Run Jump Throw, which will improve facilitator's physical literacy. We are aiming to start this new program in January and run it for 15 weeks for 2 hours per week. At least half of the 2 hours will be used to play games, help the children understand the movement of their bodies in motion, and be fit for fun. The program will talk about healthy eating and keeping our bodies fuelled. A potential name for our program is Smart Start.

Sparwood:

Parent Workshop (Play, early Literacy, Healthy Eating, Positive Behaviour, Taking care of yourself, etc.)

Costs include rental of facility, paying for facilitators, lunch, advertising, doors prizes and organization of workshop.

Fernie:

Possible projects are still under review and details will be shared once the committee has the necessary information.

Counselors working group continues to meet on a regular basis with five meetings scheduled throughout the year. Professional development around suicide prevention, anxiety, depression, crisis response debriefing, peer counseling, and Child Protection are being addressed.

Strong Start Centers (FJMES, IDES, AWES & SES)**FJMES**

Sparwood Strong Start has had a great take off to the 2013/2014 year. We have seen a lot of new families, many of which are from other countries. This has been very interesting learning experience for all. The program has been full every day, which makes for a busy fun filled schedule. We have been able to access the gym every day for a half hour, this has become one of the highlights for the families, especially with the colder weather arriving.

IDES

StrongStart is off to a very good start this year for both Fernie and Jaffray. We now have 90+ registrations! This is broken down to 18 registrations for Jaffray and 72+ for Fernie (with more coming in every week).

Fernie StrongStart

This year as you know we moved into a portable at IDES, this was received very well by parents. Parents are enjoying the larger space and of course our own washroom with a change table (this makes it much easier for 2+ children families.) We still use the school's gym, we're close enough to the school that a quick bundle up and boots on is all it takes. This year I've started a book sign out where families can sign out 2 books to read to their children. Our daily average is anywhere from 15-25 kids!

Jaffray StrongStart

StrongStart in Jaffray has been a great success! We run on green days. Families have been good to register, we now have 18. The only barrier for more families attending is that we are open when school is not in session which means that some have no care for their older children and cannot attend as a result of this. Families would also like to see more consistency with the StrongStart days and are asking who they can contact on this topic. I've decided to make a survey/questionnaire for the parents/grandparents to complete and will pass this along when I've got them all back. I am seeing families from Wardner, Baynes Lake, Jaffray and Elko attending which is great.

AWES

AWES continues to host the Wednesday cooking session and numbers are steady for that. Due to staffing issues (our regular 'floater' is unavailable on Mondays when AWES numbers are the

greatest) this center has not continued the Science camps that were so popular last year. However Kirsten has introduced a change in the Tuesday hours and is now open 10am - 1pm with a light lunch provided and this has also been a big hit with numbers steadily increasing (29 children in attendance on Oct 29th not to mention the number of parents also there!). Thursdays are quiet when a lot of families attend the CAP-C Tumble Time at St Mary's. The continual problem with AWES is the smaller space that they've been working with for the past 2 years now - it inhibits parents from returning or sends them home early. We are hoping to get an assistant hired to assist Kirsten on Mondays which will allow her to expand her 'camp' offerings as well.

Evening StrongStart just started up on Oct 30th with 6 families registering with 10 kids in attendance - a great start

SES

In Cranbrook the numbers are up at both centres with the greatest increase seen at Steeples (they are still not at the same number of registrants as AWES but an awesome increase over last year for this time of the year). Steeples continues to host an Arts Camp the first Tuesday of the month with the theme being carried over for the next 3 Tuesdays. They also host a Science Camp one Friday of the month - both are huge hits with parents and children and numbers spike upwards on those days making the room seem a whole lot smaller! The Wed afternoon opening continues to draw families (1-3pm) which is great since we cancelled this time slot some years ago due to poor attendance.

Alternate Review update

The data gathering is well underway and a summary of the initial questions posed to those schools offering an alternate form of delivery is being compiled. Our school and program visits have been scheduled for January and we are looking forward to continuing the conversations on how we are supporting many of our at-risk students. The group has also developed a student questionnaire to get the students' perspective on the supports they are receiving and the impact they believe it is having on their education. The group's goal is to have a summary to present to the board for the April Board Meeting.

Pro-D November 22

The November 22nd Pro-d Day was a school based collaboratively planned day. It included the following learning opportunities: Student Engagement and School Culture, Self-Regulation, Mental Health in Adolescence, Digital resources and Differentiated Instruction, Mind Up Curriculum, Daily Five, Webpage design and parent communication, Action Schools, Curriculum exploration. It should also be noted that the February 28th pro-d day will be the District Collaboratively planned day with a focus on skills, trades and apprenticeships. A professional learning day is also being planned for our schools' secretarial staff.

Update from Director of Instruction/Safety/Aboriginal Education

Aboriginal Achievement

The draft Aboriginal Achievement Report is being circulated to the Board of Trustees this month and discussed with the Enhancement Committee on December 4th. The report discusses some of the positive changes in the area of academic performance and through the study of cohort data, identifies grade groups and subject areas that may require further attention.

Harassment Training

We took the opportunity on November 29th to discuss Harassment and Bullying Issues with the District Staff at the Board Office. Using the materials that have been recently developed for the draft document, the opportunity provided everyone with a chance to meet the training requirements and field test the changes.

There were some interesting questions brought forward during the session that will become part of future in-service opportunities. We hope to provide a similar session for those who were not in attendance on that Friday and extend the opportunity to staff in the Elk Valley.

Update from the District Principal/Student Services

The final days of planning and preparation of the East Kootenay Positive Mental Health Forum with Interior Health, DASH and the facilitator (The Acacia Group) consumed a significant amount of time, but was well worth the effort as we co-hosted the first forum in BC where education and health worked with community members to begin the very important discussion on promotion of mental health and building preventative measures with young children and youth. There is much to be undertaken as we continue with the conversations as a whole region and community by community. The adage was said over and over – “an ounce of prevention is worth a pound of cure.” We are looking forward to future years where students will build a more positive mental health with cross-sector efforts, and the accompanying decreased need for intervention and care.

December will bring the pre-transition meetings with daycares and support childcare settings, to start to understand the group of students that will be coming our way in Kindergarten, September 2014. Planning for K-12 support services for next year will be fully underway as the new year begins.

Update from the Director of Instruction/Human Resources

As we move forward with improving financial and Human Resources operating systems within the district, SRB planning and implementation are well under way. Automated callout will begin in January with our new absence entry web accompanying the process.

TTOCs and casual CUPE replacements will be trained on automated dispatch in the New Year.

Teachers and support staff now will log an absence on the web and a suitable replacement will then be found for that absence. This new system is moving towards a greener approach to business where the paper that goes with all operating systems will become less.

CUPE timesheets (TEW) are following suit and will also be done on the SRB system electronically in the very near future. The changes will bring efficiencies to the district for all employees and staff.

Important Dates for Trustees:

Schools Xmas Band/Concerts (sent out in earlier email)

Lynn Hauptman
Superintendent



**School District 5
Service Learning**

LMS

- Haitian Foster Child
- Fundraising for Haiti
- Operation Christmas Child
- Cranbrook Legion
- 10 Christmas Hampers for needy school families.

PES

- Food drive for Salvation Army Dec. 9-12

IDES

- Supports a foster child overseas
- Supports the local Salvation Army and their "Christmas Angels" Program
- Presents for underprivileged children
- Christmas Food Drive for the Salvation Army
- Heart and Stroke Foundation
- Canadian Cancer Society
- Emily Bryon Youth Foundation
- Ghana school donation of school jerseys and books

JEJSS

- hotdog and cookie sale and a possible raffle, with all proceeds to the Red Cross for the Philippines
- packing 40 Christmas boxes for Operation Christmas Child; the boxes are going to be stuffed with items brought in by our students and local businesses!

ESS

- hat day to raise money for the Philippines
- ongoing fundraiser for Cystic Fibrosis
- Terry Fox Run - raised over \$800.00
- Heart and Stroke Foundation
- Aids Awareness every February
- currently gathering clothing for the Mustard Seed in Calgary
- collecting food items for the local food bank

RMES

- Heart and Stroke Foundation
- Canadian Cancer Society
- Emily Brydon Youth Foundation
- Ghana school donation of school jerseys and books

FJMES

- Frank J. Mitchell Angels' Project - for the next month we collect new items (mitts, toques, scarves, socks, board games, gift certificates to Subway, A and W, the leisure center cafe and board games that families can play together). This has been done very successfully for the last four years at FJM. This event replaced the Shoe Box project so that we could support our local families in need.

GTES

- Fundraisers for Philippines
- Collecting for a Family in crisis
- Our little school in Nepal
- Christmas hampers for 6 needy families
- Gordon Terrace Staff baked up a big batch of cupcakes this past week-end. For \$1.00 students purchased cupcakes and \$312 later a good start to supporting the victims of Typhoon Haiyan. An anonymous donor matched that amount to make a \$624 donation which will now be doubled by the government of Canada.

FSS

- food drive - Halloween for Hunger
- Our social justice club will be selling Rafiki Necklaces in support of Free the Children.org (apparently each necklace sold (10\$) will educate a child in Africa for 1 year)
- candy grams and button sales for Free the Children - proceeds to go towards building schools in Africa
- also tending the Christmas kettles for the Salvation Army
- our leadership class is planning its trip to the Mustard Seed homeless shelter in Calgary

SSS

- Terry Fox
- Salvation Army Halloween Food Drive 3
- Donating to Christmas Sparwood Food Bank
- Movember (Prostate Cancer) 5
- Jeans for Teens

HES

- Once again we are participating in a friendly competition with KO to see which school can collect the most food items and money. The food items raised will go to the Food Bank and the monies will go to a local charity; last year we raised over \$500 and donated significant amount of food. We also collect food donations at our Highlands School Christmas concert.

Superintendent's Report on Student Achievement 2013/2014

- ▶ Ensure transparency and accountability for each school district in terms of its responsibility for improving student achievement; and
- ▶ Provide information that will facilitate subsequent planning for continuing improvement of student achievement at the school and school district levels

Data and evidence used to report student achievement should include provincial and local (district) measures. Local data could include a number of district wide instruments commonly used, district designed measures such as school assessments and teacher classroom assessments.

Districts may report additional areas of student achievement arising from the most recent achievement contract.

The Superintendent's report is a public document, should be "reader friendly" and easily understandable.

The Superintendent's Report

- Should be brief and to the point.
- Should be focused on results and evidence of acquired results.
- Should be a useful point of departure for future planning.
- Must be submitted to the Board of Education by December 15.
- Must be submitted by email by January 31.

Please use this form to insert the required elements of the Superintendent's Report.

The completed report will be published on the Ministry website, as a PDF document.

Questions and/or concerns

Direct questions and/or concerns to the Ministry by email: EDUC.Achievement@gov.bc.ca

Submission

Submit your document, by January 31, to the Ministry by email: EDUC.Achievement@gov.bc.ca

Ministry of Education School Act

Section 22 of the School Act states the following:

"A board must appoint a superintendent of schools for a school district who, under the general direction of the board..., (b.1) must, on or before December 15 of a school year, prepare and submit to the board a report on student achievement in that district for the previous year.

Section 79.3 goes on to say:

"On receipt of a report submitted by a superintendent of schools under Section 23 (1)(b.1), the board must, on approval of the report,

- A) Immediately, and in any event no later than January 31st of the school year in which the board receives the report, submit that report to the minister, and
- B) As soon as practicable, make the report available to the public."

School District No: 5

School District Name: Southeast Kootenay

1. Improving Areas of Student Achievement

What is improving?

School District No. 5 (Southeast Kootenay) is proud to announce that it is an improving district. Our Long Term Goals is to: **“Ensure that all students will graduate with purpose and control”** and **“Ensure that all students will read by the end of Grade 3.”** This is particularly apparent in the following areas:

- Six Year Completion Rate has improved over the last three years and it is the highest rate for Aboriginal in the past **five** years and significantly higher over the Provincial rate
- Large gains over the past four years in oral language skills, phonological awareness and awareness of the sound structure of language for Kindergarten students
- A steady rise in FSA results (Reading, Writing, Numeracy) for Grade 7 students
- English 10 Blended marks – still high percentage passing (97%) but substantially more passing at C+ or better
- Apprenticeship and Workplace Math 10, Science 10, BC First Nations 12 blended and exam results improved
- Social Studies 11 exam results particularly encouraging for Aboriginal students
- Communications 12 (99% passing) – more students achieving at a higher level (C+ or better) in both blended and exam results
- Grade to Grade Transitions continue to be strong with better results in most grades last year and even stronger for aboriginal students

What evidence confirms this area of improvement?

All Students						
	2008/9	2009/10	2010/11	2011/12	2012/13	Provincial
6 Year Completion Rate	74.2	80.8	75.0	76.9	79.4	83.6
Gr 7 FSA Reading	56	52	58	64	69	66
Gr 7 FSA Writing	64	62	64	68	69	72
Gr 7 FSA Numeracy	46	46	53	52	53	63
K Sound Connections 3 -Steady/4-Strong	n/a	74	80	82	82	n/a
English 10 (C+ or better)	63	60	64	60	70	70
Math 10 App & Work	n/a	n/a	85	92	93	88
Science 10	91	93	97	93	96	67
BC First Nations 12	98	100	99	93	100	60
Com 12 (C+ or better)	56	55	62	57	69	55

Aboriginal Students						
	2008/9	2009/10	2010/11	2011/12	2012/13	Provincial
6 Year Completion Rate	68.6	67.3	55.9	56.7	73.8	59.4
Gr 7 FSA Reading	44	42	48	55	61	48
Gr 7 FSA Writing	54	48	58	53	57	54
Gr 7 FSA Numeracy	37	29	44	35	42	39
English 10 (C+ or better)	39	56	48	39	47	47
Science 10	87	90	98	86	93	96
Social Studies 11 Exam	89	83	84	92	97	88
BC First Nations 12	100	100	100	88	100	52
Com 12 (C+ or better)	35	35	72	43	65	46

2. Challenging Areas

What trends in student achievement are of concern to you?

- **Foundation Skills Assessment Results** - We were seeing a steady increase in Grade 4 results but last year there was a drop in Reading, Writing and Numeracy. Could this be a cohort issue only? – we will continue to monitor
- **Grade 12 Grad Rates** were showing a steady improvement but there was a drop last year putting us below the Provincial Rate for the first time in 5 years. However Aboriginal Students are still significantly above Provincial Aboriginal Grad Rate
- Although improvements by Grade 10 in Apprenticeship and Workplace Math, overall Numeracy results are still of concern throughout the system

What evidence indicates this is an area of concern?

All Students						
	2008/9	2009/10	2010/11	2011/12	2012/13	Provincial
Gr 12 Grad Rate	83	82	84	86	79	81
Gr 4 FSA Reading	66	64	66	81	73	72
Gr 4 FSA Writing	70	60	60	76	67	73
Gr 4 FSA Numeracy	68	63	67	81	65	68
Math 10 (F & P)	n/a	n/a	95	91	90	93

Aboriginal Students						
	2008/9	2009/10	2010/11	2011/12	2012/13	Provincial
Gr 12 Grad Rate	76	66	73	79	72	65
Gr 4 FSA Reading	56	63	52	79	70	57
Gr 4 FSA Writing	59	56	47	64	64	56
Gr 4 FSA Numeracy	63	60	57	77	61	47
Math 10 (F & P)	n/a	n/a	79	84	78	86

3. Programs / Performance / Results & Intervention

Comment on the effect of interventions and programs with specific reference to goals and targets set out in your last Achievement Contract.

The Achievement Contract sets out a goal of all students graduating with purpose and options. Graduates (or non-grads) continue to be monitored by each secondary school. This regular monitoring ensures the opportunity for early detection and early interventions for those students who are at-risk of not graduating. All monitoring reflects on the reason for not graduating, including International students, moving to Alberta, seasonal skiers/hockey players, etc. This informs our intention and focuses on the aspects of non-graduation that are within the control of the school and/or district.

All counsellors (K-12) form a working/learning group that continues to focus on graduation and the Ministry's conversation around the new grad program. Input and conversation will be an integral part of ensuring the success of SD 5 students. This working group continues to expand on the schools' ability to foster the connections necessary to keeping students engaged in school as well as promote academically, mentally and socially capable students.

The District At-Risk Working Group is addressing the "connectedness" of a school community with all students. Individual school programs have increased the opportunity to keep all students connected to and in school to complete graduation. This is already evident from our increase in the six year completion data. Our conversations have led to a need to further review our District's Alternate programs and their impact on maintaining a connection with our at-risk or vulnerable students to ensure the path to graduation remains accessible.

The District goal to have all students reading at grade level by the end of grade 3 continues to be supported by our commitment to the Changing Results for Young Readers Ministry of Education initiative. Six schools are now directly involved in a Primary focus while a parallel group of six schools is participating in an Adolescent focus. We continue to see a ripple effect on other schools.

Please include comments on the effect of interventions and programs. Based on acquired evidence, what efforts appear to be making a difference?

Sound Connections – This program provides a structured multi-sensory intervention with a focus on sound awareness. It builds from single sounds to consonant-consonant-vowel-consonant words using knowledge of the unit of onset-rhyme in words as a key strategy. In September 2012 Speech-Language Pathologists informally screened Kindergarten students. All schools used a play based observation screening method from Sound Connections. In order to get consistent data across all schools, they used what were common, identification of initial sound and the ability to rhyme. They found the vast majority of students were "just beginning" their phonological awareness progression. Some could rhyme and some could identify initial sound (although often inconsistently). Very few could generate a rhyme and identify beginning sound. Data from May/June clearly shows that there is a definite shift from the "just beginning"

scale to the “confident” and “strong” scales. The trend appears to be a solid shift towards more children having stronger skills.

Common Assessment – Our District Reading and Writing expectations have been re-examined and slightly altered this fall. After several “common assessment conversations” with teachers, our focus has been drawn away from Grade 3, 6 and 9 assessments and shifted to the school level. In-service on effective assessment practices are district wide (rather than grade 3, 6 and 9 specific) and school teams are developing strategies and having conversations on how to move their students forward. Schools/teachers are collaborating and sharing student strengths and areas of concern from one grade to another and implementing programs in order to move their school forward. A great example can be seen from one of our elementary schools (IDES) that has all teachers moving forward and implementing The Daily Five in their classroom.

List any other Achievement programs you may have implemented in addition to previous years goals and targets and their results.

The District continues to target \$125,000 as Achievement Contract Grants (Inquiry Based Professional Learning Rounds) to support schools with their School Growth Plans as well as with the District's Achievement Contract. Funds are allocated to schools in response to their Inquiry Based Professional Learning Round applications and focus on:

- teams of teachers learning together to improve practice and student achievement
- planning, teaching, and reflecting on instructional and assessment strategies
- focused on the students, particularly vulnerable learners

We currently have 40 Learning Rounds in progress. Areas of sharing/learning include: transition from Elementary to Middle school (PE, Mathematics and Language), Learning Through the Arts, improved non-fiction reading comprehension with all students (particularly vulnerable students), exploration of the Mind Up curriculum and the effects on self-regulation, implementation of The Daily Five and its effect on student achievement. Probably the most exciting evolution of these Learning Rounds is the growth from within a school community to the development of inter-school learning teams.

The rich conversations around formative assessment and ways to implement strategies to help all students achieve as well as to better communicate this learning has led to two very exciting initiatives:

1. Changing Results for Young Readers has taken on a bit of a twist this year. Not only have we continued with a focus on young readers (participation of six primary schools) but have added a parallel group supporting this initiative with adolescent readers. This group also has participation from six schools ranging from grade 4 through to grade 9 (12 classroom teachers). The added benefit is the ability of both groups to benefit from our literacy mentor Sharon Jeroski. Development and use of common assessment language, professional connectedness and student access to enhanced professional practice are only a few of the benefits we are seeing from this project.
2. A Communicating Student Learning focus group has been initiated to investigate the possibilities available to us as a district to more effectively communicate the achievement of our students. Five schools (seven teachers) will be involved in the development and implementation of a new form of report card. The commitment to this initiative is predicted to have a significant impact on learning and outcomes for students.

The District and schools continue to place an emphasis on transition from grade to grade, from elementary to middle schools and from middle schools to secondary schools. The Inquiry Based Professional Learning Rounds have expanded from groups of teachers collaborating within the same school to groups of teachers collaborating and learning with colleagues from other schools and varying grade levels. Math teachers from Mount Baker Secondary, for example, have initiated a Learning Round with teachers from both Middle schools as well as participation from teachers of three elementary schools within the community. The “Learning through the Arts” initiative not only supports students in finding and developing their passions but has a significant impact on their transition to middle school. Students have become familiar with the building, schedule and staff of the school they will soon be attending thus reducing the anxiety they (and their parents) sometimes face. It is truly inspiring to consider that a 21st Century project based learning initiative is also connected with building confidence in transitions.

Another exciting project that will be starting in the spring has a decidedly community connection. At Sparwood Secondary School, a group of teachers will be launching a Project-based learning initiative and will be working with Teck Coal, a major employer in the region. The focus will be on examining the environmental challenges created in the Elk Valley due to mining and mine reclamation. Teck Coal will be presenting local environmental concerns and the class will be selecting one to research, creating possible solutions and then putting one or two of the solutions into action. This project is envisioned as both cross-grade and cross-curricular and will be shared with the adjoining elementary school and the community. This is an excellent example of community/school interactions. The school is hoping to have some seed funding through the Provincial Rural Schools Advisory Committee’s Innovation Grant.

4. Targets (Summarize the targets set out in your Achievement Contracts)

I.) Literacy: Identify your District’s target(s) for literacy.

1. All Grade 3 students will read at grade level by the end of grade 3
2. 100% of students will successfully pass English 10, English 12 or Communications 12
3. 75% of students will achieve C or better in English 10, English 12 or Communications 12

State the specific evidence and measures of student achievement in literacy and the results that have been realized.

All Students						
	2008/9	2009/10	2010/11	2011/12	2012/13	Provincial
Gr 7 FSA Reading	56	52	58	64	69	66
Gr 7 FSA Writing	64	62	64	68	69	72
K Sound Connections 3-Steady/4-Strong	n/a	74	80	82	82	n/a
English 10 Pass	97	98	97	94	97	96
English 10 (C+ or better)	63	60	64	60	70	70
English 12 Pass	99	98	99	100	99	98
English 12 (C+ or better)	72	68	69	70	67	73
Com 12 (C+ or better)	56	55	62	57	69	55

Aboriginal Students						
	2008/9	2009/10	2010/11	2011/12	2012/13	Provincial
Gr 7 FSA Reading	44	42	48	55	61	48
Gr 7 FSA Writing	54	48	58	53	57	54
English 10 Pass	92	97	93	89	90	91
English 10 (C+ or better)	39	56	48	39	47	47
**English 12 Pass	100	96	96	100	100	92
English 12 (C+ or better)	60	67	52	71	58	40
Com 12 (C+ or better)	35	35	72	43	65	46

**Our concern with the success rate of the aboriginal students in English 12 is that there are only 33/79 students enrolled while 20 more students were in Communications 12.

II.) Completion Rates: Identify your District's target(s) for completion rates.

All students will successfully graduate with purpose and control – 100%

We hope to see this through the new data piece – Success Rate – as we have a number of students who affect the Completion Rate because they are Hockey and/or International students or they move to Alberta. Despite this, we have seen a steady rise in the completion rates in the past three years for all students. The completion rate for our Aboriginal students is the highest in the past 5 years and is significantly higher than the Provincial rate.

State the specific evidence and measures of student achievement for completion rates and the results that have been realized.

All Students						
	2008/9	2009/10	2010/11	2011/12	2012/13	Provincial
6 Year Completion Rate	74.2	80.8	75.0	76.9	79.4	83.6
Aboriginal Students						
6 Year Completion Rate	68.6	67.3	55.9	56.7	73.8	59.4

III.) Aboriginal Education: Identify your District's target(s) for aboriginal student improvement.

State the specific evidence and measures of student achievement for aboriginal students and the results that have been realized.

The Enhancement Agreement was reviewed in 2013-14. The statement developed to describe the process of assigning and measuring targets is as follows:

"The assignment of targets for the goals of the Enhancement Agreement is included for the purposes of measuring the relative success of the objectives of the Enhancement Agreement. The expectation of the Enhancement Committee, School District 5 (Southeast Kootenay) and the communities represented by the agreement is that all students will be prepared to be successful, contributing members of their community and the society in which we live. The targets that we set represent the academic improvement of the group. The strategies implemented for the improvement of the group need to respect the gifts, and support the growth, of each individual."

Objective 1: Ensure students are successful in grade-to-grade transitions leading to secondary school graduation with a Dogwood Certificate.

Considerable work was initiated last year, and continues to be a focus this year, on improving articulation practices at all levels. The improvements noted include: focused communication between grade levels and between schools, the development of at-risk tracking and further development of School Based Team approaches to case management and resource management.

Grade-to-Grade Transition targets from the Enhancement Agreement:

1. Maintain or improve the 95% noted at the grade 6-7 level to extend through to graduation.
2. Focus on Articulation Rates from grades 6 to 12 as it gives time for the younger students to address challenges that they may have in Numeracy and Literacy.

Objective 2: To improve literacy, focusing on reading and writing at all levels.

1. Use Cohort data of classroom assessment measures to determine the level of required intervention.
2. Target for a 5% increase in baseline cohort performance on classroom assessment measures.
3. At the earlier grades, increase the number of students who are "Meeting or Exceeding" expectations on classroom assessment measures.

Considerable work has been done in our region on the correlation between successful graduation and success with Grade 10 English. It is interesting that, recorded in the work of Gerald Morton, Sean Cameron and others, those students who successfully complete English 10 in the Grade 10 year, have a higher rate of success completing Grade 12. To this end, the following targets were determined:

1. Increase the number of students who are taking the English 10 Provincial Exam in Grade 10.
2. Increase the number of students who have "C" or better in the classroom assessment of English 10.

Objective 3: To improve Numeracy at all levels.

1. Use Cohort data of on classroom assessment measures to determine the level of required intervention.
2. Target for a 5% increase in baseline cohort performance on classroom assessment measures.
3. At the earlier grades, increase the number of students who are "Meeting or Exceeding" expectations on classroom assessment measures.

Objective 4: To encourage and support Aboriginal Learners to pursue their future aspirations.

1. Increase the awareness of students to career paths that are available, which include trades, but not limited to trades.
2. Increase student participation in exploratory courses.

3. Encourage students, if appropriate, to stay in the regular program in reference to Communications, English and the Evergreen certificate.

5. Children in Care

Summarize the work and your efforts in meeting the needs of Children in Care.

Three to four times per year, each School-based Principal and the District Principal of Student Services gather academic, behavioral and social functioning information on students who are in Continuing Care. Data collected, discussed and used in planning include attendance, academic progress, work effort, referrals, social worker contact, guardian contact, and extra-curricular involvement. Information on the success and challenges with students in Continuing Care is discussed with the Senior District Management twice per year.

What categories of Children in Care have been successfully identified and are being monitored?

SD5 continues to identify and monitor students who are in Continuing Care in the formal manner, as mentioned above. There was a decrease in students in Continuing Care for last year at 42 to this year at 36. Sixty-nine percent of the students in Continuing Care are of aboriginal ancestry, which is a drop of nineteen percent from the following year.

There is no formal process to monitor students who are brought into temporary care situations, but school principals are advised of the situations through a Notification of Change of Guardianship. In both continuing and temporary forms of care, foster parents and social workers attend school/home meetings, Individual Education Planning meetings and are involved in authorizing activities requiring informed consent.

What structures are in place to provide effective communications among MCFD offices, social workers, foster parents and schools?

The local Ministry of Children and Family Development and Ktunaxa/Kinbasket Children and Family Services (KKCFS) share updated information on the status of each student in Continuing Care with an identified school contact each September. They also share this information with the District Principal of Student Services.

Information is additionally shared when changes in living arrangement, community transition or new school registration occur. Meetings are held with both agencies at the management level and at the front line level to ensure effective communication. The information collected from the agencies, the Ministry SharePoint (Feb each year) and BCeSIS are compared to ensure congruency.

What results are being achieved by students within the identified categories?

In the 2012-13 academic year, students in Continuing Care had varied success, though there was better attendance and performance overall.

Students in Continuing Care	(n)	Better	Same	Deteriorated
All students, performance/attendance	33	30%	50%	20%
Aboriginal students, performance/attendance	26	25%	50%	25%
All Elementary students, performance/attendance	7	40%	40%	20%
All Middle level students, performance/attendance	10	30%	40%	30%
All Secondary students, performance/attendance	16	25%	70%	5%

Of the eight students in Continuing Care who were eligible for graduation, two moved or withdrew, three received an Evergreen Diploma, and three received a Dogwood Diploma.

It was noted again that for all students in Continuing Care there was less involvement in extra-curricular activities as they progressed through the grade levels.

6. Early Learning

What strategies are in place to address the needs identified in Early Learning?

- **Sound Connections:** This is an early intervention program that helps students struggling with phonetic awareness. Students are identified in Grades 1 and 2. The results of this program have been phenomenally successful.
- **Columbia Basin Alliance for Literacy and the District Literacy Team** – There is tremendous involvement from these organizations for families and children. They include such things as Mother Goose, Books for Babies, Family Literacy initiatives and they all have a positive impact on our young children and their families.
- **Speech and Language Pathologists** – We have used their expertise with pre-kindergarten involvement.
- **Reference and Regulate (R & R)** – This intensive program for students with autism has increased from one to two communities and serves twelve students this year.
- **East Kootenay Childhood Coalition** – Sharing resources and information regarding early intervention for children at risk.
- **Strong Start Centers** – Our 4 centres continue to serve the needs of many families in our communities. This year we added an outreach component from Fernie to Jaffray one day per week.
- **Early Childhood Development Committee (Elkford/Sparwood)** – sponsors an Early Literacy Program.
- **Changing Results for Young Readers** – the teachers involved in this ministry initiative target their interventions for the children identified as at risk in their classes.

7. Other Comments

In the few short months that I have been a part of School District 5 (Southeast Kootenay), I have been struck by how this district is invested in ensuring that there is success for all students throughout the district. From strong staff development both at the school and district level, to the Inquiry-based Professional Learning Round grants, to partnerships within the Kootenay Boundary chapter and the ministry, to the ongoing commitment to working collaboratively with community partners and the various learning leaderships working groups, it all results in a strong focus on improved outcomes for all students and a

successful graduation program. This unified focus gives our students a sense of purpose, control and, above all, hope for their future.

As mentioned earlier, there are 40 Professional Learning groups that are focused on examining their practice with the end goal of improving achievement for their students. These collaborative inquiries have led to more and more educators entering into thoughtful conversations that create a visible energy throughout the schools and is contributing to educational transformation!

We continue to work with other districts throughout the Kootenay Boundary area and the Ministry of Education on our innovative ways to access and apply student information in a way which further inform innovative practice and support improved outcomes for students. Being involved in the Provincial Advisory for Rural Schools also gives our district the opportunity to network with other districts' innovative ideas and share our work.

There is also a strong investment in supporting our students who have unique learning needs. This includes not only professional staff but technological support as well. The innovative Sound Connections program developed by our own Speech and Language Pathologist as well as the use of R & R for some of our students with autism is particularly noteworthy.

The district is also undergoing a full scale technology implementation that includes not only a move from one platform to another, but implementation of a robust Sharepoint communication network. The new system will provide a consistent enterprise solution and the improvements to servers and wireless access will better prepare the district to meet the needs of BYOB (Bring Your Own Device).

We are all invested in our students' learning!

8. Board approval date: December 10, 2013

**CAPITAL PROJECT BYLAW – PROJECT NO. 115879
SCHOOL BUS REPLACEMENT**

A BYLAW by the Board of Education of School District No. 5 (Southeast Kootenay) (hereinafter called the "Board") to adopt a Capital Project.

WHEREAS in accordance with provisions of the *School Act*, the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 115879 (Bus Replacement).

NOW THEREFORE the Board agrees to the following:

- a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement or as directed by the Minister;
- b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Project of the Board approved by the Minister and specifying a maximum expenditure of \$416,974 for Project No.115879 is hereby adopted.
- 2. This Bylaw may be cited as "School District No. 5 (Southeast Kootenay) Capital Project Bylaw 115879".

READ A FIRST TIME the 10th day of December, 2013.

READ A SECOND TIME the _____ day of _____, 201__.

READ A THIRD TIME, PASSED and ADOPTED the _____ day of _____, 201__.

Chairperson of the Board

Corporate Seal

Secretary Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 5 (Southeast Kootenay) Capital Project Bylaw 115879, adopted by the Board the _____ day of _____, 201__.

Secretary Treasurer

**School District
Statement of Financial Information (SOFI)**

School District No. 05 (Southeast Kootenay)

Fiscal Year Ended June 30, 2013

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1. Approval of Statement of Financial Information
2. Financial Information Act Submission Checklist
3. Management Report
4. Audited Financial Statements
5. Schedule of Debt
6. Schedule of Guarantee and Indemnity Agreements
7. Schedule of Remuneration and Expenses including:
 - Statement of Severance Agreements
 - Reconciliation or explanation of differences to Audited Financial Statements
8. Schedule of Payments for the Provision of Goods and Services including:
 - Reconciliation or explanation of differences to Audited Financial Statements



Ministry
of Education

SCHOOL DISTRICT STATEMENT OF FINANCIAL INFORMATION (SOFI)

6049

<small>SCHOOL DISTRICT NUMBER</small> 05	<small>NAME OF SCHOOL DISTRICT</small> Southeast Kootenay	<small>YEAR</small> 2012/2013
<small>OFFICE LOCATION(S)</small> 940 Industrial Road #1		<small>TELEPHONE NUMBER</small> 250-426-4201
<small>MAILING ADDRESS</small>		
<small>CITY</small> Cranbrook	<small>PROVINCE</small> BC	<small>POSTAL CODE</small> V1C 4C8
<small>NAME OF SUPERINTENDENT</small> Lynn Hauptman		<small>TELEPHONE NUMBER</small> 250-417-2079
<small>NAME OF SECRETARY TREASURER</small> Robert G. Norum		<small>TELEPHONE NUMBER</small> 250-417-2054

DECLARATION AND SIGNATURES

We, the undersigned, certify that the attached is a correct and true copy of the Statement of Financial Information for the year ended
June 30, 2013
for School District No. 05 as required under Section 2 of the Financial Information Act.

<small>SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION</small>	<small>DATE SIGNED</small>
<small>SIGNATURE OF SUPERINTENDENT</small>	<small>DATE SIGNED</small>
<small>SIGNATURE OF SECRETARY TREASURER</small>	<small>DATE SIGNED</small>

EDUC. 6049 (REV. 2008/09)

Statement of Financial Information for Year Ended June 30, 2013

Financial Information Act-Submission Checklist

	<i>Due Date</i>
a) <input checked="" type="checkbox"/> A statement of assets and liabilities (audited financial statements).	<i>September 30</i>
b) <input checked="" type="checkbox"/> An operational statement including, i) a Statement of Income and ii) a Statement of Changes in Financial Position, or, if omitted, an explanation in the Notes to Financial Statements (audited financial statements)	<i>September 30</i>
c) <input checked="" type="checkbox"/> A schedule of debts (audited financial statements).	<i>September 30</i>
d) <input checked="" type="checkbox"/> A schedule of guarantee and indemnity agreements including the names of the entities involved and the amount of money involved. (Note: Nil schedules can be submitted December 31).	<i>September 30</i>
e) A schedule of remuneration and expenses, including:	<i>December 31</i>
<input checked="" type="checkbox"/> i) an alphabetical list of employees earning over \$75,000, the total amount of expenses paid to or on behalf of each employee for the year reported and a consolidated total for employees earning under \$75,000. If the total wages and expenses differs from the audited financial statements, an explanation is required.	
<input checked="" type="checkbox"/> ii) a list by name and position of Board Members with the amount of any salary and expenses paid to or on behalf of the member	
<input checked="" type="checkbox"/> iii) the number of severance agreements started during the fiscal year and the range of months' pay covered by the agreement, in respect of excluded employees. If there are no agreements to report, an explanation is required	
f) <input checked="" type="checkbox"/> An alphabetical list of suppliers receiving over \$25,000 and a consolidated total for those suppliers receiving less than \$25,000. If the total differs from the Audited Financial Statements, an explanation is required.	<i>December 31</i>
g) <input checked="" type="checkbox"/> Approval of Statement of Financial Information.	<i>December 31</i>
h) <input checked="" type="checkbox"/> A management report approved by the Chief Financial Officer	<i>December 31</i>

School District Number & Name School District No. 5 (Southeast Kootenay)

**School District
Statement of Financial Information (SOFI)**

School District No. 5 (Southeast Kootenay)

Fiscal Year Ended June 30, 2013

MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all other schedules of financial information and for ensuring this information is consistent, where appropriate, with the information contained in the financial statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Board of Education is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control and for approving the financial information included in the Statement of Financial Information.

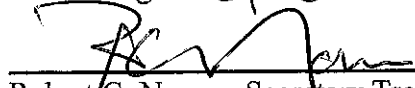
The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements as required by the *School Act*. Their examination does not relate to the other schedules of financial information required by the *Financial Information Act*. Their examination includes a review and evaluation of the board's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly.

On behalf of School District No. 5 (Southeast Kootenay)



Lynn Hauptman, Superintendent

Date: Nov 26, 2013



Robert G. Norum, Secretary Treasurer

Date: Nov 26, 2013

Prepared as required by *Financial Information Regulation*, Schedule 1, section 9

Audited Financial Statements of

School District No. 5 (Southeast Kootenay)

June 30, 2013, June 30, 2012 and July 1, 2011

4
4

School District No. 5 (Southeast Kootenay)

June 30, 2013, June 30, 2012 and July 1, 2011

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School District No. 5 (Southeast Kootenay)

MANAGEMENT REPORT

Version: 2401-1655-8673

Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 5 (Southeast Kootenay) have been prepared by management in accordance with Canadian public sector accounting standards and provincial reporting legislation and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.


The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

The Board of Education of School District No. 5 (Southeast Kootenay) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and external audited financial statements yearly.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors have full and free access to financial management of School District No. 5 (Southeast Kootenay) and meet when required. The accompanying Independent Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 5 (Southeast Kootenay)



Signature of the Chairperson of the Board of Education

Sept 25/13

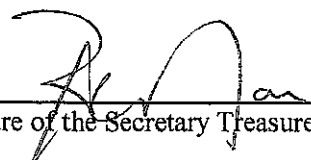
Date Signed



Signature of the Superintendent

Sept 24/13

Date Signed



Signature of the Secretary Treasurer

Sept 24/13

Date Signed



Tel: 250 426 4285
Fax: 250 426 8886
www.bdo.ca

BDO Canada LLP
35 - 10th Avenue S
Cranbrook BC V1C 2M9 Canada

Independent Auditor's Report

**To the Board of Trustees of School District No. 5 (Southeast Kootenay) and
the Minister of Education of the Province of British Columbia**

We have audited the accompanying financial statements of the School District No. 5 (Southeast Kootenay), which comprise the statements of financial position as at June 30, 2013, June 30, 2012 and July 1, 2011 and the statements of operations, changes in net debt and cash flows for the years ended June 30, 2013 and June 30, 2012, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and presentation of these financial statements in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, which requires Canadian public sector accounting standards modified by B.C. Regulation 198/2011 "Restricted Contributions", and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements of the School District No. 5 (Southeast Kootenay) for the years ended June 30, 2013 and June 30, 2012 are prepared, in all material respects, in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

Emphasis of Matter

Without modifying our opinion, we draw attention to Notes 2 and 3(a) to the financial statements which describe the basis of accounting used in the preparation of these financial statements and the significant differences between such basis of accounting and Canadian public sector accounting standards.

BDO Canada LLP

Chartered Accountants

Cranbrook, BC
September 23, 2013

School District No. 5 (Southeast Kootenay)

Statement 1

Statement of Financial Position

As at June 30, 2013, June 30, 2012 and July 1, 2011

	June 30, 2013	June 30, 2012	July 1, 2011
		(Restated)	(Restated)
	\$	\$	\$
Financial Assets			
Cash and Cash Equivalents	9,182,654	10,455,615	11,121,133
Accounts Receivable			
Due from LEA/Direct Funding (Note 4)	332,715	221,278	374,119
Other (Note 4)	904,882	569,662	831,629
Total Financial Assets	10,420,251	11,246,555	12,326,881
Liabilities			
Accounts Payable and Accrued Liabilities			
Other (Note 5)	4,000,398	3,473,513	3,656,059
Unearned Revenue (Note 6)	637,720	362,506	510,560
Deferred Revenue (Note 7)	1,918,734	1,909,845	2,444,001
Deferred Capital Revenue (Note 8)	58,283,833	59,466,556	60,733,817
Employee Future Benefits (Note 9)	338,191	335,690	360,224
Total Liabilities	65,178,876	65,548,110	67,704,661
Net Financial Assets (Debt)	(54,758,625)	(54,301,555)	(55,377,780)
Non-Financial Assets			
Tangible Capital Assets (Note 10)	73,695,482	73,308,928	73,083,445
Prepaid Expenses	297,724	280,905	243,782
Total Non-Financial Assets	73,993,206	73,589,833	73,327,227
Accumulated Surplus (Deficit)	19,234,581	19,288,278	17,949,447

Contractual Obligations and Contingencies (Note 13&14)

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
Signature of the Superintendent	Date Signed
Signature of the Secretary Treasurer	Date Signed

School District No. 5 (Southeast Kootenay)

Statement 2

Statement of Operations

Years Ending June 30, 2013 and June 30, 2012

	2013 Budget	2013 Actual	2012 Actual (Restated)
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education	51,577,023	51,299,918	51,519,296
Other	109,720	339,780	550,811
Tuition	1,432,550	1,428,396	1,376,589
Other Revenue	2,073,174	3,283,986	2,612,278
Rentals and Leases	101,875	134,812	68,174
Investment Income	50,500	77,307	78,267
Amortization of Deferred Capital Revenue	2,523,448	2,561,902	2,523,448
MBSS Bus Loan	8,000	8,000	8,000
Total Revenue	57,876,290	59,134,101	58,736,863
Expenses			
Instruction	46,272,224	47,038,830	45,601,879
District Administration	1,654,928	1,717,086	1,682,573
Operations and Maintenance	8,893,030	8,801,954	8,547,357
Transportation and Housing	1,651,870	1,629,928	1,566,223
Total Expense	58,472,052	59,187,798	57,398,032
Surplus (Deficit) for the year	(595,762)	(53,697)	1,338,831
Accumulated Surplus (Deficit) from Operations, beginning of year		19,288,278	17,949,447
Accumulated Surplus (Deficit) from Operations, end of year		19,234,581	19,288,278

School District No. 5 (Southeast Kootenay)

Statement of Changes in Net Financial Assets (Debt)
 Years Ending June 30, 2013 and June 30, 2012

	2013 Budget	2013 Actual	2012 Actual (Restated)
	\$	\$	\$
Surplus (Deficit) for the year	<u>(595,762)</u>	<u>(53,697)</u>	<u>1,338,831</u>
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	(2,481,714)	(3,323,135)	(3,036,281)
Amortization of Tangible Capital Assets	2,810,798	2,936,581	2,810,798
Total Effect of change in Tangible Capital Assets	<u>329,084</u>	<u>(386,554)</u>	<u>(225,483)</u>
Acquisition of Prepaid Expenses	(243,782)	(297,724)	(280,905)
Use of Prepaid Expenses	243,782	280,905	243,782
Total Effect of change in Other Non-Financial Assets	<u>-</u>	<u>(16,819)</u>	<u>(37,123)</u>
(Increase) Decrease in Net Financial Assets (Debt), before Net Remeasurement Gains (Losses)	<u>(266,678)</u>	<u>(457,070)</u>	<u>1,076,225</u>
Net Remeasurement Gains (Losses)			
(Increase) Decrease in Net Financial Assets (Debt)		<u>(457,070)</u>	<u>1,076,225</u>
Net Financial Assets (Debt), beginning of year		<u>(54,301,555)</u>	<u>(55,377,780)</u>
Net Financial Assets (Debt), end of year		<u><u>(54,758,625)</u></u>	<u><u>(54,301,555)</u></u>

School District No. 5 (Southeast Kootenay)

Statement 5

Statement of Cash Flows

Years Ending June 30, 2013 and June 30, 2012

	2013 Actual	2012 Actual (Restated)
	\$	\$
Operating Transactions		
Surplus (Deficit) for the year	(53,697)	1,338,831
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	(446,657)	414,808
Prepaid Expenses	(16,819)	(37,123)
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	526,885	(182,546)
Unearned Revenue	275,214	(148,054)
Deferred Revenue	8,889	(534,156)
Employee Future Benefits	2,501	(24,534)
Amortization of Tangible Capital Assets	2,936,581	2,810,798
Amortization of Deferred Capital Revenue	(2,561,902)	(2,523,448)
Total Operating Transactions	<u>670,995</u>	<u>1,114,576</u>
Capital Transactions		
Tangible Capital Assets Purchased	(3,323,135)	(3,036,281)
Total Capital Transactions	<u>(3,323,135)</u>	<u>(3,036,281)</u>
Financing Transactions		
Capital Revenue Received	1,379,179	1,256,187
Total Financing Transactions	<u>1,379,179</u>	<u>1,256,187</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(1,272,961)	(665,518)
Cash and Cash Equivalents, beginning of year	10,455,615	11,121,133
Cash and Cash Equivalents, end of year	<u>9,182,654</u>	<u>10,455,615</u>
Cash and Cash Equivalents, end of year, is made up of:		
Cash	5,412,830	5,150,339
Cash Equivalents	3,769,824	5,305,276
	<u>9,182,654</u>	<u>10,455,615</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 1 AUTHORITY AND PURPOSE

The School District operates under authority of the *School Act* of British Columbia as a corporation under the name of "The Board of Education of School District No. 5 (Southeast Kootenay)", and operates as "School District No. 5 (Southeast Kootenay)." A board of education (Board) elected for a three-year term governs the School District. The School District provides educational programs to students enrolled in schools in the district, and is principally funded by the Province of British Columbia through the Ministry of Education.

NOTE 2 CONVERSION TO PUBLIC SECTOR ACCOUNTING STANDARDS

Commencing with the 2012/13 fiscal year, the School District has adopted Canadian Public Sector Accounting ("PSA") standards without not-for-profit provisions except as described in Note 3 (a). These financial statements are the first financial statements for which the School District has applied PSA standards.

The School District has elected to use the following exemptions available as of July 1, 2011, the date of transition to the new accounting framework:

- Retirement and post-employment benefits:
 - a. The School District has elected to delay the application of *Sections PS 3250* and *3255* relative to the discount rate used until June 30, 2013 to coincide with the March 31, 2013 valuation;
 - b. The School District has elected to recognize all cumulative actuarial gains and losses at July 1, 2011 directly in accumulated surplus (deficit); and
- Tangible capital asset impairment:
 - a. The School District has elected to apply the conditions for a write-down of tangible capital assets in *Section PS 3150* on a prospective basis from the date of transition.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 2 CONVERSION TO PUBLIC SECTOR ACCOUNTING STANDARDS
(Continued)

Key adjustments on the School District's financial statements resulting from the adoption of these accounting standards are as follows:

- Previously, the School District was not required to record an accrued benefit obligation related to sick leave benefits as the benefits do not vest. PSA standards require that a liability and an expense be recognized for post-employment benefits and compensated absences that vest or accumulate in the period in which employees render services to the School District in return for the benefits. An adjustment of \$204,190 was made to recognize a liability and an expense related to accumulated sick leave entitlements. Also, in accordance with the first time elections, the School District recognized all previous cumulative actuarial gains and losses relating to employee future benefits of \$25,059 at July 1, 2011 resulting in an increase to the Employee Future Benefits liability and a decrease in accumulated surplus. The total adjustment to the liability for employee future benefits at July 1, 2011 was \$229,249 resulting in a revised liability of \$360,224. An additional recovery of \$14,601 was recognized in the 2012 fiscal year resulting in a revised liability for employee future benefits at June 30, 2012 of \$ 335,690 related to the accrual for accumulated sick leave entitlements, determined by an actuarial valuation.

	Previously stated July 1, 2011	Adjustment July 1, 2011	Restated July 1, 2011
	\$	\$	\$
Employee Future Benefits	130,975	229,249	360,224

	Previously stated June 30, 2012	Adjustment June 30, 2012	Restated June 30, 2012
	\$	\$	\$
Employee Future Benefits	121,042	214,648	335,690

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 2 CONVERSION TO PUBLIC SECTOR ACCOUNTING STANDARDS
(Continued)

The impact of the conversion to PSA standards on the accumulated surplus (deficit) at July 1, 2011 and the comparative annual surplus is presented below. These accounting changes have been applied retrospectively with restatement of prior periods.

Accumulated surplus (deficit) as originally reported, July 1, 2011	\$18,178,696
Adjustments to accumulated surplus (deficit)	
Add non-vested benefits to Employee Future Benefits	(204,190)
Recognize cumulative unamortized actuarial gain/loss on Employee Future Benefits	<u>(25,059)</u>
Accumulated surplus (deficit) as restated, July 1, 2011	<u>\$17,949,447</u>
Annual surplus (deficit) as originally reported for the year ended June 30, 2012	 \$19,502,926
Adjustments to annual surplus (deficit) for the year	
Add non-vested benefits to Employee Future Benefits	<u>(214,648)</u>
Accumulated surplus (deficit), end of year as restated, June 30, 2012	<u>\$19,288,278</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

a) Basis of Accounting

These financial statements have been prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia. This Section requires that the financial statements be prepared in accordance with Canadian public sector accounting standards except in regard to the accounting for government transfers as set out in Notes 3(e) and 3(j).

In September 2010, the Province of British Columbia Treasury Board ("Treasury Board") provided directive through Government Organization Accounting Standards Regulation 257/2010 requiring all tax-payer supported organizations in the Schools, Universities, Colleges and Hospitals sector to adopt PSA standards of the Canadian Institute of Chartered Accountants ("CICA") without not-for-profit provisions from their first fiscal year commencing after January 1, 2012. In March 2011, PSAB released a new *Section PS 3410 "Government Transfers"*. In November 2011, Treasury Board provided a directive through Restricted Contributions Regulation 198/2011 providing direction for the reporting of restricted contributions whether they are received or receivable by the School District before or after this regulation was in effect. The Treasury Board direction on the accounting treatment of restricted contributions is as described in Notes 3(e) and 3(j).

Detailed information on the impact of conversion to the new accounting framework is provided in Note 2.

As noted in notes 3 (e) and 3 (j), Section 23.1 of the Budget Transparency and Accountability Act and its related regulations require the School District to recognize government transfers for the acquisition of capital assets into revenue on the same basis as the related amortization expense. As these transfers do not contain stipulations that create a liability, Canadian public sector accounting standards would require these grants to be fully recognized into revenue. The impact of this difference on the financial statements of the School District is as follows:

July 1, 2011	- understatement of accumulated surplus and an overstatement of deferred capital revenue by \$59,096,288
Year-ended June 30, 2012	- overstatement of revenue and annual surplus of \$281,512
June 30, 2012	- understatement of accumulated surplus and an overstatement of deferred capital revenue by \$58,814,776
Year-ended June 30, 2013	- overstatement of revenue and annual surplus of \$1,227,268
June 30, 2013	- understatement of accumulated surplus and an overstatement of deferred capital revenue by \$57,587,508

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

b) Cash and Cash Equivalents

Cash and cash equivalents include highly liquid investments that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

c) Accounts Receivable

Accounts receivable are measured at amortized cost and shown net of allowance for doubtful accounts.

d) Unearned Revenue

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for which there is an obligation to deliver services or products in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

e) Deferred Revenue and Deferred Capital Revenue

Deferred revenue includes contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 3 (j).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished. See Note 3 (a) for the impact of this policy on these financial statements.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

f) Employee Future Benefits

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing except as per the election described in note 2.

The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime (EARSL) of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2013 and projected to June 30, 2016. The next valuation will be performed at March 31, 2016 for use at June 30, 2016. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School district and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

g) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Hardware	5 years

h) Prepaid Expenses

Prepaid membership dues, insurance, travel expenses and software licencing fees are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods expected to benefit from it.

i) Funds and Reserves

Certain amounts, as approved by the Board are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund within accumulated surplus when approved (see Note 16 – Internally Restricted Surplus).

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

j) Revenue Recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions restricted for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished. See Note 3 (a) for the impact of this policy on these financial statements.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

k) Expenditures

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

Categories of Salaries

- Principals, Vice-Principals, and Directors of Instruction employed under an administrative officer contract are categorized as Principals and Vice-Principals.
- Superintendents, Secretary-Treasurers, Trustees and other employees excluded from union contracts are categorized as Other Professionals.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 3 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

l) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, accounts payable and accrued liabilities, and other liabilities.

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in the statement of remeasurement gains and losses. Upon settlement, the cumulative gain or loss is reclassified from the statement of remeasurement gains and losses and recognized in the statement of operations. Interest and dividends attributable to financial instruments are reported in the statement of operations.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

Recognition, derecognition and measurement policies followed in the financial statements for periods prior to July 1, 2012 are not reversed and, therefore, the financial statements of prior periods, including comparative information, have not been restated.

As at June 30, 2013 and for the year then ended, financial instruments are accounted for prospectively in accordance with public sector accounting standards as described above.

As at July 1, 2011, June 30, 2012 and for the year ended June 30, 2012, financial instruments were accounted for in accordance with Part V of the CICA Handbook. There were no changes in the recognition and measurement of financial instruments upon conversion to public sector accounting standards.

m) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in Note 3 (a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the potential impairment of assets, liabilities for contaminated sites, rates for amortization and estimated employee future benefits. Actual results could differ from those estimates.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 4 ACCOUNTS RECEIVABLE – OTHER RECEIVABLES

	June 30, 2013	June 30, 2012	July 1, 2011
Due from Federal Government	\$218,163	\$247,210	\$302,323
LEA	332,715	221,278	374,119
Other	686,719	322,452	529,306
	<u>\$1,237,597</u>	<u>\$790,940</u>	<u>\$1,205,748</u>

NOTE 5 ACCOUNTS PAYABLE AND ACCRUED LIABILITIES - OTHER

	June 30, 2013	June 30, 2012	July 1, 2011
Trade payables	\$ 558,903	\$356,073	\$901,755
Salaries and benefits payable	3,441,495	3,117,440	2,754,284
	<u>\$4,000,398</u>	<u>\$3,473,513</u>	<u>\$3,656,059</u>

NOTE 6 UNEARNED REVENUE

	June 30, 2013	June 30, 2012	July 1, 2011
Balance, beginning of year	\$362,506	\$510,560	\$584,046
Changes for the year:			
Increase:			
Tuition fees received	1,703,610	1,228,535	1,287,678
Decrease:			
Tuition fees recognized	(1,428,396)	(1,376,589)	(1,361,164)
Balance, end of year	<u>\$637,720</u>	<u>\$362,506</u>	<u>\$510,560</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 7 DEFERRED REVENUE

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

	June 30, 2013	June 30, 2012	July 1, 2011
Balance, beginning of year	\$1,909,845	\$2,444,001	\$2,797,588
Changes for the year:			
Increase:			
Grants and contributions received	4,712,326	3,301,813	3,331,238
Decrease:			
Grants and contributions recognized	(4,703,437)	(3,835,969)	(3,684,825)
Balance, end of year	<u>\$1,918,734</u>	<u>\$1,909,845</u>	<u>\$2,444,001</u>

NOTE 8 DEFERRED CAPITAL REVENUE

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	June 30, 2013	June 30, 2012	July 1, 2011
Balance, beginning of year	\$59,466,556	\$60,733,817	\$60,134,432
Changes for the year:			
Increase:			
Grants and contributions received	1,379,179	1,256,187	1,914,917
Decrease:			
Amortization of deferred capital revenue	(2,561,902)	(2,523,448)	(2,514,302)
Balance, end of year	<u>\$58,283,833</u>	<u>\$59,466,556</u>	<u>\$60,733,817</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 9 EMPLOYEE FUTURE BENEFITS

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

	June 30, 2013	June 30, 2012
Reconciliation of Accrued Benefit Obligation		
Accrued Benefit Obligation – April 1	354,177	156,034
Non-vested Benefit Obligation - July 1, 2011	██████████	204,190
Service Cost	21,988	20,519
Interest Cost	15,065	16,814
Benefit Payments	(36,863)	(61,867)
Actuarial (Gain) Loss	193,123	18,487
Accrued Benefit Obligation – March 31	547,490	354,177
Reconciliation of Funded Status at End of Fiscal Year		
Accrued Benefit Obligation - March 31	547,490	354,177
Market Value of Plan Assets - March 31	0	0
Funded Status - Surplus (Deficit)	(547,490)	(354,177)
Employer Contributions After Measurement Date	0	0
Unamortized Net Actuarial (Gain) Loss	209,299	18,487
Accrued Benefit Asset (Liability) - June 30	(338,191)	(335,690)
Reconciliation of Change in Accrued Benefit Liability		
Accrued Benefit Liability (Asset) - July 1	335,690	130,975
Recognize Non-Vested Benefits - July 1, 2011	██████████	204,190
Recognize Unamortized (Gains) Losses - July 1, 2011	██████████	25,059
Accrued Benefit Liability (Asset) - July 1 (restated)	335,690	360,224
Net Expense for Fiscal Year	39,364	37,333
Employer Contributions	(36,863)	(61,867)
Accrued Benefit Liability (Asset) - June 30	338,191	335,690
Components of Net Benefit Expense		
Service Cost	21,988	20,519
Interest Cost	15,065	16,814
Amortization of Net Actuarial (Gain)/Loss	2,311	0
Net Benefit Expense (Income)	39,364	37,333

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 9 EMPLOYEE FUTURE BENEFITS (Continued)

The significant actuarial assumptions adopted for measuring the School District's accrued benefit obligations are:

	June 30, 2013	June 30, 2012
Discount Rate – April 1	4.25%	4.75%
Discount Rate – March 31	3.00%	4.25%
Long Term Salary Growth – April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth – March 31	2.50% + seniority	2.50% + seniority
EARSL – March 31	10.1	8.0

NOTE 10 TANGIBLE CAPITAL ASSETS

June 30, 2013

Cost:	Balance at June 30, 2012	Additions	Disposals	Balance at June 30, 2013
Sites	\$ 5,987,977	\$	\$	\$ 5,987,977
Buildings	120,733,901	1,895,480		122,629,381
Furniture & Equipment	1,502,293	65,271	412,797	1,154,767
Vehicles	3,189,355	344,972	76,097	3,458,230
Computer Hardware	142,899	1,017,412		1,160,311
Total	\$131,556,425	\$3,323,135	\$488,894	\$134,390,666

Accumulated Amortization:	Balance at June 30, 2012	Additions	Disposals	Balance at June 30, 2013
Sites	\$	\$	\$	\$
Buildings	56,416,840	2,438,836		58,855,676
Furniture & Equipment	676,538	150,229	412,797	413,970
Vehicles	1,138,119	318,936	76,097	1,380,958
Computer Hardware	16,000	28,580		44,580
Total	\$58,247,497	\$2,936,581	\$488,894	\$60,695,184

Net Book Value	Net Book Value June 30, 2012	Net Book Value June 30, 2013
Sites	\$ 5,987,977	\$ 5,987,977
Buildings	64,317,061	63,773,705
Furniture & Equipment	825,755	740,797
Vehicles	2,051,236	2,077,272
Computer Hardware	126,899	1,115,731
Total	\$73,308,928	\$73,695,482

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 10 TANGIBLE CAPITAL ASSETS (Continued)

June 30, 2012

Cost:	Balance at July 1, 2011	Additions	Disposals	Balance at June 30, 2012
Sites	\$ 5,987,977	\$	\$	\$ 5,987,977
Buildings	118,276,127	2,457,774		120,733,901
Furniture & Equipment	1,456,879	61,300	15,886	1,502,293
Vehicles	2,715,416	473,939		3,189,355
Computer Hardware	99,631	43,268		142,899
Total	\$128,536,030	\$3,036,281	\$15,886	\$131,556,425

Accumulated Amortization:	Balance at July 1, 2011	Additions	Disposals	Balance at June 30, 2012
Sites	\$	\$	\$	\$
Buildings	54,0341,272	2,385,568		56,416,840
Furniture & Equipment	546,736	145,688	15,886	676,538
Vehicles	866,577	271,542		1,138,119
Computer Hardware	8,000	8,000		16,000
Total	\$55,452,585	\$2,810,798	\$15,886	\$58,247,497

Net Book Value	Net Book Value July 1, 2011		Net Book Value June 30, 2012
Sites	\$ 5,987,977		\$ 5,987,977
Buildings	64,244,855		64,317,061
Furniture & Equipment	910,143		825,755
Vehicles	1,848,839		2,051,236
Computer Hardware	91,631		126,899
Total	\$73,083,445		\$73,308,928

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 11 EMPLOYEE PENSION PLANS

The school district and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan, jointly trustee pension Plans. The board of trustees for these plans represents plan members and employers and is responsible for the management of the pension plan including investment of the assets and administration of benefits. The pension plans are multi-employer contributory pension plans. Basic pension benefits provided are based on a formula. The Teachers' Pension Plan has about 46,000 active members from school districts, and approximately 31,000 retired members from school districts. The Municipal Pension Plan has about 178,000 active members, of which approximately 23,000 are from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and the adequacy of plan funding. The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2011 indicated an \$855 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2014 with results available in 2015. The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2009 indicated a \$1,024 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2012 with results available in 2013. Defined contribution plan accounting is applied to the plan as the plan exposes the participating entities to actuarial risks associated with the current and former employees of other entities, with the result that there is no consistent and reliable basis for allocating the obligation, plan assets and cost to individual entities participating in the plan.

School District No. 5 (Southeast Kootenay) paid \$4,643,528 (2012 - \$ 4,470,029) for employer contributions to these plans in the year ended June 30, 2013.

NOTE 12 RELATED PARTY TRANSACTIONS

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

NOTE 13 CONTRACTUAL OBLIGATIONS

Lease Commitments:

The School District has equipment under operating leases. Lease commitments over the next five years are due as follows:

Fiscal Year	Amount
2013-14	\$107,790
2014-15	\$116,320
2015-16	\$116,320
2016-17	\$116,320
2017-18	\$ 9,693

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 14 CONTINGENCIES

In the ordinary course of operations, the School District has legal proceedings brought against it which remain outstanding at the year end. It is the opinion of management that final determination of these claims will not have material effect on the financial position or operations of the School District.

NOTE 15 EXPENSE BY OBJECT

	<u>June 30, 2013</u>	<u>June 30, 2012</u>
Salaries and benefits	\$ 46,954,865	\$ 45,646,416
Services and supplies	9,296,352	8,940,818
Amortization	2,936,581	2,810,798
	<u>\$ 59,187,798</u>	<u>\$ 57,398,032</u>

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 16 INTERNALLY RESTRICTED SURPLUS – OPERATING FUND

Internally Restricted (appropriated) by Board for:

Subtotal Internally Restricted (see below)	\$ 1,980,062
Unrestricted Operating Surplus (Deficit)	<u>264,151</u>
Total Available for Future Operations	\$2,244,213

Appropriations June 30, 2012

Summary	<u>June 2013</u>	<u>June 2012</u>
Admin Pro-D	\$ 103,191	\$ 92,586
Aboriginal Education	216,156	246,898
Special Education		
District	115,608	180,227
District 0707	154,965	169,306
Schools	79,990	62,773
	<hr/>	<hr/>
	350,563	412,306
Schools		
Operating	235,539	224,643
Learning Resources	77,199	89,860
Growth Plans	78,793	69,053
	<hr/>	<hr/>
	391,531	383,556
Operating Projects (see following)	187,523	534,461
Resource Centre	7,196	5,211
International Education		(48,509)
Technology Plan	143,150	567,850
Technology Implementation Yr 1,2	120,000	
Software Upgrades (complete callout)	60,000	227,257
Achievement Contract	122,787	86,708
Funds Allocated to future year	<hr/>	<hr/>
	277,965	927,878
Appropriations - Restricted	<hr/>	<hr/>
	1,980,062	3,436,202
Reserve Allocation		
ST01 30 June 2013	1,844,704	3,172,977
ST04 30 June 2012	525,231	(2,221,855)
Operating Surplus (Acct: 87000)	(125,722)	2,690,993
	<hr/>	<hr/>
	2,244,213	3,642,115
Appropriations – Restricted	1,980,062	3,436,202
Appropriations - Unrestricted	264,151	205,913
	<hr/>	<hr/>
	2,244,213	3,642,115

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 16 INTERNALLY RESTRICTED SURPLUS – OPERATING FUND
(Continued)

Appropriations
Operating Projects
June 30, 2012

	June 2013	June 2012
450 Hockey School	3,128	8,595
452 Ready Set Learn	(4,349)	33,467
456 Found Skill Asst - FSA	15,145	12,752
534 Speech to Text	(1,221)	17,180
540 WIATT-III Level 2	660	15,656
545 Literacy Innovation 08/09	5,283	17,454
546 Sound Connections	(1,595)	653
548 Literacy Innovation 09/10	-	12,115
560 Climate Action	93,902	373,521
563 Yes-to-it	599	(769)
566 Wild Voices for Kids	(834)	1,729
569 Reference and Regulate	(2,327)	11,542
570 Teck Coal AED Units	-	4,777
621 Ace-It Training	(26,471)	655
622 Roots of Empathy	6,610	9,751
805 Art Starts in Schools	55	827
807 One to One Reading	1,587	1,217
460 CES SEC School Appr	(16,133)	-
463 Non-violent Crisis Intervention	59,045	-
464 At Risk ERASE	71,149	-
468 Dist Stud Adv Council	7,445	-
539 Strong Start Centres	(19,200)	-
561 SSEAC	(15,576)	-
830 Elementary Band	10,621	13,339
	<u>\$187,523</u>	<u>\$534,461</u>

NOTE 17 ECONOMIC DEPENDENCE

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
NOTES TO FINANCIAL STATEMENTS
YEAR ENDED JUNE 30, 2013

NOTE 18 RISK MANAGEMENT

The School District has exposure to the following risks from its use of financial instruments: credit risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk:

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash, amounts receivable and investments.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most amounts receivable are due from the Province and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed in recognized British Columbia institutions and the School District invests solely in term deposits.

b) Liquidity risk

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.



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BDO Canada LLP
35 - 10th Avenue S
Cranbrook BC V1C 2M9 Canada

Independent Auditor's Comments on Supplementary Financial Information

To the Board of Trustees of School District No. 5 (Southeast Kootenay) and the Minister of Education

We have audited the financial statements of School District No.5 (Southeast Kootenay), which comprise the statement of financial position as at June 30, 2013 and the statements of operations, changes in net financial assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information, and have issued our report thereon dated September 23, 2013 which contained an unmodified opinion on those financial statements. The audit was performed to form an opinion on the financial statements as a whole. The supplementary schedules presented hereinafter are for the purposes of additional analysis and are not a required part of the financial statements. Such supplementary information is the responsibility of management and was derived from the underlying accounting and other records used to prepare the financial statements.

The supplementary information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such supplementary information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves.

BDO Canada LLP

Chartered Accountants

Cranbrook, BC
September 23, 2013

School District No. 5 (Southeast Kootenay)
 Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Years Ending June 30, 2013 and June 30, 2012

Schedule 1

	Operating Fund	Special Purpose Fund	Capital Fund	2013 Actual	2012 Actual (Restated)
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	3,427,467		15,860,811	19,288,278	18,178,696
Change in Accounting Policies/Prior Period Adjustments					
Add non-vested benefits to Employee Future Benefits					(229,249)
Accumulated Surplus (Deficit), beginning of year, as restated	3,427,467	-	15,860,811	19,288,278	17,949,447
Changes for the year					
Surplus (Deficit) for the year	(332,005)	624,188	(345,880)	(53,697)	1,338,831
Interfund Transfers					
Tangible Capital Assets Purchased	(795,107)	(680,330)	680,330	-	-
Local Capital	(56,142)	56,142	795,107	-	-
Other	(1,183,254)	-	1,129,557	(53,697)	1,338,831
Net Changes for the year	2,244,213	-	16,990,368	19,234,581	19,288,278
Accumulated Surplus (Deficit), end of year - Statement 2					

School District No. 5 (Southeast Kootenay)

Schedule 2

Schedule of Operating Operations

Years Ending June 30, 2013 and June 30, 2012

	2013 Budget	2013 Actual	2012 Actual (Restated)
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education	49,406,668	49,778,283	50,285,542
Tuition	1,432,550	1,428,396	1,376,589
Other Revenue	368,674	447,552	571,201
Rentals and Leases	101,875	134,812	68,174
Investment Income	30,000	50,920	48,744
Total Revenue	51,339,767	51,839,963	52,350,250
Expenses			
Instruction	42,958,115	42,972,269	42,399,172
District Administration	1,589,928	1,704,398	1,682,573
Operations and Maintenance	6,067,732	5,865,373	5,736,559
Transportation and Housing	1,651,870	1,629,928	1,566,223
Total Expense	52,267,645	52,171,968	51,384,527
Operating Surplus (Deficit) for the year	(927,878)	(332,005)	965,723
Budgeted Appropriation (Retirement) of Surplus (Deficit)	927,878		
Net Transfers (to) from other funds			
Local Capital	-	(795,107)	
Other	-	(56,142)	
Total Net Transfers	-	(851,249)	-
Total Operating Surplus (Deficit), for the year	-	(1,183,254)	965,723
Operating Surplus (Deficit), beginning of year		3,427,467	2,690,993
Change in Accounting Policies/Prior Period Adjustments			
Add non-vested benefits to Employee Future Benefits			(229,249)
Reclassify Deferred Contributions			-
Operating Surplus (Deficit), beginning of year, as restated		3,427,467	2,461,744
Operating Surplus (Deficit), end of year		2,244,213	3,427,467
Operating Surplus (Deficit), end of year			
Internally Restricted		1,980,062	3,436,202
Unrestricted		264,151	205,913
Unfunded Accrued Employee Future Benefits			(214,648)
Total Operating Surplus (Deficit), end of year		2,244,213	3,427,467

School District No. 5 (Southeast Kootenay)

Schedule of Operating Revenue by Source

Years Ending June 30, 2013 and June 30, 2012

	2013 Budget	2013 Actual	2012 Actual (Restated)
	\$	\$	\$
Provincial Grants - Ministry of Education			
Operating Grant, Ministry of Education	49,435,336	49,378,427	49,917,942
AANDC/LEA Recovery	(335,894)	(335,894)	(335,894)
Other Ministry of Education Grants			
Pay Equity	457,171	457,171	457,171
Education Guarantee		20,076	12,737
Ready Set Learn			29,400
Strong Start Centre			128,000
Carbon Tax Rebate	45,000	85,381	67,490
FSA Scorer		8,696	8,696
February/May CE FTE Adjustments	(194,945)	164,426	
Total Provincial Grants - Ministry of Education	49,406,668	49,778,283	50,285,542
Tuition			
Offshore Tuition Fees	1,432,550	1,428,396	1,376,589
Total Tuition	1,432,550	1,428,396	1,376,589
Other Revenues			
LEA/Direct Funding from First Nations	335,894	341,488	316,831
Miscellaneous			
Hockey School	21,780	23,414	9,123
Miscellaneous	11,000	20,256	68,748
Industry Training Authority		40,000	75,000
Career Education Society		-	21,070
Utility Rebates		22,394	80,429
Total Other Revenue	368,674	447,552	571,201
Rentals and Leases	101,875	134,812	68,174
Investment Income	30,000	50,920	48,744
Total Operating Revenue	51,339,767	51,839,963	52,350,250

School District No. 5 (Southeast Kootenay)

Schedule 2B

Schedule of Operating Expense by Object
 Years Ending June 30, 2013 and June 30, 2012

	2013 Budget	2013 Actual	2012 Actual (Restated)
	\$	\$	\$
Salaries			
Teachers	22,499,376	22,359,596	22,005,644
Principals and Vice Principals	2,832,096	2,823,976	2,832,563
Educational Assistants	2,909,206	3,250,280	3,263,915
Support Staff	5,031,364	5,052,988	4,781,165
Other Professionals	1,802,781	1,696,871	1,858,880
Substitutes	1,695,069	1,759,649	1,530,136
Total Salaries	36,769,892	36,943,360	36,272,303
Employee Benefits	9,051,875	8,922,781	8,892,952
Total Salaries and Benefits	45,821,767	45,866,141	45,165,255
Services and Supplies			
Services	1,570,787	2,086,504	2,117,936
Student Transportation	42,500	56,773	54,291
Professional Development and Travel	538,760	535,019	486,439
Rentals and Leases	55,600	65,577	50,363
Dues and Fees	70,300	60,304	59,596
Insurance	242,100	228,804	187,715
Supplies	2,788,331	2,236,660	2,113,497
Utilities	1,137,500	1,036,186	1,149,435
Total Services and Supplies	6,445,878	6,305,827	6,219,272
Total Operating Expense	52,267,645	52,171,968	51,384,527

School District No. 5 (Southeast Kootenay)

Operating Expense by Function, Program and Object

Year Ended June 30, 2013

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	18,839,031	969,167		274,319	195,049	1,133,267	21,410,833
1.03 Career Programs	75,080					4,885	79,965
1.07 Library Services	574,134			122,692		32,313	729,139
1.08 Counselling	657,175					31,160	688,335
1.10 Special Education	2,143,985		2,783,161	13,762	345,767	331,553	5,618,228
1.30 English Language Learning	18,770					25,745	44,515
1.31 Aboriginal Education			416,979		128,022		545,001
1.41 School Administration		1,854,809		783,531			2,672,365
1.60 Summer School	23,287					547	23,834
1.62 Off Shore Students	28,134		50,140	211,988		2,018	292,280
Total Function 1	22,359,596	2,823,976	3,250,280	1,406,292	668,838	1,595,513	32,104,495
4 District Administration							
4.11 Educational Administration					223,352		223,352
4.40 School District Governance					116,001		116,001
4.41 Business Administration				281,214	420,144	17,888	719,246
Total Function 4	-	-	-	281,214	759,497	17,888	1,058,599
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				65,974	205,247	1,024	272,245
5.50 Maintenance Operations				2,363,798		106,281	2,470,079
5.52 Maintenance of Grounds				105,011		942	105,953
5.56 Utilities							-
Total Function 5	-	-	-	2,534,783	205,247	108,247	2,848,277
7 Transportation and Housing							
7.41 Transportation and Housing Administration					63,289	339	63,628
7.70 Student Transportation				830,699		37,662	868,361
Total Function 7	-	-	-	830,699	63,289	38,001	931,989
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	22,359,596	2,823,976	3,250,280	5,052,988	1,696,871	1,759,649	36,943,360

School District No. 5 (Southeast Kootenay)

Operating Expense by Function, Program and Object

Year Ended June 30, 2013

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2013 Actual	2013 Budget	2012 Actual (Restated)
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	21,410,833	4,971,898	26,382,731	1,877,302	28,260,033	28,815,822	28,141,068
1.03 Career Programs	79,965	18,360	98,325	65,080	163,405	212,872	151,442
1.07 Library Services	729,139	182,895	912,034	96,895	1,008,929	914,711	944,459
1.08 Counselling	688,335	160,706	849,041	1,979	851,020	856,115	900,151
1.10 Special Education	5,618,228	1,483,579	7,101,807	205,990	7,307,797	6,780,314	7,153,519
1.30 English Language Learning	44,515	9,025	53,540	1,838	55,378	58,420	59,949
1.31 Aboriginal Education	545,001	157,729	702,730	126,089	828,819	839,840	719,922
1.41 School Administration	2,672,365	708,957	3,381,322	10,880	3,392,202	3,446,496	3,326,263
1.60 Summer School	23,834	4,037	27,871	2,372	30,243	39,800	29,627
1.62 Off Shore Students	292,280	75,744	368,024	706,419	1,074,443	993,725	972,772
Total Function 1	32,104,495	7,772,930	39,877,425	3,094,844	42,972,269	42,958,115	42,399,172
4 District Administration							
4.11 Educational Administration	223,352	42,092	265,444	40,413	305,857	292,702	289,580
4.40 School District Governance	116,001	2,188	118,189	88,666	206,855	204,877	224,678
4.41 Business Administration	719,246	161,791	881,037	310,649	1,191,686	1,092,349	1,168,315
Total Function 4	1,058,599	206,071	1,264,670	439,728	1,704,398	1,589,928	1,682,573
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	272,245	65,121	337,366	120,902	458,268	450,880	434,211
5.50 Maintenance Operations	2,470,079	601,969	3,072,048	870,972	3,943,020	4,043,128	3,874,272
5.52 Maintenance of Grounds	105,953	24,938	130,891	209,648	340,539	327,724	278,641
5.56 Utilities	-	-	-	1,123,546	1,123,546	1,246,000	1,149,435
Total Function 5	2,848,277	692,028	3,540,305	2,325,068	5,865,373	6,067,732	5,736,559
7 Transportation and Housing							
7.41 Transportation and Housing Administration	63,628	17,041	80,669	5,153	85,822	81,567	79,437
7.70 Student Transportation	868,361	234,711	1,103,072	441,034	1,544,106	1,570,303	1,486,786
Total Function 7	931,989	251,752	1,183,741	446,187	1,629,928	1,651,870	1,566,223
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	36,943,360	8,922,781	45,866,141	6,305,827	52,171,968	52,267,645	51,384,527

School District No. 5 (Southeast Kootenay)

Schedule 3

Schedule of Special Purpose Operations

Years Ending June 30, 2013 and June 30, 2012

	2013 Budget	2013 Actual	2012 Actual (Restated)
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education	2,170,355	1,521,635	1,233,754
Other	109,720	339,780	550,811
Other Revenue	1,704,500	2,836,434	2,041,077
Investment Income	2,500	5,588	10,327
Total Revenue	3,987,075	4,703,437	3,835,969
Expenses			
Instruction	3,314,109	4,066,561	3,202,707
District Administration	65,000	12,688	
Operations and Maintenance	14,500		
Total Expense	3,393,609	4,079,249	3,202,707
Special Purpose Surplus (Deficit) for the year	593,466	624,188	633,262
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	(593,466)	(680,330)	(633,262)
Other		56,142	
Total Net Transfers	(593,466)	(624,188)	(633,262)
Total Special Purpose Surplus (Deficit) for the year	-	-	-
Special Purpose Surplus (Deficit), beginning of year			
Special Purpose Surplus (Deficit), end of year			
Special Purpose Surplus (Deficit), end of year			
Total Special Purpose Surplus (Deficit), end of year			

School District No. 5 (Southeast Kootenay)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2013

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn
	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	331,142		26,330	732,515		
Add: Restricted Grants						
Provincial Grants - Ministry of Education	199,983	635,216	11,926		132,000	26,950
Provincial Grants - Other	201,232			2,625,033		
Other	5,588					
Investment Income	190,553					
District Entered	597,356	635,216	11,926	2,625,033	132,000	26,950
Less: Allocated to Revenue	680,330	635,216	12,116	2,542,305	129,708	(10,851)
Deferred Revenue, end of year	<u>248,168</u>	<u>-</u>	<u>26,140</u>	<u>815,243</u>	<u>2,292</u>	<u>37,801</u>
Revenues						
Provincial Grants - Ministry of Education	473,510	635,216	12,116			
Provincial Grants - Other					129,708	(10,851)
Other Revenue	201,232			2,542,305		
Investment Income	5,588					
	680,330	635,216	12,116	2,542,305	129,708	(10,851)
Expenses						
Salaries						
Teachers		206,861				
Principals and Vice Principals		13,580				
Educational Assistants		220,582				
Other Professionals		17,539				
Substitutes		458,562				
Employee Benefits		125,981				
Services and Supplies		50,673	12,116	2,542,305	129,708	22,616
		635,216	12,116	2,542,305	129,708	22,616
Net Revenue (Expense) before Interfund Transfers	680,330	-	-	-	-	(33,467)
Interfund Transfers						
Tangible Capital Assets Purchased	(680,330)					33,467
Other	(680,330)					33,467
Net Revenue (Expense)	-	-	-	-	-	-

School District No. 5 (Southeast Kootenay)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2013

	OLEP	Community- LINK	Key City Theatre	Journey With Elders	Dietmar Sobriety	Scholarships	MCF Programs
	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	138,929	52,792	1,493			613,366	13,278
Add:							
Restricted Grants							
Provincial Grants - Ministry of Education		348,001					99,360
Provincial Grants - Other	146,540		12,001	20,000	1,500	47,260	
Other						9,183	
Investment Income							
District Entered							
Less:							
Allocated to Revenue	146,540	348,001	12,001	20,000	1,500	56,443	99,360
	148,596	400,793	12,688	20,000	1,500	58,709	72,327
Deferred Revenue, end of year	136,873	-	806	-	-	611,100	40,311
Revenues							
Provincial Grants - Ministry of Education		400,793					72,327
Provincial Grants - Other	148,596		12,688	20,000	1,500	58,709	
Other Revenue							
Investment Income							
Expenses							
Salaries							
Teachers	14,704						
Principals and Vice Principals							
Educational Assistants	14,913	294,543			137		42,296
Other Professionals							
Substitutes	7,496	1,260					
Employee Benefits	37,113	295,803			137		42,296
Services and Supplies	11,003	101,057			4		16,768
	100,480	26,608	12,688	20,000	1,359	58,709	13,263
	148,596	423,468	12,688	20,000	1,500	58,709	72,327
Net Revenue (Expense) before Interfund Transfers	-	(22,675)	-	-	-	-	-
Interfund Transfers							
Tangible Capital Assets Purchased		22,675					
Other		22,675					
Net Revenue (Expense)	-	-	-	-	-	-	-

School District No. 5 (Southeast Kootenay)

Changes in Special Purpose Funds and Expense by Object
Year Ended June 30, 2013

	<u>TOTAL</u>
	\$
Deferred Revenue, beginning of year	1,909,845
Add: Restricted Grants	
Provincial Grants - Ministry of Education	1,354,076
Provincial Grants - Other	245,900
Other	2,907,026
Investment Income	14,771
District Entered	190,553
	<u>4,712,326</u>
	<u>4,703,437</u>
Less: Allocated to Revenue	
Deferred Revenue, end of year	<u>1,918,734</u>
Revenues	
Provincial Grants - Ministry of Education	1,521,635
Provincial Grants - Other	339,780
Other Revenue	2,836,434
Investment Income	5,588
	<u>4,703,437</u>
Expenses	
Salaries	
Teachers	221,565
Principals and Vice Principals	13,580
Educational Assistants	530,175
Other Professionals	42,296
Substitutes	26,295
	<u>833,911</u>
Employee Benefits	254,813
Services and Supplies	2,990,525
	<u>4,079,249</u>
Net Revenue (Expense) before Interfund Transfers	<u>624,188</u>
Interfund Transfers	
Tangible Capital Assets Purchased	(680,330)
Other	56,142
	<u>(624,188)</u>
Net Revenue (Expense)	<u>-</u>

School District No. 5 (Southeast Kootenay)

Schedule of Capital Operations
 Years Ending June 30, 2013 and June 30, 2012

	2013 Budget	2013 Actual			2012 Actual (Restated)
		Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$	\$
Revenues					
Provincial Grants					
Investment Income	18,000		20,799	20,799	19,196
Amortization of Deferred Capital Revenue	2,523,448	2,561,902		2,561,902	2,523,448
MBSS Bus Loan	8,000		8,000	8,000	8,000
Total Revenue	2,549,448	2,561,902	28,799	2,590,701	2,550,644
Expenses					
Amortization of Tangible Capital Assets					
Operations and Maintenance	2,810,798	2,936,581		2,936,581	2,810,798
Total Expense	2,810,798	2,936,581	-	2,936,581	2,810,798
Capital Surplus (Deficit) for the year	(261,350)	(374,679)	28,799	(345,880)	(260,154)
Net Transfers (to) from other funds					
Tangible Capital Assets Purchased	593,466	680,330		680,330	633,262
Local Capital			795,107	795,107	
Total Net Transfers	593,466	680,330	795,107	1,475,437	633,262
Other Adjustments to Fund Balances					
Tangible Capital Assets Purchased from Local Capital		1,308,171	(1,308,171)	-	
Total Other Adjustments to Fund Balances		1,308,171	(1,308,171)	-	
Total Capital Surplus (Deficit) for the year	332,116	1,613,822	(484,265)	1,129,557	373,108
Capital Surplus (Deficit), beginning of year		14,494,152	1,366,659	15,860,811	15,487,703
Capital Surplus (Deficit), end of year		16,107,974	882,394	16,990,368	15,860,811

School District No. 5 (Southeast Kootenay)

Tangible Capital Assets
Year Ended June 30, 2013

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
Cost, beginning of year	5,987,977	120,733,901	1,502,293	3,189,355	-	142,899	131,556,425
Changes for the Year							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw		1,013,453	41,070	270,262			1,324,785
Deferred Capital Revenue - Other			9,849				9,849
Special Purpose Funds		680,330					680,330
Local Capital		201,697	14,352	74,710		1,017,412	1,308,171
	-	1,895,480	65,271	344,972	-	1,017,412	3,323,135
Decrease:							
Deemed Disposals			412,797	76,097			488,894
	-	-	412,797	76,097		-	488,894
Cost, end of year	5,987,977	122,629,381	1,154,767	3,458,230		1,160,311	134,390,666
Work in Progress, end of year							
Cost and Work in Progress, end of year	5,987,977	122,629,381	1,154,767	3,458,230		1,160,311	134,390,666
Accumulated Amortization, beginning of year							
Changes for the Year							
Increase: Amortization for the Year			150,229	318,936		28,580	2,936,581
Decrease:							
Deemed Disposals			412,797	76,097			488,894
	-	-	412,797	76,097		-	488,894
Accumulated Amortization, end of year			413,970	1,380,958		44,580	60,695,184
Tangible Capital Assets - Net	5,987,977	63,773,705	740,797	2,077,272		1,115,731	73,695,482

School District No. 5 (Southeast Kootenay)

Tangible Capital Assets - Work in Progress
Year Ended June 30, 2013

	Buildings	Furniture and Equipment	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$
Work in Progress, beginning of year					-
Changes for the Year					
Net Changes for the Year	-	-	-	-	-
Work in Progress, end of year	-	-	-	-	-

School District No. 5 (Southeast Kootenay)

Deferred Capital Revenue
Year Ended June 30, 2013

	Bylaw Capital	Other Provincial	Other Capital	Total Capital
	\$	\$	\$	\$
Deferred Capital Revenue, beginning of year	56,367,869	1,924,417	522,490	58,814,776
Changes for the Year				
Increase:				
Transferred from Deferred Revenue - Capital Additions	1,324,785	-	9,849	1,334,634
	<u>1,324,785</u>	<u>-</u>	<u>9,849</u>	<u>1,334,634</u>
Decrease:				
Amortization of Deferred Capital Revenue	2,441,110	48,750	72,042	2,561,902
	<u>2,441,110</u>	<u>48,750</u>	<u>72,042</u>	<u>2,561,902</u>
Net Changes for the Year	<u>(1,116,325)</u>	<u>(48,750)</u>	<u>(62,193)</u>	<u>(1,227,268)</u>
Deferred Capital Revenue, end of year	<u>55,251,544</u>	<u>1,875,667</u>	<u>460,297</u>	<u>57,587,508</u>
Work in Progress, beginning of year				-
Changes for the Year				
Net Changes for the Year	-	-	-	-
Work in Progress, end of year	-	-	-	-
Total Deferred Capital Revenue, end of year	<u>55,251,544</u>	<u>1,875,667</u>	<u>460,297</u>	<u>57,587,508</u>

School District No. 5 (Southeast Kootenay)
 Changes in Unspent Deferred Capital Revenue
 Year Ended June 30, 2013

	Bylaw Capital	MEd Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
Balance, beginning of year	16,070	635,710	-	-	-	651,780
Changes for the Year						
Increase:						
Provincial Grants - Ministry of Education	1,358,715	-	-	-	9,849	1,358,715
Other	-	10,615	-	-	-	9,849
Investment Income	1,358,715	10,615	-	-	9,849	1,379,179
Decrease:						
Transferred to DCR - Capital Additions	1,324,785	-	-	-	9,849	1,334,634
	1,324,785	-	-	-	9,849	1,334,634
Net Changes for the Year	33,930	10,615	-	-	-	44,545
Balance, end of year	50,000	646,325	-	-	-	696,325

**School District
Statement of Financial Information (SOFI)**

School District No. 5 (Southeast Kootenay)

Fiscal Year Ended June 30, 2013

SCHEDULE OF DEBT

Information on all long term debt is included in the School District Audited Financial Statements.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 4

**School District
Statement of Financial Information (SOFI)**

School District No. 5 (Southeast Kootenay)

Fiscal Year Ended June 30, 2013

SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

School District No. 5 (Southeast Kootenay) has not given any guarantee or indemnity under the Guarantees and Indemnities Regulation.

Prepared as required by *Financial Information Regulation*, Schedule 1, section 5

**School District
Statement of Financial Information (SOFI)**

School District No. 5 (Southeast Kootenay)

Fiscal Year Ended June 30, 2013

STATEMENT OF SEVERANCE AGREEMENTS

There were no severance agreements made between School District No.5 (Southeast Kootenay) and its non-unionized employees during fiscal year 2012/2013.

Prepared as required by *Financial Information Regulation*, Schedule 1, subsection 6(7)

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)		
SCHEDULE OF REMUNERATION & EXPENSE		
YEAR ENDED JUNE 30, 2013		
ELECTED OFFICIALS		
	Remuneration	Expenses
Ayling, Trina	12,625.08	3,856.57
Belina, Beverley	12,625.08	11,857.81
Besanger, Olivia	12,625.08	1,264.48
Brown, Gail	12,625.08	1,582.59
Damstrom, Shaun	12,625.08	985.13
Helgesen, Curtis	12,625.08	1,423.90
Johns, Chris	12,625.08	866.67
Lento, Frank	15,000.00	4,938.54
Whalen, Patricia	12,625.08	4,067.18
		-
TOTAL ELECTED OFFICIALS	\$ 116,000.64	30,842.87
		-
ACKERT, HEATHER L.	77,217.50	-
ADACHI, JANE	79,448.70	-
ANDERSEN, LEZLEY	89,310.70	-
ANDERSON, TRINA	77,925.87	1,518.09
ASHBRIDGE, JOHN	80,594.84	-
ASTON, GREG	100,750.05	30.00
BALFOUR, JOHN	77,691.71	-
BALFOUR, SHELLEY	83,721.35	-
BASARAB, RONALD	89,946.30	264.00
BATY, ERNIE	78,848.70	-
BEDELL, KAREN	86,724.92	-
BELL, WILLIAM AGARD	78,237.10	-
BENDKOWSKI, RICK	77,691.53	-
BESANGER, GERMAINE	77,009.93	-
BEWSKI, CATHERINE	79,039.20	-
BIAFORE, MICHAEL	82,350.98	-
BISHOP, JANET	86,008.38	-
BLAIS, DEBORAH MARIE	88,720.43	274.00
BOCK, JULIA ANNE	75,840.10	-
BOEHM, ERIN	91,887.72	-
BOWKER, WANITA	80,262.37	-
BRADFORD, JULIE TR	78,051.23	-
BROWN, CHERYL	79,448.70	-
BRUDERLEIN, ALEXANDRA	89,010.70	-
BUCHAN, NANCY	79,256.09	283.00

	Remuneration	Expenses
BUECKERT, EVAN	77,709.54	-
CAMERON, DONNA LYNN	89,199.00	-
CAMPBELL, DENISE	75,551.42	380.00
CARLEY, JILL	86,574.20	-
CASAULT, DIANE	126,067.64	19,892.28
CATHERALL, CHRIS	87,508.54	-
CHARDONNENS, PAULA	78,652.14	-
CHAREST, SHARLENE	87,843.03	1,300.64
CHECHOTKO, TAMI	89,933.75	-
CHOW, PAUL	81,885.10	-
CHRISTENSON, LINDA	91,893.10	1,042.96
COLONELLO, TRUDY	100,315.93	1,898.43
CONLIN, KATHERINE	80,222.13	-
COOLBAUGH, JEFFREY	104,048.34	-
CROSS, CAROLYN G.	85,951.03	-
DE KLERK, INGRID	82,258.39	-
DECKER, BRIAN	81,661.96	-
DEIBERT, KAREN	85,160.75	-
DILTS, MORGAN	75,580.66	-
DOLL, DAVID	87,510.37	-
DONALDSON, ALISON J.	85,990.40	-
DUCHSCHERER, VALERIE	77,706.38	-
DUCZEK, PAUL H.	76,546.26	-
DUPLEY, DEBRA	77,707.29	-
DURAND, ELIZABETH	88,630.88	205.00
DURESKI, LARRY	77,646.70	-
DYCK, NANCY GAIL	85,213.33	-
ERICHSEN, CARLA	85,361.08	-
FAIRBAIRN, STEPHEN	89,459.20	420.00
FAUCHER, SHELLEY	79,685.20	-
FAY, BEN	79,495.46	-
FENWICK, DAWN	85,968.16	272.60
FISHER, DIANNE	86,610.58	-
FLOYD, SHERRI LYN	77,676.29	-
FRANKLIN, LEE-ANNE	77,356.28	-
FRASER, JANE	78,649.68	100.00
GALVIN, DOROTHY	77,591.08	124.00
GARTSIDE, OREN	77,421.10	-
GEDDES, DANA	83,472.83	-
GERMAINE, KARLA M	83,024.22	64.00
GIETZ, FRED	90,294.66	-
GIETZ, KIM	79,642.17	-
GILES, KAREN	98,896.93	1,258.66
GLEB, CINDY	80,270.11	-
GLOVER, BRIAN	89,569.10	96.00

	Remuneration	Expenses
GONSALVEZ, BETTY	88,187.99	194.00
GONSALVEZ, LOUISE	87,553.34	120.00
GOODWIN, CHRIS	75,802.12	-
GRADY, JAN	76,446.70	-
GRAHAM, ANDREA	86,886.17	-
GRAHAM, LORRAINE	86,576.85	-
GRASDAL, COLETTE D.	78,313.36	-
GUILLEN, BARBARA	85,096.26	-
HAMAGAMI, KAREN A.	76,356.63	-
HAMILTON, RYAN	88,008.19	-
HILL, DAVID MICHAEL	82,618.36	30.00
HILLS, NEIL R.H.	86,757.02	-
HOGG, WENDY E.	100,278.94	3,620.22
HOLT, SCOTT	104,415.59	563.41
JAKOBSEN, ELIZABETH	76,856.20	-
JOHNS, CAROL	77,531.27	-
JOHNS, JENNIFER	76,856.20	-
JOHNSON, ANGELA	76,097.71	1,418.49
JOHNSON, CHRISTIE LOUISE	78,786.65	-
JOHNSON, WILLIAM	107,145.68	1,214.95
JONES, JAMIE ANNE	78,826.67	-
KELLINGTON, FRANCES	103,656.21	407.06
KENNEDY, DEBRA	85,966.92	4,568.46
KETTENACKER, KAREN	86,437.29	3,753.57
KIELPINSKI, CHRISTOPHER	87,062.38	-
KING, JANET E.	76,433.80	-
KITT, RAYMOND	101,223.82	3,727.42
KNIFE, PAUL	87,509.57	-
KNUDSGAARD, ELAINE J.	82,010.13	62.00
KUIJT, JANET	75,807.99	-
LAROSE, KIMBERLY	79,890.42	1,691.75
LE GRANDEUR, JO-ANNA	86,756.85	-
LESAGE, MICHELLE	85,155.96	-
LIGHTFOOT, STEVEN	100,462.93	525.82
LINDSAY-TADEY, MAGGIE	86,143.16	4,477.75
LOWE, PENNY	79,065.35	-
LUND, JAMES	78,400.17	-
LUXTON, TERESA	87,696.03	-
MACKIE, BRIAN	76,856.20	-
MADELL, ROBERT	77,706.47	-
MAHER, DONNA M.	76,065.70	-
MALETTA, COLLEEN M.	75,840.10	-
MARSHALL, RAYMOND LLOYD	86,519.43	608.50
MARTIN, DAVID	95,042.63	2,304.16
MARTIN, SCOTT T.	77,646.70	-

	Remuneration	Expenses
MATTHEWS, DEANNA	77,652.86	-
MAYER, JANICE	77,558.35	-
MCANERNEY, BRUCE	85,274.64	-
MCGALE, SHIRLEY	99,679.93	3,038.17
MCKENZIE, HEATHER	86,676.36	-
MCKIE, CHRISTINE	91,996.64	1,366.29
MCLEOD, PAMELA ANN	77,077.64	-
MCPHEE, E. DOUGLAS	126,899.60	15,566.90
MILL, JOHN	80,495.30	-
MILLER, BENDINA	127,529.60	9,451.20
MINTO, ADELE	85,614.20	2,964.00
MITCHELL, ALLAN	77,220.71	2,909.75
MITCHELL, PATTI	77,558.17	100.00
MORRISON, DANA	80,239.20	50.00
NAHM, MARIANNE	77,272.60	-
NEUFELD, NICOLE	79,033.94	3,006.88
NIELSEN, DIANA K.	77,317.69	-
NOAKES, KATHLEEN	96,792.70	-
NOBLE, DANIEL	94,836.46	3,595.93
NOHELS, STACEY	78,704.44	132.00
NORUM, ROBERT	136,578.58	8,149.62
OLSEN, CHRISTIN V.	86,612.17	-
OLSON, CHRISTINE	87,247.29	40.00
PARON, MARK	85,934.14	-
PASSEY, SUSY	85,202.04	750.16
PATERSON, MICHELLE	79,440.29	-
PELTON, DAWN D.	77,529.14	-
PENDRY, ANDREA	77,484.44	-
PEPPER, LORRAINE MARIE	87,089.79	-
PHILLIPS, ALLAN LLOYD	80,090.70	200.00
PHILLIPS, LAURA-LEE	78,031.84	316.94
PIDGEON, GAIL	91,785.62	2,660.56
POCHA, FILOMENA	82,976.54	-
POULIN, ANICK	77,029.52	-
REGULAR, ANNE	78,208.20	210.00
REGULAR, KEITH	104,527.08	5,418.59
REIMER, BRENT	126,138.10	15,268.65
ROBERTS, TRUDY	78,658.20	-
ROBERTSON, ROSS	86,691.20	-
ROBERTSON, SHERRILL	78,358.20	-
ROBINSON, KARIN	85,767.70	-
ROGERS, ANNETTE	85,207.00	-
ROGERS, G. STEPHEN	100,315.93	285.27
ROKOSH, MARGARET	77,376.47	-
ROSS, MARTIN	96,443.27	1,690.62

	Remuneration	Expenses
RUOSS, KATE	81,627.29	-
RUSSCHEN, JULIE	84,967.89	-
SAARI, JEFF	76,675.80	-
SALANSKI, SHELLEY	79,448.70	112.00
SARTOREL, MICHELLE	100,425.94	1,822.66
SAVILLE, MIRIAM	86,575.79	843.78
SINCLAIR, LORIE	88,160.73	-
SINCLAIR, SEAN	75,047.98	-
SMITH, DONNA	79,610.10	-
SOPER, DARLENE	76,763.06	3,436.31
SOPKO, FRANK	96,397.06	679.00
STANDING, DAVID	104,508.73	2,055.07
STEELE, NADINE E.	81,625.26	7,322.20
STOCKNOW, RONALD A.	77,084.92	-
SUBRA, FREDERIC	86,731.25	-
SUTHERLAND, NICOLLE	80,045.90	-
TANK, DENNIS	78,054.24	-
TANK, JOSEPH	91,174.24	6,133.81
TAYLOR, DARRELL J.	86,757.39	68.00
TAYLOR, MICHAEL	92,568.62	294.50
THIELEN, DARALYN	89,436.14	-
THORN, AARON	92,568.62	2,369.79
TICHAUER, JASON	111,977.17	2,571.68
TOMNEY, MICHAEL	79,694.70	50.00
TRAVERSE, ADELAINÉ	80,246.84	50.00
TURNER, WENDY	86,592.59	-
TYSON, BRENDA	94,989.39	1,852.66
VAN HESTEREN, JULIE A.	77,756.24	-
VAN LEUSDEN, JACK	86,542.70	134.00
VERBEURGT, DARCY M.	104,460.38	8,924.51
VORDING, MONICA	77,802.94	-
VOYSEY, DAWN	100,462.93	2,483.39
WALES, SANDRA E.	86,592.71	-
WALKER, BILL	85,967.13	1,416.03
WALMSLEY, WAYNE	77,535.25	-
WALSH, CYNTHIA	80,925.87	-
WEATHERALL, JOANNE	77,666.95	-
WESTOVER, VICTORIA	85,919.54	-
WHALEN, SEAN	86,611.20	-
WHITE, CONNIE	75,189.89	230.85
WHYTE, MELONIE	87,344.61	-
WILKINSON, CHERYL	77,278.65	-
WILSON, STEWART	86,575.66	-
YUILL, SCOTT	77,466.41	-
ZIMICH, CAROLYNE	85,160.52	-

		Remuneration	Expenses
	TOTAL DETAILED EMPLOYEES > 75,000	17,524,332.00	\$ 178,732.99
	TOTAL EMPLOYEES < 75,000	20,845,581.94	126,182.71
	TOTAL	38,369,913.94	\$ 304,915.70
	TOTAL EMPLOYER PREMIUM FOR CPP/EI	\$ 2,002,549.36	

SD NO. 5 (SOUTHEAST KOOTENAY)		
SCHEDULE OF PAYMENTS FOR GOODS AND SERVICES		
YEAR ENDED JUNE 30, 2013		
DETAILED VENDORS > 25,000		
ACRODEX INC	30,933.71	
BC HYDRO	477,251.61	
BCCT	29,840.00	
BC SCHOOL TRUSTEE ASSOC	40,145.80	
BDO	25,480.00	
BEL-PAR INDUSTRIES LTD	33,355.11	
CAMERON ENTERPRISES	32,809.00	
CENTAUR PRODUCTS INC	119,702.24	
CFTA PRO-D	112,500.00	
CITY OF CRANBROOK	34,818.75	
CLARKSON CONTRACTING LTD	36,141.42	
COLLEGE OF THE ROCKIES	76,878.06	
COLUMBIA BASIN ALLIANCE	66,138.04	
COMMISSIONER OF MUNICIPAL SUPERANN	891,162.88	
COMMISSIONER TEACHERS PENSION PLAN	3,751,758.15	
CONTI ELECTRONICS LTD	99,087.63	
COOK'S ELECTRICAL SERVICE	154,366.29	
CRANBROOK & FERNIE TEACHER'S A	62,026.16	
CRANBROOK FLOORING	29,316.78	
DELL CANADA INC	134,844.81	
DISTRICT OF SPARWOOD	36,313.38	
DYTRICE SOLUTIONS	45,472.00	
EB HORSMAN & SON	63,534.60	
ELK VALLEY CONTRACTING	53,978.67	
EMCO CORPORATION	31,563.15	
FERNIE WOMEN'S CENTRE	62,673.64	
FOCUS	33,876.42	
FORTISBC	441,274.17	
FREEMPORT INDUSTRIES LTD	103,476.80	
GREAT WEST LIFE ASSURANCE CO. (employer only)	59,067.79	
HABITAT SYSTEMS INCORPORATED	30,230.22	
HARRIS & COMPANY	108,572.56	
HARRIS SCHOOL SOLUTIONS	27,779.96	
HUSKY OIL MARKETING COMPANY	45,471.71	
IBM CANADA LTD	757,312.91	
INLAND KENWORTH PARKER PACIFIC	51,999.11	
INTERIOR HEALTH	32,608.78	
INTERROUTE CONSTRUCTION LTD	386,500.14	
JEPSON PETROLEUM LTD	323,581.68	
JOHNSON'S HEATING	126,524.77	
KEY CITY THEATRE	30,000.00	
KIMCO CONTROLS LTD	142,582.52	

SD NO. 5 (SOUTHEAST KOOTENAY)		
SCHEDULE OF PAYMENTS FOR GOODS AND SERVICES		
YEAR ENDED JUNE 30, 2013		
KIRKMAN BUS SALES	298,126.37	
KMBR ARCHITECTS PLANNERS INC.	37,529.71	
KONE INC	24,616.67	
KOOTENAY INSURANCE SERVICES	45,755.00	
L4U LIBRARY SOFTWARE	25,536.00	
LAIRD PLASTICS (CANADA) INC	34,905.53	
M & K PLUMBING & HEATING	36,875.57	
MAKE A FUTURE	32,566.80	
MORNEAU SHEPELL	72,026.94	
MURRAY'S OFFICE PLUS	86,723.35	
NORTHSTAR MOTORS LTD.	77,796.80	
NUFLOORS	58,046.46	
PACIFIC BLUE CROSS	878,217.24	
PACIFIC CARBON TRUST	46,480.00	
PEBT IN TRUST	754,699.20	
POINTS WEST AUDIO VISUAL LTD	38,625.34	
QUANTUM LIGHTING INC	69,189.88	
SCHOOL PROTECTION PROGRAM	25,087.92	
SHELTER INDUSTRIES INC	139,486.06	
SPICERS CANADA LTD	49,377.74	
SRB EDUCATION	276,878.22	
STAPLES	36,902.53	
STRATTON PLUMBING AND HEATING	27,433.08	
TAILORED ENGINEERING	94,006.62	
TELUS	101,057.54	
TELUS MOBILITY	38,642.22	
TOMKO SPORTS SYSTEMS ALBERTA	93,634.80	
TOTAL MAINTENANCE SERVICES	27,026.44	
TRAIL ROOFING	268,788.52	
TRAVEL HEALTHCARE INSURANCE	45,481.75	
WESCLEAN EQUIPMENT	41,807.47	
WESTERN CAMPUS RESOURCES	55,841.11	
WOLSELEY MECHANICAL GROUP	76,476.93	
WOOD WYANT	129,319.88	
WORKSAFE BC ONLINE	211,933.11	
X10 NETWORKS	102,057.76	
XEROX CANADA LTD	162,996.13	
Total Detailed Vendors > 25,000	13,823,970.40	
Total Vendors < 25,000	2,661,753.85	
Total Payments for Goods & Services	16,485,724.25	

SCHOOL DISTRICT NO. 5 (SOUTHEAST KOOTENAY)
Statement of Financial Information
Year ended June 30, 2013

Reconciliation of Payments per SOFI to June 30, 2013 financial Statements

Remuneration - all employees	38,369,913.94
Employee Expenses	304,915.70
Total Employer Premium for CPP/EI (confirmed on PP basis, not paid basis)	2,002,549.36
Payments for Goods & Services	<u>16,485,724.25</u>
	<u><u>57,163,103.25</u></u>

Financial Statement Expenditures

Operating Fund	52,171,968.00
Special Purpose Funds (net of school generated funds & Scholarships)	1,478,235.00
Capital Asset Additions	3,323,135.00
	<u>\$ 56,973,338.00</u>

Difference **189,765.25**

The expenditures per the Schedule of Payments compared to expenditures per the Financial Statements will differ for the following reasons:

Schedule of Payments

cash basis
include HST and GST and PST
are gross payments paid to vendors and employees

Financial Statements

accrual basis
do not include rebates of HST and GST
include some expense recoveries credited directly to expense accounts



November 25, 2013

Ref: 170790

Lynn Hauptman, Superintendent
School District No. 5 (Southeast Kootenay)
Email: lynn.hauptman@sd5.bc.ca

Dear Lynn Hauptman:

Re: Learning Improvement Fund Plan

This will serve to inform you that the Learning Improvement Fund Plan submitted for School District No. 5 (Southeast Kootenay) has been approved. These funds are included in the regular disbursement of operating grants to schools districts by the Ministry.

I also remind you that any funds not expended during the district fiscal year will reduce the following years' eligible grant by an equivalent amount.

Thank you for your submissions.

Yours truly,

Rick Davis
Superintendent of Achievement

pc: Rob Norum, Secretary Treasurer
Dave Duerksen, Director, Funding and Compliance



November 28, 2013

Frank Lento
Chairperson, SD5 Southeast Kootenay
940 Industrial Rd No. 1
Cranbrook, BC V1C 4C6

Dear Frank,

Thank you for your November 12 letter identifying a number of important advocacy-related issues. Advocacy direction for BCSTA is based on member resolutions brought forward at the AGM and Provincial Council meetings. We are also guided by our existing Foundational and Policy Statements as well as emergent issues that come to the Board of Directors.

Many of the issues you have noted have indeed been part of our advocacy work over the past several months. For example, at our encouragement, the Ministry of Education is convening a focus group of trustees to discuss international education/homestay issues. We have had meetings with government about carbon offset costs and have written to the Minister again this week on that matter. Several of the other items you mention are funding-related and are part of our ongoing advocacy with the Minister, which we carry out directly through face-to-face meetings, letters, and formal submissions such as the one I recently made to the Select Standing Committee on Finance.

The matters that you raise are of significant concern to Boards and will continue to be part of our ongoing work with the Ministry. We do try to keep Boards up to date on our advocacy work in a variety of ways, but our recent communications review- and your letter- indicate that we need to continue improving how we keep Boards informed.

Thank you for taking the time to bring your Board's concerns to our attention. Rest assured that the Board of Directors continues to press these and several other issues. I look forward to seeing you and other members of your Board at Academy and would be pleased to discuss this further with you.

Sincerely,

A handwritten signature in black ink, appearing to read "Teresa Rezanoff", written over a light blue circular stamp.

Teresa Rezanoff
President
BCSTA

Community Summary

EDI Wave 5 (2011/12 - 2012/13)

School District 5
Southeast Kootenay

The EDI...

- is a Canadian-made research tool, developed at the Offord Centre for Child Studies at McMaster University
- has been used in B.C. since 1999
- has been used around the world, including countries such as Australia, Chile, and Egypt
- is used to measure developmental change in populations of children – a bit like a child development census
- is NOT used to assess or diagnose individual children

The Human Early Learning Partnership (HELP) collaborates with academic, government, school, and community partners to gather data and report on child well-being in British Columbia. In 1999, HELP began collecting and mapping population level child development data province-wide using the Early Development Instrument (EDI). The EDI data provide communities and policy makers with the information they need to monitor children's development, and to develop effective program and policy responses that will help B.C.'s children and families thrive.

For more information please visit earlylearning.ubc.ca

EDI PARTICIPATION

The Southeast Kootenay School District (5) has participated in all 5 waves of EDI data collection. Wave 5 results were collected in 2011/12-2012/13 from 15 schools in 6 neighbourhood(s). A total of 867 kindergarten children participated in Southeast Kootenay in Wave 5. EDI results are mapped based on children's neighbourhood of residence, not where they go to school.

WAVE 5 EDI RESULTS

Overall, Southeast Kootenay had a vulnerability rate of 24% compared to the provincial vulnerability rate of 32.5%.

District wide, vulnerability was highest on the Social Competence and Emotional Maturity scales at: 12%. Child vulnerability was lowest on the Language & Cognitive Development scale at: 7%.

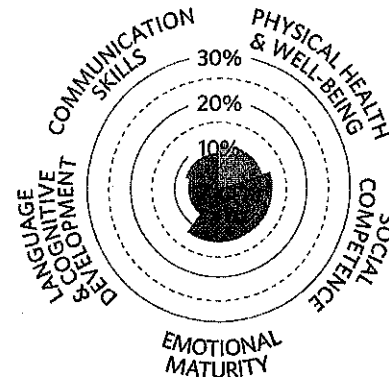
The Cranbrook - Rural neighbourhood had the lowest level of vulnerability (20%). The highest level of vulnerability was 30% in Cranbrook - North.

FIG 1: SOUTHEAST KOOTENAY AT A GLANCE

WAVE 5
VULNERABILITY
ON ONE OR
MORE SCALES:

24%

STAR PLOT - PERCENT VULNERABLE ON EACH EDI SCALE



NUMBER OF NEIGHBOURHOODS WITH VULNERABILITY RATES THAT ARE...

AT OR BELOW 20%	20% - 30%	30% - 40%	40% - 50%
1	5	0	0

HELP's New Neighbourhood Boundaries

HELP has worked with community and district contacts to review and change some neighbourhood boundaries. We have increased the number of children in most neighbourhoods to at least 50. This was done to improve the accuracy and precision of EDI data. The new boundaries allow much greater consistency between EDI data and census data, and have been aligned, where possible, with municipal planning areas.

These changes have also reduced the number of neighbourhoods where data are suppressed due to low numbers of children.

NEIGHBOURHOOD RESULTS IN SOUTHEAST KOOTENAY

Vulnerable children in B.C. are not spread evenly throughout the province. EDI research reveals a large "geography of opportunity" where some children face significant difficulties and others do not. The disparities between neighbourhoods are obvious: on the low end, some neighbourhoods had rates of vulnerability below 5% while others were over 50% in Wave 5. Only 6 neighbourhoods – about 3% of all neighbourhoods in B.C. – had vulnerability rates below 20%.

Figure 2 lists the neighbourhoods in Southeast Kootenay, their total population count, the overall vulnerability rate, and the vulnerability rate by scale. Figure 3 illustrates the geographic distribution of vulnerability on One or More Scales by neighbourhood in Southeast Kootenay. In Wave 5, neighbourhood vulnerability rates ranged from 20% to 30%; there was one neighbourhood at 20%.

Often childhood vulnerability is associated with socioeconomic disadvantage, but the reality is more complex. Although children who are socioeconomically disadvantaged are more likely to be developmentally at risk, vulnerabilities are found across the entire socioeconomic spectrum. The greatest number of developmentally vulnerable children is found in the more populous middle class. Because of this, it is critical to provide universal access to supports and services, but these should also be accompanied by strategies to reduce barriers to access for marginalized families and children in high risk communities.

FIG 2. WAVE 5 EDI DATA TABLE

	Total Count	Scale 1	Scale 2	Scale 3	Scale 4	Scale 5
Cranbrook - Rural	143	5	5	5	5	5
Femie	117	4	4	4	4	4
Cranbrook - East	131	11	11	11	11	11
Sparwood - Elkford	171	17	17	17	17	17
Cranbrook - South	228	22	22	22	22	22
Cranbrook - North	77	10	10	10	10	10

FIG 3. NEIGHBOURHOOD VULNERABILITY ON ONE OR MORE SCALES FOR WAVE 5

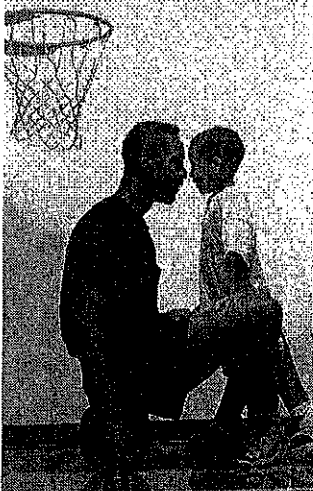
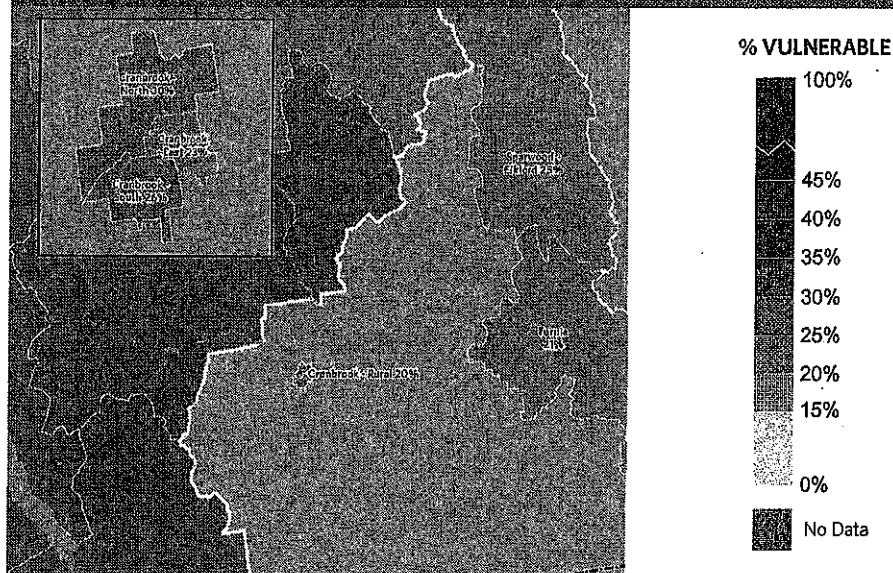


Table of Critical Difference on One or More Scales

EDI Count	Critical Diff.
25-26	15
27-29	14
30-35	13
36-44	12
45-55	11
56-69	10
70-85	9
86-108	8
109-138	7
139-200	6
201-360	5
361-535	4
536 plus	3

E.g. The vulnerability rate in a neighbourhood with 100 EDI children must increase or decrease by 8% to be considered a meaningful change (see Figure 4).

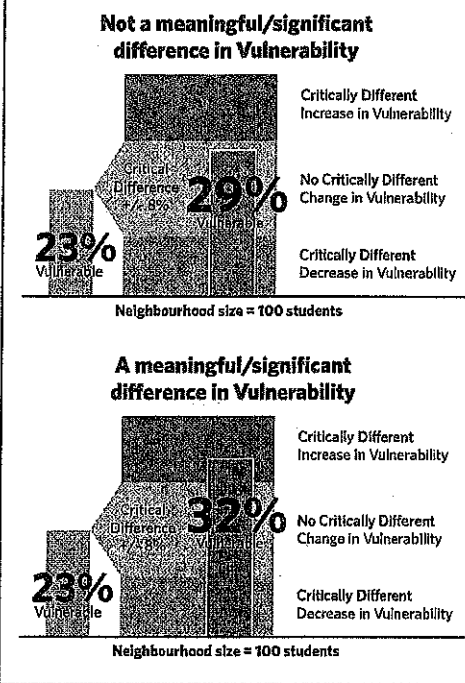
UNDERSTANDING DIFFERENCES IN VULNERABILITY

One way of understanding whether a neighbourhood or school district has seen a meaningful change in vulnerability rates over time is to determine if there is a "critical difference". Critical difference is a method that can be used to examine differences in vulnerability rates between two neighbourhoods, or for the same neighbourhood over time.

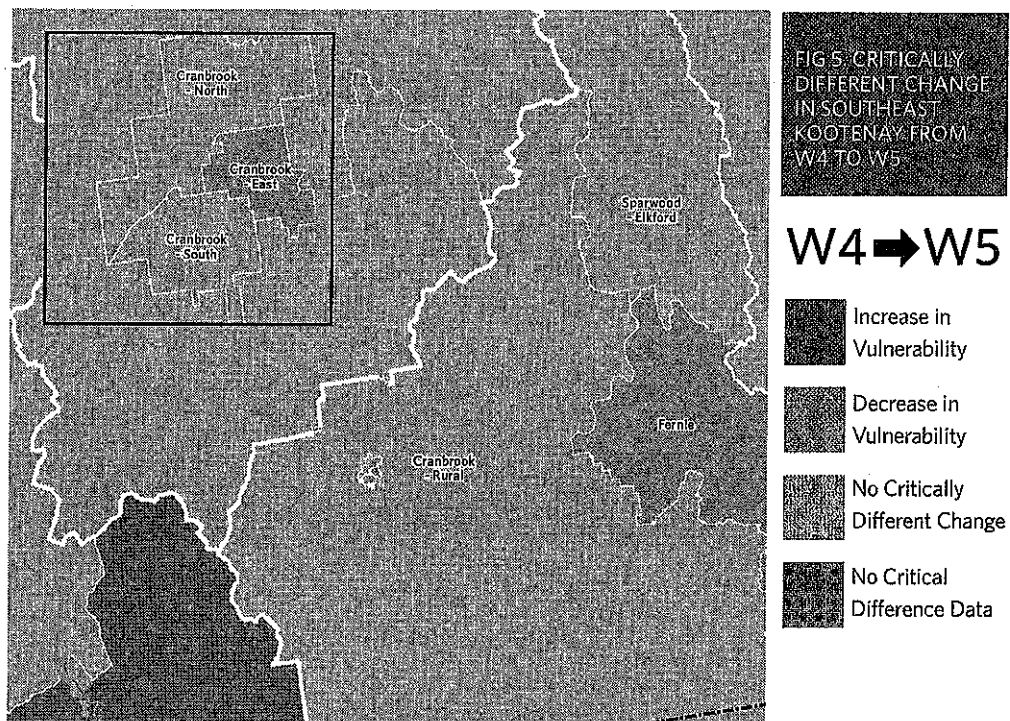
Critical difference depends on the number of children participating in the EDI in a given area. Neighbourhoods with smaller EDI counts require a larger change in vulnerability rates to confirm that changes in vulnerability are meaningful and reflect a real shift (for more information visit bit.ly/criticaldiff).

If the difference in vulnerability rates between two neighbourhoods or two points in time is greater than the average of the neighbourhoods' respective critical difference values, then that difference represents a real shift in a neighborhood's EDI vulnerability rate rather than a change influenced by measurement issues.

FIG 4: UNDERSTANDING CRITICAL DIFFERENCE



A 'critical difference' in vulnerability represents a meaningful change from one point in time to the next. Smaller differences tell us that EDI rates have not moved enough to be considered meaningful.



FOR MORE INFORMATION ABOUT CRITICAL DIFFERENCE, USE OUR ONLINE RESOURCES AT

<http://bit.ly/criticaldiff>

PROVINCIAL CONTEXT & TRENDS

Wave 5 EDI data show that province-wide, 32.5% of children in kindergarten were vulnerable in at least one aspect of their development. This continues the provincial trend over the last decade of about one-third of children having potential challenges at kindergarten entry.

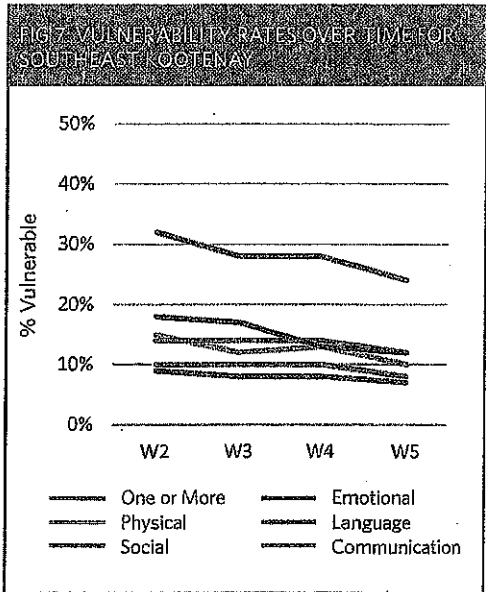
Provincially, vulnerability in the area of Communications Skills has remained relatively stable over time, and vulnerability in the area of Language and Cognitive Skills has decreased over time. This decrease in vulnerability in the area of Language and Cognitive Development area is likely a reflection of a growing public awareness about the importance of early literacy and numeracy development and an accompanying increase in investment in this developmental area. This success shows us that we can make a difference through a combination of public education and investment.

Conversely, provincial rates of vulnerability in the areas of Physical Health & Well-Being, Social Competence and Emotional Maturity have all increased over time. This presents the next challenge: to develop and enact programs and policies to strengthen development in these areas.

CONTEXT & TRENDS FOR SOUTHEAST KOOTENAY

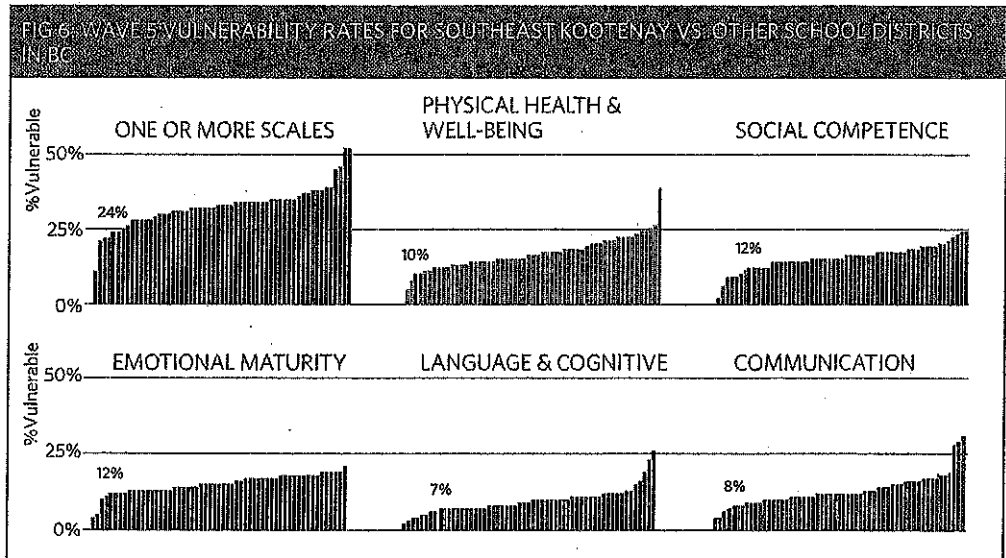
Southeast Kootenay's Wave 5 overall vulnerability rate was below the provincial rate at 24%. Figure 6 below illustrates Southeast Kootenay's vulnerability rates by scale for Wave 5 compared to results from other school districts in the province.

Figure 7 above illustrates trends in Southeast Kootenay's vulnerability rates by scale for the last



four Waves of EDI results. The Physical Health & Well-Being and Emotional Maturity scales have decreased in vulnerability consistently over time. The Communications Skills, Social Competence and Language & Cognitive scales decreased in vulnerability in Wave 5, but have remained relatively stable over time.

Southeast Kootenay's overall vulnerability rate decreased consistently between Waves 2 and 5. Over the last three Waves, just over a quarter of the Southeast Kootenay kindergarten population was vulnerable.



vulnerable children in BC are not spread evenly throughout the province. EDI research reveals a large "geography of opportunity" where some children face steep difficulties and others do not.

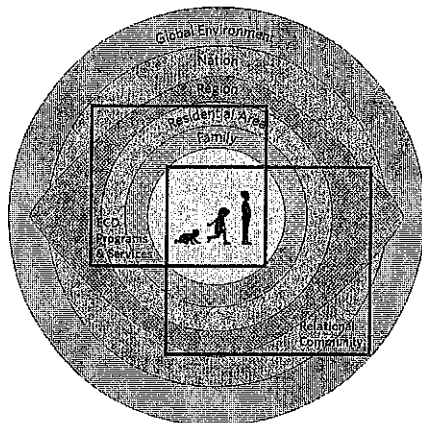
- Clyde Hertzman
Founding Director
HELP

Effective community action must build from a foundation of effective child and family policy.

COMMUNITY ACTION

Children’s development is influenced by a variety of factors, among them genetics, family environment, socioeconomic conditions, neighbourhood influences, availability of early child development services, and policy frameworks and decisions. HELP developed a TEAM-ECD diagram (Figure 8) to illustrate all of the environmental influences that affect children’s development: from those closest

FIG 8: TOTAL ENVIRONMENT ASSESSMENT MODEL FOR EARLY CHILD DEVELOPMENT (TEAM-ECD)



to them – particularly the family – to more distant influences such as provincial and national policy.

Changes in the state of children’s development at the level of the population will be a result of the interplay of these factors in a community. EDI results can be used to guide community planners and policy makers in making decisions about priorities for early child development supports and services at every level. They cannot, however, be used to accurately evaluate one aspect of the environment, or one specific program, in isolation from the others.

12 years of community ECD action using EDI and other data have shown that effectiveness can be enhanced by paying attention to the following:

- Strong intersectoral leadership
- A focus on local research, including EDI outcomes
- Alignment between the school system and the early care, learning and development sectors
- A plan to increase access to service by decreasing barriers for families; and
- A commitment to advocacy

STORIES FROM YOUR REGION



In West Kootenay, EDI Community Trainer Sonia Tavares reports that...

“The Success By 6 Community Table along with the Family Action Network hosted their 1st Ages and Stages screening days. Emphasizing the importance of checking development and that children need regular

checks tool Speech Therapists, Audiologists, Physiotherapists, Infant Development Consultants, Supported Child Development Consultants, Dental Program, and Nurses all came together to support families and to share the message about the importance of the Early Years.

The group provided information about the importance of Early Childhood Development, having activities for children and a fun place for families to come to and meet service providers. Families that came left with lots of knowledge about what was available in their community and the many programs -and a feeling of being supported. We are now looking at ways to host more screening days throughout the Lower Columbia regularly throughout the year and to continue to provide information to families on the importance of a healthy Early Childhood Development.”

Human Early Learning Partnership

TEL 604-822-1278
FAX 604-822-0640
WEB earlylearning.ubc.ca

FOR FURTHER INFORMATION CONTACT

Maddison Spenrath
Project Coordinator
Human Early Learning Partnership
edi@help.ubc.ca

FOR LOCAL ECD PLANNING & SERVICES

Patricia Whalen
HELP Community Trainer
ekidsfirst@shaw.ca



**Board of Education
School District No. 5 (Southeast Kootenay)
Trustee Report – December 2013**

Trustee Johns

Monday, November 15	Metis Flag Raising at Cranbrook City Hall
Wednesday, November 20	Key City Theatre
Friday, November 22	Legacy of Learning Meeting
Monday, November 25	Committee Meetings
Tuesday, November 26	Meeting with MBSS Principal
Friday, November 29	Legacy of Learning Meeting
	CBEEN Workshop
Tuesday, December 3	MBSS PAC Meeting
	MBSS/KCT Meeting with MLA
Wednesday, December 4	Mass Choir
Thursday, December 5-7	BCSTA Academy