



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)**

**February 26, 2018 12:30 p.m.
Board Office**

Committee Members in Attendance: Trustee Helgesen (Co-chair) – phone (left at 3:00 p.m.)
Trustee Johns (Co-chair)
Trustee Bellina - phone
Trustee Whalen – Joined meeting at 3:22 p.m. for CFTA Presentation

Board/District Staff in Attendance: Trustee Ayling
Trustee Brown
Chairperson Lento
Trustee McPhee
Superintendent of Schools, L. Hauptman
Secretary Treasurer, R. Norum
Director of Instruction/Human Resources, B. Reimer
Director of Student Learning/Aboriginal Education, J. Tichauer
Director of Student Learning and Innovation, D. Casault
District Principal/Student Services, D. Verbeurgt
District Principal/Technology, J. Roberts
Sandy Gronlund, Executive Assistant (Recorder)

Regrets: Trustee Blumhagen

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-chair Trustee Johns called the public Finance/Operations/Personnel Committee meeting of February 26, 2018 to order at 12:24 p.m.

1.2 Approval of the Agenda

Additions: 4.1 2018 Elections
4.2 Financial Health Tool Kit

The agenda of the public Finance/Operations/Personnel Committee meeting of February 26, 2018 was approved as amended.

1.3 Approval of the Minutes

The minutes of the public Finance/Operations/Personnel Committee meeting of January 29, 2018 was approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. 2018/19 BUDGET INPUT PRESENTATIONS

3.1 CUPE (Written Report)

Sheena Rivers, CUPE Vice-President and Mary Elliott, CUPE Shop Steward introduced themselves to the Board and presented the CUPE items for submission to the Annual Budget for 2018/19.

Three items were presented:

- Non Instructional Days and Professional Development Days have a negative impact on the CUPE members financially.
- CUPE Members should be included in all Professional Development Days as they provide a valuable role to the District and all would benefit from the increased education and training.
- Custodians with more than two weeks holidays accrued, which must be taken during the summer shutdown, should have the option to take their extra days at their choice.

Discussion:

- The Board appreciated the presentation and are sympathetic to each of these items.
- The items are collective agreement items.
- CUPE members are not feeling valued in Professional Development.
- The Board iterated that the CUPE members are extremely valuable to the District.

Chairperson Lento asked the Secretary Treasurer to analysis the impact Non-Instructional days have on CUPE members.

3.2 SADD (Society Against Distracted Drivers) Written Report

The Board received a letter from SADD offering the School District a new educational program for grade 10 and 11 students that focusses on distracted Driving.

Highlights:

- educate young drivers in a secondary school setting
- funded by SADD through grants and donations
- requires two blocks of time from the school-similar to the Party Program
- students will receive a certificate at the end of the program
- health and career education
- personal portfolio – could list this course on a resume
- enables students to acquire skills, tools and mindset for life-long safe driving habits.
- SADD is forming partnerships with groups such as the RCMP and ICBC

This report will be forwarded to the Budget Process. Mr. Norum will ask about specific budget requests.

3.3 CFTA Presentation (3:20 pm)

Chairperson Lento called the Public Meeting back to order at 3:22 p.m.

Shelley Balfour and Chris Kielpinski, Co-Chairs of the Cranbrook and Fernie Teachers' Association presented thirteen budget recommendations to the Board.

1. That the Board prepares and adopts a budget that adequately funds all schools in our District and embraces the resource requirements for widespread curriculum change that is occurring in our Province.
2. That the District supports students in a meaningful way by investing money into their health and well-being and to ensure that every school has acceptable services available to all students. The CFTA would like:
 - Increased Teacher librarian time
 - Increased counselling time
 - Increased Learning Assistance Time
 - Increased Student Service Teacher Time
 - Increased Consultation blocks
 - Increased support from the English Language Learning teacher
3. That the Board provides schools with release time for School-Based Team meetings and IEP meetings as per the restored language to enable all teachers to be fully informed about the students within their classrooms.
4. That the Board provide each school in the District with at least one Student Services teacher and at least one Learning Assistance teacher. Further, the Union requests that extra release days be provided to Student Services teachers to complete the required meetings and appreciable paperwork.
5. That the Board hire a second School Psychologist, on a permanent basis, to further serve the needs of the students in School District 5.
6. That the Board commits to hiring Teachers Teaching On-Call (TTOC) to continuing contracts, especially for the remote communities and that the Board considers TTOC recruitment and retention initiatives which include but are not limited to:
 - creating a continuing contract
 - providing minimum guarantees for callout
 - guaranteeing placement on the recall list
 - creating a seniority-based call out
 - providing regular TTOC in-service at the District's expense
7. That the Board identifies communities in which teacher retention is problematic and create incentives to encourage teachers to accept positions and/or remain within those communities.
8. That the 31st Anniversary of the Collective Agreement, the Union again requests that Teachers Teaching On-Call be paid on a bi-weekly schedule similar to all other employees in School District 5.

9. That the Board continues to share the cost with the BCTF for the Living with Balance Program. This valuable program provides support for teachers in harmonizing their work and personal life in order to maintain a positive outlook.
10. That the full-time Educational Assistant support is provided to all Kindergarten classrooms for the month of September when students are present and:

That in recognition of this important transition into school for a full day, the Board authorize up to 25 days for gradual entry as per the Ministry of Education Calendar Regulations.
11. That the Board fund a District position for an Early Learning teacher who is specifically hired to support teachers in Kindergarten to Grade 3 classrooms.
12. That the Board reinstates the Reference and Regulate (R&R) program into the schools.
13. That the Board reinstates the GAUGE program for all elementary students including primary, when appropriate. Further, that the Board reinstates the Transitions program for Middle School-aged students.

Discussion:

Chairperson Lento thanked Shelley and Chris, along with the teachers in the audience. The Board will look at the recommendations with due diligence.

Trustee Johns asked Shelley and Chris to quantify the recommendations and prioritize them.

Trustee Bellina would like to know the cost of the recommendations and appreciated the presentation.

Trustee Whalen asked about Kootenay Education Services and shop teachers.

Trustee Ayling appreciates the recommendations and the CFTA for continuing to advocate for the items.

The Board thanked the teachers in the audience for attending the presentation and thanked them for all of their work with the children.

4. NEW BUSINESS

4.1 2018 Elections

There is a need for approval of the 2018 Trustee Election Bylaw.

The District will be contacting each electoral area in regards to conducting the 2018 School Trustee election in conjunction with the Municipal election in October 2018.

The process of the three readings to pass the Bylaw will be asked for at the March 13, 2018 Public Board meeting.

4.2 Financial Health Tool Kit

Mr. Norum distributed the Financial Health Tool kit and reviewed it with the Board. The Tool Kit is very user friendly.

Mr. Norum will put together a binder prior to the March 13, 2018 Public Board Meeting.

RECOMMENDATION A

M/S that the Board refer the Financial Health Tool Kit item to the March 13, 2018 Public Board Meeting.

5. ITEMS FOR INFORMATION

5.1 District Occupational Health and Safety Advisory Committee

Minutes of the January 18, 2018 DOHSAC Meeting were attached to the Agenda for information.

Co-Chair Johns asked to have the snow piles in the parking lot at the Board Office removed to free up more parking spots.

5.2 Finance Report

Attached for information

6. QUESTION PERIOD

7. LATE ITEMS

8. ADJOURNMENT

The public Finance/Operations/Personnel Committee meeting of February 26, 2018 adjourned at 1:00 p.m. Meeting to reconvene at 3:20 p.m. for CFTA Presentation.