



**The Board of Education of
School District No.5 (Southeast Kootenay)**

MINUTES - FINANCE/OPERATIONS/PERSONNEL COMMITTEE (PUBLIC)

**April 25, 2023, 1:00 p.m.
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Chris Johns
Co-Chair Trustee Irene Bischler
Trustee Nicole Heckendorf
Trustee Wendy Turner (remotely)

Board/District Staff in Attendance: Chairperson Doug McPhee
Trustee Trina Ayling
Trustee Bev Bellina (remotely)
Trustee Alysha Clarke
Secretary Treasurer Nick Taylor
Superintendent Viveka Johnson (remotely)
Director of Instruction and Human Resources Brent Reimer
Director of Student Learning and Aboriginal Education Jason Tichauer
Operations Manager Joe Tank
District Vice Principal of Human Resources and Health & Safety Jaslene Atwal
Executive Assistant to Secretary Treasurer (recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Johns called the public Finance Operations Personnel Committee meeting of April 25, 2023, to order at 1:05 p.m.

1.2 Approval of the Agenda

Moved/Seconded by Bischler/Heckendorf:

THAT the agenda of the public Finance Operations Personnel Committee meeting of April 25, 2023, be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Heckendorf/Bischler:

THAT the minutes of the public Finance Operations Personnel Committee meeting of February 27, 2023 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. PRESENTATIONS

Nil

4. REPORTS

4.1 Secretary Treasurer

Nil

4.2 Superintendent

Nil

5. NEW BUSINESS

5.1 Revision to the 2023-2024 Calendar

National Day for Truth and Reconciliation - to be honoured on Monday, October 2, 2023.

RECOMMENDATION A

Moved/Seconded by Bischler/Heckendorf:

THAT the revised 2023-2024 Calendar be sent to stakeholders for review.

6. ACTION ITEMS FOR FUTURE MEETINGS

Nil

7. CORRESPONDENCE

7.1 District Occupational Health and Safety Committee Minutes

Nil

7.2 Finance Report

Secretary Treasurer Taylor reviewed the Monthly Analysis Workbook and the Capital Project Budget Tracking Workbook. Discussions included:

- Continued teacher absences resulting in higher than budgeted TTOC charges
- Viability of electric versus diesel buses
- Carbon footprint for the District

- Contract services for custodial and transportation mechanical in the Elk Valley
- Dust collection system at Mount Baker Secondary School
- Update on Project Definition Report (PDR) for Fernie Middle School

7.3 Trustee Professional Development

Nil

7.4 Staff Travel Summary

Discussion included:

- Compassionate Systems

8. ADJOURNMENT

Moved/Seconded by Heckendorf/Bischler:

THAT the April 25, 2023, public Finance Operations Personnel Committee meeting adjourn at 1:33 p.m.

What services and resources did we provide to which students at what cost and resulting in what benefits?