



**The Board of Education of
School District 5 (Southeast Kootenay)
MINUTES - EDUCATION/POLICY MEETING
March 27, 2012, 10:30 a.m.
Board Office**

IN ATTENDANCE - COMMITTEE MEMBERS

Co-Chair Trustee Damstrom

Co-Chair Trustee Brown

Trustee Besanger

Trustee Ayling

Bill Gook, Superintendent of Schools

Diane Casault, Director of Instruction/Student Learning

Janice McElwee, Executive Assistant (Recorder)

REGRETS

IN ATTENDANCE – BOARD/DISTRICT STAFF

Trustee Bellina

Trustee Johns

Trustee Lento

Trustee Whalen

Trustee Helgesen

Doug McPhee, Director of Instruction

1.0 CALL TO ORDER

The meeting was called to order at 10:30 a.m.

2.0 ADDITIONS TO OR DELETIONS FROM THE AGENDA

Nil

3.0 PRESENTATIONS

Nil

4.0 POLICIES PASSED BY THE BOARD SINCE LAST MEETING

Nil

5.0 ITEMS FORWARDED FROM PREVIOUS MEETING

5.1 Policy 3.13 – Student Records

There was an error in the policy with regards to who the original file can be sent to. This error has now been corrected.

Discussion included:

- feedback from partner groups
- review on how files are destroyed in the district
- providing a link for the FOIPPA document
- parents can request to have their child's file once the child has completed their schooling
- availability of locked storage space
- supporting Mt. Baker clerical to change their files over

Recommendation A

“That the revised Policy 3.13 Student Records be sent to the Board of Education for approval.”

5.2 Policy 5.5 Curricular/Extra Curricular School Trips

Recommendation B

“That the revised Policy 5.5 Curricular/Extra-Curricular Trips be sent to the Board of Education for approval.”

Revisions to the Field Trip Application forms will be completed in the near future.

6.0 CORRESPONDENCE AND/OR NEW ITEMS

6.1 MBSS Field Trip Application – Turkey – Spring 2013

Recommendation C

“That Mt. Baker Secondary School's Field Trip Application to Turkey during Spring Break 2013 be sent to the Board of Education for approval.”

7.0 INFORMATION ITEMS

7.1 Orientation and Self Evaluation Committee

Trustees should submit any questions/concerns regarding the Draft Policy School Board Operation to the Committee as soon as possible.

Meeting adjourned at 10:55 a.m.