



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

October 24, 2022, 12:00 p.m.

Cranbrook Board Office

Committee Members in Attendance: Co-Chair Trustee Trina Ayling
Trustee Doug McPhee
Trustee Patricia Whalen

Regrets: Trustee Wendy Turner

Board/District Staff in Attendance: Chairperson Frank Lento
Trustee Bev Bellina
Trustee Krista Damstrom
Trustee Chris Johns
Trustee Kathryn Kitt
Superintendent Viveka Johnson
Secretary Treasurer Nick Taylor
Director of Student Learning and Innovation Diane Casault
District Principal Student Services Darcy Verbeurgt
Executive Assistant (Recorder) Jane Nixon

1. COMMENCEMENT OF MEETING

1.1 Call to Order

Co-Chair Trustee Ayling called the Policy Committee meeting of October 24, 2022 to order at 11:09 a.m.

1.2 Approval of the Agenda

Moved/Seconded by McPhee/Whalen:

THAT the agenda of the Policy Committee meeting of October 24, 2022 be approved as circulated.

1.3 Approval of the Minutes

Moved/Seconded by Whalen/McPhee:

THAT the minutes of the Policy Committee meeting of September 26, 2022 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

3. PRESENTATIONS

4. REPORTS

5. NEW BUSINESS

5.1 Storage of Personal Items on School District Property

Secretary Treasurer Taylor is currently gathering administrative procedures and policies from various districts across the province that outline storage of personal items on school district property. A draft administrative procedure will be created and reviewed with district management and will then be brought back to the Policy Committee for review.

While this administrative procedure is in development, principals and vice principals will be advised to inform staff that any non-educational personal equipment being stored on school sites should be removed as these items are not insured under the School Protection Policy. This does not include personal and/or professional items used for educational purposes.

6. ACTION ITEMS FOR FUTURE MEETINGS

6.1 Ongoing update of terminology in Board Policy Handbook and Administrative Procedures

7. CORRESPONDENCE

8. ADJOURNMENT

Moved/Seconded by McPhee/Whalen:

THAT the Policy Committee meeting of October 24, 2022 adjourn at 11:22 a.m.

Have we channelled our data driven policies in directions that are positive, productive and equitable through our employees to our students?