



**The Board of Education of
School District No.5 (Southeast Kootenay)
MINUTES - POLICY MEETING**

**October 26, 2020, 11:30 a.m.
Kootenay Learning Campus - Fernie**

Committee Members in
Attendance:

Co-Chair Trustee Turner (by Zoom)
Co-Chair Trustee Ayling (by Zoom)
Trustee McPhee
Trustee Whalen (by Zoom)

Board/District Staff in
Attendance:

Chairperson Lento
Trustee Bellina (by Zoom)
Trustee Damstrom (by Zoom)
Trustee Johns (by Zoom)
Trustee Kitt
Superintendent, S. Yardley
Secretary Treasurer, A. Rice
Director of Student Learning/Aboriginal Education, J. Tichauer
(by Zoom)
Director of Student Learning/Innovation, D. Casault
District Principal/Student Services, D. Verbeurgt
District Principal/Transformative Learning, J. Roberts (by Zoom)
Executive Assistant, J. Nixon (Recorder)

1. COMMENCEMENT OF MEETING

1.1 Call to Order

The Policy Committee meeting of October 26, 2020 was called to order at 11:30 a.m. by Co-Chair Ayling.

1.2 Approval of the Agenda

M/S that the agenda for the Policy Committee meeting of October 26, 2020 be approved as circulated.

1.3 Approval of the Minutes

M/S that the minutes of the Policy Committee meeting of September 28, 2020 be approved as circulated.

2. BUSINESS ARISING FROM PREVIOUS MEETING

2.1 Revised Policy 3.42 and 3.42R Students Registered for Distance Education and Continuing Education

Director of Student Learning/Innovation Diane Casault reviewed Policy 3.42 and 3.42R. Mrs. Casault informed the Policy Committee (“the committee”) that there will be upcoming policy framework structure and revisions. Future work on all School District 5 (Southeast Kootenay) policies will include definitions that apply to the specific policy and guidelines. This work will be on going and the actual policy structure and framework will be not be completed for this October 26 meeting.

Director of Student Learning/Aboriginal Education, Jason Tichauer queried if more information was required for this specific policy.

Chairperson Lento thanked Mr. Tichauer for his work and definitions on Policy 3.42 and 3.42R. The information within the policy may be approved however it may look different within the new policy framework. Policy 3.42 will be brought forward at a future date once the policy framework restructuring has been finalized.

Chairperson Lento discussed the policy working session held on October 22 at the Fernie Learning Centre. He explained that the School District 5 (Southeast Kootenay) policy manual is being updated to reflect new headings and subheadings. The concept is that policies within the manual will look consistent and reflect the vision of the Board. Chairperson Lento also advised that he will be seeking policy template ideas from outside sources including Dr. Sloan and Mike Roberts.

Director of Student Learning/Innovation Diane Casault discussed the importance of cross-over and cross-referencing of policies. Mrs. Casault used the example of the cross-referencing of policies such as Distance/Distributed Online Learning, Cross-Enrollment.

Trustee McPhee suggested as the new template is developed for policy, that there be community involvement in the revisions. He also suggested as new policies are developed and revised that acronyms and jargon should be removed and that all language within the policies should be concise and comprehensive.

Trustee McPhee also queried if there were any policies that required immediate attention or if all pending policies could be added to Appendix A. It was further suggested that Appendix A should be listed in order of priority.

Further discussions ensued regarding the Ministry of Education’s direction regarding childcare and the attached policy that will need to be created. Trustee Bellina read a heartfelt message regarding Mountain View Elementary School and daycare centre.

Chairperson Lento acknowledged that a childcare policy will be created and stated that information is already being gathered within the School District 5 (Southeast Kootenay) communities. Mrs. Casault advised that the BCSTA will provide a draft preliminary policy for the committee and noted that a review of community needs has been started.

Superintendent Yardley discussed the importance of the childcare program policy and district assessment policy but reminded the committee that both policies would tie into the framework of student learning.

Trustees Kitt and Ayling inquired if a standing committee needed to be formed for childcare and/or if this is an agenda item for another committee meeting. After further discussion, it was decided that childcare would be added to the Advocacy agenda for future meetings.

Superintendent Yardley agreed that childcare does not necessarily belong as a topic in this committee. Secretary Treasurer Rice advised the group that childcare was on the agenda for the in-camera meeting.

Chairperson Lento reminded the committee that the magnitude and scope of the childcare program policy is large and that the committee needs to be patient with the process that will involve legislation and other authorities

The development of the childcare policy will be prioritized accordingly on Appendix A for the Policy Committee.

Trustee McPhee reiterated that the new policy template must be decided upon before the committee can move forward to revise and approve any more policies. Trustee McPhee requested that a template be available for the committee meeting of November 23, 2020.

More information regarding the new Policy Index and Policy Framework has been detailed under Agenda Item 6 - Recommended Actions.

RECOMMENDATION A:

New policy template to be presented at Policy Committee Meeting on November 23, 2020.

3. PRESENTATIONS

4. REPORTS

4.1 Policy 3.18 Scholarships/Awards

This policy will be sent to the BCSTA for posting.

5. NEW BUSINESS

5.1 Policy 3.21 Adult Education

5.2 Policy 3.41 Students Registered for Homeschooling

5.3 Policy 3.34 Cross Enrolment

Policies 3.21, 3.41 and 3.34 will be added to Appendix A pending new policy templates and framework.

6. RECOMMENDED ACTIONS - APPENDIX A

Appendix A will be listed in order of Policy Committee priorities for the November 23 Committee Meeting.

7. ADJOURNMENT

The meeting adjourned at 11:58 a.m.