



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - STUDENT SERVICES MEETING**

**February 24, 2020, 10:30 a.m.  
Cranbrook Board Office**

Committee Members in Attendance: Co-Chair Trustee Damstrom  
Co-Chair McPhee  
Trustee Johns  
Trustee Kitt

Board/District Staff in Attendance: Trustee Ayling  
Trustee Bellina (via Zoom)  
Trustee Lento  
Trustee Turner  
Trustee Whalen  
Superintendent, S. Yardley  
Secretary Treasurer, A. Rice  
Director of Instruction/Human Resources, B. Reimer  
Director of Student Learning/Aboriginal Education, J. Tichauer  
Director of Student Learning/Innovation, D. Casault  
District Principal/Student Services, D. Verbeurgt  
District Principal/Transformative Learning, J. Roberts  
Executive Assistant, L. Giesbrecht (Recorder)  
Executive Assistant, J. Nixon

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The Special Education Student Services meeting of February 24, 2020 was called to order at 11:02 by Co-Chair McPhee.

**1.2 Approval of the Agenda**

M/S that the agenda for the Special Education Student Services Meeting of February 24, 2020 be approved as circulated.

**1.3 Approval of the Minutes**

M/S that the minutes of the Special Education Student Services meeting of January 27, 2020 be approved as circulated.

## **2. BUSINESS ARISING FROM PREVIOUS MINUTES**

### **2.1 Social Emotional Learning Centre ("SELC") Update**

Director of Student Learning and Innovation, Mrs. Diane Casault, spoke of the regular updates that Tanya Meijer sends out on the Social Emotional Learning Centre(SELC) to all Trustees and Chairperson Lento.

An opportunity for the trustees to have a scheduled tour of the SELC was discussed. There were concerns as to whether or not this would disrupt the students, but the overall feel was that if the teachers know ahead of time and can prepare the students, there can be some excitement in having guests in the classroom. This would be of benefit to both the students and trustees. Trustees would appreciate time with the teachers as well. Mrs. Casault suggested holding the tour on the next board meeting day in Cranbrook, April 14<sup>th</sup> at 10am. She'll arrange for SELC staff to be available. Mrs. Casault will send out invitation once date confirmed.

Mrs. Casault and Darcy Verbeurgt, District Principal of Student Services, will sit down with the teachers, Megan Stasuik and Tanya Meijer prior to spring break to discuss the length of time for the first cohort. The general feel is that the children will need more time.

### **2.2 Inclusive Education Working Group**

Due to the Student Services Compliance Audit, the Inclusive Education Working Group ("Working Group") did not meet at the beginning of February. The next meeting is February 28. Superintendent Yardley will provide an update of the working group to the Student Services Committee at the April meeting.

Chairperson Lento was pleased with the efforts of the working group. He asked that the Student Services Committee to be patient and let the working group complete the tasks that it set out to do. He reminded everyone that the working group set out to answer many questions including:

- What service do we provide?
- To which students?
- At what costs?
- With what benefits to our students?

### **2.3 Laurie Middle School Update**

Brent Reimer, Director of Instruction, Human Resources, and Jason Tichauer, Director of Student Learning and Aboriginal Education, gave a brief update on Laurie Middle School. As many of the concerns are regarding staffing and other issues that are confidential, this agenda item was respectfully referred to the In Camera meeting.

### **2.4 Funding Update**

Superintendent Yardley has sent an email requesting that she and Secretary Treasurer Rice be part of the Ministry of Education provincial committee regarding funding.

Other topics were discussed under Agenda Item 2.4 including:

- Allocation of existing money and how it is being spent
- The proposed Prevalence Model
- Budget strategies

Updates to the 2020/2021 Budget will be discussed at the next meeting. Item 2.4 will continue to remain on the Student Services Committee agendas going forward.

## **2.5 Audit Update**

Superintendent Yardley and Mrs. Casault gave the general audit update to the Student Services Committee.

Mr. Darcy Verbeurgt, District Principal of Student Services, gave the following update on the audit.

**A total of 230 out of the 240 files reviewed passed the audit.**

**Categories C, E, F, G** – all passed

### **Category A**

- 12 of the 18 files passed
- 5 files were removed from Category A and placed in Category G – the students have a diagnosis of ASD and moderate to severe intellectual delays. While they are complex and require 1 to 1 support, they do fit within the broad range of students on the spectrum.
- 1 student with Down's Syndrome was move to Category D – an assessment for intellectual functioning will occur next year to appropriately place the student.

### **Category D**

- 51 of the 53 files passed
- 1 student was moved from Category D to Category H as their diagnosis from the pediatrician found no medical reason for the condition, but rather a behavioral one.
- 1 student was moved from Category D to Category Q as Childhood Apraxia of Speech is clearly seen by the Ministry of Education as a Learning Disability.

### **Category H**

- 98 of the 100 files passed the test of being claimed on September 30<sup>th</sup>
- 2 student files were removed from Category H

**There is the implication of \$187,600 net loss to the district.**

### **3. CORRESPONDENCE AND/OR NEW ITEMS**

### **4. INFORMATION ITEMS**

#### **4.1 Shelley Moore series**

An update on the Shelley Moore series was given by Mrs. Casault. The four sessions during the 2019/2020 school year involved teams from each elementary schools and included a classroom teacher, education assistant, student services teacher and administrator.

The sessions for 2020/2021 will include teams from middle and high schools.

Benefits of the Shelley Moore series were discussed as well as cost factors to School District 5.

A survey for feedback on this series will be sent out for participants to complete. This will be in the assessment format of "Two Stars and a Wish".

### **5. ADJOURNMENT**

The meeting was adjourned at 11:59am.