



**The Board of Education of  
School District No.5 (Southeast Kootenay)  
MINUTES - STUDENT SERVICES MEETING**

**February 26, 2018, 10:30 a.m.  
Board Office**

**Committee Members In  
Attendance:**

**Co-Chair Trustee McPhee (Chair)  
Co-Chair Trustee Johns  
Trustee Ayling  
Trustee Bellina (by teleconference)**

**Regrets:**

**Board/District Staff in  
Attendance:**

**Chairperson Lento  
Trustee Brown  
Trustee Whalen  
Lynn Hauptman, Superintendent**

**Diane Casault, Director of Student Learning/Innovation  
Jason Tichauer, Director of Student Learning/Aboriginal  
Education  
Brent Reimer, Director of Instruction – Human Resources  
Darcy Verbeurgt, District Principal of Student Services  
Jennifer Roberts, District Principal of Transformative  
Learning  
Jane Nixon, Executive Assistant (Recorder)**

**1. COMMENCEMENT OF MEETING**

**1.1 Call to Order**

The Special Education Student Services meeting of February 26, 2018 was called to order at 10:26 am by Co-Chair Trustee McPhee. This meeting is being held on the traditional lands of the Ktunaxa people.

## **1.2 Approval of the Agenda**

M/S that the agenda for the Special Education Student Services Meeting of February 26, 2018, be approved as circulated.

## **1.3 Approval of the Minutes**

M/S that the minutes of the Special Education Student Services meeting of January 29, 2018, be approved as circulated.

## **2. BUSINESS ARISING FROM PREVIOUS MEETING**

### **2.1 MOTION-R-17-48**

M/S that 2017 students with existing IEP's have their IEP for the 2017/2018 term be reviewed and/or revised following the long weekend in May and completed by the end of June.

Topic carried over from the Oct.30 Student Services Committee meeting.

Consideration of the motion being rescinded, amended or direction provided.

Tabled to May Committee Meeting for direction

Mr. Verbeurgt and Mrs. Casault discussed updates on the Simplified IEP Process in My Education BC (3.2 in this agenda) including:

- Training for all Student Services Teachers was completed in January 2018.
- The simplified IEP document is similar to a Word document which is making data more accessible for changes and printing.
- More work required to obtain data from the Legacy IEP for audit purposes. Mrs. Casault confirmed that this information will be in the Simplified IEP before September.
- Trustee Brown questioned if achievement reports are available. Mr. Verbeurgt confirmed that progress reports are available.
- Trustee McPhee discussed IEP Funding for September, expressing the need for categories and funding to be in place. Mr. Verbeurgt stated this was in place.
- Trustee Lento discussed that the ultimate goal is to have IEP's completed at the end of year so that work is done for September intake.
- Trustee Johns asked for an overview the IEP process and how it transitions from year to year. Mr. Verbeurgt clarified the bridging document is an accessible electronic file for the Student Services Teacher, new classroom teacher and Administration.
- A presentation on the Simplified IEP will be given by Mr. Verbeurgt at the April Committee Meeting as requested by Trustee Brown.

### **2.2 Bill Standeven Report**

Mr. Verbeurgt reviewed the Student Services Report Card. Items that were graded as Approaching in the report were discussed. These areas of concern included:

- Ministry of Education reviewing funding model across BC.
- Early intervention is key. Identifying children with difficulties coming into Kindergarten is essential in order for supports to be in place.
- Based on Response to Intervention Model (“RTI”), Trustee Johns questioned the design principles. Mr. Verbeurgt explained that with the revised curriculum – secondary school programs report and assess differently. Mrs. Hauptman reiterated that we must be mindful of all children in the classroom and universally applied supports benefit all children in the classroom at all levels.
- Early entry programs including Ready Set Learn and StrongStart provide accessibility and connect preschool to Kindergarten. Itinerant staff also visit daycares and are made aware of students coming into Kindergarten with needs.
- Classroom teachers being supported to provide in class strategies for all students based on needs versus categories. This includes social emotional learning and behavior strategies in classrooms with improvement of behavior understanding as it is often trauma induced. Mandt System Inc. training is shifting crisis intervention to communication and prevention.

This continued discussion will be tabled to continue at the next meeting due to time constraints (bottom of page 12).

### **2.3 MOTION-R-17-151**

Tabled to April Meeting

### **2.4 BCCPAC Survey**

The following items were discussed:

- School District Results from February 2018
- Fernie Free Press Article - The Committee agreed that no action should be taken and no response to the article should be written from the Board.
- Trustee Bellina will follow up with BCSTA

## **3. CORRESPONDENCE AND/OR NEW ITEMS**

**3.1 Reference and Regulate Program** (carried to April Student Services Committee Meeting)

**3.2 The Simplified IEP** - see item 2.1 above

## **4. ADJOURNMENT**

The meeting of Student Services Committee of February 26, 2018 was adjourned at 11:39 am.