

ROLE OF THE VICE CHAIR

The position of Vice Chair will be shared, on an alternating basis over the course of the year, amongst Trustees wishing to act as Vice Chair. The appointment and term of each Vice Chair shall be (equitably) determined by the Chair of the Board after the Board Chair has consulted with all Trustees.

Specific Responsibilities

1. The Vice Chair shall act on behalf of the Board Chair, in the latter's absence or when asked to do so by the Board Chair and in such an event shall have all the duties and responsibilities of the Board Chair.
2. If the Vice Chair is absent or unable to act, the Trustees present shall elect one of the members present to preside at the meeting.
3. The Vice Chair shall assist the Board Chair in ensuring that the board operates in accordance with its own policies and procedures and in providing leadership and guidance to the Board.
4. Prior to each Board meeting, the Vice Chair will be invited to review the Board Annual Work Plan, proposed agenda items and meet with the Board Chair, the Superintendent and the Secretary Treasurer and become thoroughly familiar with items included in the agenda.
5. The Vice Chair shall be an alternate signing officer of the Board Chair for the District.

Legal Reference: Sections 65, 67, 85