

Enhanced Cleaning

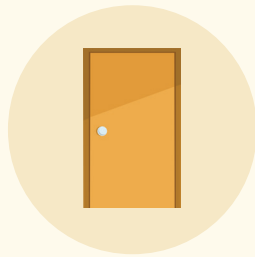
GUIDE FOR REGULAR CUSTODIANS AND REPLACEMENT CUSTODIAL STAFF

Regular custodians and replacement staff will have regular daily duties with emphasis on all high-touch points, which include the following:



Main entrance doors

- door handles on both sides of door
- push area above door handle on both sides of door (see fig.1)



Exit doors

- handles on both sides of door
- push area above door handle on both sides of door (see fig.1)



Reception

- countertop
- telephones



Water fountains

- handles
- buttons



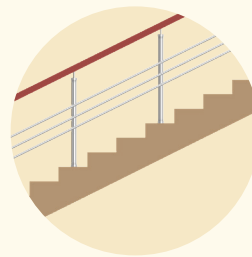
Classrooms

- door handles and area above door handles on both sides of door (see fig.1)
- light switches
- cabinet handles
- teacher chairs:** top back of chair; top and bottom of arm rests (see fig.3)
- classroom chairs and stools:** top back of chair; sides of chair/stool (see fig.4)
- desks/tables:** top and sides of student desks/tables. Includes 1"-2" of area immediately under the sides (see fig.5)
- telephones



Washrooms

- door handles
- toilet seat and handle
- lever on paper towel dispenser
- lever on soap dispenser
- faucets
- toilet stall:** locking mechanisms
- toilet stall:** area around locking mechanisms on both sides (see fig.2)



Handrails

- disinfection of handrails in the stairwell



Exceptions

- Custodial staff do not clean the following:
- shop equipment
 - kitchen equipment
 - computers
 - furniture brought in by teachers
 - sensory room mats

Low priority cleaning: gym floor(s), office vacuuming, hallway and classroom spot vacuuming/mopping.

FIG 1.



Push area above door handle

FIG 2.



Toilet stall: area around locking mechanisms

FIG 3.



Teacher chairs: top back of chair; top and bottom of arm rest

FIG 4.



Classroom chairs: top back of chair; sides of chair

FIG 5.



Top and sides of desk, including 1"-2" area immediately under sides