

PAC Meeting Agenda

Everyone is welcome to attend. We offer FREE babysitting for those who need it. We ask however, that you let us know if you need this service because we have to line up the appropriate number of babysitters. Please contact Robin at (250) 433-7855 by the Friday before so she has time to contact the sitters.

September 16th 2019, 6:00-7:30pm in the FJM Library

In attendance: Robin Roszell, Jacey Foskett, April Osbourne, Lyndsey Mayola Gerscht, Jen Adams, Lois Ehman, Bev Bellina, Shelia Podrasky, Robyn Feltn, Alayna Pinchak, Kristi Pasko, Andrea Scarlett, Brooke Tallman, Stacey Gibb, Jamie Bruce, Taylie Bruce, Connie Gatzke, Samantha Ganzeveld

1. PAC AGM

Samantha Ganzeveld volunteered to be president seconded by Connie Gatzke

Lyndsay Mayola Gerscht volunteered to be vice chair seconded by Kristi Pasko

Andrea Scarlett volunteered to be treasurer seconded by Lyndsay Mayola Gerscht

Connie Gatzke volunteered to be secretary seconded by April Osbourne

Tania Lyons was nominated by Robin Roszell for DPAC rep seconded by Shelia Podrasky

Bylaws, on facebook, email and paper, ATTACHED

Taylie Bruce moves that the first reading of the amendment to the FJM PAC bylaws be accepted seconded by Jamie Bruce. Bylaws will be shared by email, facebook and paper if requested. Please see amendment attached to minutes.

Amendment is to split chair position in half to add a Fundraiser Lead Coordinator.

2. Approval of Agenda: motion to amend the agenda by Robin Roszell to take out 11.6 and the playground committee update. Seconded by Jacey Foskett.

3. Approval of Minutes: Motion to approve minutes Lyndsay Mayola Gerscht seconded by Jaime Bruce.

4. Trustee's Report - *Learn about the policies, decisions and advocacy that may affect our Schools and our children's education.* There was much discussion about the pros and cons of building another school on the school district property in the heights or opening the teck building as a school when the lease is finished. Debate on how parents can provide feedback/opinion to the PAC which can then be forwarded to the trustee.

5. Administration Report – *Learn about the policies, decisions and protocol of the administration for the day to day life of students at FJM.* See attached report at the bottom of minutes.

6. Teacher's Report – *Learn about what the teachers are up to with the students.* see attached. Mrs. Kerkhoven made a request to PAC about purchasing a mic sound system for music room and library. Question came up regarding whether or not special ed funding could be used to purchase mic system. Mrs. Adams talked to Darcy about it, and it was decided to put on the table until we get a response. Good idea to get a hold of the distributing company to see if they can sell demo models?

7. Treasurers Report: see attached. Discussion about freezer to bulk buy items that are on sale that could save us money for hot lunch days. Budget for school year 2019/2020 year set and motion to approve by Robin Roszell and seconded by Kristi Pasko.

8. Correspondence Report:

8.1 Dielmann Fundraiser: forms due yesterday. Online sales look good. Will need volunteer support to hand out.

9. Committee Reports

9.1 Fundraising

Sept – Davison orchards (apples) 105 boxes

Oct – book fair

Nov – Soco Soap to still go out

Dec – 50/50 –Xmas concert

Feb – Popcorn

Mar – Art Cards

April - Flowers

May – book fair

June –

Had to vote this meeting about which company we should use for art cards in March. Lots of discussion again about the pros and cons about each company that has been used previous years and the new company that we used this past school year. Vote numbers are STOFFER (9 votes) to ART CARDS (2 votes). STOFFER company won the vote.

9.2 Hot Lunch – Lyndsay Mayola Gerscht presented results from October hot lunch. Next date is Nov. 21st and it is pizza supplied by DEES PIZZA.

9.3 Scholastic Book fair – Oct 23/24 – Robin Roszell presented book fair is ready to go. Small hiccup about overbooking the gym so we have to close the fair on the 24th at 3pm.

9.5 DPAC - *Learn about what's happening in our district, our schools, upcoming events and the work being done in our district* PAC No executive for DPAC as of yet.

10. Old business

10.1 Buddy bench – update: Contact was made and the bench should be available to install after two weeks. Have to check into getting a plaque made.

11. New business/question period

11.1 Criminal record checks: if you want to volunteer with the school you need to get a criminal record check completed. The paperwork is with Dianna. The reports are good for 5 years. Free of charge.

11.2 Art card vote: completed. See above for information.

11.3 Spellathon: Kristi Pasko will spearhead this fundraiser. Teachers and administration are on board. Looking at getting prizes donated. Costs low and potential for high success. Motion to add this into our year by Robin Roszell and seconded by Connie Gaske. All in favor.

11.4 volunteer software: high interest in purchasing a volunteer software program to streamline volunteers used by the PAC.

11.5 crosswalk discussion: Approached by multiple people and all in agreement that there should be a letter written to encourage the District of Sparwood to install a similar crosswalk at the corner of Hemlock Road and the highschool entrance road (Pine ave)

It was noted that donations can be made to the playground fund and an individual or a business can receive a donation receipt. Only stipulation is the cheque needs to be made out to SD5 not to Frank J School.

12. Adjournment – Next Meeting November 18th 2019 at 6pm

Trustee Bellina's October 2019 Report

As I write this I am looking out on a cold and grey November afternoon which reminds me that the beautiful fall days are behind us, even though some yellow leaves still stubbornly cling to the branches of my white birch trees.

Our monthly Board of Education meeting was held at Sparwood Secondary School on Tuesday, October 8, 2019. We had a huge snowstorm and trustees from Cranbrook had an opportunity to experience our highway conditions and the challenges we sometimes face getting out (and back in) to the Elk Valley. A mine tour had been arranged for the Board earlier that day but had to be postponed because of the weather.

My activities since my last report are:

October 3-4th - SD5 Board Governance sessions
October 8th - Board of Education meeting
October 15th - SSS PAC meeting re-scheduled
October 22nd - FJMES PAC meeting
October 25-26th - Provincial Council
October 28th - Board Committee meetings
November 4th - Board Working Session
- Library Board Meeting

Motions carried at the October 8, 2019 Board of Education meeting:

Advocacy

That the Board approve the BAA Course Orientation & Mobility 12.

Contact: Chairperson Frank Lento, 250-423-7607

That the Board approve a different format to the Annual School Fees Report to the Board.

Contact: Chairperson Frank Lento, 250-423-7607

Policy

That the revised Policy 2.1 Tobacco/Cannabis Free District be approved by the Board of Education, with changes noted.

Contact: Chairperson Frank Lento. 250-423-7607

That revised Policy 1.5 Terms of Reference - Finance/Operations/Personnel Committee be approved by the Board of Education, with changes noted today.

Finance/Operations/Personnel

That the Board authorize the Superintendent, Secretary Treasurer and the Human Resources Director to monitor the need of a new portable this year for Isabella Dicken Elementary School and purchase one if necessary.

Contact: Chairperson Frank Lento, 250-423-7607

That the Board approve an extra Committee Meetings Day on August 31, 2020.

Contact: Chairperson Frank Lento, 250-423-7607

That the Board hire an external consultant to conduct an in depth review on the Districts bussing in the Elk Valley and South Country.

Contact: Chairperson Frank Lento, 250-423-7607

That the Board look into leasing a bus for Jaffray/South Country and hire a driver for the the 2019/2020 school year.

Contact: Chairperson Frank Lento, 250-423-7607

That the Board engage Stantec to conduct the Building Assessment for our district at Mount Baker Secondary School.

Contact: Chairperson Frank Lento, 250-423-7607

General

Following our recent Superintendent Recruitment Process for the Board's dual authority model facilitated by Dr. Sloan and the appointment of Silke Yardley to a three (3) year term contract agreement, it would be appropriate for the recommendations, as amended on October 3 and 4, 2019 to be implemented as District Policy with existing policies as required.

Contact: Chairperson Frank Lento, 250-423-7607

Following the Board's recent building the First Team session facilitated by Dr. Sloan focusing on the Board's dual authority governance role on October 3 and 4, 2019, the recommendations are proposed for the Board's review and to be considered for approval following another First Team session with Dr. Sloan.

Contact: Chairperson Frank Lento, 250-423-7607

Following the First Team discussions regarding the Board's role relative to Policy advocacy/influence, an ad hoc committee consisting of Trustees Kitt and Ayling prepare a one-page draft of the ABC's of an Advocacy Plan for the First Team's consideration.

Contact: Chairperson Frank Lento,250-423-7607

Please do not hesitate to contact me with any matter concerning student achievement that I may be of assistance in my role as your Trustee. Have a great November!

ADMINISTRATION REPORT: OCTOBER 2019

- A huge thank you to all of the parents who attended our first PAC meeting and for so many of you returning. It is so great to see so many people here to support what goes on in the school. Research has stated that parents who are involved in the school have children who do better in school. If school appears important to you, it will be important to them.
- Chrysy from CBAL was here on September 24th training parents/grandparents for the one to one reading program. Grade 2 students are the focus of this session which began October 1st and will run till December. Thank you to all of those people who have volunteered for this wonderful program.
- Pastor Mel and Jessie have been coming to the school every Tuesday at noon to play floor hockey in the gym with students in grade 5 and 6. The kids are loving it. Jessie also had laser guns for a couple of weeks and brought them in for the kids as well. It is nice to have the community connection in the school.
- The Elk Valley Soccer tournament was finally held on October 16th (changed twice due to weather). The kids did really well playing together as a team and they had a lot of fun. Thank you to the coaches for donating their time to support our students – Mrs. Killick, Mrs. Medcalf, Mrs. Nohels, Angela, Taylor and Stephen.
- Mrs. Hutchinson brought in Ktunaxa drummers on the afternoon of October 16th. They did a very good job of engaging the students, having them up and dancing.
- Students are dismissed this week at 2:00 pm in order for teachers to meet with the parents to discuss the progress of the students. Each teacher will organize these days differently so please check with your teacher if you aren't sure of their procedures.
- Thank you to Lyndsay and the PAC for organizing and running a successful first hot lunch day on October 17th. The students always love these days, and so do the parents when they don't have to pack a lunch.
- Mrs. Hutchinson has organized and taken the grade 4 students to St. Eugene's and to the Buffalo Jump as part of their program for the year. The students always love these trips and the history is very worthwhile for them to learn.
- The Growth Plan has been updated and placed on the website. As we started a three year plan last year, the plan had new data and new professional development days added (share the plan with the parents).
- Thank you to the PAC for a great musical presentation today. Bring the Noise had the students very engaged and I am sure that many will be going home and playing the pots and pans!

Teachers Report : *Sheila Podrasky*

What's happening in the Classroom and within Frank J?

- Miss Elliot's Gr. 2- went on a community walk and had a makers day building their own community based on what the kids thought were needs vs. wants
- Mrs. Podrasky's Gr.2- hatched 7 quails☺ Sent them to the Marion farm and will visit them on a F2F trip in November
- Mrs. Nohels Gr. 6- had a mock vote, trying to educate students about current events and the process of an election
- Mr. Cullins- howling trivia occurs at the end of each week
 - kids get to dance in the hallways and get a little silly
 - kids get asked a trivia question over the announcements and work as a team to come up with an answer
 - winning class gets the "wolves trophy" in their classroom for a week and a sweet treat
- Celebration assembly at the end of each month (slide show, good work, presentation, etc.)
- Laser tag and floor hockey at lunch time for the intermediates (and teachers)
 - any other ideas from community members would be great!

Upcoming events for parents to participate in:

-Book Fair (Oct. 22 and 23)

-Halloween parade/ classroom parties

-Food to Farms (contact Mardelle Sauerborn, Rita Storey or Sheila Podrasky)

-send in your food scraps for your child to place in our F2F bins

Concerns/ Requests/ Questions:

- Mrs. Kerkhoven- are there are any funds available for the purchase of sound systems for classroom/ school use? There are a few in the school for specific kids with hearing needs. These systems are not in the library or music rooms, and are necessary in all spaces. She would like to see PAC support the school in purchasing 2 school systems.
- CBEEN memberships \$20 per teacher
- Fieldtrip money—How much?
- \$200 classroom money?