

## PAC Meeting Minutes

Everyone is welcome to attend. Meeting held over zoom.

**Feb 8, 2021 6:00 -7:30 p.m. ZOOM**

**In attendance: Lyndsay Gerscht, Jamie Bruce, Kristi Pasko, Taylie Bruce, Bev Bellina, Connie, Kathy Conlin, Jen Adams, Sheila Podrasky, Robin Rozell, Teresa Sametz, Rachel Jarvis-Jacklin.**

### **CALL TO ORDER REGULAR MEETING: Lyndsay Called meeting to order at 6:01pm**

1. Approval of Agenda: Robyn approved agenda, Taylie Second
2. Approval of minutes: Jamie approved, Connie Second
3. Trustees report: See attached
4. Administration Report: See Attached
5. Teachers report: See attached:  
It was asked, when is too late for the teachers to spend their \$200 classroom money? PAC will give teachers an extension until the end of this week Feb 13<sup>th</sup>, for teachers to get their receipts into PAC for reimbursement.
6. Treasurers report: See attached
7. Correspondence report:  
\*Email from Jen Adams. Admin would like to know if PAC is willing to pay for emergency flashlights and batteries. 1-2 lanterns were purchased for each classroom and bathroom. The bill was \$352.00. Robyn motions to approve, Sheila seconds the motion. Motion carried. The funds will come out of the gaming account.  
  
\*Email from Sparwood Secondary: About \$500 bursary from FJMES PAC for 2021 Grads, will they be receiving it this year? FJMES PAC will send bursary to SSS. No changes need to be made to the bursary. These funds will come from EJMES PAC gaming account as it has in past years.
8. Committee reports
  - 8.1 Fundraising:
  - 8.2 Art Cards- should be back before spring break.
  - 8.3 Hot lunch day- on pause for now
  - 8.4 Playground Committee- Grand Opening will be when the weather is nicer in the spring and the pathway has been fixed. Boarder of playground needs to be fixed.
  - 8.5 Scholastic Book Fair- Ideas for the spring. The profit margin will still be the same as the fall book fair, 20% with online sales. Robin is waiting to see if the distract will allow cash to come through the school so we can capitalize on the larger profit margin of 60% with in person sales. It was discussed that maybe if we wait until later in the spring, we could rent a tent and have the

bookfair outside. Right now, with current restrictions this would not be allowed. However, we would like to hold out and see if restrictions change in the spring.

8.6 Plant Fundraiser - Taylie has registered for flowers. Waiting to hear back.

8.7 Mama's Dumplings - \$15 per bag, only the one price point. Is this too high of a price point? The vendor will deliver, no delivery cost. FJMES PAC will go ahead with fundraiser as is. This the first year to try this fundraiser, so we would like to try it and see how it goes.

8.8 Popcorn- Lowered the price back to \$2 per bag. Lyndsay asked admin if we can have a corner of the gym to organize the popcorn. Admin says, "that is no problem."

8.9 DPAC- Distract is sending Valentine's Day treats to the school. Not sure what that will look like. But something is coming.

## 9. Old Business

9.1 Teepee Supplies under wilds school has been purchased.

## 10. New Business/question period

10.1 Growth Plan- 2. Goals:

Goal 1. Literacy Improvement- Distract has Purchased FJMES F & P Literacy Leveled Learning Systems. Teachers are working on getting familiar with these Literacy Systems.

Goal 2. Social & Emotional Development- Play is the Way. Leroy Slanzi hosting session on Zoom to touch base with staff about Play is the Way, and how that is working in our school. It has been a wonderful program for working with the student's emotions and behaviours.

10.2 Extra Classroom Funds- Are there funds in the budget to help some of the teachers to fill their classrooms with learning supplies? Connie will find money in the budget to help the classrooms. Money could possibly come from the gaming, field trip, or performance accounts. Sheila Podrasky will ask the teachers what they think they need. Then we will find some money to help these teachers out.

10.3 Valentines Day- DPAC and SD5 are pooling money together to get Students from K-12 a Valentine's Day treat. Does the PAC want to also contribute to this? Consensus is, No. Save that money for the teachers to spend in their classrooms. Let the DPAC and SD5 send the treat.

10.4 Thank-you (halfway through)- Does PAC want to contribute a teacher appreciation gift to the staff of FJMES? It has been a hard year and we want them to know that we are grateful for all they do for our kiddos. Some ideas are Butter horns, Tim Hortons, treat cart.

11. Next meeting date. March 8, 2021. Other meeting Dates for the year April 12<sup>th</sup>, May 10<sup>th</sup>, June 14<sup>th</sup>.

Connie Motions to adjourn at 7:28 p.m.

## **Trustee Bellina's January 2021 Report**

Where does the time go? It's already February and I'm doing my January report. Our lives have changed from face-to-face meetings with family, friends and colleagues to sitting in our homes for hours attending Zoom meetings and getting all of our work done on computers. Meetings run back to back some days and can be scheduled that way because there is no travel involved. At first it was very novel being able to stay at home and attend provincial meetings, board meetings, AGM's, do reports, attend webinars and stay up to the minute with provincial announcements and daily trustee news.

Zooming has kept us "smart and enlightened" and we continue to address the mental, emotional, physical and intellectual health of students. I am very thankful to teachers, staff watching over students on the buses and in our buildings. I also extend a big thank you to parents and families assisting their children with studies at home. Everyone has an important part to play and we all support each other. Thank you all for that support.

Our monthly Board of Education meeting was via Zoom on Tuesday, January 12, 2021.

My activities since my last report are:

January 11th - Sparwood Library Board Meeting - via Zoom

January 13th - BCSTA Kootenay Boundary Branch Motion-Building Session - via Zoom

January 20th - Parenting Anxiety Presentation with Sean Larsen - via Zoom

January 25th - Board Committee Meetings - via Zoom

January 28th - BCPSEA AGM via Zoom

Motions Carried at the January 12, 2021 Board of Education meeting:

Committee meetings are not scheduled for the month of December. As a result, only general motions were carried at January's public board meeting.

### General

That the Board ratify the FSA letter of January 7, 2021 to Minister Whiteside, as it was the consensus of the Board to send the letter as soon as possible.

Contact: Chairperson Frank Lento, 250-423-7607

That the Board submit a presentation to the City of Cranbrook re: the public hearing for a homeless shelter across from Mount Baker Secondary School, following a thorough review of information.

Contact: Chairperson Frank Lento, 250-423-7607

That the Board engage Berry Architects & Associates to provide a building replacement proposal for Mount Baker Secondary School.

Contact: Secretary-Treasurer Alan Rice, 250-417-2054

If you require a comment on any of the above motions, please contact the person listed below the motion.

Let us all have a safe, healthy and Happy New Year 2021. Please contact me at any time to assist you with any query you may have, or to have a chat. I'm always happy to hear from you.

Bev Bellina  
Sparwood Trustee, SD5



## Administration Report (January/February)



### FJMES PAC Meetings

- ★ Staffing – we are pleased to welcome Kelly Schultz as our new Grade 3/4 teacher (replacing Hannah Griffiths mat leave). We are also happy to welcome Jodi Thomson as a practicum teaching student and Lyndsay Gerscht as a practicum EA student
- ★ We have been granted another full daytime custodian who should be starting shortly. They will work 10:00-6:30 to be able to help out Carrie during the day, but also our afternoon staff as well. We are very grateful for all of this extra custodial support and I have already let district management know that when the pandemic is over there is no way they are taking our daytime custodian away, we are keeping her! ☺
- ★ The Play is the Way program is up and running again. It was a slow start due to the pandemic and all the new changes, but we have a committee formed and are educating new staff members on what the program is about. The facilitator who originally taught us about the program is joining us via Zoom on our professional development day again to help guide us further in the program.
- ★ Art Cards – Thank you to the PAC for making this work during the pandemic. As a parent, I love this fundraiser and always look forward to seeing the finished artwork
- ★ FSA's are slated to begin in February for the Grade 4's.
- ★ Grade 4 student learning surveys have been completed as well. Thank you to the parents who have completed the parent survey
- ★ Mrs. Podrasky is running volleyball two days a week for Grade 5 students at lunch
- ★ Kindy registration has begun, we are looking at a projection of around 60 kindies for next year.

- ★ Updated BCCDC Covid guidelines will be put in place once we hear the official changes from the district.
- ★ We've made it half way through the year with no Covid cases in the school!

## **Teachers Report**

Sheila Podrasky

\*Thank you PAC for the Ktunaxa field guides. I look forward to using them as a tool when we are out in our Wild Space.

\*Thank you to our janitorial staff for making FJM a cleaner, safer place to work and learn!!

\*Thank you to Lyndsey and Connie for being so flexible with how receipts are handed in and SO prompt. Teachers have been so impressed☺

What's happening in the Classroom and within Frank J?

-Ms. Traverse Grade 5- virtual presentations on Grizzly Bears and Moose

-Earth Ranger presentation- Thank you Teck!! They did an amazing job making this presentation interactive, even though it was virtual.

-Random acts of Kindness from the Gr. 1 kiddos- laminated book marks hidden throughout the library. Brightened my child's day☺

-Students are getting very good at remaining distant in the hallway and bathrooms, but tend to forget when they get outside. Remind your child that they need to stay social distant to children who are not in their cohort.

-PJ day on Friday

Upcoming events for parents to participate in:

-remind your child to check the lost and found!!

-ask your child about their indoor shoes and make sure they still fit!

-revisit hand washing protocols at home over the holidays and remind your child why it's so important to stay clean

-Virtual assembly on December 18, 2020 (12:40-1:00)

Concerns/ Requests/ Questions:

- Is the final date for our \$200 to be spent due the end of January?

Have a safe and happy holiday☺

**Treasurer's Report as of February 07.2020****GENERAL ACCOUNT**

Bank Balance as of Aug 31, 2020	February 07 2020	<b>25,202.62</b>
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Outstanding cheques:	\$14,756.76	CHQ
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Invoice	\$0.00
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Outstanding Expenses	<b>\$14,756.76</b>
\$0.00	

To be Deposited	\$419.30
\$0.00	

<b>Adjusted Balance:</b>	<b>\$10,865.16</b>
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Minus Budgetted Commitments:

Admin/Office Sup/bank	\$90.00
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Awards	\$500.00
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Babysitting at meetings	\$450.00
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BCCPAC annual membership	\$0.00
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Classroom Funding (\$200 x 20)	\$447.89
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Drama Club	\$1,000.00
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Prizes & Treats for students	\$500.00
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Wild School Funding	\$575.44
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Ski Trip bussing	\$1,700.00
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Teacher Requests (\$494.44 book cart paid)	\$697.45
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Book Fair Prizes	\$50.00
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Library Books Fund (\$3670.87)	\$1,810.39
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\$7,821.17

**Projected Incomes**

Art Cards	\$0.00
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Soco/DFS	\$0.00
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Plant Fundraiser	\$1,500.00
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Mama's Dumplings	\$800.00
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School Start	\$0.00
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Mabel's Label	\$0.00
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Popcorn	\$3,000.00
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\$5,300.00

\$0.00

<b>Expected Year End balance:</b>	<b>\$8,343.99</b>
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**GAMING ACCOUNT**

Bank Balance as of Aug 31, 2020	February 07.2020	<b>\$7,140.06</b>
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Outstanding cheques:

Outstanding invoices:

Deposits outstanding	\$0.00
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<b>Adjusted Balance:</b>	<b>\$7,147.26</b>
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<b>GAMING ACCOUNT</b>	<b>Minus Budgetted Commitments:</b>
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Bank Fees	\$25.25
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Field Trips	\$1,500.00
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School Shirts	\$0.00
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Performances	\$2,000.00
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Bursary	\$500.00
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Buddy Bench	\$700.00
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Total Budgetted Commitments	\$4,725.25
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<b>Expected Year End balance:</b>	<b>\$2,422.01</b>
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