

Gordon Terrace PAC Meeting Minutes

November 10, 2020

1. Call to order at 3:23 pm.

2. Agenda Review

Addition: DPAC Presentation.

3. Approval and adoption of previous minutes

- Adopt meeting minutes from September 30, 2020.
- **MOTION: Char moves to adopt September meeting minutes. Melissa seconds.**

4. Reports

- a. DPAC – Melissa Bouzaara has offered to be our new DPAC rep. She attended part of the last meeting where they discussed ways PACs were fundraising during COVID. There was a discussion around hot lunch resuming at some schools. The secondary schools and high school discussed resuming intramurals for students.
- b. Principal Report – see attached principal report.
- c. Treasurer Report – Phil absent. Will report next meeting.
- d. School Trustee Report – Wendy absent but submitted the following:

-the Board sent a letter to the Ministry of Education about our concerns around administering the FSA in our District

-Policy 3.18 Scholarships/Awards was updated and forwarded to the Board with amendments

-a letter regarding school site land acquisition was sent to BCSTA

-the Board passed three readings to amend the Annual Five Year Capital Plan to include additional CNCP funding received for the purpose of installing a charging station in Cranbrook for our new Electric Bus

-thank you letters were sent to employees who worked on the District Health and Safety start-up presentation, and to those who helped make our District Aboriginal Professional day such a success

-the Board passed a motion "That the Secretary-Treasurer and Director of Student Learning continue to follow the provincially-mandated Extracurricular Activity and Health & Safety Protocols for all school-based extracurricular sports and activities and that they work with stakeholders to discuss possible ways to adapt school-based extracurricular sport and activities to adhere to those protocols, if possible."

5. New Topics

- a. Christmas Hampers – The school will be filling Christmas hampers again this year for families in need. In previous years PAC donated a \$75 grocery card to each box. They are unsure how many hampers they will need this year.

MOTION: Char moves that PAC donate one \$75 Superstore gift card to each hamper up to a maximum of 7 hampers. Melissa seconds.

- b. TC Energy Grant – This summer Trina applied for a grant from TC Energy which has been approved for \$5,000. This will be used to construct a covered picnic table area. Kate Ruoss is looking into some other grants to help cover the costs. Krysta Leiman’s husband has a construction plan and quote. He has offered to donate some labor from his staff and will contact the COTR Carpenter program. If anyone has any ideas or would like to assist with the planning and fundraising for this project, please contact Trina.

6. Ongoing Topics

- a. Hot Lunch – The school board has not yet approved Hot Lunch programs to resume. Mr. Martin will notify Char when more information is released from the board.
- b. Apparel Order – The order has arrived, been sorted, and delivered to the school. It will be sent home with students next week. The following items were ordered: 40 sweatshirts, 7 ¾ shirts, 6 t-shirts, 6 hats, 8 toques and 14 masks. 40 t-shirts were also ordered for 2021-2022 kindergarten students. Mr. Martin will place an order for a GT mask for each staff member.
- c. Christmas Village – we will be participating in the Christmas Village again. Trina and Melissa have coordinated with Mrs. Popoff, Mrs. Willumeit, Mrs. Ruoss and Mrs. McCormack. Their students will decorate Christmas tree ornaments which will be used to decorate a couple Christmas trees that will be raffled off. We are in need of another used artificial tree if anyone has one to donate. We also need a few parents to make a wreath to donate which will be raffled off. Contact Trina or Melissa to arrange to pick up a wreath form if you are able to make a wreath.
- d. Sports Equipment – Mr. Martin is waiting on orders from teachers. They will be ordering class sets of equipment (ie. soccer balls).
- e. Dominos Cards – 13 left. Expire December 24, 2020 but will be honored past this date. \$5 each.
- f. Landmark Vouchers – We have 71 Movie Night Bundles and 61 Kids Packs. No expiry date. Contact Char to purchase.
Dave asked if PAC would be willing to help with costs to send the grade 6 students to the movie theatre for a movie afternoon at Christmas as a special treat as they are unable to do many of the usual grade 6 events. Char will contact Landmark to see if this is a possibility.
- g. DPAC Presentation – DPAC is looking for PAC feedback if our parent group would be interested in a virtual presentation by Sean Larsen. Char will email them that we would be interested.

Next Meeting: Wednesday, January 13 @ 3:20pm via Zoom

Meeting dismissed at 4:05pm

In attendance at PAC Meeting

Charlene Peterson

Melissa Bouzaara

Joanna Popoff

Janice Bradshaw

Lorraine McKenzie

David Martin

Pam Drydale