



**Rocky Mountain Elementary
Parent Advisory Council
September 19, 2023
Regular Meeting Minutes
DRAFT**

1. General Meeting Called to Order: 6:34pm

2. Attendance/Introductions

In Person: Alison Seward, Cindy Munn, Denise Reker, Lisa Klix, Jennifer Adams, Jenn Attorp, Kenzie Karwandy, Jazmine Taylor, Eli Taylor, Nitin Monteiro, Lizeth Alfaro, Kada Kisch

On Zoom: Alexis Bingle, Montana Stone

3. Additions, Revisions and Approval of the Agenda

Motion to approve the Agenda: Alison Seward

Seconded by Cindy Munn

Motion carried.

4. Revisions and Approval of Previous Month's Minutes

Motion to approve the meeting minutes: Denise Reker

Seconded by Lisa Klix

Motion carried.

5. Reports

a. Chair Report - Alison Seward

We have switched over signing authority at the bank

DPAC pays the \$75PAC fees that we are billed every year so we don't have to worry about this.

b. Trustee Report - Sarah Madsen (Not present)

c. Principal's Report - Jennifer Adams

It was a very smooth, successful return to school which we are grateful for. Our current enrolment is sitting at 260 students, up a few students from where we ended up last year.

Staffing – Kourtney MacDonald was hired as our 6th EA, we are still advocating for more EA support, YCW and Contract TTOC should be hired soon.

Soccer teams are up and running thanks to our volunteer coaches. The district tournament is in Fernie on October 13th

The operations side of the school district is applying for a grant for us for a new, accessible playground.

SD5 is wanting to include Elkford in the SEY2K (Strengthening Early Years to Kindergarten) conversation. Is there a PAC member who would like to be a part of this group? Here is the information:

What is SEY2KT? **Strengthening Early Years to Kindergarten Transitions**

- A multi-partner initiative designed to improve early learning experiences and transition processes for BC children and families
- Brings together educators from school district and community settings to design and implement ongoing collaborative actions based on local resources and needs
- Based on themes that emerged from regional sessions involving over 1500 participants
- Grounded in research on transitions from early childhood to primary school and successful transformations to a learning leadership model (OECD 2015)
- Aligned with the revised Early Learning Framework (BC 2019)

Goal: focus on one community to foster coherent and seamless transitions to school for children and families through:

- establishing a local context for partnership, strong relationships, and collaboration in planning and decision-making
- working collaboratively to increase the exchange of knowledge, experiences and information about transition practices and experiences
- improving pedagogical continuity between the Early Years Sector and Primary Education
- identifying and address the barriers in 'both systems' and determine what would be enabling conditions (e.g. shared pedagogical practices, joint professional learning opportunities)

Schedule:

9:00 – 9:30 Connect, check ins, and coffee

9:30 – 12:30 Provincial SEY2KT virtual

12:30-1:00 Lunch

1:00 – 2:30 Work in our community group

SEY2KT dates for the Provincial SEY2KT Community of Practice sessions in 2023 – 2024:

* October 12 Elkford

* November 16 Sparwood Chamber: Natal Meeting Room

* January 11 Elkford

* February 15 Sparwood Chamber: Natal Meeting Room

* April 11 Elkford

* May 16 Sparwood Chamber: Natal Meeting Room

School Growth plan update will be available on the school website

Will need volunteers to come in and read for one-on-one and reading club. Parents can help sponsor school events, like a full school family book club. Parents can be encouraging reading at home. This growth plan will be updated and available on the website.

Friday is Indigenous professional day. RMES staff has to sit down and answer questions and have a plan for Truth and Reconciliation. Will be watching a movie.

Requests:

- Is PAC able to provide a volunteer or two and supplies to come in and make popcorn for our staff pro-d day on Friday?

Motion made by Denise to buy supplies to pop some popcorns for the staff. Seconded by Kenzie. Motion carried.

d. DPAC Report - *Open Position*

e. Financial Report - Alexis Bingle

Got everything handed over from Christy. Need approval for online banking.
General Account: \$8910 (approx.)
Gaming Account: \$8100 (approx.)

f. Fundraising Report - Kenzie Karwandy

The Grad class is wanting to do Rock-A-Rama so this will not be a fundraiser we are doing

Ideas for this year:

- o Read-a-thon
- o Clothing swap
- o Created by kids - school gets 30% back from the organization - kids can design cards, ornaments, etc.
- o Cookie Dough, Muffins and Spreads
- o Clothing company - Little and Lively from Abbotsford - has approached us about doing a fundraiser and getting 20% back. The clothes are good quality but pretty pricey.
- o Cotton Candy

- g. 3-for-me Report - Lisa Klix
Lots of forms have come back in.
First need for volunteers is the Welcome Back BBQ and Terry Fox Run.
- h. Field Improvement Committee Report - Alison Seward
Put in a grant application with Stellar Vista bank for playground equipment.
We need to get the barriers moved over enough that the snow can be cleared for the walkway up the hill into the parking lot. Alison can find out how much they need to be moved. Kenzie to help with getting equipment measurements from Mitch at DOE.

Jen Adams said that Joe Tank at SD5 is putting in an application on our behalf for new playground equipment.

Jen Adams put in a work order for the track last year. Thomas Skelton (ESS) is putting in a work order for it this year. She was told that it is really difficult to keep up on keeping the track nice because of the invasive weeds and the recommendation is to look into getting it paved. Sarah Madsen is going to advocate to get it done (as per ESS PAC meeting).

6. Old Business - Updates

7. New Business

- a. Hot lunch - Mel's Kitchen
Mel is interested in running a regular hot lunch program. We discussed possibly partnering with her as a fundraiser for PAC. She was not present as expected, so not many details yet.
- b. Welcome Back BBQ
September 26
Mountainside Church is bringing their BBQ and people to BBQ. Lions club is donating almost half of the burgers. Save On foods in Sparwood is discounting items for us. Elkford Alliance Church is donating Chips. Food Permit has been applied for. Some of the items were bought in Alberta and will not be able to come out of the gaming grant. ESS does not have money to be able to financially support the BBQ this year. We need volunteers to help set-up, clean-up and serve. Lisa and Denise will be organizing volunteers.
- c. Terry Fox Run
September 25

We bought Granola Bars instead of oranges because we are getting oranges for the BBQ and they are more expensive than previous years. Jana will come as a parent with her RCMP uniform on for safety.

d. School Spirit Shirts and Apparel

Quite a few families are interested in ordering shirts now. We are out of a few sizes of our new student welcome shirts. Motion made by Denise to sell the old property of RMES shirts for \$10 and replace them with the claw design in a fall shirt order. We could put a table at the BBQ for people to buy them. Seconded by Lisa Motion carried.

Motion made by Denise to donate \$5 from any orange shirt sale (including the one from June 2023) to a local indigenous organization. Seconded by Cindy. Motion carried. Will approach Rebecca Bauer about an organization to donate to.

e. 2023/2024 Budget Revisions and Approval

Motion made by Denise to table the budget approval until October because Alexis had only received all the banking and budget information yesterday from Christy, the previous Treasurer.

Seconded by Kenzie. Motion carried.

f. Upcoming Events - Pumpkin Carving

Monday, October 30 afternoon. Kenzie will order the pumpkins. Need approx. 50 pumpkins. Jen Adams to let us know what she wants for volunteer help.

8. Additions to the Agenda

9. Date for the Next Meeting

October 17, 2023 at 6:30pm

10. Meeting Adjourned: 7:50pm

ACTION ITEMS

Alexis: Continue to sort out financials with Christy and learn the position. Look into Gaming Grant requirements and allowances. Help with organizing BBQ and Volunteers

Denise: Help with organizing BBQ and volunteers.

Popcorn for staff Indigenous PD day

Get T-shirt order forms out and put old shirts up for sale.

Follow-up with Mel Ring about coming to the next PAC mtg to talk about Hot Lunch

Kenzie: Order Pumpkins from Kootenay Market.

Lisa: Find volunteers for BBQ and Pumpkin carving.

Alison: Find out how far the barriers need to be moved so they snow can be plowed on the walkway.

Count how many orange shirts were dols in the June 2023 order.

Make sure Sarah Madsen gets future emails and agendas.