



## SSS PAC MEETING MINUTES

Wednesday, September 20<sup>th</sup>, 2023 @ SSS Library 6:00PM

Meeting start: 6:07PM

**Attendance:** Mrs. Hay, Mr. Sommerfeld, Nicole Latka, Tiffany Rybachuk, Alayna Pinchak, Keli Weinbender, Heidi Turner, Sheila Podrasky, Tiffany Rose, Krissy Bursey, Stacey Gibb, Bev Bellina,

*Welcome – We would like to acknowledge this meeting is taking place on the homelands of the Ktunaxa people.*

### **Approval of minutes:** June 29<sup>th</sup>, 2023

1<sup>st</sup> Nicole Latka

2<sup>nd</sup> Tiffany Rybachuk

### **Treasurer report:**

\$ 5, 130.08 in gaming

\$ 1, 060.34 in general

### **School Trustee Report:**

TRUSTEE BELLINA'S SEPTEMBER 2023 REPORT.

It is good to return to school and to a normal routine after such an unsettling, and yes, frightening August with our fire evacuation alerts, and the awful smoke. I am SO grateful for the heroic efforts of all the firefighters who effectively fought the flames and helped us to enter September with clear blue skies and no smoke.

My activities since my last report are as follows:

June 12<sup>th</sup> - Board Committee meetings until 5:20 pm

FJMES PAC meeting

June 13<sup>th</sup> - Provincial SEY2KT meeting

June 15<sup>th</sup> - Sparwood Early Years meeting

- Shortlisting meeting - in-camera

June 20<sup>th</sup> - Interviews for Vice Principal FJMES

June 23<sup>rd</sup> - FJMES Grade 6 Graduation

June 29<sup>th</sup> - Last SSS PAC Meeting of the Year

August 14<sup>th</sup> - Presented SSS Grad with the Kelly McDonnell Bursary

August 16<sup>th</sup> - TECK Communities of Interest Advisory Partner's Meeting

August 18<sup>th</sup> - Grand Opening of Centennial Square

August 24<sup>th</sup> - BCSTA Kootenay Boundary Branch Executive Meeting

August 28<sup>th</sup> - Board Committee Meeting (9:30 am - 7:15 pm in Cranbrook) plus 3 hours on the road.

September 8<sup>th</sup> - Ecole Isabella Dicken Elementary School Grand Opening

September 12<sup>th</sup> - Board of Education Meeting in Fernie

September 18<sup>th</sup> - FJMES PAC Meeting (sending my Trustee Report and regrets)

Motions Carried at Board Meeting September 12, 2023

Advocacy

That the Board refer the Trades funding letter draft response to the September Finance Operations Committee meeting.  
Contact: Chairperson Doug McPhee, 250-489-9622

That the Board write a letter in response to the Minister of Education and Child Care's letter of August 4, 2023 regarding educational resources for gender based violence and that the letter also be addressed to Melanie Stewart, Assistant Deputy Minister, Learning and Education.

Contact: Chairperson Doug McPhee, 250-489-9622

That the Board write a letter in response to the Minister of Education and Child Care's letter of July 24<sup>th</sup> regarding neurodiversity training for educators, early childhood educators, and educational assistants to the Honourable Selina Robinson, Minister of Post-Secondary Education and Future Skills and cc to the Minister of Education and Child Care.

Contact: Chairperson Doug McPhee, 250-489-9622

Policy

That the proposed changes with minor amendments to Policy 21, Public Interest Disclosures be accepted and approved by the Board of Education.

Contact: Chairperson Doug McPhee, 250-489-9622

General

That the Board write a follow-up letter to the letter to Honourable Minister Singh and Carolyn Broady, BCSTA President, of June 19, 2023, inviting them to visit our District.

That the Board accept and approve the Audited Financial Statements for the period ended June 30, 2023.

Contact: Secretary-Treasurer Nick Taylor, 250-417-2054

That a special meeting be held on September 21, 2023 to approve and adopt the 2023/2024 Framework for Enhancing Student Learning document and to authorize the Superintendent to submit the Framework for Enhancing Student Learning to the Ministry of Education and Child Care.

Contact: Chairperson Doug McPhee, 250-489-9622

That the Board allow response letters originating as recommendations from committee to be included on the committee agenda, so that the committee has the opportunity to recommend a response letter be written, by the Board, in a more timely manner.

Contact: Chairperson Doug McPhee, 250-489-9622

In closing I wish all of us connected to Frank J. Mitchell Elementary School and Sparwood Secondary School a wonderful year of teaching, learning and student success.

Thank you teachers, staff, students and parents for working together for the success of our students.

As always, please contact me at any time. I really like hearing from you and connecting.

I also look forward to bringing my puppy Rudy to meet the Kindies again this year. 🐶📧📧📧

Bev Bellina  
Sparwood Trustee

## Principal's Report

Positive start to the school year. Nice group of kids. Getting to know everyone's names. Students been patient and kind. Really has been a good start up. Happy to be here. Have had 5 SD5 jobs, so hopes to be here for some time.

School growth plan. Mr. Kelly and Mr. Sommerfeld worked hard to get it started and intention was for it to continue for 5-6 years. Support the direction that has been set and will just freshen up with 2023/2024 school year. Goals based on data from assessments, middle year surveys, FSA, reports cards, etc. Used to inform decisions on where to focus: numeracy— important to stick with this. Mr. Faucher given time to work with Grade 8s on this. Helps them with numeracy skills...the ability to apply the mathematical understandings with problem solving. Such as time management, budgeting for a trip, teamwork with regards to this as well. Think in more numeric mind set.

Mr. Faucher assessing Grade 7s.

2<sup>nd</sup> goal around Human and Social Development. Relationships. Students thrive when they have good relationships with their teachers. What learned here in particular, seems a bit deeper, the most vulnerable kids can set off a hard day. Working on building resilience, how can we work together, how do we work together, how do we manage conflict and manage to resolve that conflict with tools and support. Gradual independence to solve the problem on their own, but if cannot they have the support of the staff. ***Please see the attached Growth Plan.***

Assembly with Grade 7, 8 and 9s in regard to resilience and perseverance. Discussed possibility today called learning and extension days. Staff seemed interested. Goal: Deepen and build connections. One day a month with shorter block in a.m. and longer in the afternoons, but give opportunity to collaborate with elementary school, longer activities and focus on core competencies. If move forward will send out to executive for feedback.

Pancake breakfast tomorrow.

Course changes went smoothly. Worked through quickly. Based on what student chose in the Spring and based on teacher expertise.

Mrs. Hay and Mr. Sommerfeld working on making their presence in the hallway. Reinforce and support positive, good choices and behaviour.

Staffing – had some last-minute changes. Staff opportunities came up and left. Hope to have an announcement very soon for that position as interviews complete. 2 other jobs available – 1 design and 2<sup>nd</sup> science 8 and careers and ASD – shop without the power tools. Shifts in EAs a retirement, a ML and one moved to another school, so working on filling these positions.

Continuing with attendance policy. Ironing out some details but continuing. There is a District policy to sign children out if they need to leave the school.

District policy with cell phones. Can confiscate a phone if student being defiant. Grade 7s told absolutely no cell phones brought to school.

Minor caught with a vape, taken away and will not get it back.

Miss. Wagner moving forward would like to have a student council member attend meeting. Met with student council and working on leadership. There will be school side they will do and a leadership project. Miss Wagner will provide email contacts.

Extracurriculars right now: volleyball, drama, knitting club, DDD, Esports starting back up, art club.

Grade 10, 11 and 12 participate in student council. If younger kids want to get involved this can be looked at to see if can work with the older kids.

Question: Post Secondary Fairs planned for SSS.

Answer: No. There is opportunity for Students to go to Fernie Post-Secondary Fairs.

\*Note there is a limit to the students that can attend due to bussing. Parents are welcome to take their child to these fairs\*

## Correspondence

DPAC Meeting Wednesday September 13<sup>th</sup> @ 6:30PM via Zoom.

## Old Business

1. Mrs Lowe is requesting funds and help to continue to fundraise for the Ninja Fitness Playground. \$70, 904 funds raised thus far. \$141, 848.70 required.

*Action item: Nicole to email Penny as the PAC would like to request for her to attend a meeting to give PAC more information regarding the Ninja Playground before we commit to taking on Fundraising for this. Penny declined attending the PAC meeting due to Track and Field Meet. Penny sent along an information letter and plans, **see attached**.*

*Nicole has been in contact with Penny regarding the Chamber Community Grant. The PAC will apply for this grant with the main request for funds to go towards the Ninja Playground Project. Next applications open up in the Fall.*

**UPDATE: PAC provided Penny Lowe and K&J Street Consulting with information in order to apply for BC Community Grant in a effort to secure the remainder of funds for the Ninja Playground. Application deadline August 3<sup>rd</sup>. As far as we know the application was submitted on behalf of SSS PAC and Ninja Playground Committee. No update received if Grant was received by or not.**

2. Gaming Grant application completed. Checked status September 11<sup>th</sup> “IN PROGRESS”.
3. Online banking sorted and access obtained.

## New Business

September AGM: Position up for nomination: President (Chair), Vice-President (Vice-Chair), Treasurer, Secretary, DPAC Representative. As per SSS PAC Constitution and Bylaws each term is for one year. Voting in of Members. SSS PAC Constitution and Bylaws have been attached for reference.

## 2022/2023 executive:

President (Chair): Jacqueline Manderson

Vice President (Vice-Chair): Nicole Latka

Treasurer Tiffany Rybachuk

Secretary: Tiffany Rybachuk

DPAC Representative: VACANT

**2023/2024 Executive Members voted in:**

President (Chair): Tiffany Rybachuk

Vice-President (Vice-Chair): Nicole Latka

Treasurer: Tiffany Rybachuk

Secretary: Keli Weinbender

DPAC Representative: Tiffany Rose

**WELCOME NEW MEMBERS!**

**Clothing drive:** Nicole Latka asked about the possibility of having a clothing drive. Admin would be fine with PAC organizing something like that. Mentioned to reach out to Stephen Larson as he organized the costume drive last year.

**Proposed budget for 2023/2024 School Year:**

<b>SSS PAC Gaming Account Budget/Forecasted Spend for 2023/2024 School Year</b>	
PAC Bursaires 2023/2024 School Year	\$1,000
PAC Contributions: Student activities/field trips/events, teacher requests,extracurricular group funding, etc	\$3,000
PAC Events, activities, BBQs, hot lunches, etc	\$1,000
Misc./Unforeseen expenses	\$100
<b>Current balance in Gaming Account</b>	
	\$5,130
<b>Approximate School Year Expenditures</b>	\$5,100
<b>Approximate remaining at end of School Year</b>	\$30
PAC Gaming Grant "PENDING": \$20 per student, with a minimum grant of \$2,000 for PACs with fewer than 100 students. *notification will be received by September 30th	
Anticipated 2023/2024 PAC Projects (for discussion)	
Sport jerseys for Bantam, Junior and Senior teams	
Yearbooks	

**Items/Projects for discussion for the 2023/2024 School Year:** Yearbooks – this is on Mrs. Hay’s radar. Perhaps will have a student do for CAPSTONE. Tiffany asked for permission to reach out to Life Touch regarding yearbooks. Okayed.

**GRAD** clothing/ring/memorabilia ordering: PAC asked if each year if Grade 11s could get in on GRAD order so that they have an entire school year to wear their purchase instead of last 4-6 months of school. Once Grad committee forms PAC is to reach out to the committee to arrange this.

**BBQs** for Students/faculty: Lions Club will do a Pancake breakfast for the High School right after the Elementary School on the 22<sup>nd</sup>. Parent volunteers have been established to help out. UPDATE: big success. Student and staff really enjoyed. Thank You card given to Lions Club from PAC and emailed to let them know that we'd like to help out with a BINGO. PAC will plan to do another BBQ this school year.

Are the students/groups/extracurricular teams/groups in need of any supplies/jerseys, etc? Junior Boys, Junior Girls and Senior Girls, Mountain Biking Club, Golf team all established that are in need of new jerseys. It was asked if teams could approach businesses for sponsorships. Yes this can be done, but there are specifics to displaying sponsorship logos on jerseys an approvals received from SSS. Sr Girls moving forward with new jerseys, unclear if sponsored, fundraiser for or received \$ from school??

PAC is willing to help out where needed this school year in regards to supplies, jerseys, field trips, etc.

Meeting adjourned: 8:10PM

*October PAC Meeting: Wednesday October 18<sup>th</sup> @ 6PM in the SSS Library.*

**SSS PAC 2023/2024 Meetings WEDENS DAYS @ 6PM. SSS Library.**

**November 15<sup>th</sup>**

**December – NO MEETING**

**January 17<sup>th</sup>**

**February 21<sup>st</sup>**

**March 20<sup>th</sup>**

**April 17<sup>th</sup>**

**May 15<sup>th</sup>**

**June 19<sup>th</sup>**